

Student & Caregiver Handbook 2023-2024



We are one big family...purpose, pride and passion...#ParkwayPride!

PARKWAY SCHOOL
5910 N. Milwaukee River Parkway
Glendale, WI 53209

Phone: (414) 351-7190

Fax: (414) 351-8103

www.glendale.k12.wi.us

SCHOOL HOURS

DROP-OFF TIMES: 7:35 a.m. – 7:45 a.m.

*Students will be marked “tardy” beginning at 7:50 a.m.

PICK-UP TIME: 2:45 p.m.

K4 (AM) DROP OFF TIMES: 7:35 a.m. – 7:45 a.m.

Classes begin at 7:45 a.m. & Dismissal is at 10:45 a.m.

K4 (PM) DROP OFF TIMES: 11:35 a.m.-11:45 a.m.

Classes begin at 11:45 a.m. & Classes end at 2:45 p.m.

August 2023

Dear Parkway Families,

Welcome to another exciting school year! At the start of each school year it is important to review the expectations and procedures of Parkway School. This handbook is intended to serve as a resource for questions that arise during the school year for Parkway families. We realize that it is not possible to cover every question you may have in one handbook. Therefore, if you have additional questions or concerns after reading through the handbook, please reach out to us, giving us the opportunity to help address them.

Parkway staff and students are proud to be a part of this school. We demonstrate our Parkway Pride through our actions. Students and staff will demonstrate Panther Pride by:

- Exhibiting **Kindness**
- Being a **Problem Solver**
- Demonstrating **Perseverance**
- Accepting **Responsibility**
- Displaying **Honesty**

Please read and discuss the content of this handbook with your student(s). It is important that we work as a collaborative team to support your student(s). Please keep the handbook in a safe place to use as a reference during the 2023-2024 school year.

Celebrating our differences, as well as our common interests, helps unite and educate us. We strive to understand other people's perspectives, to increase our knowledge and to continually evolve through daily interactions with others. We realize that understanding people and their backgrounds is crucial to personal and community growth. We celebrate diversity!

Two-way communication between families and schools is necessary for your students' success. Open lines of communication between families, students and teachers is important when fostering an educational climate that is conducive to learning and teaching. Home-school partnerships are a key ingredient for a successful school year.

Working together, we can achieve a safe and positive learning and teaching environment at Parkway School.

Sincerely,

Dr. Haydee Smith
(Principal)
414-351-7190 ext. 2002
haydee.smith@glendale.k12.wi.us

&

Ryan Kroeger
(Associate Principal)
414-351-7190 ext. 2031
ryan.kroeger@glendale.k12.wi.us

PARKWAY SCHOOL STAFF ROSTER 2023-2024

Principal	Dr. Haydee Smith	Secretaries	Michele Bruno
Associate Principal	Mr. Ryan Kroeger		Sam Orozco
K4	Jenny De La Pasqua	Paras	Cindy Wick
Melissa Adomavich		Melissa Fisher	
K5	Kelly Assenheimer		Dorian Schoen
	Christine Nemec		Jean Erikson
Krissy Russell		Barbara Enes	
Carrie Scheldroup		Danica Hess	
Kristine Uttech		Jenny Murray	
	Ellen Yahr		
	Zena Perez		
First Grade	Amanda Balistreri	Building Subs	
	Eileen Blanchard		Rachel Oltesvig
Kim Daniels			Jess Ische
Jodie Klimas			
Marney Schossow			
Second Grade	Rocio Blanco	Custodians	
	Abby Curtis		Kevin Konkel
	Samantha Baker		Ed Miller
	Angela McGuire		
	Zach Williams		
Third Grade	Colleen Buckley	Special Education Paras	
	Jonathan Thomas		Donna Allison
Kamei Kim		Carrie Christen	
	Amanda Marks		Jalayla Blue
	Jen McDonald		Brianna Terrell
School Psychologist	Peggy Rodriguez		Lisa Frieibert
Special Education	Linda Auchter		Valerie Kranz
	Kerry Wagner		Paul Glaser
	Rochelle Jewell		Kaila Silverthorn
	Mary Pham		Mia Smith/Lois Cower
	Janine Park/Molly Suberlak		Shaylynn Nash/Tracie Pace
	Ana Schuessler/Kristen Paxon		Amy Panicucci/Kaylean Jones
Kelly Starsky		Anna Mayer/Melvette Scott	
	Alexis Godden	Johnell Graham/Meg McKinny	
	Debbie Weber	Coaches/Interventionists	
	Teresa Burbach		Jamie Sperling
Dana Mittelstadt		Jennifer Wampole	
Katherine Schneider		Tess Kautzer	
Art	Angela Malcolm		Nicole Birkel
Library	Deborah Gallitz		Laura Hoff
Music	Erin Scharnick		ELL
Phy. Ed.	Amy Lingard & Zach Trusky		Sara Kramer
Guidance Counselor	Steve Tilley	Structured Play-	Kevin Rodgers

