

Agenda
February 9, 2022
Swedesboro-Woolwich Board of Education
"A Community dedicated to inspiring life-long learners"
Gov. Charles Stratton School
15 Fredrick Boulevard
Woolwich Township, NJ 08085
6:00 Open
6:15 Executive Session
Regular Session to Follow

1. Opening

A. Call to Order

Open Public Meeting Act. *Adequate notice of this meeting of the board of education of the Swedesboro-Woolwich School District has been provided in accordance with the certification of notice by the secretary of the board, which shall become part of the minutes of this meeting.*

B. Roll Call

☐ Mrs. Gina Azzari, School Board President	All Committees
☐ Mrs. Natalie Baker, School Board Vice President	(Chair) Curriculum, (Chair) Negotiations, Personnel/Finance Committees
☐ Mrs. Rosella Musumeci	Operations Committee
☐ Mrs. Julie Dickson	(Chair) Operations Committee
☐ Mrs. Tamara McGovern	Curriculum Committee
☐ Ms. Vivian Lane	(Chair) Personnel/Finance, Negotiations Committees
☐ Mrs. Erin Carroll	Personnel/Finance Committee
☐ Mrs. Kathryn Beaver	Curriculum Committee
☐ Mrs. Laurie Cecala-Read	Operations, Negotiations Committees

Quorum_____

2. Presentations

A. Stellar Comet of the Month- November 2021

1) Walter Hill School

Grade 6

- Luciano Palmisano
- Addison Cetkowski
- William Sagett

2) Charles G. Harker School

Grade 3

- Courtney McCann
- Michael Flannery

Grade 4

- Sarah Kalb
- Jason Ajayi

Grade 5

- Adam Gross
- Maddison Holder

3) Gov. Charles Stratton School

Grade 1

- Nico Calo
- Mackenzie Beebe

Grade 2

- Jabri Lewis
- Rocco Sportiello

4) Margaret Clifford School

Preschool

- Scarlett Leverich
- Sophia Dudley

Kindergarten

- Aarnavi Gaekwad
- Sebastian Krewer
- James Richards
- Kainaat Sawhney

EXECUTIVE SESSION

RECESS INTO EXECUTIVE SESSION – If Needed

WHEREAS, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the "Board") to adopt a resolution at a public meeting to go into closed executive session; now therefore:

BE IT RESOLVED by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following:

- ☒ Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: HIB
- ☐ Matters in which the release of information would impair the right to receive government funds, and specifically: _____
- ☒ Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: Policy 5516.01- Student Tracking Devices
- ☐ Matters concerning negotiations, and specifically: _____
- ☐ Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
- ☐ Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: _____
- ☐ Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: _____
- ☒ Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Personnel
- ☐ Matters involving quasi-judicial deliberations, and specifically: _____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.

- 1) Recommendation: To enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.

Board action needed: Yes

Time _____

2) Recommendation: Return to **Regular Session**.

Board action needed: Yes

Time _____

B. Flag Salute

C. Adoption of Agenda

Recommendation: Adoption of the agenda, **as presented**.

Board action needed: Yes

D. Approval of Minutes

Recommendation: Approve the regular and executive session minutes dated **January 12, 2022, as submitted**.

Board action needed: Yes

3. Presentations

A. Stellar Comet of the Month- **December 2021**

1) **Walter Hill School**

Grade 6

- Cassidy Cordery
- Owen Schmidt
- Brandon Gacutan

2) **Charles G. Harker School**

Grade 3

- Lindsay Rosa
- Tyler Schmidt

Grade 4

- Cayden Caltabiano
- Eulene Chen

Grade 5

- Brooklyn Bonner
- Brayden Nerney

3) **Gov. Charles Stratton School**

Grade 1

- Brexton Illiano
- Quinn Stacy

Grade 2

- Logan Calloway
- Rylie Meade

4) **Margaret Clifford School**

Kindergarten

- Thomas McLaughlin
- Salma Yussif
- Adrian Colavita
- Clara Vasta

4. Communication

A. Superintendent

"A Community dedicated to inspiring life-long learners"

1) Superintendent Updates

Project Elf

A HUGE thank you to all of the organizations and families that supported our 2021 Project Elf Holiday Drive.

