Agenda
March 9, 2022
Swedesboro-Woolwich Board of Education
"A Community dedicated to inspiring life-long learners"
Gov. Charles Stratton School
15 Fredrick Boulevard
Woolwich Township, NJ 08085
6:00 PM Open
6:15 PM Executive Session
Regular Session to Follow

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1. Opening

A. Call to Order

Open Public Meeting Act*. Adequate notice of this meeting of the board of education of the Swedesboro-Woolwich School District has been provided in accordance with the certification of notice by the secretary of the board, which shall become part of the minutes of this meeting.*

B. Roll Call

☐	Mrs. Gina Azzari, School Board President	All Committees
☐	Mrs. Natalie Baker, School Board Vice President	(Chair) Curriculum, (Chair) Negotiations, Personnel/Finance Committees
☐	Mrs. Rosella Musumeci	Operations Committee
☐	Mrs. Julie Dickson	(Chair) Operations Committee
☐	Mrs. Tamara McGovern	Curriculum Committee
☐	Ms. Vivian Lane	(Chair) Personnel/Finance, Negotiations Committees
☐	Mrs. Erin Carroll	Personnel/Finance Committee
☐	Mrs. Kathryn Beaver	Curriculum Committee
☐	Mrs. Laurie Cecala-Read	Operations, Negotiations Committees

Quorum_____

2. Presentations

A. Stellar Comet of the Month- **January 2022**

1) **Walter Hill School**

Grade 6

- Carleanne Hernandez
- Aubrey Camm
- Olivia Adamek

2) **Charles G. Harker School**

Grade 3

- Samuel Soucek
- Shaelyn Stacy

Grade 4

- Balamir Gurleyici
- Mackenzie Booker

Grade 5

- Logan Furey
- Nia Alteros

3) **Gov. Charles Stratton School**

Grade 1

- Moises Palacios-Martinez
- Chloe Conklin

Grade 2

- Daniel Duncan
- Boluwatife Ashiru

4) **Margaret Clifford School**

Preschool

- Keylianis Barreiro-Tirado
- Aiden Fairley

Kindergarten

- Wayland Taylor
- Olivia McQuade

EXECUTIVE SESSION
RECESS INTO EXECUTIVE SESSION – If Needed

WHEREAS, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the "Board") to adopt a resolution at a public meeting to go into closed executive session; now therefore:

BE IT RESOLVED by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following:

- ☑ Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: HIB
- ☐ Matters in which the release of information would impair the right to receive government funds, and specifically: _____
- ☐ Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____
- ☐ Matters concerning negotiations, and specifically: _____
- ☐ Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
- ☐ Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: _____
- ☐ Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: _____
- ☑ Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Personnel
- ☐ Matters involving quasi-judicial deliberations, and specifically: _____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.

1) Recommendation: To enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.
Board action needed: Yes Time_____

2) Recommendation: Return to **Regular Session**.
Board action needed: Yes Time_____

B. Flag Salute

C. Adoption of Agenda
Recommendation: Adoption of the agenda, **as presented.**
Board action needed: Yes

D. Approval of Minutes
Recommendation: Approve the regular and executive session minutes dated **February 9, 2022, as submitted.**
Board action needed: Yes

3. Presentations

A. Stellar Comet of the Month- **February 2022**

1) **Walter Hill School**
Grade 6
- Antonio Lentini
- Alexandra Cadena-Maciel
- Annika Blomquist

5) **Charles G. Harker School**
Grade 3
- Bailee Small
- Brody Johnson

Grade 4
- Sophie Strockbine
- Christopher Escamilla Velasquez

Grade 5
- Kyle MacMinn
- Madison Reed

6) **Gov. Charles Stratton School**
Grade 1
- Andrew Bodman
- Emma Esnouf

Grade 2

- Evelyn Shaw
- Mason Phillips

7) **Margaret Clifford School**

Kindergarten

- Laila Skye Johnson
- Ryan Russo
- Grayson Boscaglia
- Jaelyn Sims

Stellar Comet of the Month- **December 2021**

Grade 3

- Lindsay Rosa

Grade 5

- Brooklyn Bonner

Grade 6

- Brandon Gacutan

4. Communication

A. Superintendent

"A Community dedicated to inspiring life-long learners"

1) Superintendent Updates:

Regulations:

- **2431.4-** Prevention and Treatment of Sports-Related Concussions and Head Injuries
- **2460.30**- Additional/Compensatory Special Education and Related Services
- **2622-** Student Assessment
- **8465**- Bias Crimes and Bias-Related Acts

