

Agenda
October 12, 2022
Swedesboro-Woolwich Board of Education
"A Community dedicated to inspiring life-long learners"
Gov. Charles Stratton School
15 Fredrick Boulevard
Woolwich Township, NJ 08085
6:00 Executive Session
Regular Session to Follow

1. Opening

A. Call to Order

Open Public Meeting Act. *Adequate notice of this meeting of the board of education of the Swedesboro-Woolwich School District has been provided in accordance with the certification of notice by the secretary of the board, which shall become part of the minutes of this meeting.*

B. Roll Call

☐ Mrs. Gina Azzari, School Board President	All Committees
☐ Mrs. Natalie Baker, School Board Vice President	(Chair) Curriculum, (Chair) Negotiations, Personnel/Finance Committees
☐ Mrs. Julie Dickson	(Chair) Operations Committee
☐ Mrs. Tamara McGovern	Curriculum Committee
☐ Ms. Vivian Lane	(Chair) Personnel/Finance, Negotiations Committees
☐ Mrs. Erin Carroll	Personnel/Finance Committee
☐ Mrs. Kathryn Beaver	Curriculum Committee
☐ Mrs. Laurie Cecala-Read	Operations, Negotiations Committees
☐ Mrs. Marie Barbara	Operations Committee

Quorum_____

EXECUTIVE SESSION

RECESS INTO EXECUTIVE SESSION – If Needed

WHEREAS, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the "Board") to adopt a resolution at a public meeting to go into closed executive session; now therefore:

BE IT RESOLVED by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following:

- ☐ Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: _____
- ☐ Matters in which the release of information would impair the right to receive government funds, and specifically: _____
- ☐ Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____
- ☒ Matters concerning negotiations, and specifically: Docket No. CO-2018-261
- ☐ Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
- ☐ Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: _____
- ☐ Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: _____
- ☒ Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:
Personnel
- ☐ Matters involving quasi-judicial deliberations, and specifically: _____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.

Agenda
October 12, 2022
Swedesboro-Woolwich Board of Education
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- 1) Recommendation: To enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.
Board action needed: Yes Time _____
- 2) Recommendation: Return to **Regular Session**.
Board action needed: Yes Time _____

C. Flag Salute

D. Adoption of Agenda

Recommendation: Adoption of the agenda, **as presented**.

Board action needed: Yes

E. Approval of Minutes

Recommendation: Approve the regular and executive session minutes dated

September 14, 2022, as submitted.

Board action needed: Yes

2. Presentations

A. Hill Student Ambassador Recognition for the following students:

- Quinten Balback
- Thane Dodulik
- Avery Farina
- Emma Franzosa
- Jenna Frederick
- Norah Gradel
- Natalia Henson
- Aubrey Horton
- Myles Robinson
- Utah Watson
- Reese Yarborough

B. Spring 2022 NJSLA Results- Jamie Flick

3. Communication

A. Superintendent

"A Community dedicated to inspiring life-long learners"

- 1) Superintendent Updates
- 2) District Enrollment
 - a) Report, **as submitted**

[Clifford](#)
[Stratton](#)
[Harker](#)
[Hill](#)

- 3) Correspondence.

- [HEADstrong Foundation](#)- Thank you
- [Barbara Costantini](#)- Thank you
- [Maria Sohn](#)- Thank you
- [Heather Worrell & Family](#)- Thank you

B. District Administration

- 1) Administrator's Monthly Board Reports, **as submitted**

[Clifford](#)
[Stratton](#)
[Harker](#)
[Hill](#)
[Technology](#)
[Special Services](#)
[Curriculum & Instruction](#)
[Maintenance](#)

Public Comments/Visitors

Pursuant to the Open Public Meetings Act, this meeting will now be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the district. Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer.

Any person who wishes to speak is requested to give their name, municipality of residence, and group affiliation, if any, at the beginning of their comments. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via email.

If questions or comments pertain to litigation, student or personnel matters, the Board asks that you email the Superintendent after the meeting since the Board does not, pursuant to Open Public Meetings Act, discuss or respond to these items in public.

Agenda
October 12, 2022
Swedesboro-Woolwich Board of Education
"A Community dedicated to inspiring life-long learners"

4. Action Items

Personnel/Finance/Negotiations Committee

Personnel & Finance Committee Meeting Report, (Chairperson) Ms. Vivian Lane

Negotiations Committee Meeting Report, (Chairperson) Mrs. Natalie Baker

Upon the recommendation of the Superintendent the following Personnel Matters are presented for Board Approval:

