

Campbell City Schools Board of Education Minutes
Regular Meeting – Tuesday, July 25, 2023

The regular meeting of the Campbell City Schools' Board of Education was held at 5:30 p.m. at the CLWCC. President Bill Valentino presided and led in the Pledge of Allegiance.

The following members were present to roll call: Mr. Gary Bednarik, Mrs. Beth Donofrio, Mrs. Judy Gozur, Mr. Tony Kelly, and Mr. Bill Valentino.

The minutes of the regular meeting held June 20, 2023 and the special meeting held June 27, 2023 were presented.

I. Motion to approve the minutes of the regular meeting held June 20, 2023 and the special meeting held June 27, 2023.

Moved by Mrs. Donofrio – Seconded by Mrs. Gozur
Yeas: Bednarik, Donofrio, Gozur, Kelly, and Valentino

TREASURER'S REPORT

II. **RESOLUTION #2023-56:** It is recommended by the treasurer to approve the following:

- A. Financial reports, payment of bills, and Then and Now Certificates and FY24 First Amended Certificate of Resources as presented in the treasurer's report.
- B. In accordance with Auditor of State Bulletin #2003-005 and #2004-002, it deems the expenditure of funds as stated in the approved Purpose Statement of the Public-School Support Funds Principal Account (018-910M-High School), (018-910P-Elementary School), and (018-910R-Middle School), a proper public purpose in FY 24.
- C. General Fund – elementary and middle school teacher salary accounts: (001-1110-111-1101-180000-001-16-000 and 001-1120-111-1101-050000-003-16-000) are determined to be an emergency requirement for the Emergency Levy (016) Fund in FY 24.
- D. To accept the Stronger Connections Grant awarded by the Ohio Department of Education in the amount of \$29,946.13.
- E. Donations:

AMOUNT	FROM	TO
\$8,100.00	Stavich Educational Trust	Various Students Awarded Gift Cards via Farmers Trust Co.
\$ 791.48 (Bikes and Helmets)	The Michael R. Mickey Soroka Trust	PBIS Incentive for Students.
\$ 300.00	Danielle Broz	CMHS Band
\$ 200.00	Soup City Designs, LLC	CMHS Band
\$ 180.25	Ralph T. Meacham, County Auditor	c/o 2023, c/o 2024, Reveler, Cap & Gown, Senior Picnic, Prom
\$ 100.00	Noreen Moderalli	CMHS Band

Moved by Mr. Kelly – Seconded by Mrs. Donofrio
Judy Gozur inquired about the Stronger Connections Grant, Matthew Bowen and Nora Montanez provided information about the grant.
Yeas: Bednarik, Donofrio, Gozur, Kelly, and Valentino

AUDIENCE PARTICIPATION

- A. CEA – No questions or comments.
- B. OAPSE – No questions or comments.
- C. General Public – No questions or comments.

SUPERINTENDENT'S REPORT

PROPOSED PURCHASES

III. **RESOLUTION #2023-57:** It is recommended by the superintendent to approve the following:

- A. A purchase of 23 Chromeboxes and OS Management Console licenses from Bluum in the amount of \$12,051.81.
- B. To approve a payment for services to Youngstown City Schools in the amount of \$12,679.73 for students receiving services from the Youngstown City Schools as directed by the Mahoning County Juvenile Detention Center for the 2022-2023 school year. *(A copy of this invoice is on file in the Treasurer's Office.)*
- C. A purchase of a Vulcan gas tilting skillet braising pan from TriMark in the amount of \$25,752.00 and kitchen smallware replacements in the amount of \$448.57 for a total of \$26,200.57.
- D. A purchase for cleaning, sealing and striping parking lots at Campbell Elementary & Middle School (\$23,500.00) and the Memorial Stadium visitor parking lot (\$4,500.00) from EverBrite, Inc. for a total amount of \$28,000.00.
- E. A purchase of equipment and supplies for science labs at the CLWCC for the 1st semester of the 2023-2024 school year from Fischer Scientific in the amount of \$20,598.01.

Moved by Mr. Kelly – Seconded by Mrs. Donofrio

Item B- Matthew Bowen emphasized that these students were court placed.

Tony Kelly inquired about the lead time for the kitchen supplies and which school would be using them.

