

Inter-Lakes School District Job Description



Title: Speech Language Pathologist	Date: July 1, 2023
Classification: Inter-Lakes Education Association	Terms of Employment: Reference ILEA Agreement
Reports To: Building Principal, Director of Student Services	Supervises: Speech Language Assistant, Assigned Volunteers

QUALIFICATIONS:

1. Master's Degree in Speech Language Pathology;
2. Possesses a current, valid New Hampshire Speech Language Pathologist license;
3. American Speech-Language-Hearing Association, CCC-SLP (Certificate of Clinical Competence in Speech Language Pathology);
4. Possesses a valid driver's license.

JOB OBJECTIVE:

The Speech Language Pathologist develops, implements and coordinates speech therapy services. Functioning as a member of the educational team, the Speech Language Pathologist is involved in screening, evaluation, educational programming and transition planning, therapeutic intervention and exit planning for learners who exhibit difficulties in areas of language, speech, voice and fluency that impact their educational goals. Professional judgement and clinical knowledge are used to assist in the development of individualized programming based on performance deficits. Regular collaboration and coordination with other disciplines and services within the school setting is necessary in order to provide appropriate, best practice speech language therapy services to learners.

ESSENTIAL JOB FUNCTIONS*:

- Conducts observations, and/or evaluations of learners using informal and formal measures, and provides written reports prior to evaluation summary meetings, according to timelines outlined in state and federal regulations.
- Attends IEP meetings and contributes to the IEP development by providing written information of the learner's level of performance, modifications, accommodations, goals, objectives and related service units for individual, group or consultation.
- Builds and maintains rapport with learners, parents, colleagues and administrators acting with integrity, fairness and in an ethical manner.
- Participates in kindergarten screening procedures in the area of speech and language as appropriate.
- Participates in development and implementation of IEPs for identified learners.
- Maintains quarterly IEP progress notes and updates online system for tracking in a timely manner to report to parents and case managers.
- Provides direct speech and language therapy sessions within classroom and therapy environment.
- Consults with parents, teachers and other professionals involved with learners' academic development.
- Attends regularly scheduled Related Service Providers meetings.
- Attends regularly scheduled Special Education department meetings.
- Provides staff development training when appropriate on speech issues, including, but not limited to articulation, written expression, phonemic awareness, pragmatic language, use of Assistive Technology devices, Picture Exchange Communication Systems or other speech devices.

- Maintains contact with outside agencies, audiological departments and medical personnel when needed for individual learner needs.
- Maintains daily notes, Medicaid forms, therapy schedules, evaluation logs, and other such paperwork.
- Updates Medicaid billing regularly.
- Participates in child study teams when concerns indicate possible communication needs.
- Adheres to the laws and rules of the Allied Health Professionals Governing Board and the New Hampshire Department of Education Code of Ethics for New Hampshire Educators.
- Provides services to learners in charter school setting, as assigned by Director of Student Services.
- Attends staff meetings, District professional development, and other requirements per the Inter-Lakes Education Association agreement.
- Performs other duties as assigned by the Building Principal and Director of Student Services.

SKILLS

- Possess a genuine desire to work with all learners.
- Possess strong interpersonal skills.
- Excellent listening, written and oral communication skills.
- Knowledge of and interest in early intervention, growth and development; Autism Spectrum Disorders, Intellectual Disability, Learning Disabilities, Developmental Delays, Vocational and other developmental, mental health and education differences.
- Knowledge of state and federal regulations pertaining to Individuals with Disabilities Act, Section 504.
- Working knowledge of multiple evaluative tools in the communication field.
- Must be organized, flexible and creative.
- Possess exceptional time management and problem solving skills.

WORKING CONDITIONS:

- Physical demands include: some lifting, carrying, pushing, and/or pulling; some stooping, kneeling, crouching, and significant fine finger dexterity.
- Extended periods of sitting and/or standing may be required.
- This position is subject to work that requires strict adherence to deadlines.
- Normal school environment.
- Minimal travel required.

OTHER:

Please note this job description is not designated to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

Employee signature below constitutes employee's understanding of the requirements, essential functions and duties of the position.

Employee Name (Print)

Date

Employee Signature

***External and internal applicants, as well as position incumbents, who become disabled as defined under the Americans with Disabilities Act must be able to perform the essential job functions (as listed) either unaided or with the assistance of a reasonable accommodation to be determined by management on a case by case basis.**