PARKWAY SCHOOL CHILDREN'S MISSION

*To Learn

*To Have Fun

*To Make Friends

*To Be Safe

This can be reinforced with students by discussing and modeling what this looks like, sounds like and feels like.

For example:

To learn means the student will . . .

- take risks in the learning environment.
- increase their social and academic foundation.
- come prepared for class.
- complete their work.
- demonstrate effort.
- attend school daily.

To make friends means the student will . . .

- include others in activities.
- accept individual differences.
- treat others with courtesy and respect.
- demonstrate compassion

To have fun means the student will . . .

- engage in conversations and laughter with others.
- show a willingness to try new things and be open to other people's ideas.
- engage in activities with others and collaborate with friends.
- give others a chance to play.

To be safe means the student will . . .

- show respect to their classmates and to their teacher.
- make healthy choices.
- follow expectations in the classroom, the lunchroom, on the playground and on the bus.
- demonstrate responsible behavior.
- solve problems using respectful words and actions.

We can demonstrate the mission through our Parkway PRIDE!

- Exhibiting **K**indness
- Being a **P**roblem Solver
- Demonstrating **P**erseverance
- Accepting **R**esponsibility
- Displaying **H**onesty



**Please continue to reinforce and discuss the following expectations throughout the course of the school year.*

PLAYGROUND EXPECTATIONS

1. All students are expected to go outside for recess. If students are well enough to attend school, they will participate in all school activities, including recess. **Please dress your child appropriately for the outdoor weather conditions.**
2. Treat all students with respect- pushing, shoving, name-calling, fighting/wrestling, spitting, etc. are hurtful actions. Please be kind, play fairly, include others and have fun!
3. Listen to and follow the recess supervisor's directions.
4. When the whistle blows, line up quickly and quietly.
*Wait silently to enter the building.
*Hold all equipment quietly while in line.
*Line up in a straight line, facing forward.
5. During the winter students must wear boots and snow pants to leave the blacktop area and to play in the snow.

****We have a variety of playground equipment at school. Students should leave their equipment and all electronic games/toys, cell phones, trading cards and other valuables at home. We are not responsible for any personal property that is lost, damaged, or stolen.**

LUNCHROOM EXPECTATIONS

1. Enter and exit the cafeteria quietly with your class.
2. Take everything you need when going through the hot lunch line.
3. Sit at the assigned table, filling in closest to the wall first.
4. Be polite to classmates and lunchroom staff and use table manners.
5. Use a quiet voice. Talk quietly with those sitting near you.
6. Clean up the table and floor around you before leaving.
7. Due to possible food allergies, please eat your own food-no sharing allowed.
8. Soft drinks are highly discouraged for lunch and field trips.
9. If you need something, raise your hand and an adult will come and help you.

CONFLICT RESOLUTION

When at all possible, students will be asked to peacefully resolve any conflicts that may arise. As part of our positive problem solving process at Parkway, we teach children the following steps:

- Respectfully ask the other person to stop the inappropriate behavior.
 - If that isn't effective, walk away from the situation.
 - If that isn't effective, come to an adult for help.
- The adult will assess the situation and proceed from there.

