

JACKSON-MILTON LOCAL SCHOOLS

REGULAR MEETING OF THE BOARD OF EDUCATION  
MINUTES

July 20, 2023 – Middle School/High School Building – Board Meeting 6:30 p.m.

- A. Pledge of Allegiance - Mr. Huff
- B. Moment of Silence - Mrs. Pittman
- C. Attendance

Roll Call

Mrs. Pittman	<u>Present</u>	_____
Mrs. Bacorn	<u>Absent</u>	_____
Mr. Campbell	<u>Present</u>	_____
Mr. Huff	<u>Present</u>	_____
Mr. Vernon	<u>Present</u>	_____

- D. Minutes

Review and approval of the June 15, 2023 Regular Meeting Minutes and the June 29, 2023 Special Meeting Minutes of the Board of Education.

Motion by Mrs. Pittman  
Seconded by Mr. Vernon

Pittman, yes Campbell, yes Huff, yes Vernon, yes

Approved X Not Approved \_\_\_\_\_

- E. Presentation/Recognition

- 1. Abbey Fishtorn – Athletic Update

Tausha Bacorn arrived at 6:34 P.M.

- F. Administrative Report

- 1. Superintendent's Report

- a. Cadence Care
- b. August Board Meeting Date
- c. Falls Sports – Varsity Football Opens at Home on Thursday, August 17<sup>th</sup>
- d. HVAC Update
- e. Stadium Update
- f. Handbooks – Copy of HS/MS – Approve in August  
Athletic Handbook – Approve in August
- g. Final Forms
- h. City Printing Services – Annual Report and Business Cards
- i. Staffing
- j. Meet the Teacher/Open House

2. Treasurer’s Report

3. Legislative Report

G. Roundtable Discussion

H. Public Presentation

The Board Meeting will now be open for Public Discussion under the direction of the Board President, Mr. Tom Huff.

I. Adoption of Consent Calendar

Motion by Mr. Vernon

Seconded by Mrs. Bacorn

Pittman, yes Bacorn yes, Campbell, yes Huff , yes Vernon, yes

Approved  X  Not Approved \_\_\_\_\_

I. Old Business

1. Superintendent’s Business

II. New Business

1. Board Business

Remove (\*) 2. Treasurer’s Business

\_\_\_\_\_ a. Review and approval of the monthly Spending Plan, Reconciliation Report, Disbursement Detail and Cash Summary Reports for the month of June, 2023.

\_\_\_\_\_ b. Review of bills for the month of June, 2023.

Motion by \_\_\_\_\_  
Seconded by \_\_\_\_\_

Pittman Y/N Bacorn Y/N Campbell Y/N Huff Y/N Vernon Y/N

Approved     X     Not Approved \_\_\_\_\_

23-07-01 \_\_\_\_\_ c. Treasurer recommends that the Board approve the following resolution:

A Board "service fund" is established to pay expenses actually incurred by Board members or members-elect in their official duties. The sum set aside will not exceed the maximum amount permitted by law. **This fund is used at the Board's discretion to provide for members' participation (not compensation) in workshops and conferences, for new Board member orientation and training and for other expenses in connection with assigned duties as permitted by law, including those made for a public purpose as defined below:**

Spending Guidelines: Definition of Public Purposes

The Board recognizes that expenditure of funds within the District must fall within the scope of serving a public purpose as defined by State Law. It is the Board's determination that the following expenditures are a necessary part of the effective function of the extracurricular and co-curricular programs concerned, once reviewed and approved by the Superintendent:

1. awards
2. recognition and incentive items for employees and/or volunteers and
3. prizes/awards/programs for students through the use of student activity funds.

The Superintendent at the discretion of the Board, is permitted to honor employees and nonemployees with plaques, pins and other tokens of appreciation to include meals, refreshments or other amenities which further the interest of the District.

The Board affirms that the expenses incurred as listed above do serve public purposes which include the promotion of education by encouraging staff morale as well as support for the District's educational program with citizens, members of the business community, advisory committee members and associated school district. All expenditures are subject to approval by the Superintendent.