Yeas: Bednarik, Donofrio, Gozur, Kelly, and Valentino

CONTRACTUAL AGREEMENTS

IV. **RESOLUTION #2023-58:** It is recommended by the superintendent to approve the following:

- A. An agreement between Campbell City Schools and Mahoning Valley Community School Governing Board for services provided at a cost of \$99 per student day commencing July 1, 2023 through June 30, 2024. *(A copy of this agreement is on file in the Treasurer's Office.)*
- B. An agreement between Campbell City Schools and PERA Services, Inc. to complete bilingual evaluations for special education services on an as needed basis effective August 1, 2022 for the 2023-2024 school year. Services billable on a monthly basis. *(A copy of this agreement is on file in the Treasurer's Office.)*

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- C. An agreement between Campbell City Schools and Stay in the Game! school attendance program to participate as a planning district for the 2023-2024 school year. (A copy of this agreement is on file in the Treasurer's Office.)
- D. An agreement between Campbell City Schools and The Lodge at Geneva-on-the-Lake (Delaware North) for accommodations, conference rooms, and food and beverage for the administrative retreat to be held August 1-2, 2023 in an amount not to exceed \$4,840.00. (A copy of this agreement is on file in the Treasurer's Office.)
- E. An addendum to the agreement between Campbell City Schools and Agile Sports Technologies, Inc. (HUDL) for subscriptions, Hudl Assist and product and services where baseball and softball cameras will be included no additional cost to the original amount of \$8,700.00 beginning September 1, 2023 through August 31, 2024. (A copy of this agreement is on file in the Treasurer's Office.)

Moved by Mr. Bednarik – Seconded by Mrs. Gozur

Beth Donofrio inquired about the partnership with the Cleveland Browns' Organization. It is used to promote attendance in schools at no cost, no financial obligation.

Judy Gozur inquired about the Administrative Retreat.

Yeas: Bednarik, Donofrio, Gozur, Kelly, and Valentino

PERSONNEL

V. RESOLUTION #2023-59: It is recommended by the superintendent to approve the following:

- A. The resignation of Alexa Sabo from the classified position of Custodial Helper effective July 12, 2023.
- B. The resignation of Tristian Neely from the classified position of Custodial Helper effective July 14, 2023.
- C. The resignation of Rafael Cubero Valle from the classified position of Cook's Helper effective July 5, 2023.
- D. The adoption of the job description for the "STNA - State Tested Nurse's Assistant. (Attachment #1)
- E. To approve Krystal Zoumis to serve as the K-6 Administrator on duty from August 1-2, 2023 for up to 6 hours per day at the rate of \$25 per hour.
- F. The appointment of Christen Wellman to the classified position of Educational Assistant effective the 2023-2024 school year. (*Pending certification.*)
The appointment of Meire Fernandes to the classified position of Cook's Helper effective the 2023-2024 school year. (*Pending background checks and drug screening.*)
- G. The appointment of Kaliopi Kokkinos to the classified position of Cook's Helper effective the 2023-2024 school year. (*Pending background checks and drug screening.*)
- H. The appointment of Alitha Spencer to the classified position of Cook's Helper effective the 2023-2024 school year. (*Pending background checks and drug screening.*)
- I. The appointment of Jeannie Cappelli to the classified position of Cook's Helper effective the 2023-2024 school year. (*Pending background checks and drug screening.*)

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Niki Koullias	Mary Muldoon	Karen Steed
Susan Viars	Catherine Wigley	

Hilda McKee	Patricia Mikolay	Thomas Otto	Beth Liszka
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Ken Tirpack James Shaffer

(*Pending background checks, drug screening and/or certification.)

Amy Schmid	Senior Class Advisor (1/2)
Alaina Rauber	Senior Class Advisor (1/2)
Margo Martinez	Junior Class Advisor
Kelly Daley	Sophomore Class Advisor (1/2)
Priscilla Garcia-Espada	Sophomore Class Advisor (1/2)
Ryan Kish	8 th Grade Class Advisor (1/2)
Kayla Richey	8 th Grade Class Advisor (1/2)
Carrie Stanyard	Red Devil Wrap Up Advisor
Kayla Richey	Varsity Track Head Coach
Michael Lowery	Varsity Track Assistant Coach
Kimberly Claus	Volunteer Volleyball Coach
Ryan Lombardo	Volunteer Volleyball Coach
Jennifer Allen	Volunteer Volleyball Coach
Eric Lee	Volunteer Varsity Soccer Coach
Benjamin Santiago	Volunteer Varsity Soccer Coach
Fotini Koullias	Volunteer Cheer Advisor
Paul Kish	Assistant Athletic Director/Ticket Manager
Ken Tirpack	Varsity Baseball Head Coach
Benjamin Santiago	Varsity Baseball Assistant Coach
Paul Kish	Varsity Softball Head Coach

