

Minutes
January 18, 2023
Swedesboro-Woolwich Board of Education
"A Community dedicated to inspiring life-long learners"
Gov. Charles Stratton School
15 Fredrick Boulevard
Woolwich Township, NJ 08085
6:00 Executive Session
Regular Session to Follow

1. Opening

A. Call to Order

Open Public Meeting Act. Adequate notice of this meeting of the board of education of the Swedesboro-Woolwich School District has been provided in accordance with the certification of notice by the secretary of the board, which shall become part of the minutes of this meeting.

B. Roll Call

<input checked="" type="checkbox"/>	Gina Azzari, School Board President	All Committees
	Natalie Baker, School Board Vice President	(Chair) Curriculum, (Chair) Negotiations, Personnel/Finance Committees
<input checked="" type="checkbox"/>	Julie Dickson	(Chair) Operations Committee
<input checked="" type="checkbox"/>	Tamara McGovern	Curriculum Committee
<input checked="" type="checkbox"/>	Vivian Lane	(Chair) Personnel/Finance, Negotiations Committees
<input checked="" type="checkbox"/>	Erin Carroll	Operations Committee
<input checked="" type="checkbox"/>	Kathryn Beaver	Curriculum Committee
<input checked="" type="checkbox"/>	Laurie Cecala-Read	Operations Committee
<input checked="" type="checkbox"/>	Marie Barbara	Personnel/Finance, Negotiations Committees

Quorum: 8-1/6:01 pm

Other's Present:

Dr. Walter Kappeler, Superintendent of Schools

Mr. Steven Jakubowski, School Business Administrator, Board Secretary

Mr. Joel Brown, Chief Information Officer

Ms. Christina Panebianco, Assistant Board Secretary

- 1) Recommendation: Dickson/McGovern approve to enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.
Board action needed: Yes Time: 6:03 pm
(All yes, motion to carry 8-0)

Baker arrived at 6:15 pm to make quorum 9-0

- 2) Recommendation: Baker/Dickson approve to return to **Regular Session**.
Board action needed: Yes Time: 6:46 pm
(All yes, motion to carry 9-0)

C. Flag Salute

D. Adoption of Agenda

Recommendation: Baker/Barbara approve the adoption of the agenda, **as presented**.
Board action needed: Yes
(All yes, motion to carry 9-0)

E. Approval of Minutes

Recommendation: Baker/Dickson approve the regular and executive session minutes dated **December 7, 2022** and regular session minutes dated **January 4, 2023**, **as submitted**.
Board action needed: Yes
(All yes, motion to carry 9-0)

2. Presentations

A. Stellar Comet of the Month- **December 2022**

1) **Walter Hill School**

Grade 6

- Utah Watson (November 2022)
- Lyla Murphy (November 2022)
- Gavin Bowen
- Emma Bustard
- Wesley Cheshire
- Avery Burak
- Alexis Schmidt

2) **Charles G. Harker School**

Grade 3

- Logan Calloway

- Evelyn Donaldson

Grade 4

- Cassidy Holmes
- Michael Reagan

Grade 5

- Madelyn Hasenauer
- Gavin Copson

3) **Gov. Charles Stratton School**

Grade 1

- Santino Ciotto
- Salma Yussif

Grade 2

- Ryan Reagan
- Camryn Donzuso

4) **Margaret Clifford School**

Kindergarten

- Lucy Horton
- Walker Thwaite
- Benjamin Jones
- Emily Zogby

B. Start Strong Assessment Summary of Results Report- Jamie Flick

3. Communication

A. Superintendent

“A Community dedicated to inspiring life-long learners”

1) Superintendent Updates

- Strategic Plan- On agenda for approval tonight. Thank you to the board, faculty and staff
- Mid-Year Budget Review. Thank you to the County Office for their leadership. Thank you to Steve and our Business Office for keeping us in good standing
- Shout out from Board President, Mrs. Azzari, to Mrs. Boston, teachers, and staff for opening up the Hill for the Paint Nights for the 100th Year Celebration

Shout Outs!

