

Agenda
August 10, 2022
Swedesboro-Woolwich Board of Education
"A Community dedicated to inspiring life-long learners"
Gov. Charles Stratton School
15 Fredrick Boulevard
Woolwich Township, NJ 08085
6:00 Executive Session
Regular Session to Follow

1. Opening

A. Call to Order

Open Public Meeting Act. *Adequate notice of this meeting of the board of education of the Swedesboro-Woolwich School District has been provided in accordance with the certification of notice by the secretary of the board, which shall become part of the minutes of this meeting.*

B. Roll Call

☐ Mrs. Gina Azzari, School Board President	All Committees
☐ Mrs. Natalie Baker, School Board Vice President	(Chair) Curriculum, (Chair) Negotiations, Personnel/Finance Committees
☐ Mrs. Julie Dickson	(Chair) Operations Committee
☐ Mrs. Tamara McGovern	Curriculum Committee
☐ Ms. Vivian Lane	(Chair) Personnel/Finance, Negotiations Committees
☐ Mrs. Erin Carroll	Personnel/Finance Committee
☐ Mrs. Kathryn Beaver	Curriculum Committee
☐ Mrs. Laurie Cecala-Read	Operations, Negotiations Committees

Quorum_____

C. Board Member Vacancy Candidate Interview

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- 1) Recommendation: To enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.
Board action needed: Yes Time _____
- 2) Recommendation: Return to **Regular Session**.
Board action needed: Yes Time _____

D. Flag Salute

E. Adoption of Agenda

Recommendation: Adoption of the agenda, **as presented**.

Board action needed: Yes

F. Approval of Minutes

Recommendation: Approve the regular and executive session minutes dated **July 20, 2022, as submitted**.

Board action needed: Yes

2. Communication

A. Superintendent

"A Community dedicated to inspiring life-long learners"

1) Superintendent Updates

Public Comments/Visitors

Pursuant to the Open Public Meetings Act, this meeting will now be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the district. Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer.

Any person who wishes to speak is requested to give their name, municipality of residence, and group affiliation, if any, at the beginning of their comments. Comments shall be limited to three minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via email.

If questions or comments pertain to litigation, student or personnel matters, the Board asks that you email the Superintendent after the meeting since the Board does not, pursuant to Open Public Meetings Act, discuss or respond to these items in public.

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3. Action Items

Personnel/Finance/Negotiations Committee
Personnel & Finance (Chairperson) Ms. Vivian Lane
Negotiations (Chairperson) Mrs. Natalie Baker

Upon the recommendation of the Superintendent the following Personnel Matters are presented for Board Approval:

A. Personnel- Recommendation: Approve the following personnel items, as listed:

Name	School	Position/ Cert	Salary	Budget Acct #	Action	Effective Date
1- Ms. Tracy Beyrodt	Harker	Teacher	-	-	Resignation	On or before September 24, 2022
2- Ms. Meghan Pattinson	Stratton	Teacher	-	-	Resignation	On or before September 28, 2022
3- Ms. Denise Barr	District	Case Manager	-	-	Resignation	On or before October 7, 2022
4- Ms. Courtney Watkins	Harker	Teacher	MA/Step 7/ \$57,130	11-120-100-101- 000-00-080	New Hire (Tracy Beyrodt replacement)	September 1, 2022 (pending completion of ALL State required paperwork)
5- Mr. Thomas Cerone	Hill	Special Ed Teacher	MA+15/Step 11 \$66,625	11-213-100-101- 000-00-060	New Hire	September 1, 2022 (pending completion of ALL State required paperwork)
6- Ms. Katuscia Penny	Hill	Special Ed Teacher	MA/Step 12/\$68,625	11-213-100-101- 000-00-060	New Hire	September 1, 2022 (pending completion of ALL State required paperwork)
7- Mr. Joshua Yoast	Stratton	Special Ed Teacher	BA/Step1 /\$51,780	11-213-100-101- 000-00-050	New Hire	September 1, 2022 (pending completion of ALL State required paperwork)
8- Ms. Rebecca Murray	Harker	Guidance Counselor	MA/Step 1/\$53,880	11-000-218-104- 000-00-080	New Hire	September 1, 2022 (pending completion of ALL State required paperwork)
9- Ms. Tristan Anichino	Stratton	Teacher	MA/Step 1/\$53,880	11-213-100-101- 000-00-060	New Hire (Meghan Pattinson replacement)	September 1, 2022 (pending completion of ALL State required paperwork)