CONSEQUENCES

We use Responsive Classroom practices which is a student-centered, social and emotional learning approach to teaching and discipline. It is a set of research- and evidence-based practices designed to create safe, joyful, and engaging class- room and school communities for both students and teachers. It is our goal to create a safe learning and teaching environment for all. Students not following school expectations will have natural consequences for their actions. Consequences may include, but not be limited to:

1. Engaging in a discussion with the teacher.
2. Taking a break in a safe space within the classroom.
3. Visiting a Buddy Room (another classroom at Parkway)
4. Filling out an action plan, which may be sent home for an adult's signature.
5. Loss of recess/free time activity.
6. Phone call home.
7. Conference with student/caregiver
8. A conference with the principal.
9. An in school or out of school suspension

Based on the severity of the action, other consequences may apply.

****If inappropriate behaviors are occurring repeatedly it may lead up to a more significant consequence (i.e. in-school suspension). Students engaging in conduct that endangers the property, health, or safety of others (i.e. fighting, harassment, threats) may face an immediate suspension and/or further disciplinary action.**

ATTENDANCE POLICY

Schools are required by State Statute to observe the compulsory education law which requires all students to attend school regularly until the end of the school term, quarter, or semester of the school year in which the child becomes 18 years of age. Regular attendance is an important element for success and is the responsibility of the families and the students.

Consistent and persistent violation of the school attendance policy will result in appropriate action up to and including legal referral for truancy. Truancy is defined as: Missing without excuse part or all of (1) or more days on which school is held for the semester. Please refer to the district's attendance matrix below for further details.

Attendance Matrix

EXCUSED ABSENCES

As per State Statute (S 118.15), the State of Wisconsin recognizes the following as acceptable for excused absences:

<ul style="list-style-type: none"> ● pupil illness /quarantine ● death in the family ● court appearances ● designated religious holidays ● professional appointments 	<ul style="list-style-type: none"> ● family emergency ● Impassable roads/extreme weather conditions ● family trips or absences submitted in writing and approved in advance
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The following are not excusable absences in accordance with state attendance laws:

<ul style="list-style-type: none"> ● truancy ● missing the school bus ● non-emergency car trouble ● family trips not approved in advance ● shopping ● oversleeping 	<ul style="list-style-type: none"> ● gainful employment ● concerts ● hair appointments ● errands ● head lice, after 1st day ● babysitting/child care
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Good attendance is essential to school success. Homework can be made up, but classroom presentation and participation cannot. Since school attendance is valued, we highly encourage you to plan family vacations and appointments during non-school times.

Parkway's instructional portion of the school day starts promptly at 7:45 a.m. Students who arrive after 7:50 a.m. are considered tardy. They should report to the office for a tardy slip before going to the classroom. **If tardiness becomes habitual, the student is considered truant and further action will be taken by the administration.**

When a student is going to be absent, the parent/guardian must call the school office prior to 8:00 a.m. on the day of the absence to notify school personnel of the absence, reason, and the probable length of the absence. When the school office is not notified, school personnel will contact the student's parent/guardian to determine the reason for the absence. An answering machine is available 24 hours a day at 414-351-7190 option 1. This procedure is for the safety of your child. We need to be able to account for the whereabouts of each child.

Students must be fever-free without medication for 24 hours prior to returning to school. Children who are at school are to be feeling well enough to participate in all activities, including recess, unless there is a doctor's excuse.

BIRTHDAYS

We realize that birthdays are a special occasion for many families; however, birthday parties at school are NOT allowed. Please keep birthday treats to a minimum in order to be least disruptive to the classroom-learning environment. If you plan to bring a birthday treat, please contact the classroom teacher so they can plan for the treat in the daily schedule. Whole cakes, ice cream, and balloons are discouraged. Students are acknowledged on their birthday by both their teacher and their peers. Unfortunately, class lists may not be provided for the purpose of creating private party invitation lists. The PTO Student Directory includes class list information. You receive one as part of your PTO membership. **Invitations to private parties may NOT be passed out at school.**

FIELD TRIPS

Field trips may be scheduled to provide extended learning for students. Parents will be informed in advance of upcoming field trips. Family's consent will be obtained in the online materials sent electronically by the District in early August which is good throughout the duration of the school year. In the event chaperones are needed, adults may be asked to accompany the field trip at an additional cost. We may have to limit the number of adults going, as well as rotate family members so everyone has an opportunity to chaperone. All students attending the field trip must ride on the bus with their class. Family members are not able to drive students to and from a field trip, even if you are a chaperone. It is also important to note that younger siblings are not allowed to attend field trips. **If you are planning on chaperoning a field trip, please provide the school with your license or state ID prior to attending the field trip, allowing the school to complete a quick background check using the Raptor System.**

HOMEWORK

Homework is an important part of each student's educational program. It is an assignment or extension of their learning that cannot be completed during regular class time, and therefore, must be done at home and returned the next day. Occasionally, special projects are assigned as homework. Teachers are responsible for determining the amount and type of homework assigned, which is expected to increase as students move through the grades. Students may use an assignment notebook to keep track of homework assignments. Families are expected to check the homework and sign the assignment notebook each night.

