Agenda
May 10, 2023
Swedesboro-Woolwich Board of Education
"A Community dedicated to inspiring life-long learners"
Gov. Charles Stratton School
15 Fredrick Boulevard
Woolwich Township, NJ 08085
6:00 Executive Session
Regular Session to Follow

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1. Opening

A. Call to Order

Open Public Meeting Act*. Adequate notice of this meeting of the board of education of the Swedesboro-Woolwich School District has been provided in accordance with the certification of notice by the secretary of the board, which shall become part of the minutes of this meeting.*

B. Roll Call

☐	Gina Azzari, School Board President	All Committees
☐	Natalie Baker, School Board Vice President	(Chair) Curriculum, (Chair) Negotiations, Personnel/Finance Committees
☐	Julie Dickson	(Chair) Operations Committee
☐	Tamara McGovern	Curriculum Committee
☐	Vivian Lane	(Chair) Personnel/Finance, Negotiations Committees
☐	Erin Carroll	Operations Committee
☐	Kathryn Beaver	Curriculum Committee
☐	Laurie Cecala-Read	Operations Committee
☐	Marie Barbara	Personnel/Finance, Negotiations Committees

Quorum_____

EXECUTIVE SESSION
RECESS INTO EXECUTIVE SESSION – If Needed

WHEREAS, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the "Board") to adopt a resolution at a public meeting to go into closed executive session; now therefore:

BE IT RESOLVED by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following:

- ☑ Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: HIB
- ☐ Matters in which the release of information would impair the right to receive government funds, and specifically: _____
- ☐ Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____
- ☐ Matters concerning negotiations, and specifically: _____
- ☐ Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
- ☐ Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: _____
- ☐ Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: _____
- ☑ Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically Personnel, Superintendent Evaluation & Board of Education Self Evaluation
- ☐ Matters involving quasi-judicial deliberations, and specifically: _____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.

1) Recommendation: To enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.
Board action needed: Yes Time_____

2) Recommendation: Return to **Regular Session**.
Board action needed: Yes Time_____

C. Flag Salute

D. Adoption of Agenda
Recommendation: Adoption of the agenda, **as presented.**
Board action needed: Yes

E. Approval of Minutes
Recommendation: Approve the regular and executive session minutes dated **April 26, 2023, as submitted.**
Board action needed: Yes

2. Presentations

A. Stellar Comet of the Month- **April 2023**

1) **Walter Hill School**
Grade 6
- Eli Moody
- Myles Robinson
- Agbeke Deborah Ashiru
- Adrian Emiliano Pineda
- Reese Yarborough

2) **Charles G. Harker School**
Grade 3
- Gavin McAllister
- Doris Velasquez Morales

Grade 4
- Emmanuel Sanchez
- Carly Hemple

Grade 5
- Emma Perrong
- Zachary Duer

3) **Gov. Charles Stratton School**
Grade 1
- Maxton Aiken

- Annabella Salamone

Grade 2

- Vivienne Palmer
- John Slusarski

4) **Margaret Clifford School**

Kindergarten

- Stella Kostick
- Cameron Nunan
- McKayla Ressa
- Grant Zitkevitz

B. 2022-2023 Teacher of the Year Recognition:

- Dee Conrad- Margaret Clifford School
- Maria McGinley- Charles Stratton School
- Rachael Ogbin- Charles Harker School
- Dan Owen- Walter Hill School

C. 2022-2023 Educational Support Person of the Year Recognition:

- Kelley Weick- Margaret Clifford School
- Amy Hay- Charles Stratton School
- Fred Jamison- Charles Harker School
- Barbara Nitowski- Walter Hill School

3. Communication

A. Superintendent

"A Community dedicated to inspiring life-long learners"

1) Superintendent Updates
   a) Regulations:

2520	Instructional Supplies
5308	Student Health Records
5310	Health Services
6115.01	Federal Awards Funds Internal Controls
9140	Citizens Advisory Committee

2) District Enrollment
   a) Report, **as submitted**
   Clifford
   Stratton
   Harker
   Hill

3) Correspondence.
   a) **Thank you- Wendy Dominik**

B. District Administration
1) Administrator's Monthly Board Reports, **as submitted**
Clifford
Stratton
Harker
Hill
Technology
Special Services
Curriculum & Instruction
Maintenance

Public Comments/Visitors

Pursuant to the Open Public Meetings Act, this meeting will now be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the district. Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer.
Any person who wishes to speak is requested to give their name, municipality of residence, and group affiliation, if any, at the beginning of their comments. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via email.
If questions or comments pertain to litigation, student or personnel matters, the Board asks that you email the Superintendent after the meeting since the Board does not, pursuant to Open Public Meetings Act, discuss or respond to these items in public.