Vendor Compensation

Any compensation paid by a private vendor to a District official or employee after the official or employee has participated in selecting the vendor, is considered “public money” and must be returned to the District.

Motion by \_\_\_\_\_  
Seconded by \_\_\_\_\_

Pittman Y/N Bacorn Y/N Campbell Y/N Huff Y/N Vernon Y/N

Approved   X   Not Approved \_\_\_\_\_

23-07-02 \_\_\_\_\_ d.

Treasurer recommends that the Board approve the Temporary Appropriations for a three-month period July 1, 2023 to October 1, 2023 at 25% of FY23 appropriations in the amount of \$3,034,650.96.

Motion by \_\_\_\_\_  
Seconded by \_\_\_\_\_

Pittman Y/N Bacorn Y/N Campbell Y/N Huff Y/N Vernon Y/N

Approved   X   Not Approved \_\_\_\_\_

23-07-03 \_\_\_\_\_ e.

Treasurer recommends that the Board approve the enrollment fee of \$700.00 Workers Compensation/Unemployment Cost Control Services through Sheakley for year 2024. The Board also approves the District’s enrollment with the BWC Group Retrospective Program to help control workers compensation costs. Unemployment costs over 19 claims at \$55 a claim.

Motion by \_\_\_\_\_  
Seconded by \_\_\_\_\_

Pittman Y/N Bacorn Y/N Campbell Y/N Huff Y/N Vernon Y/N

Approved   X   Not Approved \_\_\_\_\_

23-07-04 \_\_\_\_\_ f.

Treasurer recommends that the Board approve the creation of the following funds:

572 9024 Title 1	516 9024 Title VI-B
590 9024 Title II-A	584 9024 Title IV-A
587 9024 IDEA Early Childhood	551 9024 Title III
451 9024 Ohio K12	584 9124 Stronger Connections

Motion by \_\_\_\_\_  
Seconded by \_\_\_\_\_

Pittman Y/N Bacorn Y/N Campbell Y/N Huff Y/N Vernon Y/N

Approved   X   Not Approved \_\_\_\_\_

23-07-05 \_\_\_\_\_ g.

Treasurer recommends that the Board approve participating/application and budget for the following Educational Grant Programs for the 2023 – 2024 school year:

Title I - \$181,067.95	IDEA-B - \$199,451.20
Title II-A - \$26,250.88	Title IV-A - \$12,895.25
ESSER3 - \$1,185,883.99	587 IDEA Early Childhood - \$4,446.85
Title III - \$321.75	584 Stronger Connections - \$7983.96

Motion by \_\_\_\_\_  
Seconded by \_\_\_\_\_

Pittman Y/N Bacorn Y/N Campbell Y/N Huff Y/N Vernon Y/N

Approved   X   Not Approved \_\_\_\_\_

23-07-06 \_\_\_\_\_ h.

Treasurer recommends that the Board approve membership with Ohio School Council for FY24.

Motion by \_\_\_\_\_  
Seconded by \_\_\_\_\_

Pittman Y/N Bacorn Y/N Campbell Y/N Huff Y/N Vernon Y/N

Approved   X   Not Approved \_\_\_\_\_

23-07-07 \_\_\_\_\_ i.

Treasurer recommends that the Board approve the purchase of candy for the July 4<sup>th</sup> parade in the amount of \$84.04 from the Board Account.

Motion by \_\_\_\_\_  
Seconded by \_\_\_\_\_

Pittman Y/N Bacorn Y/N Campbell Y/N Huff Y/N Vernon Y/N

Approved   X   Not Approved \_\_\_\_\_

23-07-08 \_\_\_\_\_ j. Treasurer recommends that the Board approve allowing the JM PTA, JM Sports Club, and JM Band Boosters to be listed on the Districts liability policy as in the past for the 2023 – 2024 school year, per Ohio Schools Council recognition policy.

