

Inter-Lakes School District Job Description



Title: Head Coach	Date: November 30, 2021
Classification: Temporary	Terms of Employment: Seasonal
Reports To: Athletic Director	Supervises: Assistant Coach, Athletes, Volunteers

QUALIFICATIONS:

1. Valid CPR / First Aid certification;
2. Previous coaching experience preferred.

JOB OBJECTIVE:

To help participating student athletes achieve a high level of skill, an appreciation for the values of sportsmanship, leadership and teamwork, and an increased level of self-esteem.

ESSENTIAL JOB FUNCTIONS*:

- Has and continuously improves current skills and knowledge of the assigned sport, demonstrate knowledge of the competition strategies, proper conditioning techniques, effective teaching skills, sound competition preparation, and prevention and care of injuries.
- Demonstrates enthusiasm for working with student athletes, athletic and academic staff members.
- Establishes discipline that is firm, fair, and consistent, in accordance with school rules and school district policies and is respectful of student athletes.
- Effectively communicates with individual student athletes, the team as a whole, with other coaches and faculty, with parents, with administration, and with the media.
- Conducts at least one pre-season parents meeting to discuss team policies, goals, responsibilities and disciplinary expectations and consequences.
- Plans and organizes practices.
- Builds a relationship with the feeder programs (town and school programs).
- Effectively supervises student athletes, assistant coaches, volunteers and sub-varsity coaches.
- Provides an End-of-Season report to the Athletic Director.
- Oversees the safety conditions of the facility or areas in which the assigned sport is conducted.
- Notifies the Athletic Director of all serious injuries and major discipline problems.
- Attends NHIAA and league meetings relative to rules review and All-Star voting.

TRAINING REQUIREMENTS

- ASEP Coaching Principles
- NFHS Concussions in Sports online course (every 2 years)
- NFHS Heat Acclimatization online course
- School District required trainings (Preventing Workplace Harassment, Bullying and Cyberbullying Prevention for Schools, Suicide Prevention)

SKILLS

- Excellent communication and interpersonal skills;
- Outstanding organizational skills.

WORKING CONDITIONS:

Primary setting may include a variety in or out of doors environments based on the sporting event. Daily walking, sitting, standing, bending and lifting may be necessary.

OTHER:

Please note this job description is not designated to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and actives may change at any time with or without notice.

Employee signature below constitutes employee's understanding of the requirements, essential functions and duties of the position.

Employee Name (Print)

Date

Employee Signature

***External and internal applicants, as well as position incumbents, who become disabled as defined under the Americans with Disabilities Act must be able to perform the essential job functions (as listed) either unaided or with the assistance of a reasonable accommodation to be determined by management on a case by case basis.**