

Minutes
August 10, 2022
Swedesboro-Woolwich Board of Education
"A Community dedicated to inspiring life-long learners"
Gov. Charles Stratton School
15 Fredrick Boulevard
Woolwich Township, NJ 08085
6:00 Executive Session
Regular Session to Follow

1. Opening

A. Call to Order

Open Public Meeting Act. *Adequate notice of this meeting of the board of education of the Swedesboro-Woolwich School District has been provided in accordance with the certification of notice by the secretary of the board, which shall become part of the minutes of this meeting.*

B. Roll Call

<input checked="" type="checkbox"/>	Mrs. Gina Azzari, School Board President	All Committees
<input checked="" type="checkbox"/>	Mrs. Natalie Baker, School Board Vice President	(Chair) Curriculum, (Chair) Negotiations, Personnel/Finance Committees
<input checked="" type="checkbox"/>	Mrs. Julie Dickson	(Chair) Operations Committee
	Mrs. Tamara McGovern	Curriculum Committee
<input checked="" type="checkbox"/>	Ms. Vivian Lane	(Chair) Personnel/Finance, Negotiations Committees
<input checked="" type="checkbox"/>	Mrs. Erin Carroll	Personnel/Finance Committee
<input checked="" type="checkbox"/>	Mrs. Kathryn Beaver	Curriculum Committee
<input checked="" type="checkbox"/>	Mrs. Laurie Cecala-Read	Operations, Negotiations Committees

Quorum: 7-1/6:02 pm

C. Board Member Vacancy Candidate Interview

a) Public interviews for board vacancy candidates:

The following candidates spoke in support of their candidacy for the board member unexpired term vacancy:

- Mrs. Marie Barbara

Other's Present:

Dr. Walter Kappeler, Superintendent of Schools

Mr. Steven Jakubowski, School Business Administrator, Board Secretary

Mr. Taylor Ruilova, School Board Solicitor

Mr. Joel Brown, Chief Information Officer

Ms. Christina Panebianco, Assistant Board Secretary

EXECUTIVE SESSION

RECESS INTO EXECUTIVE SESSION – If Needed

WHEREAS, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the "Board") to adopt a resolution at a public meeting to go into closed executive session; now therefore:

BE IT RESOLVED by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following:

- Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: _____
- Matters in which the release of information would impair the right to receive government funds, and specifically: _____
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____
- Matters concerning negotiations, and specifically: _____
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: _____
- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: _____
- Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Personnel, Board Vacancy
- Matters involving quasi-judicial deliberations, and specifically: _____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.

- 1) Recommendation: Dickson/Cecala-Read approve to enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.
Board action needed: Yes Time: 6:08 pm
(All yes, motion to carry 7-0)

- 2) Recommendation: Baker/Dickson approve to return to **Regular Session**.
Board action needed: Yes Time: 6:48 pm
(All yes, motion to carry 7-0)

D. Flag Salute

E. Adoption of Agenda

Recommendation: Dickson/Baker approve the Adoption of the agenda, as amended, as **presented. (Motion added to appoint new board member and adding the resignation of Robin Baker).**

Board action needed: Yes
(All yes, motion to carry 7-0)

F. Approval of Minutes

Recommendation: Baker/Dickson approve the regular and executive session minutes dated **July 20, 2022, as submitted.**

Board action needed: Yes
(Motion to carry 6-0-1- Cecala-Read abstained)

G. Recommendation: Baker/Cecala-Read approve the appointment of the new Board Member, Mrs. Marie Barbara, for the unexpired term of Mrs. Rosella Musumeci, expiring on January 4, 2023.

Board action needed: Yes (Roll Call Required)
(All yes, motion carried 7-0)

Mrs. Natalie Baker-Y

Mrs. Julie Dickson-Y

Mrs. Tamara McGovern

Ms. Vivian Lane-Y

Mrs. Erin Carroll-Y

Mrs. Kathryn Beaver-Y

Mrs. Laurie Cecala-Read-Y

Mrs. Gina Azzari-Y

2. Communication

A. Superintendent

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1) Superintendent Updates

Shout Outs!

- Shout out to Josh Stow and Ever White Co for their outstanding installation of Clifford's new dry erase surfaces.
- Shout out to the Maintenance staff for the installation of Clifford's Promethean panels.
- The Clifford School is excited to welcome back their staff and students for the 2022-2023 school year!
- Shout out to Miss. Meghan Pattinson for completing two fun weeks of our Kindergarten camp! The students really had a blast!