Motion by \_\_\_\_\_  
Seconded by \_\_\_\_\_

Pittman Y/N Bacorn Y/NN Campbell Y/N Huff Y/N Vernon Y/N

Approved  X  Not Approved \_\_\_\_\_

2. Superintendent’s Business

23-07-09 \_\_\_\_\_ a. Recommend that the Board approve the written resignation of Stephanie Palmer as a member of the certificated staff effective August 31, 2023.

Motion by \_\_\_\_\_  
Seconded by \_\_\_\_\_

Pittman Y/N Bacorn Y/N Campbell Y/N Huff Y/N Vernon Y/N

Approved  X  Not Approved \_\_\_\_\_

23-07-10 \_\_\_\_\_ b. Recommend that the Board approve the hiring and one year contract for Desiree Lehmann as a Cook, Step 1, for the 2023 – 2024 school year.

Motion by \_\_\_\_\_  
Seconded by \_\_\_\_\_

Pittman Y/N Bacorn Y/N Campbell Y/N Huff Y/N Vernon Y/N

Approved  X  Not Approved \_\_\_\_\_

23-07-11 \_\_\_\_\_ c. Recommend that the Board approve the hiring and one year contract for Robert Zanni as the Computer Room Aide, Step 1, for the 2023 – 2024 school year.

Motion by \_\_\_\_\_  
Seconded by \_\_\_\_\_

Pittman Y/N Bacorn Y/N Campbell Y/N Huff Y/N Vernon Y/N

Approved  X  Not Approved \_\_\_\_\_

23-07-12 \_\_\_\_\_ d. Recommend that the Board approve the 15-day appointment and one year contract with Bachelors Degree, Step 5 (pending proof of experience) to Elizabeth Penfound for the 2023-2024 school year as Elementary Music Teacher.

Motion by \_\_\_\_\_  
Seconded by \_\_\_\_\_

Pittman Y/N Bacorn Y/N Campbell Y/N Huff Y/N Vernon Y/N

Approved   X   Not Approved \_\_\_\_\_

23-07-13 \_\_\_\_\_ e. Recommend that the Board approve the 15-day appointment and one year contract with Bachelors Degree, Step 1 (pending proof of experience) to Dana Scott for the 2023-2024 school year as a Fourth Grade Teacher (pending Ohio Department of Education approval of license).

Motion by \_\_\_\_\_  
Seconded by \_\_\_\_\_

Pittman Y/N Bacorn Y/N Campbell Y/N Huff Y/N Vernon Y/N

Approved   X   Not Approved \_\_\_\_\_

23-07-14 \_\_\_\_\_ f. Recommend that the Board approve the hiring and one year contract as part-time Title 1 tutor for the 2023 – 2024 school year for the following personnel:

- 1. Dora Zanni

Motion by \_\_\_\_\_  
Seconded by \_\_\_\_\_

Pittman Y/N Bacon Y/N Campbell Y/N Huff Y/N Vernon Y/N

Approved   X   Not Approved \_\_\_\_\_

23-07-15 \_\_\_\_\_ g. Recommend that the Board approve the participation of the school district in the State and Federal Lunch and Breakfast Programs for the 2023-2024 school year.

Motion by \_\_\_\_\_  
Seconded by \_\_\_\_\_

Pittman Y/N Bacorn Y/N Campbell Y/N Huff Y/N Vernon Y/N

Approved   X   Not Approved \_\_\_\_\_

23-07-16 \_\_\_\_ h. Recommend that the Board approve the Mahoning County High School Governing Board Service Agreement for the 2023 – 2024 school year as found in Attachment #1.

Motion by \_\_\_\_\_  
Seconded by \_\_\_\_\_

Pittman Y/N Bacorn Y/N Campbell Y/N Huff Y/N Vernon Y/N

Approved  X  Not Approved \_\_\_\_\_

23-07-17 \_\_\_\_ i. Recommend that the Board approve the Joint Agreement Appointing the Business Advisory Council of the Educational Service Center to Serve as the Business Advisory Council for the School District as found in Attachment #2.