4. Action Items

Personnel/Finance/Negotiations Committee

Personnel & Finance Committee Meeting Report, (Chairperson) Vivian Lane
Negotiations Committee Meeting Report, (Chairperson) Natalie Baker

Upon the recommendation of the Superintendent the following Personnel Matters are presented for Board Approval:

A. **Personnel**- Recommendation: Approve the following personnel items, as listed:

Name	Position/ Cert	Salary	Budget Acct #	Action	Effective Date
1- Marsh Snajkowski	LPC	$14.13/hour	60-910-310-100-000-00	LPC	TBD- pending completion of ALL state required paperwork

2- Staff ID # 4951	Teacher	-	-	Maternity Leave	September 1, 2023- December 1, 2023
3- Lindsay Rieger	Teacher	$67,684/BA Step 12	11-212-100-101-000-00-050	New Hire	September 1, 2023/pending completion of ALL state required paperwork
4- Mr. Robert Miles	Business Administrator	-	-	BA Contract	July 1, 2023

B. Recommendation: Approve the Board Secretary's Report in accordance with18A: 17-36 and 18A: 17-9 for the month of **April 2023.** The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and

Approve the Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of **April 2023**. The Reconciliation Report and Board Secretary's Report are in agreement for the month of **April 2023.**

Whereas, the Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c) 2 certifies that there are no changes in revenue amounts or revenue sources, and

Whereas, the Board of Education certifies- pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C 6A: 23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

C. Regular, Payroll, Cafeteria & Addendum Bills
Recommendation: For payment of **May 2023 regular and addendum bills** in the amount of **$493,092.51, May 2023 ratified bill** in the amount of **$1,316.68** and payment of **April 2023** payroll in the amount of **$1,483,999.22**, **as submitted**.

D. Recommendation: Approve the **Line-Item Transfer** for **April 2023** in the amount of **$292,768.02, as submitted.**

E. Recommendation: Approve the application for Extraordinary Aid for the 2022-2023 school year.

F. Recommendation**:** Approve Parker McCay as the professional service provider for Special Legal Counsel in response to RFP 2023-1, for the 2023-2024 school year, **as submitted**.

G. Recommendation: Approve the **Swedesboro** and **Woolwich** Tax Levy Payment Schedules for the year ended June 30, 2024, **as submitted**.

H. Recommendation: Upon the recommendation of the Superintendent approve the **staff members for the 2023-2024** school year, **as submitted**.

Board action needed: Yes (Roll Call Required)

Natalie Baker	Julie Dickson	Tamara McGovern
Vivian Lane	Erin Carroll	Kathryn Beaver
Laurie Cecala-Read	Marie Barbara	Gina Azzari

Curriculum, Policy, Community Relations Committee

***Committee Meeting Report*, (Chairperson) Natalie Baker**

A. Recommendation: Approve **HIB**, **as submitted**.

B. Recommendation: Approve the **HIB District and School Grade Report** for the 2021-2022 school year, **as submitted**.

C. Recommendation: Approve Heather Deitch to run Summer Library 2 days a week from 10am-12pm at the Stratton School from July 5, 2023-July 31, 2023 and 2 days a week from 10am-12pm at the Clifford from August 1, 2023-August 18, 2023. Heather Deitch will be granted an additional hour at each building for program preparation and Library maintenance, at the contracted hourly rate of $38.

D. Recommendation: Approve the following staff members to work ESY, as per contracted rate ($25/hour paraprofessional/aides, $38/hour teachers):

- Madison Walker
- Leah Viscusi

E. Recommendation: Approve Sue Hunt to substitute for ESY, as needed, as per contracted rate ($25/hour paraprofessional/aides, $38/hour teachers).

F. Recommendation: Approve Haylee Dawson to support (#6954266199) at the Kingsway Regional Dance on May 5, 2023, as per contracted rate of $38/hour.

G. Recommendation: Approve Aveanna/Epic Health Services to provide nursing support for (#7181905175) out of district placement for the 2023-2024 school year.

H. Recommendation: Approve Dana Cheadle to support children with IEPs at the Hill School Moving Up Ceremony, as per contract, ($25/hour paraprofessional/aides, $38/hour teachers).