A. Personnel- Recommendation: Approve the following personnel items, as listed:

Name	School	Position/ Cert	Salary	Budget Acct #	Action	Effective Date
1- Ms. Emily Coughlin	Hill	Teacher	-	-	Requesting day without pay	September 28, 2022
2- Ms. Tara McCloskey-Farmer	Stratton	Teacher	-	-	Requesting day without pay	October 24, 2022
3- Mr. Darrell Ford	District	Coach	-	-	Revised day without pay	October 28, 2022
4- Ms. Jean Owens	Harker	Paraprofessional	-	-	Extension of Medical Leave	Return to work October 18, 2022
5- Ms. Cristina Albert	Clifford	Teacher	-	-	Maternity Leave	On or about April 2, 2023 returning September 2023. Requesting use of sick days after birth of child- number of days TBD at the end of the year
6- Ms. Alexis Cleary	Clifford	LTS	-	-	Resignation	October 7, 2022
7- Ms. Michelle Granstrom	Hill	Special Education/ICR	MA/Step 13 \$71,725	11-213-100-101-000-00-060	New Hire	TBD- pending completion of ALL state required paperwork
8- Ms. Lindsay Melon	Hill	Special Education/ICR	MA+15/Step 13 \$72,425	11-213-100-101-000-00-060	New Hire	TBD- pending completion of ALL state required paperwork
9- Ms. Sally McQuade	Hill	LPC	\$14/hour	11-000-262-107-000-00	New Hire	TBD- pending completion of ALL state required paperwork
10- Ms. Theresa Sisca	Hill	LPC	\$14/hour	11-000-262-107-000-00	New Hire	TBD- pending completion of ALL state required paperwork

B. Stipends- Recommendation: Approve the following stipends for the 2021-2022 school year, as listed:

Name	School	Stipend Position	Amount of Stipend
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Agenda
October 12, 2022
Swedesboro-Woolwich Board of Education
"A Community dedicated to inspiring life-long learners"

1- Ms. Denise Barr	Stratton	Remove from Stratton I&RS Committee	\$0
2- Ms. Caroline Smith	Stratton	I&RS Committee Member	\$700

C. Workshops- Recommendation: Approve the following workshops, as listed:

Name	Workshop	Date & Time	Cost	Estimated Travel Cost
1- Ms. Kristen Sanders	NJ Association of Learning Consultants, Fall Symposium	October 20-21, 2022	\$180	\$0
2- Ms. Kari Foote	Autism Conference	October 20-21, 2022/9:00am-3:45pm	\$500	\$0

D. Recommendation: Approve the Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of [July 2022](#) and [August 2022](#). The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and

Approve the Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of [July 2022](#) and [August 2022](#). The Reconciliation Report and Board Secretary's Report are in agreement for the month of **July 2022** and **August 2022**.

Whereas, the Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c) 2 certifies that there are no changes in revenue amounts or revenue sources, and

Whereas, the Board of Education certifies- pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C 6A: 23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

E. Regular, Payroll, Cafeteria & Addendum Bills

Recommendation: For payment of **October 2022** [regular and addendum bills](#) in the amount of **\$1,149,895.60** and payment of **September 2022** payroll in the amount of **\$1,473,203.67, as submitted.**

F. Recommendation: Approve the Line Item Transfer for **September 2022** in the amount of **\$32,028.79, as submitted.**

G. Recommendation: Approve the settlement agreement in the Swedesboro-Woolwich Board of Education and Swedesboro-Woolwich Education Association, PERC Docket No. CO-2018-261, **as submitted.**

- H. Recommendation: Approve the Minimum Wage increase from \$14.00/hour to \$14.13/hour as required by state law, effective 1/1/2023.
- I. Recommendation: Approve the Tuition Reimbursements for the 2022-2023 school year, **as submitted**.
- J. Recommendation: Approve the closing of the Flexible Spending Account ending in 7777, with the balance of \$505 being transferred to the General Fund Account ending in 3418.
- K. Recommendation: Approve the transition of the School District's Fulton bank accounts to the Government Hybrid Account structure, **as submitted**.
- L. Recommendation: Approve to accept the following Amazon donations:
- 25 Backpacks
 - 2 classroom boxes of crayon
 - 2 classroom boxes of markers
 - Miscellaneous supplies

Board action needed: Yes (Roll Call Required)

Mrs. Natalie Baker

Mrs. Julie Dickson

Mrs. Tamara McGovern

Ms. Vivian Lane

Mrs. Erin Carroll

Mrs. Kathryn Beaver

Mrs. Laurie Cecala-Read

Mrs. Marie Barbara

Mrs. Gina Azzari

Curriculum, Policy, Community Relations Committee
Committee Meeting Report, (Chairperson) Mrs. Natalie Baker

- A. Recommendation: Approve the HIB Self-Assessment for the 2021-2022 school year, for the following schools, **as submitted**:
- Clifford School
 - Stratton School
 - Harker School
 - Hill School
- B. Recommendation: Approve the Swedesboro-Woolwich Board of Education member, Marie Barbara, to attend the NJSBA Workshop 2022 October 24, 2022 through October 26, 2022.

