



STANSBURY HIGH SCHOOL

STUDENT HANDBOOK

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Tooele County School District Non-Discrimination Statement and Grievance Procedure

Tooele County School District is committed to providing educational opportunities to students without regard to race, color, sex, national origin or disability. If you have questions, please contact the Title IX coordinator 435-833-1900.

This policy applies to all school programs and employment handled by the school district or through contractors, sub-contractors, or any other educational agency. Such discrimination is prohibited by Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Sections 503 and 504 of the Vocational Rehabilitation Act of 1973, Age Discrimination Acts of 1974 and other Federal and State statutes and regulations. The Title VII Indian Education program provides supplemental services to meet the culturally related academic needs of American/Alaskan Native Students. The program is federally funded through the Department of Education in Washington D.C. by a Formula Grant Program. To enroll in the program students must be enrolled in one of the District's Public Schools and Parents/Guardians must complete a 506 form. 506 forms are available in the school office or you can contact the Indian Education Office at 833-1915.

Inquiries regarding the application of these laws and regulations or grievance procedures to be followed in the event of noncompliance may be directed to the district's Equal Employment Officer: Assistant Superintendent Ken Luke 92 South Lodestone Way, Tooele, Utah, or the Director Denver Regional Office for Civil Rights, U.S. Department of Health, Education and Welfare.

ADA Officer/504 Officer:

**Brad Hranicky, Principal
882-2479**

Sexual Harassment Officers:

**Brad Hranicky, Principal
882-2479
Director Bob Cerfew
833-1900**

Indian Education:

**Brad Hranicky, Principal
882-2479
District Contact: Natalie Brunsdale
833-1900
Director Sara Jarnigan
833-1900**

ALS Information:

**Brad Hranicky, Principal
882-2479
Home Liaison Contact: Angelina Montano
833-1900
Student Services Director Matt Jackson
833-1900**

Family Liaison Contact (Homeless Students):

**Laura Burdine
833-1900**

School Lunch Manager:

**Rose Tovar
882-2479
District Contact: Casey Kress
833-1900**

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SHS BELL SCHEDULE

1 Monday – Thursday			
Warning Bell	7:55		
1/6 Period	8:00	9:10	70 Min
2/7 Period	9:15	10:25	70 Min
3/8 Period	10:30	11:40	70 Min
1st Lunch	11:40	12:10	30 Min
4/9 Period	12:15	1:25	70 Min
4/9 Period	11:45	12:55	70 Min
2nd Lunch	12:55	1:25	30 Min
5/10 Period	1:30	2:40	70 Min

3 AM Assembly			
Warning Bell	7:55		
1/6 Period	8:00	8:55	55 Min
AM Assembly	9:00	9:55	55 Min
2/7 Period	10:00	10:55	55 Min
3/8 Period	11:00	11:55	55 Min
1st Lunch	11:55	12:30	35 Min
4/9 Period	12:35	1:30	55 Min
4/9 Period	12:00	12:55	55 Min
2nd Lunch	12:55	1:30	35 Min
5/10 Period	1:35	2:40	65 Min

5 Friday PM Assembly			
Warning Bell	7:55		
1/6 Period	8:00	8:40	40 Min
2/7 Period	8:45	9:25	40 Min
3/8 Period	9:30	10:10	40 Min
1st Lunch	10:10	10:45	35 Min
4/9 Period	11:50	11:35	45 Min
4/9 Period	10:15	11:00	45 Min
2nd Lunch	11:00	11:35	35 Min
5/10 Period	11:40	12:25	45 Min
Friday PM Assembly	12:30	1:30	60 Min

7 Pep Assembly			
Warning Bell	7:55		
1/6 Period	8:00	9:00	60 Min
2/7 Period	9:05	10:05	60 Min
3/8 Period	10:10	11:10	60 Min
1st Lunch	11:10	11:45	35 Min
4/9 Period	11:50	12:50	60 Min
4/9 Period	11:15	12:15	60 Min
2nd Lunch	12:15	12:50	35 Min
5/10 Period	12:55	1:55	60 Min
Pep Assembly	2:00	2:40	40 Min

2 Friday (or) PM Assembly, Early Out			
Warning Bell	7:55		
1/6 Period	8:00	8:55	55 Min
2/7 Period	9:00	9:55	55 Min
3/8 Period	10:00	10:55	55 Min
1st Lunch	10:55	11:25	30 Min
4/9 Period	11:30	12:25	55 Min
4/9 Period	11:00	11:55	55 Min
2nd Lunch	11:55	12:25	30 Min
5/10 Period	12:30	1:30	60 Min
PM Assembly/Early Out	1:30	2:40	70 Min

4 AM Split Assembly			
Warning Bell	7:55		
1/6 Period	8:00	8:55	55 Min
1st AM Assembly	9:00	9:55	55 Min
<small>1st Floor, Portables, Seminary</small>	9:00	9:55	55 Min
2/7 Period	10:00	10:55	55 Min
2nd AM Assembly	10:00	10:55	55 Min
<small>2nd Floor, Gyms</small>			
3/8 Period	11:00	11:55	55 Min
1st Lunch	11:55	12:25	30 Min
4/9 Period	12:30	1:30	60 Min
4/9 Period	12:00	1:00	60 Min
2nd Lunch	1:00	1:30	30 Min
5/10 Period	1:35	2:40	65 Min

6 Friday Pep Assembly			
Warning Bell	7:55		
1/6 Period	8:00	8:45	45 Min
2/7 Period	8:50	9:40	50 Min
3/8 Period	9:45	10:35	50 Min
1st Lunch	10:35	11:10	35 Min
4/9 Period	11:15	12:00	45 Min
4/9 Period	10:40	11:25	45 Min
2nd Lunch	11:25	12:00	35 Min
5/10 Period	12:05	12:50	45 Min
Friday Pep Assembly	12:55	1:30	35 Min

8 Combined Lunch			
Warning Bell	7:55		
1/6 Period	8:00	9:04	64 Min
2/7 Period	9:09	10:13	64 Min
3/8 Period	10:18	11:22	64 Min
Combined Lunch	11:22	12:22	60 Min
4/9 Period	12:27	1:31	64 Min
5/10 Period	1:36	2:40	64 Min

Updated 7/2021

School Fees

FEES SECTION

STUDENT FEES: Student fees need to be paid prior to the first day of school. These fees may be paid by cash, money order, check, debit/credit card or online. Parents may make payment arrangements with the Principal if needed. These payments will be due by November 15th. After that date, fees past due may be assessed 1.5% per month (18% per annum) on the student's account balance. Any unpaid fees remaining on a student's account will be sent to collections.

STUDENT ACTIVITY PROGRAMS AND FEES: SHS offers a wide range of extracurricular activities to students. All activities, clubs and teams are conducted under teacher supervision, but are designed to promote maximum student responsibility for selecting, organizing and evaluating the events and their outcomes. A participation fee provides money to offset the costs of uniforms, equipment, supplies, officials, supervision and waivers as required. Participation fees must be paid prior to the student participating in any contest or competition. There are no refunds on participation fees. The fees approved for the Tooele County School District, per activity, are indicated in the following list of various activities offered:

Please visit the following link for more information:

<https://acrobat.adobe.com/link/review?uri=urn:aaid:scds:US:4a4879a0-8659-4976-aaa3-7f6bc42ecdbe>

RETURNED CHECK POLICY: If a check written to Stansbury High does not clear the bank, it will be forwarded to collections. Anyone who has over two checks returned in a year will be requested to pay future payments by money order or cash.