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10- Ms. Safaaeddine Elmahboub	Harker	LPC	\$14.00/hour	11-000-262-107-000-00	New Hire/5 days a week- 5 hours per day	August 11, 2022 (pending completion of ALL State required paperwork)
11- Ms. Christa Klienback	Harker	LPC	\$14.00/hour	11-000-262-107-000-00	New Hire/5 days a week- 5 hours per day	August 11, 2022 (pending completion of ALL State required paperwork)
12- Ms. Alaine Zizzamia	Hill	Guidance Counselor	MA/Step 4/\$54,680	11-000-218-104-000-00-060	Change of position to Full-time Guidance Counselor	September 1, 2022
13- Ms. Ashley Forosisky	District	Substitute School Nurse	\$225/day	11-000-213-104-000-00	Substitute School Nurse	September 1, 2022
14- Ms. Leah Viscusi	Harker	LTS	\$125/day for days 1-19/ \$200/day for 20 and on	11-120-100-101-000-00-080	Long Term Sub for Christopher MacGuigan	September 12, 2022-December 12, 2022
15- Ms. Staci Collins	Harker	Teacher	MA+15/\$83,724	11-204-100-101-000-00-080	Lane Change to MA+15	September 15, 2022
16- Mr. Darrell Ford	District	Steam Coach	-	-	Requesting day without pay	September 30, 2022

B. Workshops- Recommendation: Approve the following workshops, as listed:

Name	Workshop	Date & Time	Cost	Estimated Travel Cost
1- Ms. Lynne Bussott	New Jersey county Teacher of the Year Fall Retreat (sponsored by NJ Center for Teaching & Learning)	October 14, 2022	\$31.00	\$0

C. Regular, Payroll, Cafeteria & Addendum Bills

Recommendation: For payment of **June 2022** regular and addendum bills in the amount of **\$16,893.97**, **August 2022** regular and addendum bills in the amount of and payment of \$1,061,962.18 and **July 2022** payroll in the amount of **\$344,155.26, as submitted.**

D. Recommendation: Approve the **Line Item Transfer** for **June 2022** in the amount of **\$129,171.96** and **July 2022** in the amount of **\$124,619.40, as submitted.**

E. Recommendation: Approve the school lunch prices for the 2022-2023 school year:

- Student \$3.00
- Reduced \$0.00

- Staff \$4.00

- F. Recommendation: Approve the **Interlocal Service Agreement** between the Township of Woolwich and the Swedesboro-Woolwich School District for the provision of Class 3 Officers Officer during the 2022-2023 school year, **as submitted.**
- G. Recommendation: Approve ESS as the professional service provider for **Temporary/Substitute Staffing** in response to RFP 2022-1, for the 2022-2023 school year, **as submitted.**
- H. Recommendation: Approve ESS as the professional service provider for **Paraprofessional Staffing** in response to RFP 2022-2, for the 2022-2023 school year, **as submitted.**
- I. Recommendation: Approve the change of Clifford Part-time Guidance Counselor position to a Full-time Guidance Counselor position.
- J. Recommendation: Approve Barbara Nitowski to work August 31, 2022 & September 1, 2022 to assist with opening of the building, at the rate of \$15.50/hour.
- K. Recommendation: Approve all Harker LPC's for two hours of training prior to the start of the school year, at the rate of \$14/hour.
- L. Recommendation: Approve Lee Cockerell as the Districts Opening In-Service Day Presenter to be funded by Comet Care Donations and HopeLoft, **as submitted.**