As a result of your tremendous generosity, we were able to provide support (gifts, toys, clothes, books, bikes, Christmas trees, ACME cards, Walmart cards, etc) to 337 children and 174 families:

Four Seasons Holiday House Tour Beverly Randell Kathy Keane Elena Chen Sherron Laurell Pat Marzin Dawn Holscher Connie Dougherty Elaine Rippman Patricia Smith Ginny Gallagher Chris and Terry Long Alice McKenna Trainor Karen Howarth Lexington Hills Motorcycle Club Dave & Danielle Glanfield & Family Tom & Sherrie Ryan & Family Gary & Michelle Bill & Family Jack Nestor & Family Bitterman/Nieves/Parrish Families Linda & Raffaele Pansini & Family	Swedesboro-Woolwich Education Association Woolwich Fire Department Jessie Deopp & Family Kathy Dreger & Family Emily Scullinator & Family Lauren Musso & Family Nina Goodman & Family Karen Waldrup & Family Brian Elfand & Family Kathy Neff & Family Nancy Rieti & Family Michael Young & Family Shayna Cohen & Family Bob and Rene Murphy & Family Karen Kushner & Family Mrs. Roberto's 5 th Grade Class Grace Church Lauri Gattuso & Family Spirit Chrysler/Hip Hop Shop- Baus Family	Lauren Ibbotson & Family Ada Kreutzer & Family Cathie Goehringer & Family Katie Abbott & Family Amy Hay & Family Kathleen Kennedy & Family Helene Santillo & Family Swedesboro-Woolwich Curriculum Department Trisha Corolla & Family Meredith Cassady & Family Jen Agostini & Family Meghan Green & Family Kelsey Minniti/Kaitlyn Collelouri & Families Meghan Perry & Family Debbie Allen & Family 1 st Grade Team 2 nd Grade Team Denise Guittar & Family Leigh Donato & Family
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Pat & Gene Hartz & Family Lorraine Campbell & Family Deb Statile & Family Sue O'Donnell & Family	Tara Roberto/Megan Solmen Caroline Schooley & Family Kayla Kushner & Family	Lattanzi/McQuade Families Amy Kline & Family
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2) District Enrollment

a) Report, **as submitted**

[Clifford](#)
[Stratton](#)
[Harker](#)
[Hill](#)

3) OPRA Log

Document (s) Requested	Who Requested	Date Received	Date Completed
1- Any and All vendor payee payments for the year 2021. Production shall include the vendor name, vendor address, vendor city, vendor state, vendor zip code, check date/ACH date, check number/ACH code, check amount/ACH amount, department agency, type of payment (i.e. contract, grant, etc.) and description of products or services/purpose of payment. The principle purpose of this it to make this information more accessible to the public and to access and disseminate information regarding the health, safety, and welfare of the general public. This request is not principally for personal or commercial benefit. Our agency is just exercising the general rights of the public. For these reasons, we are requesting a waiver of fees. If there is a charge for this service, please obtain my approval in writing prior to proceeding with request. All documents can be e-mailed to NewJersey@openthebooks.com or mailed in electronic format (preferred format would be .csv or .xls). If any documents are not provided in the format specified, please provide the state or federal statutes relied upon for that decision. If any record or portion of a record responsive to this request	Denise Cattoni, American Transparency	January 13, 2022	January 20, 2022

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is contained in a record or portion of a record deemed unresponsive to the request, I would like to inspect the entire document. Under the Open Records Act/Freedom of information Act, all non-exempt portions of any partially-exempt documents must be disclosed. If any records or portions of records are withheld, please state the exemption on which you rely, the biases on which the exemption invoked, and the name of the individual responsible for the decision.			
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B. District Administration

1) Administrator's Monthly Board Reports, as submitted

[Clifford](#)
[Stratton](#)
[Harker](#)
[Hill](#)
Technology
[Special Services](#)
[Curriculum & Instruction](#)
[Maintenance](#)

Public Comments/Visitors

Pursuant to the Open Public Meetings Act, this meeting will now be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the district. Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer.

Any person who wishes to speak is requested to give their name, municipality of residence, and group affiliation, if any, at the beginning of their comments. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via email.

If questions or comments pertain to litigation, student or personnel matters, the Board asks that you email the Superintendent after the meeting since the Board does not, pursuant to Open Public Meetings Act, discuss or respond to these items in public.