FEE WAIVER: Students who are in State Custody or foster care or are receiving public assistance in the form of Aid to Families with Dependent Children, or Supplemental Security Income, or are eligible for free school lunch, may have all fees waived. Other fee waivers may be granted because of extenuating circumstances, such as exceptional financial burden, substantial reduction of income, or extraordinary medical expenses. Request for fee waivers are to be made to the building Principal.

In compliance with Senate Bill 284, a partial tuition will be charged for all concurrent enrollment classes starting summer 2013. All fee's and tuition payments will be made directly to the universities and will not be payable to your individual high schools. The tuition amount set by the USHE is \$5/credit hr. (i.e. 3 credit class will cost \$15.00). As part of the current bill the partial tuition is NOT FEE WAIVABLE.

Appeals of his/her decision on the granting of fee waivers may be filed at the school office, Superintendent and, ultimately, to the School Board. At all times the privacy rights of students and parents will be protected and no student will be discriminated against because of inability to pay or because of a request for a fee waiver.

Fee Waiver does *not* cover the following: Extended day classes, Home study, citizenship fees, (2) Saturday Schools, Stallion Schools, clearing U's, any of the associated costs for concurrent enrollment (fees, admissions, registration costs, and texts), yearbooks and winter/summer school (fee waiver will not apply if the student is remediating a class that has previously been taken). Complete fee waiver packets are available in the finance office or at registration.

ACADEMIC AND GRADUATION REQUIREMENTS

Counseling Office 435-884-7730

All Counseling information is accessible on the Counseling Webpages. Please follow the link below:

<https://stansburyhigh.tooeleschools.org/information/counseling>

ATTENDANCE POLICY

Attendance Office: Mrs. Barb Wilson or 435-884-7720

ABSENCES: Excused- illness, medical or dental appointments, funerals, ½ day for driver’s license, or emergencies (which are in accordance with Utah State Law) Unexcused- An “unexcused absence” will indicate that a student did not attend class and was not excused prior to or within 3 days of the absence. Sluff – will indicate that the student was absent and not excused but was known to be in school that day (a sluff may not be excused).

ABSENCES AND EXTRACURRICULAR ACTIVITIES: Students participating in extracurricular activities must be in school the entire day of the activity. Funerals and doctor appointments are approved exceptions when the student provides documentation to the Attendance Office. All absences on activity day must be cleared by Administration. If the student is found to have been absent on a game/event day, he/she will not be allowed to participate in the next upcoming event. Continual truancy will affect the student’s eligibility for extracurricular activities.

APPEALS PROCESS: If a student has unusual circumstances with his/her attendance, appeals will be considered on an individual basis and are kept on file for future reference. Appeal Forms are available in the Attendance Office. Appeals will be reviewed by Administration. Appeals must be submitted within two weeks after the final grades are given. Students and parents will be notified as to the status of the appeal, whether approved or denied. Students should continue to make-up absences during the appeal process.

ASSEMBLIES: Assemblies are school time and attendance is mandatory. If you do not or cannot attend the assemblies, you must check out through the attendance office. If a student cannot attend an assembly, the student must checkout through the Attendance Office.

CITIZENSHIP POLICY: Attendance in class, punctuality and acting appropriately enhances growth, learning, and enjoyment of school. Stansbury High School encourages student responsibility through the implementation of the Tooele County School District Citizenship Policy. The policy includes H (Honors), S (Satisfactory), N (Needs Improvement), or U (Unsatisfactory). Unsatisfactory U citizenship results from any of the following:

The Complete Utah Compulsory Attendance Policy can be found in the TCSD Secondary Handbook:

<https://acrobat.adobe.com/link/review?uri=urn:aaid:scds:US:4a4879a0-8659-4976-aaa3-7f6bc42ecdbe>

COMPULSORY EDUCATION: Stansbury High School will follow the District’s compulsory education policy that was made available at registration. In short, the policy states students will first receive a warning citation after six unexcused absences. If the truancy continues, a second citation will be issued and a meeting between the parent/guardian and administrator will be needed. Finally, if the student continues to be truant, he/she will receive a third citation, an additional parent meeting, and may include a court referral.

HOMEBOUND AND HOSPITAL: Any student who is absent for reasons of health, accident or injury for more than ten consecutive days is eligible for homebound instruction. The school must receive a notice from a medical doctor before authorization is given for homebound privileges. Contact your administrator for further information or application for homebound instruction.

HOMEWORK REQUESTS IN CASES OF UNEXPECTED EXTENDED ABSENCES: 1. Email teachers to request homework 2. Look on SIS and Canvas for missing assignments 3. Logon to the teacher(s) website (if applicable) 4. Have a sibling or friend gather to bring home 5. Gone more than three days? Contact the Attendance Office 435-884-7720 to request homework be gathered.

OPTIONS TO EXCUSE STUDENTS: Parents/Guardians have three options to notify the Attendance Office of their student's absences:
 -Telephone the Attendance Office at 435-884-7720 between 7:00 a.m. and 3:30 p.m. or email bwilson@tooeleschools.org.
 -Upon returning to school, the student reports to the Attendance Office with a written note from a parent/guardian.

The note should contain: 1. the student's full name 2. the date of the absence 3. the reason for the absence, and 4. a day phone number where the parent/guardian signing the note can be reached. The note should be written and signed by the guardian. -Fax a written note meeting the above criteria to the attention of the Attendance Office. 435-882-4049

After 3 days beyond the last day of the absence, the parent must appeal to their child's administrator to excuse any absence.

SCHOOL ACTIVITIES: Students participating in school activities must be excused by the advisor responsible for the activity. These absences are cleared in advance with the Attendance Office by the advisor. Students will be allowed to make up any classroom exercises, homework or tests, which took place during the absence. It is the student's responsibility to obtain make-up work from each teacher.

SEMINARY OR RELEASED TIME: Students may be released during school time to enroll in one period of religious instruction. Limited early morning classes are offered for those who cannot enroll during regular class time. Those abusing the privilege (i.e.: truancy and excessive tardiness) will lose the privilege. **Being anywhere but at seminary during the scheduled time without proper clearance will be considered truancy.**

TARDIES: Students arriving more than 15 minutes to class are considered absent. Utah law requires all students between the ages of six and eighteen years to attend school on a regular basis. When student's non-attendance causes a loss of credit, this is considered truancy and will be referred to the Juvenile Court System.

ATTENDANCE/TARDY CODES: T = tardy 15 mins or less, X = absent after 15 mins, E = Excused, S = Sluff, A = Activity, D = Doctor, V = Vacation, I = In-school Suspension, Z = Out of school Suspension

Excessive Tardy Procedures

- On a student's 3rd tardy the teacher will notify parent/guardian.
- 5th - 7th tardy the student will serve lunch detention in Student Advocacy room
- 8th and 9th Tardy student will be sent to ISS for that class period.
- On a student's 10th tardy a parent/guardian and student will meet with the administration. Student may lose activity privileges.
- If excessive tardiness continues the student will receive a truancy citation and begin the referral process to the Juvenile Court System. At this time other educational alternatives may be considered.