Board action needed: Yes (Roll Call Required)

Mrs. Natalie Baker

Mrs. Julie Dickson

Mrs. Tamara McGovern

Ms. Vivian Lane

Mrs. Erin Carroll

Mrs. Kathryn Beaver

Mrs. Laurie Cecala-Read

Mrs. Gina Azzari

Curriculum, Policy, Community Relations Committee
(Chairperson) Mrs. Natalie Baker

- A. Recommendation: Approve the following Code of Conduct for the 2022-2023 school year, **as submitted**:
- [Clifford & Stratton Schools](#)
 - [Harker School](#)

- [Hill School](#)
- B. Recommendation: Approve Aveanna Nursing agency to provide 1:1 nursing support for (#7181905175) in Out of District Placement for the 2022-2023 school year (replacing Maddie Chaplick)
- C. Recommendation: Approve the following [staff members](#) to complete curriculum updates, at the hourly contracted rate of \$38/hour, **as submitted**.
- D. Recommendation: Approve the [Professional Development Plan](#) for the 2022-2023 school year, **as submitted**.
- E. Recommendation: Approve the Marzano Framework as the Teacher Evaluation Tool for the 2022-2023 school year.
- F. Recommendation: Approve Lori Savas for additional hours for further curriculum updates for Reading and Writing, grades 3 & 5, not to exceed 25 hours, at the hourly contracted rate of \$38/hour.
- G. Recommendation: Approve Alaine Zizzamia to attend CPS training on or about August 18, 2022, not to exceed 4 hours, at the hourly contracted rate of \$38/hour.
- H. Recommendation: Approve Brielle Scott to complete work for 504 plans prior to August 31, 2022, not to exceed 2 hours, at the hourly contracted rate of \$38/hour.
- I. Recommendation: Approve the following curriculum handbooks for the 2022-2023 school year, **as submitted**:
 - [Gifted & Talented](#)
 - [RTI for Staff](#)
 - [RTI for Families](#)
- J. Recommendation: Approve Sue Manning to attend summer IEP meetings, as needed, at the hourly contracted rate of \$38/hour.
- K. Recommendation: Approve the [Board and Superintendent Goals](#) for the 2022-2023 school year, **as submitted**.
- L. Recommendation: Approve Handle with Care Training at the hourly contracted rate of \$38 (teachers), \$25 (paraprofessionals) for the following staff members:
 - Jessica Zappasodi

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- Rose Matich
- Haylee Dawson
- Adina Branco
- Hannah Kehoe
- Megan Tatam
- Morgan Baals

M. Recommendation: Approve the administration staff, Dr. Walter Kappeler, Steve Jakubowski, Jamie Flick and Joel Brown to attend the NJSBA Workshop 2022 October 24, 2022 through October 26, 2022.

Board action needed: Yes (Roll Call Required)

Mrs. Natalie Baker	Mrs. Julie Dickson	Mrs. Tamara McGovern
Ms. Vivian Lane	Mrs. Erin Carroll	Mrs. Kathryn Beaver
Mrs. Laurie Cecala-Read	Mrs. Gina Azzari	

N. Recommendation: Approve the Swedesboro-Woolwich Board of Education members, Gina Azzari, Natalie Baker and Julie Dickson, to attend the NJSBA Workshop 2022 October 24, 2022 through October 26, 2022.

Board action needed: Yes (Roll Call Required)

Mrs. Natalie Baker	Mrs. Julie Dickson	Mrs. Tamara McGovern
Ms. Vivian Lane	Mrs. Erin Carroll	Mrs. Kathryn Beaver
Mrs. Laurie Cecala-Read	Mrs. Gina Azzari	

O. Recommendation: Approve the Swedesboro-Woolwich Board of Education members, Tamara McGovern, Vivian Lane and Erin Carroll, to attend the NJSBA Workshop 2022 October 24, 2022 through October 26, 2022.

