

Process Improvement Meeting Agenda – 9/19

- MEVA Mission and Vision.
- New Enrollment Data & Current Student Count.
- Economic Status Forms.
- Winback the student. Evidence that our efforts are working.
- Panorama Survey Action Plan & ILPs.
- Fall NWEAs & Accuplacer (Christina).
- Special Education Update (Lena).
- Learning Technology Query (Don).
- Clubs (Don).
- Virtual Graduation Ceremony Planning.
- Other & Next Process Improvement Meeting on Monday, September 26th, at 3:00 pm.

MEVA Mission and Vision

School Mission:

Maine Virtual Academy's (MEVA) mission is to develop **each** student's full potential with learner-centered instruction, research-based curriculum and educational tools and resources to provide a high-quality learning experience for grade 7-12 students who are in need of **alternative educational options**. MEVA will develop an **Individualized Learning Plan (ILP)** with specific learning goals to meet each student's needs. MEVA's rigorous curriculum is **aligned** to the eight Maine content areas, the **Maine Learning Results, the Common Core State Standards and the Next Generation Science Standards**.

School Vision:

MEVA will be a leading 21st century public charter school in Maine and will improve student learning outcomes through **individualized instruction**, as evidenced by **student academic proficiency, student academic growth, post-secondary readiness, and the demonstration of 21st century skills such as critical thinking, problem solving, and self-direction**. MEVA will empower students to acquire the academic and life skills needed to succeed in **post-secondary education and career opportunities**. Our graduates will be **prepared** for college or other postsecondary career training opportunities

New Enrollment Data

- MEVA had enrolled 198 new students since August 29th, 2022.
- New Students are coming from the following sources:
 - Maine Public School – 73%;
 - Home Instruction – 16%.
 - Maine Public Charter School – 4%.
 - Maine Private School – 4%;
 - Out-of-State – 4%.
- The typical new MEVA student is coming from another public school.

New Enrollment Data

- New student enrollments since August 29th, 2022, are evenly distributed across grade levels.
 - Grade 7 – 32 students (3 SE);
 - Grade 8 – 33 students (13 SE);
 - Grade 9 – 28 students (9 SE);
 - Grade 10 – 32 students (7 SE);
 - Grade 11 – 36 students (2 SE);
 - Grade 12 – 37 students (3 SE).
 - Total – 198 students (37 SE).

Current Student Count – 9/18

- Grade 7 – 32 (3 SE);
- Grade 8 – 58 (22 SE);
- Grade 9 – 55 (16 SE);
- Grade 10 – 87 (20 SE);
- Grade 11 – 113 (21 SE);
- Grade 12 – 98 (12 SE);
- Total – 443 (94 SE).
- The SE Identification Rate is 21%.

Economic Status Forms

- The State of Maine uses the student's Free/Reduced Lunch status to determine if a student is "economically disadvantaged."
- MEVA has a process to tackle this annually. The MDOE expects 100% of the forms to be collected regardless of qualification.
- Through Stride Enrollment support, new Economic Status Forms are distributed to families at the beginning of the fiscal school year (July 1st). This collection effort happens throughout summer until we reach mid-August.
- Then in mid-August through September; Operations, the Registrar and School Office Supports, tackle direct outreach efforts at the school level for any outstanding forms needing to be collected. These are then reported by Operations in conjunction with the October 1st Count date.

Retention Progress

- 13 non-graduating students withdrew between August 29th, 2022, and yesterday.
- Last year, during the same period, 43 non-graduating students withdrew.
- Retention efforts are working.
- Expanded office staff is a factor in our outreach efforts.
- We are obtaining critical information sooner.
- Teachers often hear about students' plans before anyone else.
- Winback efforts make a huge difference.

Winback the Student!

“It takes a community to raise up a child”, as the old adage says.
The same is true within education, it takes a team to support each student!

Immediate intervention has been recognized as the most effective method in student retention. Every role within the school plays an important part in this effort.

Without our Students there would be no MEVA!