5. Action Items

Personnel/Finance/Negotiations Committee

Personnel & Finance Committee Meeting Report, as presented

Negotiations Committee Meeting Report, as presented

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Upon the recommendation of the Superintendent the following Personnel Matters are presented for Board Approval:

A. Personnel- Recommendation: Approve the following personnel items, as listed:

Name	School	Position/ Cert	Salary	Budget Acct #	Action	Effective Date
1- Ms. Jessie Deopp	Clifford	Teacher	-	-	Updated Maternity Leave Request	Bedrest January 21, 2022- February 4, 2022 And leave to begin on or around March 18, 2022- October 3, 2022/Requesting 14 sick days prior to delivery
2- Ms. Amy Hay	Stratton	Speech Therapist	-	-	Intermittent Family Medical Leave	January 24, 2022- December 12, 2022
3- Ms. Katie DiMenna	District	Occupational Therapist	MA Step 13 \$71,725	11-000-216-100-00-080	New Hire	September 1, 2022
4- Mr. Kyle Rouh	District	Maintenance	\$33,000	11-000-262-100-000-00	New Hire	February 10, 2022 (pending completion of ALL state required paperwork)
5- Mr. Derek Gieschen	District	Maintenance	\$45,000	11-000-261-100-000-00	New Hire	February 10, 2022 (pending completion of ALL state required paperwork)
6- Ms. Nancy Fiebig	District	Substitute Nurse	\$225/day	11-000-213-104-000-00	New Hire	February 10, 2022 (pending completion of ALL state required paperwork)
7- Ms. Angela Shen	District	Substitute Nurse	\$225/day	11-000-213-104-000-00	New Hire	February 10, 2022 (pending completion of ALL state required paperwork)
8- Mr. James Weaver	District	Maintenance Supervisor	\$89,500	11-000-262-100-000-00	New Hire	On or before April 7, 2022 (pending completion of ALL state required paperwork)
9- Ms. Mary Hottenrott	Harker	Teacher	-	-	Retirement	July 1, 2022
10- Mrs. Cheryl Mervine	Harker	Teacher	-	-	Retirement	July 1, 2022
11- Ms. Ashley Forosisky	Harker	School Nurse	-	-	Requesting days without pay	January 26-28, 2022

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12- Ms. Taylor Thomas	District	Doctoral Internship	-	-	Doctoral Internship under the direction of Ms. Laurel Delmar	February 7, 2022 – April 29, 2022
13- Ms. Krislyn Cassidy & Ms. Gianna Introna	Clifford	Practicum Placement from Rowan University	-	-	Practicum Placement under the direction of Lisa Masciangelo	January 25, 2022- April 28, 2022 Twice Weekly
14- Ms. Jordan Hafto & Ms. Hannah Kehoe	Clifford	Practicum Placement from Rowan University	-	-	Practicum Placement under the direction of Debbie Hannold	January 25, 2022- April 28, 2022 Twice Weekly
15- Ms. Alli Horn	Clifford	Practicum Placement from Rowan University	-	-	Practicum Placement under the direction of Dee Conrad	January 25, 2022- April 28, 2022 Twice Weekly
16- Ms. Donna Keane	Clifford	Practicum Placement from Rowan University	-	-	Practicum Placement under the direction of Lori Taylor	January 25, 2022- April 28, 2022 Twice Weekly
17- Ms. Sadie Krasowski	Clifford	Practicum Placement from Rowan University	-	-	Practicum Placement under the direction of Meghan Pattinson	January 25, 2022- April 28, 2022 Twice Weekly
18- Ms. Madison Walker	Clifford	Practicum Placement from Rowan University	-	-	Practicum Placement under the direction of Lisa Bitterman	January 25, 2022- April 28, 2022 Twice Weekly
19- Ms. Sarah DeAngelo	Clifford	Practicum Placement from Rowan University	-	-	Practicum Placement under the direction of Ashly DiTonno	January 25, 2022- April 28, 2022 Twice Weekly
20- Ms. Cecelia Aguina & Gabriella Schultz	Harker	Practicum Placement from Rowan University	-	-	Practicum Placement under the direction of Julie Donahue	January 25, 2022- April 28, 2022 Twice Weekly
21- Ms. Haven Allen & Isabella Mevoli	Harker	Practicum Placement from Rowan University	-	-	Practicum Placement under the direction of Tara Roberto	January 25, 2022- April 28, 2022 Twice Weekly
22- Ms. Catherine Ammerman & Ms. Carline Olsen	Harker	Practicum Placement from Rowan University	-	-	Practicum Placement under the direction of Silvia Cancila	January 25, 2022- April 28, 2022 Twice Weekly
23- Ms. Brianna Anderson & Ms. Veronica Dicrecchio-Ulrich	Harker	Practicum Placement from Rowan University	-	-	Practicum Placement under the direction of Ellen Floyd	January 25, 2022- April 28, 2022 Twice Weekly
24- Ms. Emily Kupsey & Ms. Jamie Vadino	Harker	Practicum Placement from Rowan University	-	-	Practicum Placement under the direction of Heather	January 25, 2022- April 28, 2022 Twice Weekly

