

Emails and Social Media

Email Address

The email address you provide to potential employers or other formal entities should reflect professionalism. Ideally, it is simply your name and possibly several **RANDOM** numbers. Please do not use numbers associated with your address, phone, social security, driver's license, or date of birth. Please avoid using special characters, the dot, and the underscore.

Social Media Presence

OR WHAT YOUR PROFILE SAYS ABOUT YOU!

Consider all of the information that is available for anyone to see on the internet. Your profile, your pictures, your comments, and anything else you post are ALL visible. If someone wants to have a better picture of who you are as a person, all it requires is a bit of effort and a small investment of time to determine who you are, where you go, what you do, and with whom you do it. **R E M E M B E R !!!**

THINK BEFORE YOU POST!