TRUANCY: A Student is truant if he/she:

- Leaves home for school, but does not arrive at school.
- Arrives at school, but does not attend classes.
- **Leaves school without properly checking out through the Attendance Office. (This includes leaving school between classes to run home, store, etc.)**
- Obtains permission to go to a certain area, but fails to report there.
- Leaves class without teacher's "Smart Pass" permission.
- Attends classes other than those assigned. A student wanting to go to another instructional area must use the Smart Pass app and obtain permission from both teachers. A student who fails to get prior approval will be considered truant.
- The Youth Court process may occur when a student is habitually truant.
 1. Warning on the sixth day of all unexcused absences
 2. First Citation, parent meeting following the 9th unexcused absence.
 3. Second Citation, Youth Court referral after the 11th unexcused absence.

VACATION PLANS: If possible, arrange to get work prior to missing school. A pre-excused vacation/homework form is in the Attendance Office. Remember that any absence can affect academic achievement.

DISCIPLINE GUIDELINES
STANSBURY HIGH SCHOOL TABLE OF CONSEQUENCES

<u>Consequence</u>	<u>1st offense</u>	<u>2nd offense</u>	<u>3rd offense</u>
Tardies [same class /term]	(5,6,7,8,9) ISS that period	(10,11,12,13,14,15) Full day ISS Meeting w/ Parents	(Over 15) Extended ISS & Possible Youth Court Referral
Discipline [same class /situation]	Full Day ISS	Stallion School or Extended ISS	1-3 Days Out of School Suspension
Major Discipline [same class /situation] Safe School Violation (see 3 rd offense)	1-3 Days Out of School Suspension	4-6 Days Out of School Suspension	7-10 Days Out of School Suspension, Possible CMT Referral (Could result in 45 day suspension or expulsion)

Situations not covered in this policy will be dealt with on a case-by-case basis.

Explanation of “Discipline” classifications outlined above:

1. **“Discipline” includes, but is not limited to:**

- Improper language/behavior (in class, in the halls, on the bus, etc.)
- Dress Code violation
- Public displays of affection (hand holding and hugging allowed)
- Cheating (the student will receive a 0 on the assignment/test and the teacher will call the student’s parent)
- Defiance of authority
- Bullying, verbal, physical, or sexual harassment
- Tobacco Possession/Use or possession of a lighter

Note: Law enforcement officers *may* be notified.

2. **“Major Discipline” includes, but is not limited to:**

- Theft/Vandalism
- Insubordination
- Fighting
- Substance abuse
- Intended use of drugs/possession of drug paraphernalia
- Other safe school violations; knives, weapons, explosive devices, etc.

Note: Law enforcement officers *will* be notified.

3. **Mandatory referral to Tooele School District’s Case Management Team will be done for all safe school violations and law enforcement officers will be notified.**

****Note:** Administration reserves the right to use discretion in issuing consequences for behavior infractions. Due Process will be afforded each student. *In Loco Parentis* assigns the right to school officials to act as the parent of students in attendance. In such cases, school administrators can search students’ belongings if they have reasonable suspicion. New Jersey v. T.L.O. set the precedent that probable cause is not necessary to search a student; reasonable suspicion is enough to search a student’s belongings.

DUE PROCESS: A student can appeal an action within 15 days of the date of notice of a suspension, grade, or citizenship grade. A written, dated appeal shall be made to the person from whom the notice came. If an appeal is not made within the 15 days, the notice is final. The appeal hearing is as follows:

1. Within ten (10) calendar days a conference shall be held with the student, parent/guardian, administrator and the necessary staff members. If the issue is not resolved, the matter will be referred to an appeals committee.
2. Within ten (10) calendar days after the conference, the appeals committee will review the complaint.
3. If the issue is not resolved, the Tooele School District Grievance Procedure for Student Rights and Responsibilities will be sanctioned.

The SHS Appeals Committee will consist of one Student Government Member, one Youth Court Representative, one Community Council Representative, two teachers and one administrator selected by the principal.

EXPULSION: Expulsion is a more serious disciplinary action than suspension as it terminates a student's attendance at school and school activities for the remainder of the quarter, semester or school year. Expulsion records are attached to the student's permanent records. Safe School Policy indicates parameters of expulsion. If a student is expelled, educational responsibility lies with the parent.

IN SCHOOL SUSPENSION (ISS): We provide an alternative learning center for students who have had discipline, attendance, or tardy issues. The center is open from 8:00 a.m. through 2:35 p.m. Students follow a strict behavior policy in ISS. Phones will be surrendered to the supervisor. Work must be completed and students must demonstrate consistent appropriate behavior before being released to return to class. ISS is an excellent opportunity for many students, who otherwise might be suspended, to stay in school. Supervisor: Carol Johnson.

SUSPENDED STUDENTS: Suspension is viewed as a serious matter. According to Utah law, suspension may be used when students do not comply with rules for the governance of the school, pursue the prescribed courses of study, or do not submit to the teacher's authority. Suspension is:

- An educational process that teaches accountability for actions and that there are consequences.
- A method of bringing students, parents and the school together to discuss the student's issues and possible solutions.
- The disposition of the student while at home on suspension is the responsibility of the family. The effectiveness of the suspension rests with how the student and his/her family view the time. A student who is suspended may not participate in school activities/functions, return to school, or be on school premises until he/she is readmitted from the suspension by an administrator, or it will be considered trespassing. Due process requirements prior to suspension:
- The student must have had a reasonable opportunity to know the expectation for acceptable conduct in the school.
- The student has the right to know the charges that are made against him/her and must be given a chance to explain the occurrence as he/she perceived it.
- Parents/guardians must be notified immediately of the suspension. They have a right to know the events that led to the suspension and the specific charge made against their child.
- Suspended students will remain on membership rolls, and they must be counted as an excused absence during the period of their suspension.
- Under State Law, suspended students have the opportunity to make up class work from suspension days for full credit.

SUSPENSION ALTERNATIVE:

Parent in the Classroom: When it has been determined that a student shall be suspended for any period of time, the parent/guardian, upon meeting with administration and with the consent of the teachers, may be given the option of attending all classes with the student. However, a student will not be able to participate in school activities/functions. If this option is accepted, the parent/guardian must agree to attend all of the student's classes with the student for each day of the suspension. If the parent/guardian fails to attend a class period with the student, the student will be excluded from classes and return to home suspension for the duration of the suspension.

BEHAVIOR CODE

ALCOHOL AND DRUGS: The use, possession, distribution, or sale of alcohol, drugs, prescription drugs, or drug paraphernalia constitutes a hazard to the welfare of students, staff and educational programs, and is illegal under the laws of the State of Utah. Students who may be under the influence of, possess, be knowingly present where there is use of, and/or distribute alcohol or drugs during school hours, on school property or during school activities will have discipline administered in accordance with the following guidelines:

Possess, Use or Knowingly Present When Use or Sales of Drugs or Alcohol Occurs:

- **First Violation:** Suspended 3-10 days. The student will be referred to court. The student and parents shall sign a non-use contract. The student and at least one parent/guardian will complete the school sponsored drug and alcohol program completed within 6 weeks. A drug test 6 weeks after the incident which must be 'clean' and a meeting with the administration upon return.
- **Second Violation:** The student will be suspended from school for 10 days until CMT can meet and may be put on homebound education for nine weeks. The student will be referred to court. The student may also be referred to a more extensive drug and alcohol rehabilitation program through CMT. Upon return, a 'clean' drug test and a meeting with administration are required.