NAME	SUBSTITUTE DRIVER	SUBSTITUTE CAFETERIA WORKER	SUBSTITUTE CUSTODIAL HELPER	SUBSTITUTE EDUCATIONAL ASST.
Alexa Sabo			X	
Patricia Fakner				X
Connie Frisby			X	
Lizbeth Alvarez Gutierrez		X		
Dinora Garcia		X		
Kleopatra-Martha Koutella		X		

Yeas: Bednarik, Donofrio, Gozur, Kelly, and Valentino

MISCELLANEOUS

VI. RESOLUTION #2023-60: It is recommended by the superintendent to approve the following:

- A. To approve the submission of a Customer Letter of Authorization Form and electric utility bills to EnTrust Solar Development on July 11, 2023, authorizing EnTrust Solar Development to act on behalf of the Campbell City Schools to secure historical electric usage information for the purpose of evaluating energy usage patterns and other relevant information for the provision of energy related services. (A copy of this form is on file in the Treasurer's Office.)
- B. WHEREAS the student(s) identified below have been determined to be residents of this school district, and eligible for transportation services; and

WHEREAS after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these student(s) to their selected school(s); and

WHEREAS the following factors as identified in Revised Code §3327.02 have been considered:

- 1. The time and distance required to provide the transportation
- 2. The number of pupils to be transported
- 3. The cost of providing transportation in terms of equipment, maintenance, personnel, and administration
- 4. Whether similar or equivalent service is provided to other pupils eligible for transportation
- 5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules
- 6. Whether other reimbursable types of transportation are available; and

WHEREAS the option of offering payment-in-lieu of transportation is provided in Ohio Revised Code: Therefore, be it RESOLVED that the Campbell City Schools Board of Education hereby approves the declaration that it is impractical to transport the students identified herein and offers the parent(s)/guardian(s) of students named on the attachment, payment-in-lieu of transportation. (Attachment #2)

- C. The appointment of a delegate and alternate to attend the Fall OSBA Capital Conference on November 12, 13, and 14, 2023 in Columbus, OH.

DELEGATE: Bill Valentino

ALTERNATE: Beth Donofrio

Moved by Mr. Kelly – Seconded by Mrs. Donofrio

Yeas: Bednarik, Donofrio, Gozur, Kelly, and Valentino

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VII. RESOLUTION #2023-61: It is recommended by the superintendent to approve the following:

- A.** To authorize the execution and delivery of a master electric energy sales agreement between Campbell City Schools and Power4Schools' endorsed electric supplier, Engie Resources, LLC.

WHEREAS, the Ohio Schools Council, Ohio School Boards Association, Ohio Association of School Business Officials, and the Buckeye Association of School Administrators (the "Associations") each carries out cooperative purchase programs and promotes cooperative arrangements and agreements among its member school districts and government agencies or private persons; and

WHEREAS, the Associations collectively do business under the trade name "Power4Schools" ("P4S") for the purpose of endorsing competitive retail electric service ("CRES") providers to supply retail electric energy services to the Associations' members; and

WHEREAS, the members of, and other participating public schools associated with, the Associations desire to purchase retail electric energy services from the CRES provider that has received the endorsement of P4S, ENGIE Resources LLC ("ENGIE"); and

WHEREAS, the Board of Education (the "Board") of this School District (the "District"), as a member of one of the Associations, pursuant to this resolution desires to authorize the execution and delivery or extension by the District of a Master Electric Energy Sales Agreement and Sales Confirmation between the District and ENGIE (the "Power Sales Agreement"), pursuant to which the District, will purchase electricity generation for its school facilities; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE CAMPBELL CITY SCHOOL DISTRICT, COUNTY OF MAHONING, STATE OF OHIO as follows:

Section 1. The Board authorizes and directs the Treasurer to execute and deliver, in the name of the District and on its behalf, the Power Sales Agreement, substantially in the form now on file with this Board, with any changes that are not inconsistent with this resolution and that may be acceptable to the Treasurer whose acceptance shall be conclusively evidenced by the execution of such document by the Treasurer.

Section 2. Monies adequate to pay amounts due under the Power Sales Agreement for the current fiscal year are hereby appropriated for that purpose.

Section 3. It is hereby found and determined that all formal actions of the Board concerning and relating to the adoption of this resolution were adopted in an open meeting of the Board, and that all deliberations of the Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code. (A copy of this agreement is on file in the Treasurer's Office.)

