

Agenda
December 7, 2022
Swedesboro-Woolwich Board of Education
"A Community dedicated to inspiring life-long learners"
Gov. Charles Stratton School
15 Fredrick Boulevard
Woolwich Township, NJ 08085
6:00 Executive Session
Regular Session to Follow

1. Opening

A. Call to Order

Open Public Meeting Act. *Adequate notice of this meeting of the board of education of the Swedesboro-Woolwich School District has been provided in accordance with the certification of notice by the secretary of the board, which shall become part of the minutes of this meeting.*

B. Roll Call

☐ Gina Azzari, School Board President	All Committees
☐ Natalie Baker, School Board Vice President	(Chair) Curriculum, (Chair) Negotiations, Personnel/Finance Committees
☐ Julie Dickson	(Chair) Operations Committee
☐ Tamara McGovern	Curriculum Committee
☐ Vivian Lane	(Chair) Personnel/Finance, Negotiations Committees
☐ Erin Carroll	Personnel/Finance Committee
☐ Kathryn Beaver	Curriculum Committee
☐ Laurie Cecala-Read	Operations, Negotiations Committees
☐ Marie Barbara	Operations Committee

Quorum_____

- 1) Recommendation: To enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.
Board action needed: Yes Time _____
- 2) Recommendation: Return to **Regular Session**.
Board action needed: Yes Time _____

C. Flag Salute

D. Adoption of Agenda

Recommendation: Adoption of the agenda, **as presented**.

Board action needed: Yes

E. Approval of Minutes

Recommendation: Approve the regular and executive session minutes dated

November 16, 2022, as submitted.

Board action needed: Yes

2. **Presentations**

A. Stellar Comet of the Month- **November, 2022**

1) **Walter Hill School**

Grade 6

- Thane Dodulik
- Giselle Gregory
- Utah Watson
- Lyla Murphy
- Lauren Wiley

2) **Charles G. Harker School**

Grade 3

- Benjamin Allen
- Isabella Kwong

Grade 4

- Camila Cadena Maciel
- David Beety

Grade 5

- Aubrey Cahill
- James Perrotto

3) **Gov. Charles Stratton School**

Grade 1

- Liam McKee
- Olivia Pollard

Grade 2

- Ethan Dalton
- Avery Tisa

4) **Margaret Clifford School**

Preschool

- Scarlett Leverich
- Kyle Tate

Kindergarten

- Laiken Burke
- Lucas Nolan

3. **Communication**

A. Superintendent

"A Community dedicated to inspiring life-long learners"

- 1) Superintendent Updates
- 2) District Enrollment
 - a) Report, **as submitted**

[Clifford](#)
[Stratton](#)
[Harker](#)
[Hill](#)

- 3) Correspondence.

- a) [Thank you- Lauren Fox](#)
- b) [Thank you- Debbie Gambino](#)

B. District Administration

- 1) Administrator's Monthly Board Reports, **as submitted**

[Clifford](#)
[Stratton](#)
[Harker](#)

[Hill](#)
[Technology](#)
[Special Services](#)
[Curriculum & Instruction](#)
[Maintenance](#)

Public Comments/Visitors

Pursuant to the Open Public Meetings Act, this meeting will now be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the district. Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer.

Any person who wishes to speak is requested to give their name, municipality of residence, and group affiliation, if any, at the beginning of their comments. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via email.

If questions or comments pertain to litigation, student or personnel matters, the Board asks that you email the Superintendent after the meeting since the Board does not, pursuant to Open Public Meetings Act, discuss or respond to these items in public.

4. Action Items

Personnel/Finance/Negotiations Committee

Personnel & Finance (Chairperson) Vivian Lane

Negotiations (Chairperson) Natalie Baker

Upon the recommendation of the Superintendent the following Personnel Matters are presented for Board Approval:

A. Personnel- Recommendation: Approve the following personnel items, as listed:

Name	School	Position/ Cert	Salary	Budget Acct #	Action	Effective Date
1- Zineb Hnini	Harker	LPC	\$14.00/hour	11-000-262- 107-000-00	Location change from Hill to Harker	December 8, 2022
2- Melissa Pace	Stratton	Teacher	-	-	Intermittent Leave	2022-2023
3- Nicole Collins	Hill	Teacher	-	-	Medical/Maternity Leave	On or around January 16, 2023- September 2023/requesti ng use of 37 sick days
4- Tristan Anichino	Stratton	Teacher	-	-	Medical/Maternity Leave	On or around February 1, 2023-May 15,

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						2023/ requesting use of 5 sick days and 3 personal days
5- Justine Dittert	Harker	Teacher	BA+15/ \$52,480	11-120-100- 101-000-00- 080	Lane change to BA+30	December 8, 2022
6- Caroline Floyd	Harker	Graduate Student from Rowan University	-	-	Conduct her graduate action research project/January 2023- April 2023	20 hours
7- Joanne Ragen	Clifford	Teacher	-	-	Retirement	January 1, 2023