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					Dougherty	
25- Ms. Alicia Maldonado & Mr. Matthew Sacks	Harker	Practicum Placement from Rowan University	-	-	Practicum Placement under the direction of Christopher MacGuigan	January 25, 2022- April 28, 2022 Twice Weekly
26- Mr. Ryan Roney	Harker	Field Experience from Camden County College	-	-	Field Experience under the direction of Tara Roberto	Spring 2022
27- Mr. Anthony Tobin	District	Maintenance	-	-	Resignation	March 18, 2022 or when a suitable replacement if found
28- Ms. Ritka Vinayak	District	Substitute LPC	\$13/hour	11-000-262-107-000-00	New Hire- Substitute LPC	February 10, 2022

B. Stipends- Recommendation: Approve the following stipends for the 2021-2022 school year, as listed:

Name	School	Stipend Position	Amount of Stipend

***Contingent upon the COVID 19 Activity Level Report**

C. Workshops- Recommendation: Approve the following workshops, as listed:

Name	Workshop	Date & Time	Cost	Estimated Travel Cost
1- Ms. Kayla Kushner	New Jersey Association of School Psychologists Annual Conference	February 15-18, 2022/8am-4pm	\$359	\$0
2- Ms. Denise Barr & Ms. Kristen Sanders	New Jersey Association of Learning Consultants Spring Conference 2022	April 8, 2022/8:00 am-3:00 pm	\$130/person	\$0
3- Mr. Steven Jakubowski	NJASBO Conference at Oceans in Atlantic City	June 7-10, 2022	TBD	TBD
4- Mr. Steven Jakubowski	NJASBO Workshops School Law & Legislation Update Board Basics Academy Audit Review	February 24, 2022 April 5, 2022 April 26, 2022	\$100 \$50 \$100	\$0
5- Ms. Brielle Scott	Anti-Bullying Specialist Certificate Program	Self-Paced	\$500	\$0
6- Ms. Justine Leash & Ms. Stephanie Sparks	American Occupational Therapy Association (AOTA) Conference Please Note: This conference was previously approved as an in-person conference. It has been changed to Virtual	March 31- April 2, 2022 8:00 am-4:00 pm	\$250/person	\$0

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7- Ms. Tara Roberto & Ms. Megan Solmen	Marzano Conference	June 21-24, 2022, Orlando Florida	\$689/person	Up to \$2,000/person
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D. Recommendation: Approve the [Board Secretary's Report](#) in accordance with 18A: 17-36 and 18A: 17-9 for the month of **December 2021**. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and

Approve the [Reconciliation Report](#) in accordance with 18A:17-36 and 18A:17-9 for the month of **December 2021** and [Reconciliation Audit Adjustment Report](#) for the **2020-2021 School year**. The Reconciliation Report and Board Secretary's Report are in agreement for the month of **December 2021**.

Whereas, the Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c) 2 certifies that there are no changes in revenue amounts or revenue sources, and

Whereas, the Board of Education certifies- pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C 6A: 23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

E. Regular, Payroll, Cafeteria & Addendum Bills

Recommendation: For payment of **February 2022** [regular and addendum bills](#) in the amount of **\$1,017,976.50** and payment of **January 2022** payroll in the amount of **\$1,404,867.09, as submitted**.

F. Recommendation: Approve the [Line Item Transfer](#) for **January 2022** in the amount of **\$74,470.03, as submitted**.