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- B. An agreement between Campbell City School District and The Overflowing for the use of District facilities for catering in the Facilities of the CLWCC for a period of one (1) year beginning July 1, 2023 through June 30, 2024. (A copy of this agreement is on file in the Treasurer's Office.)
- C. The appointment of Kila Miranda to the classified position of Custodial Helper effective the 2023-2024 school year. *(Pending background checks and drug screen.)*
- D. The appointment of Heather Liptak to the classified position of Custodial Helper effective the 2023-2024 school year. *(Pending background checks and drug screen.)*

Moved by Mrs. Donofrio – Seconded by Mr. Bednarik

Item A - Matthew Bowen commented on the on-site customer generation section of the agreement. There could be a conflict in years 2 and 3 and savings would not be as great.

Yeas: Bednarik, Donofrio, Gozur, Kelly, and Valentino

CORRESPONDENCE

Email from Michele Moore, Director of State Support Team Region 5 (SSTR5) indicating that none of the Campbell City Schools are in ESSA Federal School Designation.

A discussion was held regarding residency and occupancy permits for students and their families claiming homelessness. Bill Valentino stressed that he will be working closely with the city and Officer Conroy to establish new ordinances and zoning.

ACKNOWLEDGEMENTS

OTHER REPORTS

ADMINISTRATIVE REPORTS

Administrators were excused from the July meeting.

READING OF POLICIES

- a. 7540 Technology – *Replacement*
- b. 7540.01 Technology Privacy - *Replacement*
- c. 7540.02 Web Accessibility, Content, Apps, and Services – *Replacement*
- d. 7540.03 Student Technology Acceptable Use and Safety – *Replacement*
- e. 7540.04 Staff Technology Acceptable Use and Safety – *Replacement*
- f. 8300 Continuity of Organizational Operations Plan – *Replacement*
- g. 8305 Information Security – *Replacement*
- h. 8315 Information Management – *Replacement*
- i. 9700.01 Advertising and Commercial Activities - *Replacement*

ITEMS FOR DISCUSSION

- a. Improved district communication with technology – David Beans
- b. EnTrust Solar Development – presentation by Spencer Yackee, Project Development Representative

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The next regular meeting will be held at the CLWCC on Tuesday, August 15, 2023 at 5:30 p.m.

VIII. Motion to adjourn at 8:55 p.m.

Moved by Mrs. Gozur – Seconded by Mr. Bednarik
Yeas: Bednarik, Donofrio, Gozur, Kelly, and Valentino

The foregoing is a correct record of the proceedings of the Board of Education regular meeting held July 25, 2023.

President

Treasurer

CAMPBELL CITY SCHOOL DISTRICT
JOB DESCRIPTION

Title:	STNA (State Tested Nurse's Assistant)	File 315
Reports to:	Director of Special Services	
Job Objective:	Assists in the administration of a comprehensive health service program that helps students achieve maximum benefit from the educational program. <i>Note:</i> The assessment/treatment of individuals beyond the evaluation of symptoms and administering emergency first aid is prohibited. Guardians are encouraged to take students with health concerns to a licensed medical provider for services.	
Minimum Qualifications:	<ul style="list-style-type: none"> • Valid certification as a State Tested Nursing Assistant (STNA). • Meets all mandated health requirements (e.g., a negative tuberculosis test, etc.). • A record free of criminal violations that would prohibit public school employment. • Complies with drug-free workplace rules and board policies. • Knowledge of basic first aid and CPR techniques. • Understanding of common childhood illnesses, injuries, and medical conditions. • Ability to communicate effectively and compassionately with students, parents, and staff. • Strong organizational skills with attention to detail for maintaining accurate records. • Ability to handle medical emergencies calmly and efficiently. • Flexibility to adapt to changing priorities and work collaboratively in a school environment. 	
Essential Functions:	<p>The following are typical work responsibilities. A reasonable accommodation may be made to enable a qualified individual with a disability to perform essential functions.</p> <ul style="list-style-type: none"> • Upholds board policies and follows administrative guidelines/procedures. Promotes a professional image of the school district. Encourages community partnerships that enhance district programs. • Assist the school nurse in implementing health care plans for students with specific medical needs. • Provide basic medical care and first aid to students in case of injuries or illnesses. • Administer medication to students according to prescribed protocols and maintain accurate records. • Monitor students with chronic health conditions and implements necessary interventions as per their individual care plans. • Conduct health screenings such as vision and hearing tests, and maintain records of results. • Maintain accurate and up-to-date student health records, including immunization records and medical consent forms. • Collaborate with teachers, parents, and other staff members to ensure a healthy and safe learning environment. • Provide health education to students on topics such as hygiene, nutrition, and injury prevention. • Recognize and respond to medical emergencies promptly, including activating emergency medical services if necessary. • Assist with the implementation of infection control measures and maintain a clean and sanitary environment in the school's health office. • Respects personal privacy. Maintains the confidentiality of privileged information. • Promotes the proper use, care, and security of school property. • Takes precautions to ensure safety. Monitors situations that may indicate a problem. Provides appropriate student supervision. Works with supervisors to manage or eliminate risk factors. • Reports suspected child abuse and/or neglect to civil authorities as required by law. • Participates in staff meetings, conferences, and other required school activities as directed. • Strives to develop rapport and serves as a positive role model for others. • Helps students understand and embrace ethical conduct and democratic values. • Provides prompt notification of absences. • Maintains a professional appearance. Wears work attire appropriate for the position. • Performs other specific job-related duties as directed. • Acts in accordance with the professional code of ethics. 	

