



**Swedesboro-Woolwich
Board Meeting Minutes
September 7, 2022
7:00pm**

WELCOME(7:05p - 8:13p)

Attendees: Kenyetta DiSandro, Debbie Allen, Amy DeYoung, Steve Grusenmeyer, Deanna McCoubrie, Tara Bustard, Laura Watson, Elaine Luoma. 8 Total

I. Treasurer's report

II. Old business

1. Successful Supply Kit review. Recently reported "oops" items at Harker. Only 1 oops item out of 200 kits reported. Missing set of pocket folders. Errors have been submitted to School Kidz. All additional ordered items delivered/picked up.

2. Take home folders and agendas were distributed at each school.

*Enrollment: Clifford (247), Stratton (436), Harker (650), & Hill (251)

3. Teacher Welcome Back gift – Used up remaining Staples donations. Also in the bag: chocolates & 'Teachers are Magical' stadium cup. Distributed at Welcome Back Breakfast, on August 31st with assistance from Steve, Elaine, & Debbie.

4. Welcome Back Staff Breakfast (8/31 – total cost TBD per Gina D'Adamo - NutriServe)

5. Rita's Water Ice Mobile was a hit! Cost covered by private Philadelphia Eagles sponsor.

6. 'Chalk the Walk' – all schools! - **CANCELED DUE TO WEATHER**
Possible rain date 11/13/22

III. New business

1. PTO Membership Forms: New developed membership initiative at Clifford.

2. Membership (**ALL STAFF**)/Room Parent (**STUDENTS**) forms, should be in teacher mailboxes by Friday, September 9th (after 12 noon) **OR** Monday, September 12th (before 8am). Room Parent forms will be due by September 19th. Any needs to receive all forms/payments in order to complete a master spreadsheet. Detailed spreadsheet will provide separate tabs for each building.
All Board members must complete registration as well.

* Never use personal/confidential information for ANYTHING other than PTO business.

3. Room Parents: 3 each at Clifford, Stratton, & Harker. 1 in each classroom at Hill.



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Kenyetta will receive the returned forms to develop Room Parent assignments. VPs will send out emails **at 3:00pm (on DATE)** to each Room Parent Group and CC homeroom teacher.*Email is formatted...just copy/paste/add names.

4. PTO Board Meetings: Review dates for Stratton Library at 7pm. Elaine will email meeting minutes within the week for your approval. Please reply with corrections and/or your vote to approve. Once approved, they are posted to the PTO page.

5. Sign Up Genius: Always send to Kenyetta first (for 2nd set of eyes). Lastly, when sending out to volunteers, ALWAYS BCC email addresses. Be sure to send to yourself and CC swptoboard@gmail.com.

* First Sign Up Genius will be for Fall Book Fair.

6. Attendance Matters Contest - Poster Contest - **provided local options for sponsorship. Debbie/Kenyetta asked to be judge of student submissions, October 3rd-5th.**

7. Principal Traini would like to do something for National Police Week ~ May 15th, 2023;
Ex: Blue light, wear blue, change social media profile to blue...???

- a. Police Parade while kids hold signs
- b. Donation of treat for Police Officers?

IV. PTO Communication

- a. Current Facebook posting
- b. The PTO Press (e-newsletter)
- c. School messenger
- d. Comet Clips (every Friday)
- e. Direct email
- f. Flyers
- g. Clifford & Stratton Library Sign Up – Noelle Mathews

V. PTO Events & Fundraisers

1. Walter Hill Fall Mum Sale September 12-22; Curbside pick-up September 29th (3:45p-6:30p). Student accounts managed by PTO. Purpose is to help alleviate the cost of activities fees and class trip fees.
2. District wide Spirit Wear Sale September 19-30, flyers in mailboxes by 8am, on 9/19.
3. Fall Book Fairs – **Happy Camper – S'More fun with books!** - awaiting materials to hold training on September 26th.
 - a. Stratton
 - b. Harker
 - c. Clifford (October)



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- d. Hill (October)
 - 4. Breakfast & Books – simple pastries, water, etc.
 - a. Stratton: October 3rd
 - b. Clifford October 4th
 - c. Harker October 6th
 - 5. Fall Family Fun Night – September 30th, 6:00-8:30p at Stratton. Candy Corn Bowling, Temporary Tattoo Station, Pumpkin Tic-Tac-Toe
 - a. Elaine researching lights, tables and chairs.
- Food Trucks for Family Fun Night
- a. Potato Pototo – N/A
 - b. Dan’s Waffles – confirmed, **then N/A**
 - c. Chickie’s & Pete’s - confirmed
 - d. Jeremiah’s Mobile Concessions/Slider King - confirmed
 - e. Just Fork It - N/A
 - f. Dominic Tavern - N/A
 - g. Ill Fuoco Dentro - no response

Reflection

**Next meeting: Mandatory Room Parent Meeting/Board Meeting –
September 26, 2022, 7:00pm – Stratton Library**