If a student is going to be out of school for family trips or other personal reasons, advanced notice must be given to the office. **Teachers are not expected to provide assignments in advance for these absences.** Lessons missed during such absences are to be made up on the student's own time upon returning to school.

STUDENT DRESS

Student attire is expected to be respectful of others and appropriate for the educational environment. Any article of clothing or manner of expression which is determined by the staff to interfere with the educational process is prohibited, including, but not limited to clothing that features: obscene expressions, violence, profanity or insults, harassment or discrimination, tobacco, alcohol or drug use pornographic images, illegal behavior, artifacts that are demeaning to race, religion, sexual orientation, ethnicity, or that advocate for pain, death, suicide, or drug/alcohol use. Shirts that expose the midriff are not permitted. Any pants or skirts exposing undergarments are also considered inappropriate. There are times when a caregiver may be called to provide alternate clothing.

It is good practice to keep a sweater or sweatshirt at school to guard against rapid weather changes in the fall and spring. Children should dress in layers especially when the weather is a variable. They will be expected to go outside for recess unless the weather is inclement or below zero. All students need snow boots, snow pants, hats, and mittens in the winter. We recommend that students keep gym shoes and a pair of socks in their locker at all times.

Online THURSDAY FOLDERS

Visit the district website: www.glendale.k12.wi.us & open the Parkway School link.

Each Thursday, or the last day of the week families will have access to Thursday folder information. Included in the online folder may be notes from the teacher/principal, flyers from the PTO/Foundation/Nicolet Rec., hot lunch calendars, etc. Please review all materials in the online folder.

TRANSPORTATION

We highly encourage you to use the bus transportation that is available to all resident students. If there needs to be a bus route change during the school year please contact the school secretary. Buses park in the north lot, so this lot is closed to traffic before and after school. Students are expected to obey the driver and behave in a safe manner at all times. Students not acting responsibly on the bus will have consequences associated with their actions. Depending on the severity of the actions, the Glendale-River Hills School District reserves the right to remove a student from the bus for an unlimited period of time at any time.

**** Please continue to reinforce and discuss bus expectations throughout the course of the school year.***

BUS EXPECTATIONS

1. Listen to the driver.

2. Stay seated at all times- do not change seats.
3. Keep your body safe by keeping your body to yourself.
4. Keep your body and your belongings in the bus-not out of the window.
5. Use a quiet voice when talking to your neighbor.
6. Enter and exit the bus by walking.

* Students may be given assigned seats.

Waiting to Exit the Bus (before school)

1. Stay seated on the bus as it waits in the parking lot.
2. Use a quiet voice to talk with your neighbor.
3. Wait for the adults on duty to dismiss you from the bus.
4. Walk quietly into the school building and proceed directly to your classroom.

Waiting for the Bus (after school)

1. Come to the gym with your class.
2. Find your bus number on the wall
3. Sit/stand in the line facing the number.
4. Wait quietly to be dismissed by the adults on duty.
5. Backpacks are to remain closed and should be held at all times.

Bus transportation is a privilege and authorized according to Board of Education's policies and regulations. While on the bus, students are expected to follow all school and bus company regulations. Students who do not comply with these expectations may have disciplinary consequences up to and including revocation of ridership.

Family Drop-off/Pick-up Procedures

When dropping off please use the front entrance. **Students should not exit the car without a staff member directing them to do so.** We begin unloading at 7:35 a.m. and remain outside until 7:45 a.m. **Unloading students along the street is not only dangerous, but illegal! You may be ticketed for doing so.** If dropping off after 7:45 a.m., a family member should escort their student into the building.