Board action needed: Yes (Roll Call Required)

Mrs. Natalie Baker	Mrs. Julie Dickson	Mrs. Tamara McGovern
Ms. Vivian Lane	Mrs. Erin Carroll	Mrs. Kathryn Beaver
Mrs. Laurie Cecala-Read	Mrs. Gina Azzari	

P. Recommendation: Approve the Swedesboro-Woolwich Board of Education members Kathryn Beaver and Laurie Cecala-Read, to attend the NJSBA Workshop 2022 October 24, 2022 through October 26, 2022.

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Board action needed: Yes (Roll Call Required)

Mrs. Natalie Baker

Mrs. Julie Dickson

Mrs. Tamara McGovern

Ms. Vivian Lane

Mrs. Erin Carroll

Mrs. Kathryn Beaver

Mrs. Laurie Cecala-Read

Mrs. Gina Azzari

Operations

(Chairperson) Mrs. Julie Dickson

A. Facility Usage Requests

Recommendation: Approve Facility Usage Requests, as listed.

(Subject to submission of Insurance Certificate, and 501 documentation, and no conflict with school district activities)

Organization	School/Location	Date & Time	Activity
1- Sewell Rail Dogs Softball	TBD	January 2023- March 2023/One night a week	Practices
2- Boy Scout Troop 13	Harker Cafeteria	Monday Night/6:30-9:00 pm	Meetings
3- SummerFun Kids Camp	Harker School	June 21, 2023-July 21, 2023/7:00 am-6:00 pm	Camp

****Contingent upon the COVID 19 Activity Level Report****

B. Recommendation: Approve the following joint transportation agreements between Kingsway Regional School District and Swedesboro-Woolwich School District for the 2022-2023 school year, **as submitted:**

- [ESY Transportation Jointure](#)
- [Kingsway Transportation Jointure](#)

C. Recommendation: Approve [Whitman](#) to conduct the Third-Party Review of the Energy Savings Plan (ESP) generated by Honeywell at the cost of \$4,600, **as submitted.**

D. Recommendation: Approve S.J. Service, Inc. as the Custodial Service provider for the District in response to Bid 2022-1 for the 2022-2023 school year at a base cost of \$338,604, **as submitted:**

- [Resolution](#)
- [Score Sheet](#)

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Board action needed: Yes (Roll Call Required)

Mrs. Natalie Baker

Mrs. Julie Dickson

Mrs. Tamara McGovern

Ms. Vivian Lane

Mrs. Erin Carroll

Mrs. Kathryn Beaver

Mrs. Laurie Cecala-Read

Mrs. Gina Azzari

4. Old Business

EXECUTIVE SESSION

RECESS INTO EXECUTIVE SESSION – If Needed

WHEREAS, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the "Board") to adopt a resolution at a public meeting to go into closed executive session; now therefore:

BE IT RESOLVED by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following

- ☐ Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: _____
- ☐ Matters in which the release of information would impair the right to receive government funds, and specifically: _____
- ☐ Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____
- ☐ Matters concerning negotiations, and specifically: _____
- ☐ Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
- ☐ Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: _____
- ☒ Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: School Ethics Act Training
- ☒ Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Personnel, Board Vacancy
- ☐ Matters involving quasi-judicial deliberations, and specifically: _____

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BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.

Recommendation: To enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.

Board action needed: Yes Time _____

Recommendation: Return to **Regular Session**.

Board action needed: Yes Time _____

Delegates:

- a. NJSBA – Mrs. Gina Azzari
- b. GCSBA – Mrs. Natalie Baker

5. Adjournment

Recommendation: Approve the adjournment of meeting.

Board action needed: Yes Time: _____

Respectfully submitted,



Mr. Steven Jakubowski
Board Secretary/SBA

Next Meeting(s).

September 14, 2022

Board/Committee Meetings as scheduled