- **Third Violation:** The student will be referred to court and will be suspended from school for 10 days until CMT meets. The Principal will make a recommendation to the CMT Committee for possible expulsion up to one year. The student may be requested to successfully complete an approved alcohol or drug treatment program prior to consideration for re-admittance. A clean drug test and meeting with administration upon return.

Sell or Distribute:

- **First Violation:** The student will be referred to Law Enforcement. Distribution is a felony. The student will be suspended from school for 10 days, until CMT can meet to discuss the situation. The Principal and Superintendent will consider whether a suspension longer than ten days is appropriate. The Principal may grant re-admittance to the school when the student demonstrates a readiness to return, including a clean drug test. The student will be requested to successfully complete an approved alcohol and drug treatment program prior to consideration for re-admittance. Upon return to school, a clean drug test and a meeting with the administration must occur.
- **Second Violation:** The student will be referred to CMT and may be suspended for 45 days or expelled for one year.

Prescribed drugs/medications are to be stored in the Main Office where the secretary will distribute the prescribed dosages. A healthcare plan will also need to be created with the school nurse. See page: 35

BULLYING/CYBERBULLYING/HARASSMENT/HAZING POLICY: Bullying, cyberbullying, harassment, and hazing of students and employees are against federal, state and local policy, and are not tolerated by the Tooele County School District (TCSD). TCSD is committed to providing all students with a safe and civil school environment in which all members of the school community are treated with dignity and respect. To that end, TCSD has in place policies, procedures, and practices that are designed to reduce and eliminate bullying, cyberbullying, harassment and hazing – including but not limited to civil rights violations – as well as processes and procedures to deal with such incidents. Bullying, cyberbullying, harassment and hazing of students and/or employees by students and/or employees will not be tolerated in TCSD.

School officials have the authority to discipline students for off-campus speech that causes or threatens substantial disruption on campus or at school activities, including violent altercations, or a significant interference with a student's educational performance and involvement in school activities. If after an investigation, a student is found to be in violation of this policy, the student shall be disciplined by appropriate measures up to, and including, suspension and expulsion, pursuant to Utah Code Ann. 53A-11-904 and in accordance with the US Department of Education Office for Civil Rights, loss of participation in extracurricular activities, and/or probation. If after an investigation, a school employee is found to have violated this policy, the employee shall be disciplined by appropriate measures up to, and including termination.

COMPUTER TECHNOLOGY ACCEPTABLE USE AGREEMENT: The first offense of students who misuse, access inappropriate material or conduct unacceptable in email correspondence will meet with the principal or assistant principal and their parents, and the appropriate disciplinary action will be assigned.

DRESS CODE

DANCE DRESS CODE: Stomps (after sporting events, Halloween, Yearbook) –Students will abide by the dress code to enter dances. If clothing changes or is modified after entering the dance, students will be asked to leave without a refund and will be issued a school consequence. 'Dirty dancing' will not be tolerated. Students asked to leave for dancing inappropriately will be sent home without a refund and will be issued a school consequence. Rave paraphernalia will not be allowed at any dance (i.e. glow sticks, pacifiers, etc.).

Semi-Formals & Formals (Homecoming, Winter Ball, Sweethearts [unless a different theme is chosen] and Senior Ball) – Student dress code (below) is applicable for all activities where an official uniform is not worn.

During any stomp or dance, if you exit the building, you may not return to the dance.

TCS D Dress Code**Purpose and Philosophy**

Tooele County School District (TCS D) is committed to providing a safe, wholesome, orderly, and positive environment conducive to teaching and learning for all students. The TCS D Board of Education recognizes that dress and grooming seriously affect the behavior of students attending school and may also impact sanitation, health, and safety conditions. TCS D also recognizes the need for balance between freedom of individual expression and the right to quality education for all that is free of disruption.

Students shall dress in a manner suitable to the day's activities consistent with the standards of health, safety, and acceptable behavior. The student dress and grooming standards shall apply to all schools in the district and to both male and female students. The dress code also applies to students whether attending school or any school-sponsored function or activity (as a participant or member of the audience).

School administrators, faculty, and staff are responsible for communication and enforcement of this policy and student dress and grooming standards, as well as, ensuring compliance with applicable federal, state, and local laws, in addition to, legal precedence and board policy. Involvement of stakeholders (i.e. PTA, Community Council, staff, students) in the management of schools is encouraged and can result in expanded thinking, increased ownership, satisfaction, and improved instructional programs and outcomes. Interpretation of the dress and grooming standards will be under the primary responsibility and discretion of school administrators. However, all district and school staff members shall have a share of responsibility in seeing that these standards are implemented and enforced fairly and consistently in classrooms, in school buildings, on school grounds, on school buses, at school activities, and other school-sponsored events. The building principal has the final discretion to implement this policy fairly and consistently (regardless of student gender identification, race, sexual orientation, religion, etc.). Violations of this student dress code may result in reasonable disciplinary action according to District policy.

Student Dress and Grooming Standards*

1. *Students' clothing and jewelry must not present a health or safety hazard or distraction, which would disrupt the educational process or mission. Disruption is defined as reactions by other individuals to the clothing or adornment, which cause the teacher/administrator to lose the attention of students, to modify or cease instructional activities, or to deal with student confrontations or complaints.*
2. *Items that disrupt the educational mission shall not be allowed. Personal items such as clothing, paraphernalia, jewelry, backpacks, fanny packs, gym bags, water bottles, etc., shall be free of writing, pictures, or any other insignias, which are crude, vulgar, profane, violent, or sexually suggestive, or promote illegal/criminal activity.*
3. *Items that display advertising, promotions, and likeness of tobacco, e-cigarettes, alcohol, gang activity or affiliation or drugs or which are contrary to the educational mission, shall not be allowed.*
4. *All students shall maintain their hair, mustaches, sideburns, and beards in a clean, manner. Hairstyles which, disrupt or interfere with the learning atmosphere at the school shall not be allowed. Hair coloring is not prohibited; rather it should not detract from the purpose of 1) maintaining a safe school environment, and 2) prohibiting dress and grooming that causes actual disruptions to the learning environment or process.*
5. *Clothing, jewelry, accessories, and piercings that are so conspicuous, extreme, or odd that they draw undue attention, disrupt or tend to disrupt or interfere with the learning atmosphere at the school shall not be allowed. Sunglasses may not be worn indoors at school.*
6. *All students shall wear clean clothing. Students shall not wear clothes that are mutilated, cut off, overly distressed or "grungy/grubbies", or immodest. No shorts or skirts above mid-thigh are permitted unless leggings are worn. Such leggings may not be see-through.*
7. *Clothing must sufficiently cover undergarments at all times (i.e. sagging pants that reveal underwear, tops that reveal bra straps, etc.). Short shorts, mini skirts, bare midriffs, halter-tops, tube tops, strapless shirts/tops, muscle shirts with enlarged holes, or similar revealing clothing is not permitted. Clothing must cover the midriff, underwear, and cleavage at all times (even when seated). This includes clothing that has holes above mid-thigh. School activity uniforms (i.e. singlets, spunks, cheer skirts, leotards, etc.) that do not meet these criteria are not appropriate for the school day and may only be worn during the approved activity. Such uniforms may be worn at school under team warm-ups or sweats.*
8. *Belts are to be worn at the waist and at the correct length (i.e. not excessively long and hanging). Chains or other large metal accessories, which can present a safety risk, are not allowed.*
9. *Students shall comply with the laws that govern the wearing of military uniforms and insignias.*
10. *Hats including hoodies are permitted as long as they do not disrupt the learning environment or make it difficult or impossible to identify students. School personnel has the discretion to require students to remove hats, hoods, beanies, etc. in classrooms.*
11. *Immodest or suggestive clothing; apparel advocating illegal or inappropriate or offensive behavior or language; gang or gang-related apparel or symbols are strictly prohibited.*
12. *Tattoos and piercings are not specifically prohibited; rather, the policy is established around 1) maintaining a safe school environment, and 2) prohibiting dress and grooming that causes actual disruptions to the learning environment or process.*
13. *School officials may require or approve students to wear certain types of clothing for health or safety reasons in connection with certain specialized activities (i.e. welding gloves or jackets, helmets, safety glasses, etc.).*
14. *Shoes or sandals shall be worn at all times to ensure personal safety and hygiene. Students are encouraged to dress appropriately for the weather and wear reasonable footwear for the activity and season.*
15. *Reasonable accommodations may be made for students whose religious beliefs are substantially affected by dress code requirements.*
16. *Students who violate dress and grooming standards will be subject to student discipline. Due process procedures will be followed in the case of any dress and grooming code violations. Schools may have acceptable clothing to loan to students who have violated the provisions of this policy. An offending student may be sent home until he or she reasonably complies with appropriate dress and grooming standards and/or a parent conference conducted to address the dress and grooming issues.*