At the end of the day we begin family pick-up at 2:45 p.m. and end at 3:00 p.m. All students being picked up by a family member need to have an 8 ½" x 11" paper indicating your student's name and grade. The card is to be displayed in your car window. Form a double line and the adults on duty will assist your student to the car.

If you are walking up to the building to pick up your student, please wait outside for your student. Hand your sign with your student's name and grade on it to a staff member on duty. The staff member will bring your student to you and return your name card.

Students that have a change in transportation for one-day need to bring a note from home stating what the transportation plans for that day are. If there is not a note from a caregiver the student will follow the usual transportation plans. If you call the office with a change, you must call by 1:00 p.m. to allow ample time to notify the

classroom teacher. DO NOT call the classroom teacher with a change in plans. They often do not receive their messages until the end of the school day, or may not at all if there is a substitute in the classroom.

VISITORS/VOLUNTEERS

Parkway School welcomes visitors and volunteers to the building. Only the front entrance will be unlocked throughout the day. **Please enter through those doors and sign in at the office. Please wear a visitors badge anytime you are in the building.** Our concern is for building security and the safety of the children and the staff prompts the implementation of this procedure. All staff have been instructed to question any individual who is present in the building and/or on the playground, ensuring everyone's safety. **If coming to school for the purpose of observing your child/a teacher or to meet with the teacher, please pre-arrange an appointment with the teacher. Please note, all visitors/ volunteers who are planning on spending time in the classroom must provide the school with your state ID prior to being in the classroom allowing the school to complete a background check.**

INJURIES

All accidents and/or injuries which occur on school grounds or while the student is involved in a school-sponsored event or activity must be reported to the Main Office as soon as possible. In the event that the injury is significant, an accident report will be completed and families will be notified as well as receive a copy of the accident report.

SAFETY DRILLS

Safety drills are conducted in accordance with state guidelines throughout the school year. It is the responsibility of all students to conduct themselves according to directions during a school safety drill.

CLASSROOM PHONES

Parkway Elementary School recognizes the importance of technology and communication between students and families. Each classroom at Parkway will be equipped with a telephone to place and receive calls. Families needing to contact students during the school day should reach out to the main office at 414-351-7190. Students who need to contact parents during the school day should ask to use a classroom or office phone.

PERSONAL GAMING DEVICES

Students may not bring personal gaming devices to school. We have no way of

monitoring the appropriateness of the music or video games that children bring. Moreover, that media, when brought to school, is often shared between our young people. We also wish to encourage play and communication between our students during their free time, and personal gaming devices do not always contribute to appropriate social interaction.

RECORDING & PHOTOGRAPHY

Families must state their recording and photo preferences when registering their student. This can also be updated at any point during the school year. All staff members have a copy of the “No Photo” list. Please do not post or share photos or videos of students other than your own, without permission from that student’s family and/or the school. If you have additional recording or photo needs or questions, please contact the building principal for additional information.

HEALTH ROOM SERVICES

The health office Secretary at Parkway Elementary School provides basic first aid for injuries and illness that happen during the day. The health office is open from 7:45 a.m.-2:45 p.m. The health office secretary will consult with the district nurse when questions or problems occur which are not a routine event. The health office is not a clinic, and therefore, is not a substitute for the student’s own physician or healthcare provider.

We work hard to ensure the health and welfare of all of our students. If a student becomes ill or injured during the day, the student should report to the health office. If the health office secretary is not in the office, the student should report to the school secretary. In some cases, it may be necessary to contact the family using the emergency numbers you have provided in Infinite Campus. **Please make sure that we have the most current phone numbers, so we can reach you immediately.** Should you need to change the demographic information in Infinite Campus, please reach out to head secretary, Ms. Michele Bruno at (414) 351-7190 ext. 2000 so she can update the information in Infinite Campus. If you need to reach the health office secretary Ms. Sam Orozco, you can reach her at: 414-351-7190 ext. 2003.

SCHOOL CLOSING INFORMATION

We are a part of the North Shore Consortium. Some decisions related to school closings will be made collectively by the area superintendents and some decisions will be made by Ms. Weiss. School closing decisions may occur due to extreme weather or unexpected building concerns (lack of heat, water main breaks, distinct odors etc.) The announcement of the closing may occur on tv, via phone or in an email to families.