G. Recommendation: Approve the following [Tuition Reimbursements](#) for the 2021-2022 school year, **as submitted**.

H. Recommendation: Approve the [Strategic Plan Contract](#) between the Swedesboro-Woolwich Board of Education and PLC Associates, Inc. in the amount of \$21,975, **as submitted**.

Board action needed: Yes (Roll Call Required)

Mrs. Rosella Musumeci

Mrs. Natalie Baker

Mrs. Julie Dickson

Mrs. Tamara McGovern

Ms. Vivian Lane

Mrs. Erin Carroll

Mrs. Kathryn Beaver

Mrs. Laurie Cecala-Read

Mrs. Gina Azzari

Curriculum, Policy, Community Relations Committee
[Committee Meeting Report](#), as presented

- A. Recommendation: Approve [Starlight Homecare/Star Pediatric Agency](#) to provide nursing support to (#6243207756), per IEP at the contract rate: LPN \$48/hour, RN \$60/hour, **as submitted**.
- B. Recommendation: Approve Kindergarten Round Up on March 16, 2022 (Snow date March 23, 2022) from 6-8 pm at the Clifford School.
- C. Recommendation: Approve [LearnWell](#) to provide Hospital-Based educational support for (#6782636303) at the contracted rate of \$35/hour, **as submitted**.
- D. Recommendation: Approve the English Language Learner [3-Year Plan](#) (2021-2024), **as submitted**.
- E. Recommendation: Approve Homeless Tuition Contracts between Swedesboro-Woolwich School District and Clayton School District for the following students at the tuition rate of \$12,767 per student:
- [5339569226- 1st Grade](#)
 - [3076095239- 4th Grade](#)
 - [3451918053- 6th Grade](#)
- F. Recommendation: Approve the revised [2021-2022 school calendar](#), **as submitted**.
- G. Recommendation: Approve the [2022-2023 school calendar](#), **as submitted**.

Board action needed: Yes (Roll Call Required)

Mrs. Rosella Musumeci	Mrs. Natalie Baker	Mrs. Julie Dickson
Mrs. Tamara McGovern	Ms. Vivian Lane	Mrs. Erin Carroll
Mrs. Kathryn Beaver	Mrs. Laurie Cecala-Read	Mrs. Gina Azzari

Operations

Buildings and Grounds, Long Range Plans, Technology, Transportation
Committee Meeting Report, as presented

- A. Recommendation: Approve the following Facilities Checklist for the 2021-2022 school year, **as submitted**:
- [Clifford School](#)

- [Stratton School](#)
- [Harker School](#)
- [Hill School](#)

- B. Recommendation: Approve to award to the Energy Savings Company (ESCO), Honeywell as the [Energy Savings Improvement Program](#) (ESIP) provider for the Swedesboro-Woolwich School District, **as submitted**.
- C. Recommendation: Approve Delta-T Group to provide maintenance services to the Swedesboro-Woolwich School District, as needed.

Board action needed: Yes (Roll Call Required)

Mrs. Rosella Musumeci

Mrs. Natalie Baker

Mrs. Julie Dickson

Mrs. Tamara McGovern

Ms. Vivian Lane

Mrs. Erin Carroll

Mrs. Kathryn Beaver

Mrs. Laurie Cecala-Read

Mrs. Gina Azzari

6. Old Business

EXECUTIVE SESSION

RECESS INTO EXECUTIVE SESSION – If Needed

WHEREAS, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the "Board") to adopt a resolution at a public meeting to go into closed executive session; now therefore:

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- ☐ Matters in which the release of information would impair the right to receive government funds, and specifically: _____
- ☒ Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: Policy 5516.01- Student Tracking Devices
- ☐ Matters concerning negotiations, and specifically: _____
- ☐ Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
- ☐ Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: _____

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- ☐ Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: _____
 - ☒ Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:

Personnel
 - ☐ Matters involving quasi-judicial deliberations, and specifically: _____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.

Recommendation: To enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.

Board action needed: Yes Time _____

Recommendation: Return to **Regular Session**.

Board action needed: Yes Time _____

Delegates:

- a. NJSBA – Mrs. Gina Azzari
- b. GCSBA – Mrs. Natalie Baker

6. Adjournment

Recommendation: Approve the adjournment of meeting.

Board action needed: Yes Time: _____

Respectfully submitted,



Mr. Steven Jakubowski
Board Secretary/SBA

Next Meeting(s).

March 9, 2022

Board/Committee Meetings as scheduled