**Students with more than one violation of the dress code may have their activity access suspended (this includes any activities for which tickets are required)*

ELECTRONIC DEVICES: Electronic devices may be carried to school at the owner's risk and used during class breaks, before and after school, and during lunch. However, they may be used if the student has permission from the teacher/professor to use these items.

Unauthorized electronic devices in class will be confiscated by the teacher and returned at the end of the class period. Continued infractions will result in student referral to the office. *Photos and recording should not be taken without another's consent. No photos or video may be taken in the restroom or locker room areas. Preparing, publishing, printing, sharing, or possessing any pornographic material to distribute or exhibit is against the law and the offender will be prosecuted.*

FIGHTING PROHIBITED POLICY: Students are advised that if they are threatened, harassed, or intimidated by any other student, they should immediately report the matter to a faculty member or administrator. Students taking matters into their own hands, or responding to being threatened, criticized, or hitting, boxing, pushing, shoving or slapping the other student is not acceptable and may receive disciplinary action. Students fighting will be suspended. *All students initiating or involved in a fight will be suspended.* Students actively promoting a fight or pushing a student physically into a fighting situation may be suspended as a participant in the fight. Students not yielding adult access to a fight will be disciplined.

GANG ACTIVITY OR ASSOCIATION: The use of hand signals, graffiti, or the presence of any apparel, jewelry, accessory or manner of grooming which, by virtue of its color, arrangement, trademark, or symbol implies membership to a gang will result in disciplinary action. Incidents involving initiations or intimidation, which cause bodily harm or personal degradation or disgrace, resulting in physical or mental harm to students, may result in suspension, expulsion and/or legal action.

GUN/WEAPON CONTROL: Any student who is in possession of a weapon at school will be expelled for a period of not less than one calendar year. In situations where school officials determine that objects may be used as weapons which pose a threat to staff or students, they will: 1. confiscate the item 2. notify proper law enforcement agencies 3. suspend the student 4. recommend an alternative instruction environment, such as homebound, and 5. press charges through juvenile court authorities. Facsimiles of weapons or toy weapons are also expressly forbidden at school and possession of such may result in suspension.

RESPECT: SHS staff is committed to providing a safe, healthy environment. Disrespect to and defiance of school staff members will not be tolerated. Acts of disrespect and defiance undermine educational excellence. Acts against school personnel will receive severe administrative consequence. Teachers will be expected to treat all students with mutual respect. They will strive to handle individual infractions privately. They will teach common courtesy by example.

SAFE SCHOOL: A violation of the safe school policy will result in suspension until CMT can meet to determine what consequences will be received. The consequences may include long-term suspension with a homebound teacher or expulsion. Law enforcement will also be notified who will determine consequences according to juvenile or adult law, on a case by case basis. Knives, explosive devices, fire crackers, smoke bombs, etc. are prohibited on school property or at any school activities regardless of location. Violation of these prohibitions may be cause for disciplinary action, which may include expulsion. Prohibited items are subject to confiscation by school officials.

SEXUAL HARASSMENT: The purpose of this policy is to assure a learning environment that is free from any harassment and is in compliance with state and federal law. Any form of harassment by staff or students is prohibited. This includes: any verbal, written or physical conduct or including a sexual nature, which has the purpose or effect of creating an intimidating, hostile, or offensive environment. Any suggestion, request, demand, or pressure for sexual involvement, accompanied by implied or explicit threat concerning one's grades, extracurricular standing, job, etc., is prohibited. Sexual harassment includes, but is not limited to the following:

- Derogatory, demanding, or offensive jokes, teasing or comments of a sexual nature.
- Graphic remarks or sexual comments about an individual's body.
- Sexual suggestive or obscene telephone calls, letters, notes or invitations.
- Sexual suggestive or obscene pictures, cartoons, posters or objects.
- Grabbing, pinching, or touching of private areas.
- Deliberate cornering, shouldering or bumping in hallways.
- Sexual gestures, unwanted pats or hugs, any unwanted touching.
- Any form of sexual threat, intimidation or exploitation.
- Actual or attempted sexual assault, molestation or rape.
- Sexist remarks or gender-based stereotyping.
- Pantsing of students

Sexual harassment by students or staff must be reported to administration. Parents of any students involved must be informed immediately. Following a thorough and fair investigation, students or staff members who have violated this policy may face: suspension, expulsion, alternative placement, other appropriate legal or school consequences.

TOBACCO USE: The use and/or possession of tobacco/vaping products (cigarettes, chew, e-cigarettes, vapes) are prohibited and illegal. This applies to students who are in school, on the way to and from school, during lunch, and at all school sponsored activities. Administrators are agents of the court and will issue consequences for all offenses.

First Violation: If the student admits to using/possessing tobacco, the student will sign a non-use contract, meet with parents and administration, and must complete an approved smoking cessation class at the expense of the parent/guardian. ***If the student denies using/possessing tobacco, the student will meet with parents and administration and additional consequences will be determined. Student will have in-school or out-of-school suspension for the rest of the day.

Subsequent Violations: Student will have another meeting with the parents and administration. The student will receive a ticket from the school resource officer. The students will receive an out-of-school suspension and .