Abilities Required:	<p>The following personal characteristics and skills are important for the successful performance of assigned duties.</p> <ul style="list-style-type: none">· Acknowledges personal accountability for decisions and conduct.· Averts problem situations and intervenes to resolve conflicts.· Demonstrates professionalism and contributes to a positive work environment.· Effectively uses listening, observation, reading, verbal, nonverbal, and writing skills.· Exhibits consistency, resourcefulness, and resilience.· Maintains an acceptable attendance record and is punctual.· Anticipates time constraints. Manages tasks efficiently to meet deadlines.· Skillfully manages individual, group, and organizational interactions.· Uses diplomacy and exercises self-control when dealing with other individuals.
Working Conditions:	<p>To promote safety, employees are expected to exercise caution and comply with safety regulations and district policies/procedures when involved in the following situations/conditions.</p> <ul style="list-style-type: none">· Balancing, bending, crouching, kneeling, reaching, and standing.· Exposure to adverse weather conditions and temperature extremes.· Exposure to air-borne particulates, chemical irritants, combustible materials, electrical hazards, equipment vibrations, noises, and odors.· Exposure to blood-borne pathogens and communicable diseases.· Interactions with aggressive, disruptive, and/or unruly individuals.· Operating and/or riding in a vehicle.· Lifting, carrying, and moving work-related supplies/equipment.· Traveling to meetings and work assignments.
Performance Evaluation:	<p>Job performance is evaluated according to policy provisions and contractual agreements adopted by the Campbell City School District Board of Education.</p> <p>The Campbell City School District Board of Education is an equal opportunity employer. This job description identifies general responsibilities and is not intended to be a complete list of all duties performed. This document is subject to change in response to student demographics, staffing factors, funding variables, modified operating procedures, and other unforeseen events. 07/23</p>

2023-2024 Impractical to Transport List Attachment #2/2023-60B

STUDENT(S) NAME	SCHOOL(S) SELECTED	GRADE(S)	PARENT(S)/GUARDIAN(S)
Amayra Velazquez-Caez	Valley Christian School	1	Omayra Caez
Jinelle Eacho	Valley Christian School	3	Danielle Wallace
Isaiah Scott	Valley Christian School	4	Jalana Phifer
Leannshka Rivera	Valley Christian School	10	Aileen Colon-Gonzalez
Jayden Rivera-Colon	Valley Christian School	6	Aileen Colon-Gonzalez
Katlyn Rivera-Colon	Valley Christian School	8	Alexander Rivera-Candelario
Caleb Sargent	Valley Christian School	9	Sam Sargent
Lauren Sargent	Valley Christian School	8	Julie Sargent
Marshall Sargent	Valley Christian School	11	Julie Sargent
Ariana Giuriceo	Heartland Christian	2	Jaclyn Giuriceo
Gabriella Giuriceo	Heartland Christian	1	Jaclyn Giuriceo

CAMPBELL CITY SCHOOLS

Superintendent
Matthew L. Bowen

280 6th Street Campbell, Ohio 44405
PH: 330-799-8777 FX: 330-799-0875

Treasurer
Nora J. Montanez

Board of Education:

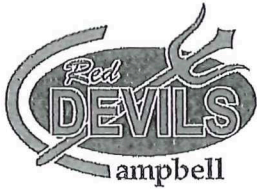
President
Bill Valentino

June 28, 2023

Vice President
Tony Kelly

Members:
Gary Bednarik
Beth Donofrio
Judy Gozur

NOTICE: CHANGE OF BOARD MEETING DATE



The Campbell City Schools Board of Education has changed the date of its regular meeting from Tuesday, July 18, 2023 at 5:30 PM to Tuesday, July 25, 2023 at 5:30 PM at the CLWCC.




Nora J. Montanez

Treasurer

NJM/cmm