Agenda
October 12, 2022
Swedesboro-Woolwich Board of Education
"A Community dedicated to inspiring life-long learners"

C. Recommendation: Approve Morgan Baals to provide Homebound Instruction for (#7287406781) at \$38/hour, as per contract.

D. Recommendation: Approve the submission of the Gifted and Talented Service Report for the 2022-2023 school year.

E. Recommendation: Approve Harker Gifted & Talented and FLL students to participate in the Woolwich Township Clean-Up on Saturday October 29, 2022.

F. Recommendation: Approve the following LPC's to attend a 2-hour CPR Recertification training on October 20, 2022:

- Gayle Johnson
- Barry Mesmer
- Jen Cardone
- Patty Lynn
- Cristy DiBella
- Joanne Ragen
- Christina McClernan
- Pat Titus
- Pam Moore
- Eileen Mission
- Brian Lockman
- Nick Leypoldt
- Marissa Smith
- Chris Lewis- Trainer

G. Recommendation: Approve the following 2022 Fall Afterschool Clubs:

Teacher	School	Club Name	Grades	Dates
1- Ms. Morgan Baals	Stratton	Social Community Friendship Club	1 st & 2 nd	Wednesday (Fall 2022)
2- Mr. Chris Lewis	Harker	First Aid Club	5 th	11/29, 12/1, 12/6, 12/13, 12/20, 1/5, 1/10, 1/12, 1/17, 1/24
3- Mr. Chris Lewis	Harker	Safe Sitters Club	5 th	11/28, 11/30, 12/5, 12/7, 12/12, 12/14, 12/19, 1/4, 1/9, 1/11
4- Ms. Anne Dorety	Harker	Conservation Club	3 rd -5 th	Wednesday (Fall 2022)
5- Ms. Samantha Regina, Ms. Jessie Clifford & Ms. Emily Coughlin	Hill	Creative Writing Club	6 th	Wednesday (Fall 2022)

H. Recommendation: Approve the following staff members for Collaborative Pro-Active Solutions Training for the 2022-2023 school year, not to exceed \$300/person:

- Carolynne Sandy
- Lorraine Campbell

Agenda
October 12, 2022
Swedesboro-Woolwich Board of Education
"A Community dedicated to inspiring life-long learners"

- Jennifer Garcia-Griffin
- Jacquelyn Traini
- Kari Foote
- Jamie Flick
- Walter Kappeler

I. Recommendation: Approve the following policy for 1st reading, **as submitted**:

- [5512](#) Revised Harassment, Intimidation, and Bullying
- [8550](#) Meal Charges/Outstanding Food Service Bill

J. Recommendation: Approve the following policy for 2nd reading, **as submitted**:

- [2425](#) Emergency Virtual or Remote Instruction Program

Board action needed: Yes (Roll Call Required)

Mrs. Natalie Baker

Mrs. Julie Dickson

Mrs. Tamara McGovern

Ms. Vivian Lane

Mrs. Erin Carroll

Mrs. Kathryn Beaver

Mrs. Laurie Cecala-Read

Mrs. Marie Barbara

Mrs. Gina Azzari

Operations

Buildings and Grounds, Long Range Plans, Technology, Transportation **Committee Meeting Report, (Chairperson) Mrs. Julie Dickson**

A. Facility Usage Requests

Recommendation: Approve Facility Usage Requests, as listed.

(Subject to submission of Insurance Certificate, and 501 documentation, and no conflict with school district activities)

Organization	School/Location	Date & Time	Activity
1- S/W Parks & Recs	Harker Cafeteria	March 31, 2023/6:00-9:30	Mother-Son Mixer
2- National Inventions	Stratton	July 10-13, 2023	Camp Inventions

B. Recommendation: Approve the resolution hereto adopting the [Energy Savings Plan](#), **as submitted**.

C. Recommendation: Approve the resolution hereto authorizing the [Solar Power Purchase Agreement](#) with HESP Solar, LLC, **as submitted**.

Agenda
October 12, 2022
Swedesboro-Woolwich Board of Education
"A Community dedicated to inspiring life-long learners"

- D. Recommendation: Approve the resolution hereto authorizing the lease purchase financing for the Energy Savings Improvement Program, **as submitted**.
- E. Recommendation: Approve the Health & Safety Evaluation Checklist SOA for the 2022-2023 school year, **as submitted**.
- F. Recommendation: Approve the agreement between Coastal Environmental Compliance, LLC and the Swedesboro-Woolwich Board of Education to complete mercury vapor testing for the 2022-2023 school year, **as submitted**.

Board action needed: Yes (Roll Call Required)

Mrs. Natalie Baker

Mrs. Julie Dickson

Mrs. Tamara McGovern

Ms. Vivian Lane

Mrs. Erin Carroll

Mrs. Kathryn Beaver

Mrs. Laurie Cecala-Read

Mrs. Marie Barbara

Mrs. Gina Azzari

5. Old Business

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