OTHER INFORMATION

504 ACCOMMODATIONS: To qualify for a Section 504 Accommodation plan, a student must have a disability that significantly affects a major life activity. A student must have a record of and be regarded as having such an impairment. Eligibility for a 504 must be determined by a team knowledgeable of the student. Please contact your counselor or administrator to discuss the possibility of a 504 accommodation. Universities that participate in the concurrent enrollment program are not required to follow the school districts 504 or IEPs. The Office of Disability at each university may be contacted – see the concurrent coordinator, Jill Gardner.

ACTIVITY/I.D. CARDS: Student activity cards are available to any student who pays the proper fee. Students who present their student activity cards will be admitted to athletic events of the school, allowed to check out library books, and pay reduced fees for various out-of-town athletic contests and some of the school dances. Regular general admission prices will be charged to those who do not have current student activity cards. School identification cards will be required of all students who do not purchase activity cards. **Students must carry a student activity card or school identification card to dances or evening activities.** When school officials request identification, a student must present their card. Noncompliance will result in the student being asked to leave the activity. Cards are available in the Finance Office a couple of weeks after school pictures and make up pictures are taken.

ASSEMBLIES: Assemblies are school time and attendance is mandatory. If you do not or cannot attend the assemblies, you must check out through the attendance office. If a student cannot attend an assembly, the student must checkout through the Attendance Office.

BICYCLES, SCOOTERS AND SKATEBOARDS: For the safety and welfare of students and other people, no rollerblades, skateboards, scooters or bicycles are allowed to be used on any area of the campus. Skateboards, scooters or bicycles that are brought to the school are the sole responsibility of the student. They need to be placed in the racks that are supplied by the school and securely locked. Skateboards are not permitted inside the school.

BLUE PEAK HIGH SCHOOL (BPHS): A high school located in the Community Learning Center is focused on providing basic skills and core credit for 10th-12th grade students who are committed to graduating from high school. Each student enrolled at BPHS will design an individualized graduation and career plan through the CCR Plan with on-site career guidance and support. They offer small class sizes in a safe environment with a variety of educational options. BPHS is purposely kept with low enrollment in order to maintain the fidelity of educational services for non-traditional students. See your administrator to complete the application.

CAREER CENTER: The Career Center houses many resources available to students including the Internship Coordinator and the English Language Learner Aide.

CHANGE OF ADDRESS: Whenever there is a change in an address or telephone number, students or parents should notify the Counseling Office. In case of an emergency, it is necessary to have the correct address and telephone number on file so that the parent/guardian may be promptly contacted.

CLASS PARTIES: Class parties during school hours are discouraged. **‘Donut runs’ are not allowed.** All school activities must have the approval of the principal.

OUTSIDE FOOD DELIVERY: Food deliveries (i.e. Uber Eats, Pizza delivery, etc...) from outside restaurants to the main office for students is not allowed. If food is delivered to the office, it will be held by an administrator and a parent will be notified of the incident. Repeat offenders may have food disposed of.

COMMUNITY LEARNING CENTER (CLC): Courses offered at the BPHS/CLC will have a career pathway or technical focus. *There are three types of classes at the CLC; concurrent, state certified courses and regular high school classes.* Each course will be taught in a two period block, with most courses running for the entire year. Courses are open to all junior and senior high school students in TCSD. Bus transportation from your high school will be provided to the CLC. Please see your counselor if you want to attend the CLC.

CONCURRENT ENROLLMENT: Students wishing to participate must be 11th or 12th grade students, have a 3.0 cumulative GPA, and meet the ACT requirements. While in any concurrent classes, if a student earns a D or F the student will be dropped from the program. Concurrent enrollment students will be held to the same attendance policy as the rest of the student body. Some concurrent classes may end 1 to 2 weeks before the end of the second and fourth terms. If this occurs, students are considered 'released to parent' and are not to be on school property during this time.

COUNSELING DEPARTMENT: Students wanting an appointment with a counselor must use the QR code for their counselor to set up a time and they will be called out of class. Parents may call the school for appointments 435-884-7730 or use the link on the website.

CUSTODIAL RIGHTS OF PARENTS: If the custodial rights of parents are divided, it is the parent's responsibility to notify the school as to who has access to the child and to provide legal documents in school records. We will not be able to release records to the non-custodial parent if the appropriate legal documentation is not on file in our Registrar's Office.

DRIVERS EDUCATION: The State of Utah requires all students enrolled in driver's education in public schools to be in attendance for 30 hours of instruction. "Driver Education for Utah High Schools Organization, Administration, and Standards." (2006) *Classroom Instruction* pp.6.

HALL PASS: Students will use the "Smart Pass" app to gain permission to be in the halls during class time. Students in the halls without permission will be subject to the school-wide discipline procedures. Consequences may include but are not limited to lunch detention, parent conferences, In-school suspension, out-of-school suspension, and/or youth court. Students who are on campus, but not enrolled in a class for that time may be cited for trespassing.

HEALTH CARE PLAN: It is the practice of the Tooele County School District to have a health care plan in place for children who have a health concern. The classroom health care plan (HCP) helps to ensure a better understanding of your child's health care needs and is directly reviewed with your child's teacher and principal. Issues that need to be addressed: administration of medication to students by school personnel, students carrying and self-administering their own medication, diet modifications, medical conditions, and physical cares that need to be done during school hours. HCP requires signatures from parents/guardians and health care providers. Under Utah Code 53-A-11-601 medication administration and possession of medication is allowed at school as long as consents are signed by parents/guardians and health care provider. If a student requires any of these services or attention regarding a health care concern, it is the parent's/guardian's responsibility to contact the student's school. The school will provide the appropriate paperwork so the student's health concerns can be addressed at the school.

HOMELESS: Students are considered homeless if they do not live in their guardians' home, (living with parents at the grandparents' home, living on their own, living with a friend, living with a relative other than guardian). See your administrator for assistance and resources for homeless students.

Credit Recovery: Students (who have failed a class) needing credit recovery, may do so by attending afterschool in Extended Day or in their school schedule during a Credit Recovery class. See your counselor for details and the application process. Not available for original credit.

INSURANCE: Generally, a student injured on the school campus will be covered by his/her own insurance policy. A reasonable State health insurance policy is available to the student, but it must be obtained and paid for by each individual student at the beginning of the school year prior to athletic participation. Forms will be available in the Main Office. The school does not carry student health insurance. No student may participate in UHSAA activities without proof of insurance coverage.

INTERNSHIP: Students must have 2.0 GPA and one related class, cannot have more than one “F” or poor attendance history. An internship should match a CCR Plan goal. Attendance is required at a weekly workshop. All internships must be pre-approved by the Work Base Learning Coordinator.

LIBRARY/MEDIA CENTER: Students may be admitted to the Media Center during class time on the “Smart Pass” from the classroom teacher or during lunch hours. No food or drink is allowed in the Media Center. An area will be designated where students may leave personal belongings, but the Media Center cannot be responsible for lost or stolen items. Over-due books deprive other students from using the materials. Over-due notices will be given to students through their English teacher. A book more than one month over-due will be considered lost. Students are responsible to pay for lost books. Additional books cannot be checked out until over-due books are returned or lost book fee paid. All charges not paid by the end of the school year will be entered on the student’s fee account. Chromebooks are checked out from the media center and issues with Chromebooks should be reported to the librarian.