- Shout out to Heather Sulitzer for completing her RBT (Registered Behavior Technician) Re- Certification
- Shout out to Board Members- Board Member Appreciation Month
- "Thank you to all staff that assisted students with their MLK Essay and Art Contest Entries. The theme of, ""Together We Can Be the Dream,"" was a beautiful message and we greatly enjoyed being a part of this message.
- "Shout out to the Stratton LPC aides who do such an amazing job managing all of the little surprises that pop up during lunch/recess.
This wonderful crew takes the time to really get to know our Stratton students. They provide the kind of care and support that makes a huge difference with our students. Behavior referrals from our lunch and recess time have dropped significantly thanks to the hard work of our LPC aides
- "Congratulations to the FLL Team under the direction of Mr. Wojciechowski and Mrs. Cancila for winning the Innovative Project Award at their recent competition. They are one of 4 teams, out of 12, moving on to regionals at Rowan University on February 25, 2023. Good luck!"
- Shout Out to the following MLK Celebration Essay and Art Winners:

5th/6th Essay 1st Place	Laila Esfahani
5th/6th Essay 2nd Place	Alexis Schmidt
5th/6th Essay 3rd Place	Utah Watson
5th/6th Art 1st Place	Julianna Reitz
5th/6th Art 2nd Place	Brady Lee
5th/6th Art 3rd Place	Malia Gregg
3rd/4th Essay 1st Place	Maya Lazo

3rd/4th Essay 1st Place	Rumaisa Qazi
3rd/4th Essay 2nd Place	Mekenna Willey
3rd/4th Art 1st Place	Lochlan Fitzgerald
3rd/4th Art 2nd Place	Grayson Harder
3rd/4th Art 3rd Place	Isabella Kwong
1st/2nd Art 1st Place	Anaya Patel
1st/2nd Art 2nd Place	Savannah Casperson
1st/2nd Art 3rd Place	Olivia Pollard

Regulations:

- [2423](#) Bilingual & ESL Education
- [2425](#) Emergency Virtual or Remote Instruction Program
- [5200](#) Attendance
- [8140](#) Enrollment Accounting
- [8330](#) Student Records
- [8420.2](#) Bomb Threats
- [8420.7](#) Lockdown Procedures
- [8420.10](#) Active Shooter

Project Elf

A HUGE thank you to all of the organizations and families that supported our 2022 Project Elf Holiday Drive.

As a result of the tremendous generosity of these people, we were able to provide support (food, gifts, toys, clothes, books, bikes, furniture, ACME cards, Walmart cards, etc.) to approximately 672 children:

Swedesboro-Woolwich Police Department	Ombre Spas (Gianna Gechter/Alicia Gechter Families)	Mrs. Bitterman's Kindergarten Class-Angel Tree
Swedesboro-Woolwich Fire Department	Kelly Gillies Group from Berkshire Hathaway Home Services, Fox & Roach Realtors	Hill School Office-Barbara Costantini, Jeni Boston, Barb Nitowski, Gayle Johnson, Lisa Komadina, Alaine Zizzamia, Caroline Canora
Rastelli Food Groups	Swedesboro- Woolwich Education Association	Board Office: Chrissy Panebianco, Debbie Gambino, Jaimie Zeidler, Nancy Christoff, Steve Jakubowski, Wally Kappeler
4 Seasons Holiday House Tour	Lexington Hills Motorcycle Club Dave and Danielle Glanfield and	Harker Office -Carolynne Sandy, Lorraine Campbell, Sieu Nguyen, Brielle

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Swedesboro-Woolwich Board of Education