Public Comments/Visitors- None to Report

3. Action Items

Personnel/Finance/Negotiations Committee

Personnel & Finance (Chairperson) Ms. Vivian Lane

Negotiations (Chairperson) Mrs. Natalie Baker

- ***Board Retreat/Superintendent Evaluation***
- ***Strategic Planning***
- ***Nurse Support***
- ***Admin Support Salaries***
- ***IDEA Grant***

Upon the recommendation of the Superintendent the following Personnel Matters are presented for Board Approval:

A. Personnel- Recommendation: Dickson/Baker approve the following personnel items, as listed:

Name	School	Position/ Cert	Salary	Budget Acct #	Action	Effective Date
1- Ms. Tracy Beyrodt	Harker	Teacher	-	-	Resignation	On or before September 24, 2022
2- Ms. Meghan Pattinson	Stratton	Teacher	-	-	Resignation	On or before September 28, 2022
3- Ms. Denise Barr	District	Case Manager	-	-	Resignation	On or before October 7, 2022
4- Ms. Courtney Watkins	Harker	Teacher	MA/Step 7/ \$57,130	11-120-100-101- 000-00-080	New Hire (Tracy Beyrodt replacement)	September 1, 2022 (pending completion of ALL State required paperwork)
5- Mr. Thomas Cerone	Hill	Special Ed Teacher	MA+15/Step 11 \$66,625	11-213-100-101- 000-00-060	New Hire	September 1, 2022 (pending completion of ALL

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						State required paperwork)
6- Ms. Katuscia Penny	Hill	Special Ed Teacher	MA/Step 12/\$68,625	11-213-100-101-000-00-060	New Hire	September 1, 2022 (pending completion of ALL State required paperwork)
7- Mr. Joshua Yoast	Stratton	Special Ed Teacher	BA/Step1 /\$51,780	11-213-100-101-000-00-050	New Hire	September 1, 2022 (pending completion of ALL State required paperwork)
8- Ms. Rebecca Murray	Harker	Guidance Counselor	MA/Step 1/\$53,880	11-000-218-104-000-00-080	New Hire	September 1, 2022 (pending completion of ALL State required paperwork)
9- Ms. Tristan Anichino	Stratton	Teacher	MA/Step 1/\$53,880	11-213-100-101-000-00-060	New Hire (Meghan Pattinson replacement)	September 1, 2022 (pending completion of ALL State required paperwork)
10- Ms. Safaaeddine Elmahboub	Harker	LPC	\$14.00/hour	11-000-262-107-000-00	New Hire/5 days a week- 5 hours per day	August 11, 2022 (pending completion of ALL State required paperwork)
11- Ms. Christa Klienback	Harker	LPC	\$14.00/hour	11-000-262-107-000-00	New Hire/5 days a week- 5 hours per day	August 11, 2022 (pending completion of ALL State required paperwork)
12- Ms. Alaine Zizzamia	Hill	Guidance Counselor	MA/Step 4/\$54,680	11-000-218-104-000-00-060	Change of position to Full-time Guidance Counselor	September 1, 2022
13- Ms. Ashley Forosisky	District	Substitute School Nurse	\$225/day	11-000-213-104-000-00	Substitute School Nurse	September 1, 2022
14- Ms. Leah Viscusi	Harker	LTS	\$125/day for days 1-19/ \$200/day for 20 and on	11-120-100-101-000-00-080	Long Term Sub for Christopher MacGuigan	September 12, 2022-December 12, 2022
15- Ms. Staci Collins	Harker	Teacher	MA+15/\$83,724	11-204-100-101-000-00-080	Lane Change to MA+15	September 15, 2022
16- Mr. Darrell Ford	District	Steam Coach	-	-	Requesting day without pay	September 30, 2022
17- Ms. Robin Baker	District	Speech Language Therapist	-	-	Resignation	On or about October 5, 2022

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B. Workshops- Recommendation: Dickson/Baker approve the following workshops, as listed:

Name	Workshop	Date & Time	Cost	Estimated Travel Cost
1- Ms. Lynne Bussott	New Jersey county Teacher of the Year Fall Retreat (sponsored by NJ Center for Teaching & Learning	October 14, 2022	\$31.00	\$0

C. Regular, Payroll, Cafeteria & Addendum Bills

Recommendation: Dickson/Baker approve payment of **June 2022** regular and addendum bills in the amount of **\$16,893.97**, **August 2022** regular and addendum bills in the amount of and payment of \$1,061,962.18 and **July 2022** payroll in the amount of **\$344,155.26, as submitted.**

D. Recommendation: Dickson/Baker approve the **Line Item Transfer** for **June 2022** in the amount of **\$129,171.96** and **July 2022** in the amount of **\$124,619.40, as submitted.**

E. Recommendation: Dickson/Baker approve the school lunch prices for the 2022-2023 school year:

- Student \$3.00
- Reduced \$0.00
- Staff \$4.00

F. Recommendation: Dickson/Baker approve the **Interlocal Service Agreement** between the Township of Woolwich and the Swedesboro-Woolwich School District for the provision of Class 3 Officers Officer during the 2022-2023 school year, **as submitted.**

Board member, Mrs. Cecala-Read asked where the funding is in the 2022-2023 budget to spend on this?