LOCKERS: Lockers are rental units owned by the school and each student renting a locker must keep the outside and inside clean. Students who need to replace a lock will be charged \$5.00. Contact Mrs. Kelsey in the Copy Center for lockers. Administration reserves the right to search school lockers.

LOST AND FOUND: All lost and found articles should be turned into the Main Office. Before articles can be claimed, they must be accurately identified by their owners. The school *is not* responsible for valuables lost at school. All items left in lost and found will be donated after the last day of each quarter.

OUT-OF-STATE TRAVEL SPONSORED BY THE SCHOOL: When school sponsored out-of-state trips occur during the school year and require missing school, district policy will be followed. The students must maintain a 2.0 GPA for the quarter prior to the trip.

PARKING LOT: In order to park in the SHS parking lot, students and staff must have a parking decal that can be obtained through the front office. Parking spaces are first come, first served. Students returning from off-site classes or lunch may find it difficult to locate a parking space upon returning. This is NOT a valid excuse to park illegally. Latecomers should expect to walk farther to reach the school building. Student vehicles parked on campus without a valid parking decal will be subject to the consequences listed below. Students only need a decal to park on campus during school hours. Issued Stansbury High School parking decals must be displayed on the inside upper corner of the windshield on the driver’s side.

Offenses and repeat offenses can and will result in one or any of the following:

1. Verbal directive to move vehicle to a different location
2. Verbal directive to move vehicle to a different location and parent contact
3. Loss of privilege to attend school sponsored activities
4. Suspension: In School and/or Out of School
5. Parking privileges being revoked
6. Referral to School Resource Officer
7. Assignment of administrative “U” to transcript

No parking decals will be issued for golf carts, UTVs, ATVs, or other recreational vehicles. Due to the risk associated with these vehicles and their drivers, they will not be allowed on the SHS campus. Exceptions will be made for vehicles owned by the school and operated by a TCSD or SHS staff member.

Students who illegally park in areas not designated for student parking are subject to the consequences above. Student parking consequences will be issued for parking in designated “**staff**” parking spaces, “**visitor**” parking spaces, the **bus** and front **drop off** areas, “**handicap**” parking spaces where a vehicle ADA permit is not displayed, **red curb** zones, **non-marked** spaces or **endcaps**, reserved space that is indicated with signage (**school vehicle** parking spaces), or parking in areas not intended for parking such as on **sidewalks** or **lawns**. Tooele County Sheriff’s Department may also issue their own parking citations for vehicles illegally parked on surrounding streets.

PLAGIARISM: Cheating and/or plagiarism are regarded as very serious offenses. Copying or paraphrasing material/text from the work of another student, from published sources (i.e.: Cliff Notes, Spark Notes, books, magazines, newspapers, etc.) and/or from the Internet without proper documentation constitutes academic theft.

Consequences for cheating and/or plagiarism in Language Arts classes, and possibly other classes:

1st offense-Student will earn a zero on the assignment and will be required to make it up within two days to earn the credit. Parents will be notified.

2nd -Student will earn a zero and will not be allowed to make the assignment up. Parents will be notified and a meeting will be set up between parents, student, and teacher.

3rd -Student will earn a zero and will not be able to make the assignment up. Parents will be notified, the administration will be notified, and disciplinary action will be taken. Suspension from school may result.

POSTERS: Community announcements must be approved by the District Administrative Office before being put on display. Posters or announcements to be displayed anywhere in the building, in designated areas, must be approved by school administration. Do not use paste or cellophane tape, and do not attach to painted or brick walls. Poster size may not exceed 4' by 6'.

PUBLIC DISPLAYS OF AFFECTION: PDA is limited to hand holding and hugging at SHS. If this policy is violated, consequences will be assigned according to the table of consequences in the student handbook.

REPORT CARDS: Report cards can be accessed through Skyward, can be downloaded and printed by the Students or Parents, usually two weeks after the term ends. Hard Copies can be obtained through the counseling office.

SCHOOL BUSES: The bus driver has complete authority over his/her bus, and all rules must be strictly adhered to by the students. Students, who refuse to promptly obey the directions of the driver, or refuse to obey riding regulations, may forfeit their privilege to ride on the bus. Any deliberate damage to a bus will be paid for by the student or parent.

STUDENT MESSAGES: The office personnel will not be held responsible to deliver messages to students, except in cases of an emergency. We understand that parents may feel the need to get in touch with students during the school day, but we cannot stop the instruction of the other students in the class for any reason other than an emergency.

Arrangements for routine matters such as rides to and from school, car and house key delivery and pick-up, medical appointments, job times, meeting places, etc. should be made before students arrive at school.

SUMMER SCHOOL: Credit Recovery will be done through Edgenuity. See your school counselor for more information.

STUDENT ASSISTANCE TEAM (StAT): StAT is a team of counselors, administrators and teachers where specific situations can be discussed to help assist teachers with students who may need more help in certain areas. The ultimate goal of StAT is to get students the resources they need through educator referrals to be successful.

TELEPHONES: Students will refrain from using office phones unless illness or an emergency arises. Students are to use the phone in the Attendance Office at these times.

TEXTBOOKS: Textbooks are rented to students by the Board of Education. Once a book is assigned to a student, it becomes his/her responsibility to take care of it. Lost and damaged books must be paid for by the student.

TRANSPORTATION POLICY FOR SCHOOL ACTIVITIES: Tooele School District Transportation Policy allows only guardians and designated adults over 21 years of age to transport a student to a school event when circumstances do not allow a student to ride in the district bus or car. Private Vehicle Transportation Forms are available in the office. It is policy at SHS all students will ride in district transportation to all events. Deseret Peak and the baseball fields have been approved as areas where students may transport themselves when necessary. Only under unusual circumstances will approval for other transportation be given.

TRESPASS: Under the law a person is guilty of a misdemeanor if he/she enters or remains on school property, parent release, release time (seminary), without authorization, when notice against such entry or remaining has been given warning personally by a school official; by signs posted to prevent trespassers or by current order of suspension or expulsion. Trespassing will result in a legal citation.

VISITORS: Parents are always welcome at SHS. An appointment needs to be made to see a teacher or to visit a classroom. To ensure the safety of all persons and to maintain an educational environment free from disruption, all visitors must sign in/out at the Main Office and wear a Visitor's Pass while on campus.

**** District policy mandates student visitors are prohibited on campus. ****

SCHOOL EMERGENCIES

IN AN EMERGENCY TAKE ACTION



HOLD! In your room or area. Clear the halls.

STUDENTS

Clear the hallways and remain in room or area until the "All Clear" is announced
Do business as usual

ADULTS

Close and lock the door
Account for students and adults
Do business as usual



SECURE! Get inside. Lock outside doors.

STUDENTS

Return to inside of building
Do business as usual

ADULTS

Bring everyone indoors
Lock outside doors
Increase situational awareness
Account for students and adults
Do business as usual



LOCKDOWN! Locks, lights, out of sight.

STUDENTS

Move away from sight
Maintain silence
Do not open the door

ADULTS

Recover students from hallway if possible
Lock the classroom door
Turn out the lights
Move away from sight
Maintain silence
Do not open the door
Prepare to evade or defend



EVACUATE! (A location may be specified)

STUDENTS

Leave stuff behind if required to
If possible, bring your phone
Follow instructions

ADULTS

Lead students to Evacuation location
Account for students and adults
Notify if missing, extra or injured students or adults



SHELTER! Hazard and safety strategy.