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Mary Ann Bompadre Beverly Randell Connie Dougherty Sherron Laurel Paula Scimeca Alice McKenna Trainor Elaine Rippman Vladmir Mateescu Karen Howarth Kathy Keane Peggy Gratz Helen Stanzione Maureen Gilch	Family Tom and Sherrie Ryan and Family Gary and Nichelle Bill and Family Jack Nestor and Family	Scott, Paulette Gonzalez and Rebecca Murray 3rd Grade Team- Joanne Ferrara, Laura Wygant, Michele Garcia, Marlaina Spicer, Savannah Hehn, Carol Bauer, Kelsey Minniti, heather Dougherty, Ellen Floyd, Alexis Cancila, Staci Collins, Kaitlyn Colleluori, Courtney Watkins
Julie Dickson, Marie Barbara, and Natalie Baker (and Families)	Josh Stowe and the Maintenance Department	
Grace Church	Swedesboro-Woolwich Guidance Department	Lori Grelli and Jessica Clifford- 6th Grade Student Council
Eileen Mission/Comet Care	Megan Snyder and Family	Bitterman/Nieves/Parrish Families
Swedesboro-Woolwich PTO	Linda and Raffaele Pansini Family	Lauri Gattuso and Family
Swedesboro-Woolwich Child Study Team	Kristine Rooney/Saxenmeyer and Family	Kelly Pollitt and Lori Grelli and Family
Debbie George	Melissa Olsen and family	Lindsay Rieger and Family
Terri Overbey	Gillian Bruno and Family	Erin Siebert and Family
Chrissy Panebianco	Shelly DiCicco and Family	Jessica Zappasodi and Family
Deb Statile	RJ and Jasmine Page and Family	Helene Santillo and Family
Tara O'Neill	Sara Lyons and Family	Katharine Sayre and Family
Joel Brown	Debbie Allen and Family	Morgan Baals and Family
Katie Abbott and Family	Kathleen Tull and Family	Pat Hortz and Family
Cori Green and Family	Kari Foote and Family	Ryane Dougherty and Family
Erica Voll and Family	Julia May and Family	Lorraine Campbell and Family
Kim Hnosko and Family	Lisa Lattanzi and Family	Caroline Schooley and Family
Jocelyn Scott and Family	Marisa Vengenock and Family	Jen Rosas /Deanna Stone and Family
Megan Perry and Family	Lauren Ibbotson and Family	Suzanne Healey and Family
Colette Montague and Family	Denise Guittar and Family	Danielle Murphy and Family
Elenie Speis and Family	Rosie Matich and Family	Meghan Green and Family
Amanda Seal and Family	Leigh Donato and Family	Paige Moore, Morgan Moore, Maria McGinley Families
Cathie Goehringer and Family	Kathleen Kennedy and Family	Kylie Crompton and Family
Pat Titus and Family	Jessie Deopp and Family	Amelia Steinmetz and Family

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Tara Bustard and Family	Merideth Cassaday and Family	Michael Young and Family
Amber Purdy and Family	Amy Hay and Family	Nancy Rieti and Family
Candace Marz and Family	McCabe Family	Corey Lieber and Family
Lauren Whitson and Family	Laurel and Katie Delmar/DiMenna Families	Marygrace McGrath and Family
Andrea Harmon and Family	Kathy Dreger and Family	Shayna Cohen and Family
Lisa DiCristofaro and Family	Kathy and Jack Neff Family	

2) District Enrollment

a) Report, **as submitted**

- [Clifford](#)
- [Stratton](#)
- [Harker](#)
- [Hill](#)

3) Correspondence.

- [Thank you- Jaimie Zeidler](#)
- [Thank you- Loraine Leypoldt & Family](#)
- [Thank you- Barb Nitowski](#)

B. District Administration

1) Administrator's Monthly Board Reports, **as submitted**

- [Clifford](#)
- [Stratton](#)
- [Harker](#)
- [Hill](#)
- [Technology](#)
- [Special Services](#)
- [Curriculum & Instruction](#)
- [Maintenance](#)

Public Comments/Visitors

Pursuant to the Open Public Meetings Act, this meeting will now be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the district. Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer.

Any person who wishes to speak is requested to give their name, municipality of residence, and group affiliation, if any, at the beginning of their comments. Comments shall be limited to five

minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via email.

If questions or comments pertain to litigation, student or personnel matters, the Board asks that you email the Superintendent after the meeting since the Board does not, pursuant to Open Public Meetings Act, discuss or respond to these items in public.

1- Mrs. Eileen Healey- SWEA President

Mrs. Healey thanked the board for all their hard work.

The SWEA would like the board to consider an early dismissal day once a month.