Mr. Steve Jakubowski explained that additional spend down money from the 2021-2022 budget was allocated to security to allow for this money to open up in 2022-2023 security budget.

G. Recommendation: Dickson/Baker approve ESS as the professional service provider for **Temporary/Substitute Staffing** in response to RFP 2022-1, for the 2022-2023 school year, **as submitted.**

H. Recommendation: Dickson/Baker approve ESS as the professional service provider for **Paraprofessional Staffing** in response to RFP 2022-2, for the 2022-2023 school year, **as submitted.**

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- I. Recommendation: Dickson/Baker approve the change of Clifford Part-time Guidance Counselor position to a Full-time Guidance Counselor position.
- J. Recommendation: Dickson/Baker approve Barbara Nitowski to work August 31, 2022 & September 1, 2022 to assist with opening of the building, at the rate of \$15.50/hour.
- K. Recommendation: Dickson/Baker approve all Harker LPC's for two hours of training prior to the start of the school year, at the rate of \$14/hour.
- L. Recommendation: Dickson/Baker approve Lee Cockerell as the Districts Opening In-Service Day Presenter to be funded by Comet Care Donations and HopeLoft, **as submitted**.

Board action needed: Yes (Roll Call Required)
(Motion carries: 7-0 for A-E, G-L: 6-1 for F Cecala-Read No)

Mrs. Natalie Baker-Y	Mrs. Julie Dickson-Y	Mrs. Tamara McGovern
Ms. Vivian Lane-Y	Mrs. Erin Carroll-Y	Mrs. Kathryn Beaver-Y
Mrs. Laurie Cecala-Read	Mrs. Gina Azzari-Y	

(Yes for A-E, G-L: No for F)

Curriculum, Policy, Community Relations Committee

(Chairperson) Mrs. Natalie Baker

- ***Mrs. Flick gave a Curriculum Update***
- ***Strategic Planning***
- ***Paraprofessional & Custodial Services***

- A. Recommendation: Baker/Beaver approve the following Code of Conduct for the 2022-2023 school year, **as submitted**:
 - [Clifford & Stratton Schools](#)
 - [Harker School](#)
 - [Hill School](#)
- B. Recommendation: Baker/Beaver approve Aveanna Nursing agency to provide 1:1 nursing support for (#7181905175) in Out of District Placement for the 2022-2023 school year (replacing Maddie Chaplick)
- C. Recommendation: Baker/Beaver approve the following [staff members](#) to complete curriculum updates, at the hourly contracted rate of \$38/hour, **as submitted**.

- D. Recommendation: Baker/Beaver approve the [Professional Development Plan](#) for the 2022-2023 school year, **as submitted**.
- E. Recommendation: Baker/Beaver approve the Marzano Framework as the Teacher Evaluation Tool for the 2022-2023 school year.
- F. Recommendation: Baker/Beaver approve Lori Savas for additional hours for further curriculum updates for Reading and Writing, grades 3 & 5, not to exceed 25 hours, at the hourly contracted rate of \$38/hour.
- G. Recommendation: Baker/Beaver approve Alaine Zizzamia to attend CPS training on or about August 18, 2022, not to exceed 4 hours, at the hourly contracted rate of \$38/hour.
- H. Recommendation: Baker/Beaver approve Brielle Scott to complete work for 504 plans prior to August 31, 2022, not to exceed 2 hours, at the hourly contracted rate of \$38/hour.
- I. Recommendation: Baker/Beaver approve the following curriculum handbooks for the 2022-2023 school year, **as submitted**:
- [Gifted & Talented](#)
 - [RTI for Staff](#)
 - [RTI for Families](#)
- J. Recommendation: Baker/Beaver approve Sue Manning to attend summer IEP meetings, as needed, at the hourly contracted rate of \$38/hour.
- K. Recommendation: Baker/Beaver approve the [Board and Superintendent Goals](#) for the 2022-2023 school year, **as submitted. (Motion Tabled)**
- L. Recommendation: Baker/Beaver approve Handle with Care Training at the hourly contracted rate of \$38 (teachers), \$25 (paraprofessionals) for the following staff members:
- Jessica Zappasodi
 - Rose Matich
 - Haylee Dawson
 - Adina Branco
 - Hannah Kehoe
 - Megan Tatam

- Morgan Baals

- M. Recommendation: Baker/Beaver approve the administration staff, Dr. Walter Kappeler, Steve Jakubowski, Jamie Flick and Joel Brown to attend the NJSBA Workshop 2022 October 24, 2022 through October 26, 2022.
- N. Recommendation: Baker/Beaver approve the Swedesboro-Woolwich Board of Education members, Gina Azzari, Natalie Baker and Julie Dickson, to attend the NJSBA Workshop 2022 October 24, 2022 through October 26, 2022.
- O. Recommendation: Baker/Beaver approve the Swedesboro-Woolwich Board of Education members, Tamara McGovern, Vivian Lane and Erin Carroll, to attend the NJSBA Workshop 2022 October 24, 2022 through October 26, 2022.
- P. Recommendation: Baker/Beaver approve the Swedesboro-Woolwich Board of Education members Kathryn Beaver and Laurie Cecala-Read, to attend the NJSBA Workshop 2022 October 24, 2022 through October 26, 2022.