2) District Enrollment

a) Report, **as submitted**

Clifford
Stratton
Harker
Hill

3) Correspondence

- **Thank You**-The McNevin Family

4) OPRA Log

Document (s) Requested	Who Requested	Date Received	Date Completed
1- All ESCO responses to the ESIP RFP for Swedesbowo-Woolwich School District issued in November 2021	Ms. Teri Cuozzo, DCO	February 21, 2022	February 22, 2022
2- Up-to-Date list of current employees, full names, date of birth, age or year of birth, hire date, email address, personal/home phone number(s), address, department/position, and salary, if possible, in digital format (excel preferred). I prefer to receive these documents via email at presdataus@gmail.com. I am ONLY seeking public information that is clearly disclosable to me and not confidential by law, or otherwise protected, and exempted from disclosure under state law.	Ms. Jessica Williamson, PresDataUS	February 16, 2022	February 22, 2022

B. District Administration

1) Administrator's Monthly Board Reports, **as submitted**

Clifford
Stratton
Harker
Hill
Technology
Special Services
Curriculum & Instruction
Maintenance

Public Comments/Visitors

Pursuant to the Open Public Meetings Act, this meeting will now be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the district. Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer.
Any person who wishes to speak is requested to give their name, municipality of residence, and group affiliation, if any, at the beginning of their comments. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via email.
If questions or comments pertain to litigation, student or personnel matters, the Board asks that you email the Superintendent after the meeting since the Board does not, pursuant to Open Public Meetings Act, discuss or respond to these items in public.

5. Action Items

Personnel/Finance/Negotiations Committee

Personnel & Finance Committee Meeting Report, (Chairperson) Ms. Vivian Lane
Negotiations Committee Meeting Report, (Chairperson) Mrs. Natalie Baker

Upon the recommendation of the Superintendent the following Personnel Matters are presented for Board Approval:

A. **Personnel**- Recommendation: Approve the following personnel items, as listed:

Name	School	Position/ Cert	Salary	Budget Acct #	Action	Effective Date
1- Ms. Candice Kennedy	Clifford	Teacher	-	-	Medical/Maternity Leave	September 1, 2022-Janaury 2, 2023
2- Ms. Jessie Deopp	Clifford	Teacher	-	-	Updated Maternity Leave Request	Monday March 7, 2022- September 19, 2022. Requesting 17.5 sick days and 1 personal day prior to delivery
3- Ms. Laura Hubbard	Hill	Teacher	-	-	Extension to maternity leave return date of April 1, 2022	May 1, 2022
4- Mr. Keith Doster	District	Evening Maintenance Supervisor	$2500 stipend (prorated) added to current salary	11-000-261-100-000-00	Position change to Evening Maintenance Supervisor	March 10, 2022
5- Mr. James Weaver	District	Maintenance	-	-	Rescinding Maintenance Supervisor Position	March 9, 2022
6- Mr. Joshua Stow	District	Maintenance Supervisor	$86,500	11-000-262-100-000-00	New Hire	On or before May 10, 2022 (pending completion of ALL state required paperwork)
7- Ms. Dina Laser	District	Substitute Nurse	$225/day	11-000-213-104-000-00	New Hire- Substitute School Nurse	March 10, 2022 (pending completion of ALL state required paperwork)
8- Ms. Ritka Vinayak	Clifford	LPC	$13/hour	11-000-262-107-000-00	New Hire- LPC	March 10, 2022 (pending completion of ALL state required paperwork)
9- Ms. Mary Verdi	Harker	LPC	$13/hour	11-000-262-107-000-00	New Hire- LPC 3 days per week/5 hours a day	March 10, 2022 (pending completion of ALL state required paperwork)
10- Ms. Rachel Black	Harker	LPC	$13/hour	11-000-262-107-000-00	New Hire- LPC 2 days per week/5 hours a day	March 10, 2022 (pending completion of ALL state required paperwork)
11- Ms. Rachel Black	Hill	LPC	$13/hour	11-000-262-107-000-00	New Hire- LPC 3 days/2 hours a day	March 10, 2022 (pending completion of ALL state required paperwork)
12- Ms. Hailey Donahue	Stratton	Long Term Sub	$125/day for days 1-	11-120-100-101-000-00-	New Hire- Long Term Sub	April 1, 2022- June 17, 2022 (pending completion of ALL