- Meetings
- Additional time for planning and team level talks
- Training
- Absences

She reminded the board that February 2, 2023 is the Warehouse meeting. No matter where you stand on warehouses it raises safety issues for our students and staff:

- Traffic pattern
- Pollution
- Risk of unvetted workers in such close proximity to school

Negotiations for ULP- open to sit down and share ideas

GO EAGLES!!!

4. Action Items

Personnel/Finance/Negotiations Committee

[Personnel & Finance Committee Meeting Report](#), (Chairperson) Vivian Lane

[Negotiations Committee Meeting Report](#), (Chairperson) Natalie Baker

- ***Integrity Consulting Group gave presentation about Health Insurance Options***
- ***September Audit Review***
- ***Mid-Year Audit Review***

Upon the recommendation of the Superintendent the following Personnel Matters are presented for Board Approval:

A. Personnel- Recommendation: Baker/McGovern approve the following personnel items, as listed:

Name	Position/ Cert	Salary	Budget Acct #	Action	Effective Date
1- Maria Vai	LDTC	MA+15/Step 13 \$80,404	11-000-219- 104-000-00- 050	New Hire- Replacing K. Sanders	Pending completion of ALL required state paperwork

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2- Employee ID #4128	Teacher	-	-	Extension of medical leave	Updated expected return February 21, 2023
3- Employee ID #4829	Secretary	-	-	Intermittent Family Leave	January 3, 2023-January 3, 2024
4- Employee ID #4948	Teacher	-	-	Administrative Leave	January 6, 2023- TBD
5- Taylor Braun	Student	-	-	Full Year Clinical Practice under the direction of Tyla Cielinski	January 17, 2023-April 27, 2023 & September 5, 2023-December 20, 2023
6- Caterina Amato	Student	-	-	Full Year Clinical Practice under the direction of Debbie Hannold	January 17, 2023-April 27, 2023 & September 5, 2023-December 20, 2023
7- Ellen Floyd	Teacher	-	-	Requesting 2 days without pay	March 16-17, 2023

B. Workshops- Recommendation: Baker/McGovern approve the following workshops, as listed:

Name	Workshop	Date & Time	Cost	Estimated Travel Cost
1- Brielle Scott & Rebecca Murray	Section 504 Law in NJ Today	February 10, 2023	\$119.99/person	\$0
2- Kathleen Kennedy	Virtual Master Math Class (10 hours)	August 2022	\$87/person	\$0
3- Jacquelyn Traini, Stacey Stewart	Strengthen Your RTI Program! Powerful Strategies to Increase the Success of Your Current Response to Intervention Program	February 7 & 8, 2023	\$545/person	\$0
4- Josh Stow	NJSBGA Conference Atlantic City	March 19-22, 2023	\$325	TBD
5- Alayna Paształnic	Handle with Care Initial Training	February 27-March 1, 2023/8:30am-4:30 pm	\$1375.00	\$0
6- Jamie Flick, Jennifer Garcia-Griffin, Darrell Ford, Lori Savas	Various PD Sessions (District In-Service)	January 20, 2023/8:00am-2:00pm	\$0	\$0
7- Jamie Flick & Jennifer Garcia-Griffin	Breaking Bias: Lessons from the Amistad	February 8, 2023/9am-3pm	\$0	\$0

C. Recommendation: Baker/McGovern approve the [Board Secretary's Report](#) in accordance with 18A: 17-36 and 18A: 17-9 for the month of **November 2022**. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and

Approve the [Reconciliation Report](#) in accordance with 18A:17-36 and 18A:17-9 for the month of **November 2022**. The Reconciliation Report and Board Secretary's Report are in agreement for the month of **November 2022**.