STUDENTS

Use appropriate safety strategy for the hazard

Hazard	Safety Strategy
Tornado	Evacuate to shelter area
Hazmat	Seal the room
Earthquake	Drop, cover and hold
Tsunami	Get to high ground

ADULTS

Lead safety strategy
Account for students and adults
Notify if missing, extra or injured students or adults

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When a school emergency or disaster situation occurs, we want to be prepared. A school emergency response chart is posted in every classroom with directions for emergencies that may occur while school is in session. Students will review these procedures with the teacher during the first week of school. We will briefly cover important information for parents and students in this handbook.

In case of major emergencies, parents can help us by not calling the school. The best way to gain information is from the school through Alertsense text, through radio, television, or websites to find important broadcasted information. Parents need to establish a meeting place with your students so they know where to go if disaster strikes and understand the codes and procedures we will take at SHS.

REUNIFICATION CENTERS: If students and staff need to relocate away from SHS because of an emergency, they will be at Rose Springs Elementary or Stansbury Park Elementary. Parents will be able to pick up student from there. **Students will only be released to parents or persons identified on the students emergency release form.**

SHELTERING IN PLACE (IN SCHOOL SHELTERING): If there is a disaster that warrants staying in the school, the Main Office will announce a "Shelter." Teachers will go to their doors and briefly check their hall to bring in students. They will then keep students in that room until an announcement to release is made, a runner comes to their room and announces the "Shelter" is over, or an alarm indicates they are to move outside. If there were an outside threat to staff/students, the school would be placed in "lockdown." Students or staff left in the halls would move to the closest classroom or secured area and get out of sight.

EXTRACURRICULAR ACTIVITIES

ATHLETIC LETTERING: Lettering criteria can be obtained from the coach of the requested sport.

ELIGIBILITY RULES: Participation in athletic competition, drama, debate, or other representative programs, clubs, or student body organizations, shall be permitted only in harmony with eligibility rules approved by the state, the region and the administration. Students who violate the student code of conduct in any way jeopardize their extracurricular eligibility. One major violation either at school or in the community, if deemed severe enough by the school administration, could result in immediate removal from a team organization.

SCHOLASTIC REQUIREMENTS: **** CHANGES ARE EXPECTED PENDING NOTIFICATION FROM THE UTAH HIGH SCHOOL ACTIVITIES ASSOCIATION. **** An individual must be enrolled in at least four classes at SHS in order to be eligible to represent his/her school in interscholastic competition. Exemption requests to this policy should be directed to the principal.

- No student shall be eligible to represent his/her school if he/she has unlearned Us or is failing more than one subject and a minimum grade point average shall be 2.0 from the previous term. I's, F's and WF's are computed into the grade point average as a zero value. Students with more than one I or F are ineligible until made up. The grade point average shall be based on each quarter's work with eligibility being approved by the building principal based upon individual student's IEP or CCR Plan and documented test results relating to learning disabilities. "Eligibility under this rule is determined when grades are posted. Grades are 'posted' when the school registrar enters all grades electronically and are available to students, parents and teachers. In no case may the posting date be more than 5 school days following the last day of the grading period. Grade changes after the posting date cannot restore lost eligibility, except for a documents clerical error."

- Home-schooled students must have a meeting with the Principal prior to the quarter of participation to review their home educational plan.
- Where a student has failed to meet the minimum requirements set forth above, he/she shall also be ineligible for participation in UHSAA activities in the succeeding grading period until such deficiencies have been corrected. (A grading period is defined as the one in which he/she is participating, as well as the one previous grading period not on the entire previous year.)
- Deficiencies, including incomplete conditions and failures from a previous grading period may be made up during a subsequent grading period. Summer school course work taken to remediate 4th term grades will be accepted for first quarter eligibility.

SMOKING, DRINKING, OR USING DRUGS DURING EXTRACURRICULAR ACTIVITIES: Any student representing Tooele County School District in any extracurricular activities who is found guilty of using tobacco, alcohol or drugs will be dealt with as follows:

- **First Offense:** The student will be suspended from the team or organization for a period of at least two weeks or at least two consecutive events, games, meets, matches, competitions or performances at the same level of play (and any intervening levels as well). The offender will not be allowed to participate with the team or organization in any practice, performance or competition session for the full time of their suspension. The suspension will include participation in all extracurricular activities sponsored by TCSD schools or by the UHSAA that are being participated in by the suspended student. The student will not be allowed to travel to away contests with the organization he/she is suspended from. At the end of the suspension period, the student may apply for reinstatement to the organization he/she was suspended from. If the student wishes to be reinstated, a meeting between the parent(s), the suspended student, the coach/advisor, and the principal may take place. It will be the school authorities' decision to either accept or reject the application for reinstatement of the student. If and when the student is reinstated, he/she will be placed on probation for the remainder of the sport or activity's season in which he/she is involved.
- **Second Offense:** The student will be suspended from participation in that sport/activity for the rest of the season.
- **Third Offense:** An eighteen-week suspension from all games, meets, matches, competitions, performances and practices for all extracurricular activities at SHS. Where applicable this suspension carries over into the following school year. Reinstatement of eligibility at the end of the eighteen-week suspension is predicated upon successful completion of a formal assessment, intervention and treatment program.

TRYOUTS FOR EXTRACURRICULAR ACTIVITIES: Students must have met the UHSAA requirements prior to the beginning of tryouts. If the student receives an "I" for incomplete, it must be taken care of within two weeks and prior to tryouts. If the student has received more than one "F" grade in the previous quarter, he/she is not eligible to participate. A "U" counts as an F until cleared under the UHSAA rules. "Eligibility under this rule is determined when grades are posted. Grades are 'posted' when the school registrar enters all grades electronically and are available to students, parents and teachers. In no case may the posting date be more than 5 school days following the last day of the grading period. Grade changes after the posting date cannot restore lost eligibility, except for a documents clerical error."

VIOLATION OF SAFE SCHOOL PROVISION: Any student(s) who is suspended from SHS or a member school for violation of the Safe Schools provision of that district board of education, shall be declared ineligible for participation in any activity for a period equal to any suspension, bar or dismissal, but in no case shall the period exceed twelve months. If the student is transferred to another school, the transfer rule provisions will apply.

INDIVIDUAL COACHES/ADVISORS' RESTRICTIONS OR POLICIES MAY NOT BE LESS THAN THOSE OUTLINED ABOVE. COACHES MUST PUBLISH ANY RESTRICTIONS STRICTER THAN THOSE LISTED ABOVE AT THE BEGINNING OF EACH SEASON

Tooele County School District Grading and Homework Policy:

<https://tinyurl.com/GradingandHW2023>

SHS Fight Song

BLUE! BLACK! SILVER!

Stansbury Stallions let's fight, gallop with all your might. Through the night we rally our team to strike. We will always prevail to vanquish the foe and we will triumph that is our goal. Everybody stand up and cheer with me me the team to win is Stansbury!

Stansbury Stallions, Stansbury Stallions, Go Go Go!

Stansbury Stallions, Stansbury Stallions, Fight Fight Fight!

Stansbury Stallions, Stansbury Stallions, GO FIGHT WIN!