MEDICATION AND HEALTH

Prior to attending school or school sponsored events, all staff, students, and visitors should participate in a self-screener.

DAILY SELF-SCREENER

Did you start to experience any of the following symptoms since you last were in school?

If yes, please do not report to school today.

- ☐ Temp of 100 or higher
- ☐ Sore Throat
- ☐ New uncontrolled cough that causes difficulty breathing (for those with chronic allergic/asthmatic cough, a change in the cough from the baseline)
- ☐ Diarrhea, vomiting, or abdominal pain
- ☐ New onset of severe headache, especially with a fever
- ☐ Chills
- ☐ Fatigue
- ☐ Muscle or body aches
- ☐ New loss of taste or smell
- ☐ Congestion or runny nose (not due to seasonal allergies)

Please note the following regarding illness and absences: A student with a fever of 100° or above should remain at home until their temperature is within normal range (without the use of medications) for 24 hours. If vomiting or diarrhea occurs, keep your student home from school for 24 hours after the last episode (without medication) and until the student can keep fluids and food down.

Your student is instructed to report to their teachers any personal injuries, accidents or illnesses that occur during the day. If your student experiences an injury or becomes ill during school hours with a temperature of 100° or more, has vomited and/or has diarrhea or has visited our health room more than two times in a day, we will contact you or an emergency contact to pick up your student from school.

All communicable diseases must be reported to the North Health Department within 24 hours of onset, according to the State Statute 252.05 and all determined quarantine guidelines should be adhered to.

If your student is absent for three (3) consecutive days due to illness, the student will be required to provide a medical excuse. If your student has any restrictions due to injuries, a doctor's excuse is required for our records. Your student will remain under restriction until a doctor's release is provided to the school office.

DROP-OFF TIMES: 7:35 a.m. – 7:45 a.m.
Students will be marked tardy beginning at 7:50 a.m.

PICK-UP TIME: 2:45 p.m.

Classes end at 2:45 p.m.

Important Instructions

Here are the guidelines for car drop-off before and pick-up after school. Our goal is to make this a very safe process, and as quick as possible. There will be at least 3 adults helping, and **by working together** we can make this a smooth experience.

There is NO PARKING in the front of school, including the visitor spaces between 7:00-8:00 a.m. and 2:00-3:00 p.m. IF YOU NEED TO LEAVE YOUR CAR, **PLEASE** PARK IN THE MUNICIPAL LOT ACROSS THE STREET AND WALK ACROSS TO THE SCHOOL.

Entering “the circle” will mean you will need to wait while the cars in front of you get their students safely dropped off or belted in.

There is NO PARKING in the area on the north side of the circle, except for the four designated spots and the one handicapped spot. Cones will be placed in these spots during the pick-up and drop-off times so that you will not be able to enter or exit these spaces between 7:00-8:00 a.m. or 2:00-3:00 p.m. The driveway area north of the circle MUST be kept clear at all times.

STUDENT’S GUIDELINES FOR PICK-UP: (Please help your students learn and obey these guidelines)

1. Please wait quietly in your assigned area.
2. Listen for your name/number and colored line. Keep your body in control when walking to your line.
3. When your ride pulls up to the front spot, wait for the adult to call you to your ride.

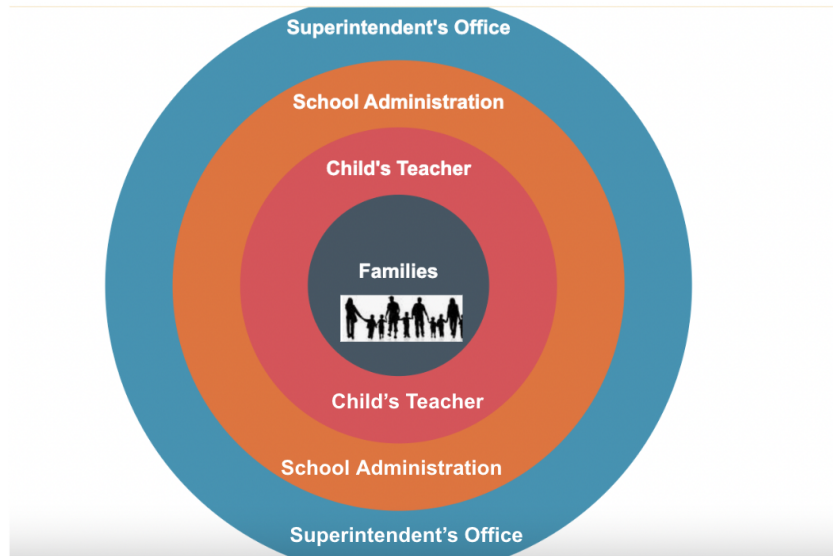
Breaking guidelines = wait in the office= families must pick-up their student in the office.