Whereas, the Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c) 2 certifies that there are no changes in revenue amounts or revenue sources, and Whereas, the Board of Education certifies- pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C 6A: 23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

D. Regular, Payroll, Cafeteria & Addendum Bills

Recommendation: Baker/McGovern approve for payment of **January 2023** regular and addendum bills in the amount of **\$1,271,819.00** and payment of **December 2022** payroll in the amount of **\$1,474,028.41, as submitted.**

E. Recommendation: Baker/McGovern approve the Line-Item Transfer for **December 2022** in the amount of **\$102,154.59, as submitted.**

F. Recommendation: Baker/McGovern approve to advertise for the solicitation of bids for a legal services company.

Board action needed: Yes (Roll Call Required)

(Motion to carry: A-C, E-F 9-0: D 8-0-1- Barbara abstained)

Natalie Baker-Y

Julie Dickson -Y

Tamara McGovern-Y

Vivian Lane-Y

Erin Carroll-Y

Kathryn Beaver-Y

Laurie Cecala-Read-Y

Gina Azzari-Y

Marie Barbara- Y for A-C, E-F: abstain from D

Curriculum, Policy, Community Relations Committee

Committee Meeting Report, (Chairperson) Natalie Baker

- ***Reviewed policy updates advised by Strauss Esme***

A. Recommendation: McGovern/Baker approve the Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2022-2023 school year, **as submitted.**

B. Recommendation: McGovern/Baker approve the Swedesboro-Woolwich School District Strategic Plan for 2022-2027, **as submitted.**

C. Recommendation: McGovern/Baker approve the following Homebound Instruction for the following students. Teacher Kimberly Bohanon at \$38 per hour, as per contract:

- #5433467280
- #5093506323

D. Recommendations: McGovern/Baker approve the following policies for 1st Reading, **as submitted**:

- [0152](#) Board Officers
- [0161](#) Call, Adjournment, and Cancellation
- [0162](#) Notice of Board Meetings
- [2423](#) Bilingual and ESL Education
- [2425](#) Emergency Virtual & Remote Instruction Program
- [5200](#) Attendance
- [5512](#) Harassment, Intimidation, or Bullying
- [8140](#) Student Enrollments
- [8330](#) Student Records

Board action needed: Yes (Roll Call Required)
 (All yes, motion to carry 9-0)

Natalie Baker-Y	Julie Dickson-Y	Tamara McGovern-Y
Vivian Lane-Y	Erin Carroll-Y	Kathryn Beaver-Y
Laurie Cecala-Read-Y	Marie Barbara-Y	Gina Azzari-Y

Operations

Buildings and Grounds, Long Range Plans, Technology, Transportation
Committee Meeting Report, (Chairperson) Julie Dickson

- ***Administration met with Solar Power Purchase Agreement***
- ***Administration met with Honeywell for ESIP***
- ***Disposal of Property***

A. Facility Usage Requests

Recommendation: Baker/Barbara approve Facility Usage Requests, as listed.
 (Subject to submission of Insurance Certificate, and 501 documentations, and no conflict with school district activities)

Organization	School/Location	Date & Time	Activity
1- S/W Cub Scout Pack 213	Harker Café & Harker Art Room	January 28, 2023/8:00am-2:00 pm Various dates/Dismissal to 4:15 pm	Pack Meetings
2- Four Seasons at Weatherby HOA	Stratton MPR	April 19, 2023/6:30-9:00 pm	Homeowners Association Meeting

- B. Recommendation: Baker/Barbara approve the Swedesboro-Woolwich School District to purchase Natural Gas Services through [the Alliance for Competitive Energy Services \(ACES\)](#) BID Cooperative Pricing System ID#E8801-ACESCPS, from January 2023- May 2028, as needed, **as submitted**.
- C. Recommendation: Baker/Barbara approve the [Disposal of Property](#), **as submitted**.

Board action needed: Yes (Roll Call Required)
(All yes, motion to carry 9-0)

Natalie Baker-Y	Julie Dickson-Y	Tamara McGovern-Y
Vivian Lane-Y	Erin Carroll-Y	Kathryn Beaver-Y
Laurie Cecala-Read-Y	Marie Barbara-Y	Gina Azzari-Y

Delegates:

- a. NJSBA – Mrs. Gina Azzari
- b. GCSBA – Mrs. Natalie Baker

6. Adjournment

Recommendation: McGovern/Baker approve the adjournment of meeting.
Board action needed: Yes Time: 7:37 pm
(All yes, motion to carry 9-0)

Respectfully submitted,



Mr. Steven Jakubowski
Board Secretary/SBA

Next Meeting(s)

February 8, 2023

Board/Committee Meetings as scheduled