

General Information on Home Schooling in New York State

Welcome to the 2023-2024 school year! The information below will provide you with instructions to register your child (or continue) homeschool education for the 2023-2024 school year.

Homeschooling is an education model in which parents educate their children at home instead of sending them to a traditional public or private school. In homeschooling, the parent or guardian is responsible for the education of their child. They choose the subjects to be taught (based on a child's age and ability) as well as the curriculum and methods of teaching, plan the schedule, and teach or facilitate instruction. Homeschooling is independent, parent-directed, and parent-funded education

How do I enroll (or re-enroll) my child in homeschooling for this school year?

To continue homeschooling your child, you must annually submit a Letter of Intent for each child. For the 2023-24 school year, this letter is due on or about July 1, 2023:

- For new and returning homeschooled students: complete the 2023-24 Letter of Intent Form New siblings of currently homeschooled students may also be added using this form.
- A Letter of Intent form to register students new (and returning) to homeschooling is available in the document section on our website or via mail; please complete the document and email it to mbergmann@letchworth.k12.ny.us.
- Parents who determine to commence home instruction (or who establish residence in the school district after the start of the school year) must submit a Letter of Intent to home school within 14 days following the start of home instruction within the school district. You may use the Letter of Intent and mail or email the completed form to mbergmann@letchworth.k12.ny.us.

After a Letter of Intent is sent, what are the next steps?

After a Letter of Intent to homeschool is submitted, you will receive an auto-response email that confirms receipt. You may begin to homeschool your child(ren) immediately. While not required, we recommend you notify in writing the district your child(ren) attend of the Letter of Intent submission.

In order to ensure that your child receives an educational experience aligned with the New York State Education Department (NYSED) Commissioner's Regulation Part 100.10, there are several forms that you are required to submit over the course of the school year.

State regulations allow 28 days to submit the Individualized Home Instruction Plan (IHIP); you do not need to wait for submission or approval of the IHIP to begin homeschooling. An Individualized Home Instruction Plan (IHIP) is required each year a student is homeschooled.

If there are any questions or issues in your Letter of Intent or IHIP submission, we will reach out to you at the telephone or email address provided for more information.

Annual Mandated Deadlines

- On or about July 1, 2023: Submit Letter of Intent [See Part 100.10]
- On or about August 15, 2023: Submit Individualized Home Instruction Plan (IHIP) [See Part 100.10]
- Part 100.10 provides families four weeks after submission of a Letter of Intent (August 15, for Letters of Intent due on July 1) to submit the completed IHIP form.

Suggested Quarterly Report Dates:

- November 15, 2023: Submit Quarterly Report #1
- January 31, 2024: Submit Quarterly Report #2
- April 15, 2024: Submit Quarterly Report #3
- June 30, 2024: Submit Quarterly Report #4 and Annual Assessment

Dates for Quarterly Reports 1 – 3 are suggested by the Central Office of Home Schooling. Parents may determine actual dates of quarterly reports submission on the final page of IHIP, but reports must be sent in four evenly spaced quarterly intervals. For students entering homeschooling during the school year, the number of reports should be proportional to the period of home instruction.