Withdrawal Mitigation Process

- **Ask why?** – Use phrases like, “*Before* you withdraw, tell me about your reason. There may be something we can do for you.”
- **Listen for keywords;** lack of support, socialization, motivation challenges, tech or navigation challenges and so forth.
- **As you listen, empathize** – Understand their position and their feelings. Many times, families or students have been thinking about this for a while.
- **Advocate for MEVA’s programs** – Share information on our clubs, async options, and student support opportunities. See if they are willing to have a team meeting to talk over work credit options, early college opportunities, and so much more. Some students may qualify for early graduation.
- **Document, document, document** – your mitigation efforts in contact logs within Infinite Campus, then submit an intervention form. Familiarize yourself with the form selections to be aware of the kinds of barriers that lead to withdrawals.
- **Link to the form:** [Rapid Intervention Form](#)

Panorama Survey Action Plan & ILPs

1. *Target School Fit: How well do the activities offered at your child's school match his/her interests?*

➤ **Action Plan (Families): Individual Learning Plans (ILPs).**

2. *Target Rigorous Expectations: How often do your teachers make you explain your answers?*

➤ **Action Plan (Students): Instructional Maps and Course Development.**

3. *Target Feedback and Coaching: How often do you receive feedback on your teaching? How much feedback do you receive on your teaching? How much do you learn from the teacher evaluation processes at your school?*

➤ **Action Plan (Teachers): Increase teacher/peer observations and feedback. Review teacher evaluation processes; seek faculty input.**

4. *Target Feedback and Coaching: How much feedback do you receive on your work? How much do you learn from the evaluation processes at your school?*

➤ **Action Plan (Staff): Increase staff observations and feedback. Review evaluation processes; seek faculty input.**

Individual Learning Plans (ILPs)

Specific Learning Goal to Meet Each Student's Needs: The student will develop career readiness skills through experiential opportunities.

➤ What do you do or want to do with your time?

Career Readiness Experiences/Opportunities: Employment, internships, virtual job shadowing, volunteering activities, clubs and organizations, portfolio projects, and Career Planning, Early College and AP4ALL courses.

➤ What can MEVA offer you to match your interests?

Fall NWEA & Accuplacer

- Christina will provide an update on fall testing.

ACCUPLACER Testing Update

September 19, 2022

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2022–2023 Goals

- Test 95% of the graduating students in reading and math
- 75-85% of students tested meet the College Readiness indicator with scores of 239 or above in reading and a 226 or above in math
- Our internal goal is to complete testing by the end of October this allows us to create remediation plans, implement the plans, and have the students retest.

NWEA Testing Update

September 19, 2022

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2022–2023 Plan

- NWEA testing is scheduled for October 4th - 6th, with a makeup day of the 7th
- The plan is similar to previous years, testing grades 7-11, every advisor for these grade levels will be participating in testing either general education or special education students.
- Thursday, September 22nd at 3pm, I will be holding a NWEA training for new staff or returning staff who would like a refresher on how to set up sessions and run sessions.
- Next Monday, September 26th, we will have a thorough explanation of the expectations for every advisor.

Special Education Update

Lena will present/discuss:

- the faculty input form for SE meetings;
- review the caseload lists that I will be sending out to them today;
- refresher on how to find information in EDMS;
- GenEd/SE collaboration reminder;
- FERPA;
- Questions.

Learning Technology Query

- Don will present a query to see if everything is running as the teachers expect.
- Newsela, Adobe, Gizmos, and IXL Rosters. Do all students have access?

Clubs

- Clubs start this week.

Clubs that can begin meeting this week:

Tuesday - Anime / Debate

Wednesday -

Thursday - Gaming

Friday – Creative Writing / Prodigy



Clubs with sufficient interest that need moderators:

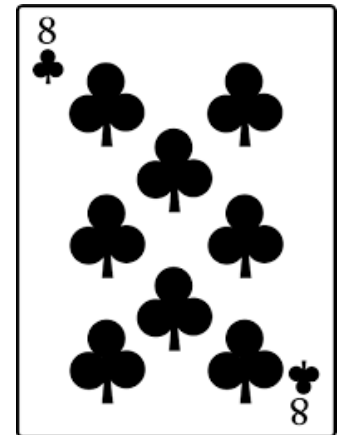
Art

Drama

GSA

Esports

Harry Potter



Virtual Graduation Ceremonies – Set the Dates & Communication Lists

- We are planning a virtual high school graduation ceremony on June 2nd, 2023, at 2:00 pm.
- Our middle school (virtual) step up day is tentatively planned for June 9th, 2023, at 11:00 am.
- Confirm dates and times.
- We are maintaining communication lists.

Other

- Any other topics?
- Next Meeting is on Monday, September 26th at 3:00 pm.