B. Workshops- Recommendation: Approve the following workshops, as listed:

Name	Workshop	Date & Time	Cost	Estimated Travel Cost
1- Jamie Flick & Darrell Ford	TECHSPO 23	January 25-27, 2023	\$515/person	\$100/person
2- Jamie Flick, Jennifer Garcia-Griffin and Jeni Boston	Breaking Bias- Lessons from Amistad by NJ State Bar Foundation	January 10, 2023/9:00am- 3pm	\$0	\$0
3- Steve Jakubowski	BA Certification Courses	Saturday's January 7, 2023- May 20, 2023/9am-12pm	\$1190	\$0

C. Recommendation: Approve the [Board Secretary's Report](#) in accordance with 18A: 17-36 and 18A: 17-9 for the month of **October 2022**. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and

Approve the [Reconciliation Report](#) in accordance with 18A:17-36 and 18A:17-9 for the month of **October 2022**. The Reconciliation Report and Board Secretary's Report are in agreement for the month of **October 2022**.

Whereas, the Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c) 2 certifies that there are no changes in revenue amounts or revenue sources, and

Whereas, the Board of Education certifies- pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C 6A: 23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

D. Regular, Payroll, Cafeteria & Addendum Bills

Recommendation: For payment of **December 2022** regular and addendum bills in the amount of **\$1,042,646.23** and payment of **November 2022** payroll in the amount of **\$1,451,527.48, as submitted.**

E. Recommendation: Approve the Line Item Transfer for **November 2022** in the amount of **\$51,321.93, as submitted.**

F. Recommendation: Approve to accept the following donations from the Swedesboro-Woolwich PTO:

- Clifford School \$ 11,797.80
- Stratton School \$ 19,096.40
- Harker School \$ 21,115.75
- Hill \$ 8,303.00

Board action needed: Yes (Roll Call Required)

Natalie Baker	Julie Dickson	Tamara McGovern
Vivian Lane	Erin Carroll	Kathryn Beaver
Laurie Cecala-Read	Marie Barbara	Gina Azzari

Curriculum, Policy, Community Relations Committee
(Chairperson) Natalie Baker

A. Recommendation: Approve Brookfield Schools to provide Hospital-Based Instruction for (#7300464046) as per contract, per IEP.

B. Recommendation: Approve the ESL After School Tutoring Program for grades 1 and 2 and ELL students. The program will run from January 9, 2023 through April 26, 2023, **as submitted.**

C. Recommendation: Approve the Marzano Administrative Evaluation Framework Tool for CAO, Instructional Facilitator, Director of Special Services, Administration and Instructional Coaches for the 2022-2023 school year.

D. Recommendation: Approve Out of District Placement for (#8355) at LARC School, per IEP.

E. Recommendation: Approve Hospital-Based Instruction for (#2195719186) with Brookfield Schools, per contract.

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F. Recommendation: Approve May Barouki to support (#7673188706) to participate in the Harker Drama Club, per IEP, per contracted rate of \$25/hour.

G. Recommendation: Approve the following policy for 1st Reading, as submitted:

- 9130 Public Complaints and Grievances

Board action needed: Yes (Roll Call Required)

Natalie Baker	Julie Dickson	Tamara McGovern
Vivian Lane	Erin Carroll	Kathryn Beaver
Laurie Cecala-Read	Marie Barbara	Gina Azzari

Operations
(Chairperson) Julie Dickson

A. Recommendation: The Board of Education hereby approves a contract with Honeywell International Inc. for the [NJ Clean Energy SSBVEEV Replacement Grant](#) Work for a price not to exceed \$2,706,580 to provide and install the additional ventilation related Energy Conservation Measures identified, in a form approved by the Board's General Counsel and subject to availability of funding; the Board President, Superintendent and/or the Business Administrator/Board Secretary are authorized to execute the change order such on behalf of the Board of Education; and the signature or signatures thereon are conclusive proof of the required review and approval of the contract, **as submitted**.

Board action needed: Yes (Roll Call Required)

Natalie Baker	Julie Dickson	Tamara McGovern
Vivian Lane	Erin Carroll	Kathryn Beaver
Laurie Cecala-Read	Marie Barbara	Gina Azzari

5. Old Business

EXECUTIVE SESSION

RECESS INTO EXECUTIVE SESSION – If Needed

WHEREAS, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the "Board") to adopt a resolution at a public meeting to go into closed executive session; now therefore:

Recommendation: Approve the adjournment of meeting.

Board action needed: Yes

Time: _____

Respectfully submitted,



Mr. Steven Jakubowski
Board Secretary/SBA

Next Meeting(s).

January 4, 2023

Board/Committee Meetings as scheduled