			19/$200/day for day 20 and on	050		state required paperwork)
13- Ms. Julia Bornhardt	Clifford	Long Term Sub	$125/day for days 1-19/$200/day for day 20 and on	11-214-100-101-000-00-070	New Hire- Long Term Sub	March 10, 2022
14- Ms. Leah Viscusi	Harker	Long Term Sub	$125/day for days 1-19/$200/day for day 20 and on	11-213-100-101-000-00-080	New Hire- Long Term Sub	April 6, 2022- on or around October 24, 2022 (pending completion of All state required paperwork)
15- Ms. Kelsey Minniti	Harker	Teacher	-	-	Requesting a day without pay	March 22, 2022
16- Ms. Amanda Cicchini	Teacher	Harker	-	-	Requesting days without pay	June 6-10, 2022
17- Ms. Jenna Gross	Harker	Teacher	-	-	Retirement	July 1, 2022
18- Mr. Robert Titus	Hill	Principal	-	-	Retirement	August 1, 2022
19- Mr. Raymond Buffington	Harker	Teacher	-	-	Retirement	July 1, 2022
20- Ms. Audrey McSwiggan	Harker	Teacher	-	-	Retirement	July 1, 2022
21- Ms. Helen Fromm	Clifford	Secretary	-	-	Retirement	September 1, 2022
22- Ms. Meghan Pattinson	Clifford	Teacher	BA+30 $53,673	11-213-100-101-000-00-060	Lane Change to BA+30	March 10, 2022

B. **Stipends**- Recommendation: Approve the following stipends for the 2021-2022 school year, as listed:

Name	School	Stipend Position	Amount of Stipend
1- Ms. Michaela Counsellor	Stratton	2nd Grade Drama Club Advisor	$1500
2- Mrs. Lynne Bussott	Stratton	Garden Club 2022 (pending board approval of program)	$38/hour
3- Mr. Eric Biddle & Mrs. Eileen Healey	Harker	Kick Ball Club- replacing Basketball Club which was approved on June 9, 2021	$950 Head Coach $650 Assistant Coach

***Contingent upon the COVID 19 Activity Level Report**

C. **Workshops**- Recommendation: Approve the following workshops, as listed:

Name	Workshop	Date & Time	Cost	Estimated Travel Cost
1- Ms. Kelly Pollitt	Wilson- Just Words	April 13, 2022 9AM-2PM	$325/person	$0
2- Ms. Kylie Crompton	Catching Up Your English Language Learners Who May Have Fallen Behind Significantly Increase ELL Students'	March 31, 2022 9AM-3:30PM May 6, 2022 9AM-3:30 PM	$279/workshop	$0

	Fluency in Reading, Writing, and Speaking			

D. Recommendation: Approve the **Board Secretary's Report** in accordance with18A: 17-36 and 18A: 17-9 for the month of **January 2022.** The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and

Approve the **Reconciliation Report** in accordance with 18A:17-36 and 18A:17-9 for the month of **January 2022**. The Reconciliation Report and Board Secretary's Report are in agreement for the month of **January 2022.**

Whereas, the Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c) 2 certifies that there are no changes in revenue amounts or revenue sources, and

Whereas, the Board of Education certifies- pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C 6A: 23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

E. Regular, Payroll, Cafeteria & Addendum Bills
Recommendation: For payment of **March 2022 regular and addendum bills** in the amount of **$1,035,084.70** and payment of **February 2022** payroll in the amount of **$1,413,698.10**, **as submitted**.

F. Recommendation: Approve the **Line Item Transfer** for **February 2022** in the amount of **$234,831.26, as submitted.**

G. Recommendation: Accept the 2020-2021 **Report of Audit, as submitted**.

H. Recommendation: Approve the acceptance of the Homeless Children and Youth Program (HCY) Grant in the amount of $7,185.

Board action needed: Yes (Roll Call Required)

Mrs. Rosella Musumeci	Mrs. Natalie Baker	Mrs. Julie Dickson
Mrs. Tamara McGovern	Ms. Vivian Lane	Mrs. Erin Carroll
Mrs. Kathryn Beaver	Mrs. Laurie Cecala-Read	Mrs. Gina Azzari

Curriculum, Policy, Community Relations Committee

Committee Meeting Report, (Chairperson) Mrs. Natalie Baker

A. Recommendation: Approve **HIB**, **as submitted**.

B. Recommendation: Approve Mrs. Bussott's **Summer Garden Club 2022 Program**, **as submitted.**

C. Recommendation: Approve the Harker Student Leaders and FLL (First Lego League) members to participate in the Woolwich Township Clean-Up Day on April 9, 2022.