Motion by \_\_\_\_\_  
Seconded by \_\_\_\_\_

Pittman Y/N Bacorn Y/N Campbell Y/ N Huff Y/N Vernon Y/N

Approved  X  Not Approved \_\_\_\_\_

23-07-18 \_\_\_\_ j. Recommend that the Board approve the following personnel to extra-curricular contracts for the 2023 – 2024 school year pending valid CPR, Pupil Activity Certification, National Federation Coaching Course and any other federal/state mandated courses as well as clear BCI/FBI background checks:

High School

Elizabeth Penfound – Assistant Band/Choir Director

Middle School

Mia Greco – Volunteer Assistant Volleyball

Motion by \_\_\_\_\_  
Seconded by \_\_\_\_\_

Pittman Y/N Bacorn Y/N Campbell Y/ N Huff Y/N Vernon Y/N

Approved  X  Not Approved \_\_\_\_\_



3.

4.

Motion by Mrs. Pittman  
Seconded by Mr. Campbell

Pittman, yes Bacorn, yes Campbell, yes Huff, yes Vernon, yes

Approved X Not Approved \_\_\_\_\_

Adjourned to Executive Session – 7:06 P.M.

K. Return to Public Session – 7:54 P.M.

L. Roll Call

Mrs. Pittman	<u>Present</u>
Mrs. Bacorn	<u>Present</u>
Mr. Campbell	<u>Present</u>
Mr. Huff	<u>Present</u>
Mr. Vernon	<u>Present</u>

M. Motion to Adjourn

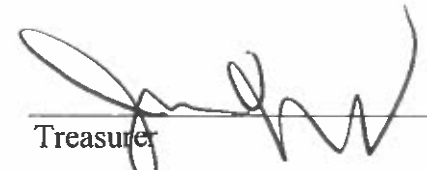
Motion by Mr. Campbell  
Seconded by Mr. Vernon

Pittman, yes; Bacorn, yes; Campbell, yes; Huff, yes; Vernon, yes

Approve X Not Approved \_\_\_\_\_

The meeting adjourned at 7:55 P.M.

  
Board President

  
Treasurer

23-07-19 \_\_\_\_\_ k. Recommend that the Board approve the hiring and one year contract for Colleen Ross as a Cleaner, Step 1, for the 2023 – 2024 school year.

Motion by \_\_\_\_\_  
Seconded by \_\_\_\_\_

Pittman Y/N Bacorn Y/N Campbell Y/N Huff Y/N Vernon Y/N

Approved  X  Not Approved \_\_\_\_\_

23-07-20 \_\_\_\_\_ l. Recommend that the Board approve the Cadence Care Network/Jackson-Milton School Based Service Memorandum of Understanding. Wellness funds will be used for this service (per attachment #3).

Motion by \_\_\_\_\_  
Seconded by \_\_\_\_\_

Pittman Y/N Bacorn Y/N Campbell Y/N Huff Y/N Vernon Y/N

Approved  X  Not Approved \_\_\_\_\_

23-07-21 \_\_\_\_\_ m. Approve a TEMPORARY salary increase for EMIS Coordinator Stephanie Fabian effective July 1, 2023 to December 31, 2023 to help with payroll and a stipend of \$300 (equal to 10 hours at approved rate every 2 weeks) per payroll completed not to exceed 13 payrolls, payable the last pay in December 2023. This will be an amendment to her Substitute EMIS Coordinator contract and pay will cease once the regular payroll person resumes duties full time.

Motion by \_\_\_\_\_  
Seconded by \_\_\_\_\_

Pittman Y/N Bacorn Y/N Campbell Y/N Huff Y/N Vernon Y/N

Approved  X  Not Approved \_\_\_\_\_

23-07-22 J. Executive Session

Recommend that the Board move to Executive Session to discuss:

1. Employment of Personnel pursuant to ORC 121.22(G)(1)
- 2.