DRIVER’S GUIDELINES:

1. Form a **SINGLE** line in the circle drive when dropping off in the morning.
2. Form a **DOUBLE** line in the circle (inside and outside lanes) during pick-up.
3. DO NOT LEAVE YOUR CAR.
4. Your student will be escorted to you when you are in one of the front positions.

Thank you very much for your help, cooperation and patience. Our goal is to get you on your way as safely and quickly as possible.

CHAIN OF COMMUNICATION



We are committed to providing a quality education to our students and we are committed to partnering with families to support the students in their educational endeavors. We realize that families may have questions, concerns and/or need additional clarification and support. We have developed a *Chain of Communication* to support our students and their families.

Families are at the core of the chain of communication. If families have questions, need support or want to share information, we ask that families begin the chain of communication by reaching out to your student's classroom teacher via phone, email or by setting up a virtual or in-person conference. Reaching out to your student's teacher is an incredibly important 1st step when searching for answers to questions or when needing additional assistance or support. Classroom teachers work with the students on a daily basis, they have developed a rapport with the students and they are aware of the students' academic and social as well as emotional needs.

If, after having multiple opportunities to address questions and concerns with your student's classroom teacher, you feel like you need additional answers to your questions or additional support, you should reach out to the building level administrators. Building level administrators are the 2nd step in the chain of communication. Building level administrators will continue to partner with you to try and resolve any issues or concerns and they will also support you in helping you access additional resources and services.

If, after conversing with the building level administrators you feel like you need additional support, you should reach out to the superintendent as the superintendent is the 3rd step in the chain of communication. The superintendent will work diligently to help problem solve and address any issues or concerns you may have. If the superintendent is unable to resolve your concerns, the superintendent may refer you to the School Board where you will have an additional opportunity to have your questions and concerns addressed.

Glendale-River Hills Administrative & Support Team

Alyson Weiss	Superintendent	alyson.weiss@gdrh.org
Anna Young	Glen Hills Principal	anna.young@gdrh.org
Willie Williams	Glen Hills Associate Principal	willie.williams@gdrh.org
Haydee Smith	Parkway Principal	haydee.smith@gdrh.org
Ryan Kroeger	Parkway Associate Principal	ryan.kroeger@gdrh.org
Jennica Westfahl	Director of Teaching & Learning	jennica.westfahl@gdrh.org
Lindsay Johnson	Director of Finance & Operations	lindsay.johnson@gdrh.org
Kelli Weiss-Golatke	Director of Special Education & Student Services	kelli.weiss@gdrh.org
Peggy Rodriguez	School Psychologist	peggy.rodriguez@gdrh.org
Denise Davis	District Social Worker	denise.davis@gdrh.org






Glendale-River Hills Board of Education

Danielle Bailey	School Board President	tomika.vukovic@gdrh.org
Carla Pennington-Cross	School Board Vice President	danielle.bailey@gdrh.org
Benjamin Wynn	School Board Treasurer	ben.wynn@gdrh.org
Andrew Franklin	School Board Clerk	carla.pennington-cros@gdrh.org
Karn Cronwell	School Board Assistant Clerk	andrew.franklin@gdrh.org

Appendix




Panther Voice Level Expectations



0	No Talking 
1	Whisper A quiet voice that only my partner can hear. This is the voice I use when I don't want everyone to hear me. 
2	Partner Talk A clear voice that my partner can hear. This is the voice I use when I am talking to someone right next to me. 
3	Table Talk A strong, confident voice that everyone at my table can hear. 
4	Outside A strong, loud voice that everyone in my class can hear when we are in a large space. 

