

Professional Personnel – School Nurse

Qualifications: Registered Nurse (RN) currently licensed in the state of New Hampshire

Reports to: Principal and/or other administrators

Supervises: Nurse Aide and volunteers assigned.

Job Goal: School nursing is a specialized practice of professional nursing that advances the well-being, academic success and life-long achievement and health of students. To that end, school nurses facilitate positive student responses to normal development; promote health and safety including a healthy environment; intervene with actual and potential health problems; provide case management services; and actively collaborate with others to build student and family capacity for adaptation, self-management, self-advocacy, and learning (NASN, 2010).

Duties and Responsibilities:

1. Monitors compliance with federal, state, and local laws, regulations and policies related to school health services.
 - a. Reports and recommends changes for safety hazards and sanitary conditions in the school environment.
 - b. Provides Medicaid reporting when appropriate.
 - c. Keeps accurate and comprehensive health records and makes sure students are in compliance with the state mandated immunization requirements.
2. Assumes responsibility for appropriate assessment, planning, intervention, evaluation, management and referral activities for students in the school district.
 - a. Organizes, administers, and manages school health services.
 - b. Implementation of communicable disease control in the school, including monitoring, surveillance and participating in disease prevention and outbreak management within the school.
 - c. Takes leadership in the establishment, review and implementation of school health services policies and procedures.
3. Provides for the promotion and maintenance of health as well as the prevention of illness and injuries. This facilitates the removal of health-related barriers to learning and promotes an optimal level of wellness for students and staff.
 - a. Coordinates the health screenings and physical examinations, and wellness programs at school. Interprets the health screening results to parents and teacher and assists in the follow-up and referral of children.
 - b. Assists in the development of an ongoing student safety and child protection program.
 - c. Provides leadership in the planning of proper emergency care and first aid for sudden illness and accidents incurred during school activities.
 - d. Provides in-service training for health-related issues to staff members of the district.
 - e. Provides professional expertise in emergency management planning.

- f. Serves on the school and/or district wellness team and assists with policy development.
- 4. Responsible for direct and indirect care given to students in compliance with school district policies, professional standards of practice, physicians orders, and the Individual Health Plan.
 - a. Responsible for the formulation, revision, and implementation of the Individual Health Plan.
 - b. Respects the dignity, confidentiality, and rights of all students and staff.
 - c. Upholds regulations and laws including but not limited to: confidentiality, reporting of child abuse and neglect, immunization requirements, education laws, and public health laws.
 - d. Delegates tasks of nursing related activities as appropriate following the Nurse Practice Act rules on delegation.
 - e. Assists in the preparation and implementation of the school health services budget.
- 5. Performs nursing functions, as a self-directed, clinically autonomous professional.
 - a. Maintains professional competencies through in-service educational activities and self-selected professional growth programs.
- 6. Collaborates with a wide variety of school system and professional disciplines to enhance the educational process and promotion of an optimal level of wellness for students.
 - a. Acts as a liaison between the student's healthcare provider, school, community and student's home in providing the holistic health needs of school children.
 - b. Serves as a health consultant and resource person for health education in the classroom.
 - c. Participates as the health expert on Individualized Education Plans, 504 and student intervention teams.
 - d. Collaborates as a member on a school-wide team to help identify students at risk for physical and psychosocial problems.