I. Recommendation: Approve Angela Surace to provide Homebound Instruction for (#7287406781), pending completion of all state required paperwork.

J. Recommendation: Approve (#7300464046) to attend Durand Academy, per IEP, on or about May 30, 2023.

K. Recommendation: Approve the following staff members for CPR training to take place Spring & Summer 2023, as per contract ($25/hour paraprofessional/aides, $38/hour teachers/$14.13/LPC).
- Chris Lewis- Instructor
- Daria Roat
- Caroline Canora
- Cristy DiBella
- Pat Titus
- Daniel Owen
- Nick Leypoldt
- Eileen Mission
- Brian Lockman
- Christina Bauman-Hillen
- Gayle Johnson
- Lisa Komadina

L. Recommendation: Approve New Hope Psychological Services LLC to conduct Child Study Team evaluations in the native language, as needed (Hindi, Punjabi, Urdu and Guajarati languages) at $750/evaluation.

M. Recommendation: Approve Cross Country Clinical and Educational Services to conduct evaluations in the native language, as needed (Arabic, Korean, Chinese – Cantonese, Polish, Chinese – Mandarin, Portuguese, French, Russian, Haitian, Creole, Spanish, Indian (Hindi, Gujarati, Bengali), Urdu) at $980-$2,350 depending on evaluation.

N. Recommendation: Approve Maysoun Barouki to support children with IEP's at the Hill School 6th grade Moving Up Ceremony, June 15, 2023, 6:30-8:30, as per contracted rate ($25/hour paraprofessional/aides, $38/hour teachers).

O. Recommendation: Approve the following policies for 1st Reading, **as submitted**.

- **Policy 0144** Board Member Orientation and Training
- **Policy 2520** Instructional Supplies
- **Policy 3217** Use of Corporal Punishment
- **Policy 4217** Use of Corporal Punishment
- **Policy 5305** Health Services Personnel
- **Policy 5308** Student Health Records
- **Policy 5310** Health Services
- **Policy 6112** Reimbursement of Federal and Other Grand Expenditures
- **Policy 6115.04** Federal Funds- Duplication of Benefits
- **Policy 6311** Contracts of Goods or Services Funded by Federal Grants
- **Policy 7440** School District Security
- **Policy 9100** Public Relations
- **Policy 9140** Citizens Advisory Committee

Board action needed: Yes (Roll Call Required)

Natalie Baker	Julie Dickson	Tamara McGovern
Vivian Lane	Erin Carroll	Kathryn Beaver
Laurie Cecala-Read	Marie Barbara	Gina Azzari

Operations

Buildings and Grounds, Long Range Plans, Technology, Transportation

***Committee Meeting Report*, (Chairperson) Julie Dickson**

A. Recommendation: Approve Gloucester County Special Services School District to provide **MVC** abstracts for eligible District staff obtained through the NJMVC On-line Customer Abstract Information Retrieval System, and the SWSD agrees to participate in the Gloucester County Special Services School District MVC On-line Abstract Request Program for the school year 2023-2024 at an annual cost of $50.00, **as submitted**.

B. Recommendation: Approve Gloucester County Special Services School District **Choice School Program** for the 2023-2024 school year at an annual cost of $4.50 per Choice Student application on file with GCSSD July 2023, **as submitted**

C. Recommendation: Approve Gloucester County Special Services School District to provide **Aid-in-Lieu** payments to parents/guardians of eligible non-public students for the 2023-2024 school year at an annual cost of $4.50 per eligible nonpublic student, **as submitted**.

D. Recommendation: Approve the **Gloucester County Special Services Transportation Cooperative Contract** for the 2023-2024 school year, **as submitted**.

Board action needed: Yes (Roll Call Required)

Natalie Baker	Julie Dickson	Tamara McGovern
Vivian Lane	Erin Carroll	Kathryn Beaver
Laurie Cecala-Read	Marie Barbara	Gina Azzari

5. Old Business

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Board action needed: Yes Time_____

Recommendation: Return to **Regular Session**.
Board action needed: Yes Time_____

Delegates:

a. NJSBA – Mrs. Gina Azzari
b. GCSBA – Mrs. Natalie Baker

6. Adjournment

Recommendation: Approve the adjournment of meeting.
Board action needed: Yes Time: _____

Respectfully submitted,

Mr. Steven Jakubowski
Board Secretary/SBA
Next Meeting(s).
June 14, 2023
Board/Committee Meetings as scheduled