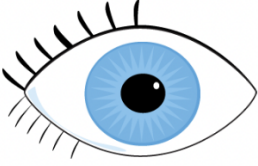





Panther Expectations at Parkway



	<u>Hallway</u>	<u>Bathroom</u>	<u>Lunchroom</u>	<u>Recess</u>	<u>Bus Lines/ Parent Pick-Up</u>
	<ul style="list-style-type: none"> *Single File *Straight Line *Facing Front *Hands by Sides 	<ul style="list-style-type: none"> *Body in Control *Personal Space *Washing Hands *Hands to Self 	<ul style="list-style-type: none"> *Sitting at Table *Eating Food *Facing Front *Hands to Self 	<ul style="list-style-type: none"> *Students Playing Safely *Taking Turns *Sharing Equipment *Line Up at Whistle 	<ul style="list-style-type: none"> *Sitting Criss-Cross *Facing Front *Straight Line *Jacket and Backpack On
	<ul style="list-style-type: none"> *Silent * "0" No Talking 	<ul style="list-style-type: none"> *Polite Manners * "2" Partner Talk Voice 	<ul style="list-style-type: none"> *Polite Manners * "2" Partner Talk Voice 	<ul style="list-style-type: none"> *Kind Words *Fair Play * "4" Outside Voice 	<ul style="list-style-type: none"> *Kind Words * "2" Partner Talk Voice
	<ul style="list-style-type: none"> *Safe *Calm *In Control 	<ul style="list-style-type: none"> *Safe *Calm *In Control 	<ul style="list-style-type: none"> *Safe *Calm *In Control 	<ul style="list-style-type: none"> *Safe *Happy *In Control 	<ul style="list-style-type: none"> *Safe *Calm *In Control

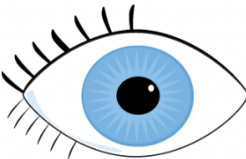






Panther Hallway Expectations



	<ul style="list-style-type: none"> *Single File *Straight Line *Facing Front *Hands by Sides 
	<ul style="list-style-type: none"> *Silent * "O" No Talking 
	<ul style="list-style-type: none"> *Safe *Calm *In Control 

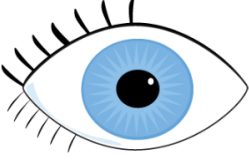





Panther Bathroom Expectations



	<ul style="list-style-type: none"> *Body in Control *Personal Space *Washing Hands *Hands to Self  
	<ul style="list-style-type: none"> *Polite Manners * "2" Partner Talk Voice 
	<ul style="list-style-type: none"> *Safe *Calm *In Control 

Panther Lunchroom Expectations



	<ul style="list-style-type: none"> *Sitting at Table *Eating Food *Facing Front *Hands to Self 
	<ul style="list-style-type: none"> *Polite Manners * "2" Partner Talk Voice 
	<ul style="list-style-type: none"> *Safe *Calm *In Control 

Panther Recess Expectations



	<ul style="list-style-type: none"> *Students Playing Safely *Taking Turns *Sharing Equipment *Line Up at Whistle
	<ul style="list-style-type: none"> *Kind Words *Fair Play * "4" Outside Voice
	<ul style="list-style-type: none"> *Safe *Happy *In Control

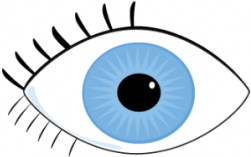
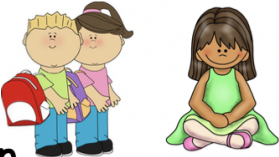



Panther Parent Pick-Up Expectations



	<ul style="list-style-type: none"> *Sitting Criss-Cross *Facing Front *Straight Line *Jacket and Backpack On
	<ul style="list-style-type: none"> *Kind Words * "2" Partner Talk Voice
	<ul style="list-style-type: none"> *Safe *Calm *In Control

Panther Bus Line Expectations



	<ul style="list-style-type: none"> *Sitting Criss-Cross *Facing Front *Straight Line *Jacket and Backpack On 
	<ul style="list-style-type: none"> *Kind Words * "2" Partner Talk Voice 
	<ul style="list-style-type: none"> *Safe *Calm *In Control 