Board action needed: Yes (Roll Call Required)

(Motion carries: 7-0 for A-M: 6-0-1 for M- Baker abstained: 5-0-2 for N- Dickson & Azzari abstain: 5-0-2 for O- Lane & Carroll abstain: 5-0-2 for P- Cecala-Read & Beaver abstain)

Mrs. Natalie Baker- Y A-L, N-P; abstain from M

Mrs. Julie Dickson- Yes A-M, O-P; abstain from N

Ms. Vivian Lane- Yes A-N, P; abstain from O

Mrs. Erin Carroll- Yes A-N, P; abstain from O

Mrs. Kathryn Beaver- Yes for A-O; abstain from P

Mrs. Laurie Cecala-Read- Yes for A-O; abstain from P

Mrs. Gina Azzari- Yes A-M, O-P; abstain from N

Operations

(Chairperson) Mrs. Julie Dickson

- **Strategic Planning**
- **RFP Update**
- **Substitute and Custodial Services**
- **ESIP**
- **IDEA Grant**
- **Admin Support Salaries**
- **Walter Hill Basement Clean Up**

Swedesboro-Woolwich Board of Education

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A. Facility Usage Requests

Recommendation: Baker/Beaver approve Facility Usage Requests, as listed.
(Subject to submission of Insurance Certificate, and 501 documentation, and no conflict with school district activities)

Organization	School/Location	Date & Time	Activity
1- Sewell Rail Dogs Softball	TBD	January 2023- March 2023/One night a week	Practices
2- Boy Scout Troop 13	Harker Cafeteria	Monday Night/6:30-9:00 pm	Meetings
3- SummerFun Kids Camp	Harker School	June 21, 2023-July 21, 2023/7:00 am-6:00 pm	Camp

B. Recommendation: Baker/Beaver approve the following joint transportation agreements between Kingsway Regional School District and Swedesboro-Woolwich School District for the 2022-2023 school year, **as submitted:**

- [ESY Transportation Jointure](#)
- [Kingsway Transportation Jointure](#)

C. Recommendation: Baker/Beaver approve [Whitman](#) to conduct the Third-Party Review of the Energy Savings Plan (ESP) generated by Honeywell at the cost of \$4,600, **as submitted.**

D. Recommendation: Baker/Beaver Approve S.J. Service, Inc. as the Custodial Service provider for the District in response to Bid 2022-1 for the 2022-2023 school year at a base cost of \$338,604, **as submitted:**

- [Resolution](#)
- [Score Sheet](#)

Board action needed: Yes (Roll Call Required)

(All yes, motion carries: 7-0)

Mrs. Natalie Baker-Y

Mrs. Julie Dickson-Y

Mrs. Tamara McGovern

Ms. Vivian Lane-Y

Mrs. Erin Carroll-Y

Mrs. Kathryn Beaver-Y

Mrs. Laurie Cecala-Read-Y

Mrs. Gina Azzari-Y

EXECUTIVE SESSION

RECESS INTO EXECUTIVE SESSION – If Needed

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WHEREAS, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the "Board") to adopt a resolution at a public meeting to go into closed executive session; now therefore:

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- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____
- Matters concerning negotiations, and specifically: _____
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: _____
- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: School Ethics Act Training
- Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Personnel, Board Vacancy
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Recommendation: Baker/Dickson approve to enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.

Board action needed: Yes
(All yes, motion carries 7-0)

Time: 7:13 pm

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Recommendation: Baker/Dickson approve to return to **Regular Session**.

Board action needed: Yes
(All yes, motion to carries 7-0)

Time: 8:27 pm

Delegates:

- a. NJSBA – Mrs. Gina Azzari
- b. GCSBA – Mrs. Natalie Baker

5. Adjournment

Recommendation: Baker/Dickson approve the adjournment of meeting.

Board action needed: Yes

Time: 8:28 pm

(All yes, motion carries 7-0)

Respectfully submitted,



Mr. Steven Jakubowski
Board Secretary/SBA

Next Meeting(s).

September 14, 2022

Board/Committee Meetings as scheduled