D. Recommendation: Approve Harker Gifted & Talented students to clean-up little cemetery on Oldman's Creek Road on April 2, 2022. Funded by mini grant from Woolwich Twp.

E. Recommendation: Approve (#4531424645) to attend Out of District Placement at Bankbridge, per IEP.

F. Recommendation: Approve Dr. Thomas O'Reilly, MD as an approved evaluator (psychiatrics) through the Special Services Office, as needed.

G. Recommendation: Approve Christen Russel, Affecting Behavior Change, as an approved Independent Evaluator (Functional Behavior Assessment) through the Special Services Office, as needed.

H. Recommendation: Approve Whitney Supernavage, APN, WLS Psychiatric Services, as an approved Independent Evaluator (Psychiatric Services) through the Special Services Office, as needed.

I. Recommendation: Approve the following 2022 Afterschool Spring Clubs, at the hourly stipend rate of $38, as listed:

Club Name	Grades	Teacher	Club Dates
Conservation Club	4th & 5th	Ms. Anne Dorety	March 24, 31 April 7, 21, 28 May 5, 12, 19, 26 June 6
World Cultures Club	3rd, 4th & 5th	Ms. Cheryl Mervine	March 22, 29

			April 5, 19, 26 May 3, 10, 17, 24 June 7
All About Theater Workshop	3rd, 4th 7 5th	Ms. Dana Cheadle & Ms. Heather Dougherty	April 20, 25, 27 May 2, 4, 9, 11, 16, 18, 23

J. Recommendation: Approve the following Policies for 1st Reading, **as submitted**:

- **2415.05** Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment
- **2431.4** Prevention and Treatment of Sports-Related Concussions and Head Injuries
- **2622** Student Assessment
- **3233** Political Activities
- **5541** Anti-Hazing
- **7540** Joint Use of Facilities
- **8465** Bias Crimes and Bias-Related Acts
- **9560** Administration of School Surveys

Board action needed: Yes (Roll Call Required)

Mrs. Rosella Musumeci	Mrs. Natalie Baker	Mrs. Julie Dickson
Mrs. Tamara McGovern	Ms. Vivian Lane	Mrs. Erin Carroll
Mrs. Kathryn Beaver	Mrs. Laurie Cecala-Read	Mrs. Gina Azzari

Operations

Buildings and Grounds, Long Range Plans, Technology, Transportation

Committee Meeting Report, (Chairperson) Mrs. Julie Dickson

A. Facility Usage Requests

Recommendation: Approve Facility Usage Requests, as listed.
(Subject to submission of Insurance Certificate, and 501 documentation, and no conflict with school district activities)

Organization	School/Location	Date & Time	Activity
1- Woolwich Police Department	Hill	July 25-29, 2022/7:30 am-4:00 pm	Woolwich Police Youth Training
2- Swedesboro-Woolwich Little League	Harker & Stratton	March 7, 2022-June 17, 2022/5:00pm to sundown	Practice

3- Kelly Services	TBD	July 19, 2022/10:00 am-12:00 pm	Substitute Recruiting

****Contingent upon the COVID 19 Activity Level Report****

B. Recommendation: Approve the following Aid-in-Lieu payments to parents/guardians of eligible **Choice/Charter students** for the 2021-2022 school year, **as submitted**.

Board action needed: Yes (Roll Call Required)

Mrs. Rosella Musumeci	Mrs. Natalie Baker	Mrs. Julie Dickson
Mrs. Tamara McGovern	Ms. Vivian Lane	Mrs. Erin Carroll
Mrs. Kathryn Beaver	Mrs. Laurie Cecala-Read	Mrs. Gina Azzari

6. Old Business

EXECUTIVE SESSION
RECESS INTO EXECUTIVE SESSION – If Needed

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Recommendation: To enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.
Board action needed: Yes Time_____

Recommendation: Return to **Regular Session**.
Board action needed: Yes Time_____

Delegates:

a. NJSBA – Mrs. Gina Azzari
b. GCSBA – Mrs. Natalie Baker

6. Adjournment

Recommendation: Approve the adjournment of meeting.
Board action needed: Yes Time: _____

Respectfully submitted,

Mr. Steven Jakubowski
Board Secretary/SBA
Next Meeting(s).
April 6, 2022
Board/Committee Meetings as scheduled