

Minutes
May 11, 2022
Swedesboro-Woolwich Board of Education
"A Community dedicated to inspiring life-long learners"
Gov. Charles Stratton School
15 Fredrick Boulevard
Woolwich Township, NJ 08085
6:00 Executive Session
Regular Session to Follow

1. Opening

A. Call to Order

Open Public Meeting Act. *Adequate notice of this meeting of the board of education of the Swedesboro-Woolwich School District has been provided in accordance with the certification of notice by the secretary of the board, which shall become part of the minutes of this meeting.*

B. Roll Call

<input checked="" type="checkbox"/> Mrs. Gina Azzari, School Board President	All Committees
<input checked="" type="checkbox"/> Mrs. Natalie Baker, School Board Vice President	(Chair) Curriculum, (Chair) Negotiations, Personnel/Finance Committees
<input checked="" type="checkbox"/> Mrs. Rosella Musumeci	Operations Committee
<input checked="" type="checkbox"/> Mrs. Julie Dickson	(Chair) Operations Committee
<input checked="" type="checkbox"/> Mrs. Tamara McGovern	Curriculum Committee
<input checked="" type="checkbox"/> Ms. Vivian Lane	(Chair) Personnel/Finance, Negotiations Committees
<input checked="" type="checkbox"/> Mrs. Erin Carroll	Personnel/Finance Committee
<input checked="" type="checkbox"/> Mrs. Kathryn Beaver	Curriculum Committee
<input checked="" type="checkbox"/> Mrs. Laurie Cecala-Read	Operations, Negotiations Committees

Quorum: 9-0/6:01 pm

Other's Present:

Dr. Walter Kappeler, Superintendent of Schools
Mr. Steven Jakubowski, School Business Administrator, Board Secretary
Mr. Taylor Ruilova, School Board Solicitor
Mr. Joel Brown, Chief Information Officer
Ms. Christina Panebianco, Assistant Board Secretary

Swedesboro-Woolwich Board of Education

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EXECUTIVE SESSION

RECESS INTO EXECUTIVE SESSION – If Needed

WHEREAS, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the "Board") to adopt a resolution at a public meeting to go into closed executive session; now therefore:

BE IT RESOLVED by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following:

- Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: HIB
- Matters in which the release of information would impair the right to receive government funds, and specifically: _____
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____
- Matters concerning negotiations, and specifically: _____
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: _____
- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: _____
- Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Personnel
- Matters involving quasi-judicial deliberations, and specifically: _____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.

- 1) Recommendation: Lane/Dickson approve to enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.
Board action needed: Yes Time: 6:03 pm
(All yes, motion to carry 9-0)

- 2) Recommendation: Baker/Dickson approve to return to **Regular Session.**
Board action needed: Yes Time: 6:45 pm
(All yes, motion to carry 9-0)

C. Flag Salute

D. Adoption of Agenda

Recommendation: Baker/Lane approve the adoption of the agenda, **as presented.**

Board action needed: Yes

(All yes, motion to carry 9-0)

E. Approval of Minutes

Recommendation: Baker/Cecala-Read approve the regular and executive session minutes dated **April 27, 2022, as submitted.**

Board action needed: Yes

(Motion to carry 7-0-2- McGovern & Beaver abstain)

2. Presentations

A. Stellar Comet of the Month- **April 2022**

1) **Walter Hill School**

Grade 6

- Allison Perpiglia
- Yaseen Khodja
- Daniella DiCicco

2) **Charles G. Harker School**

Grade 3

- Isabella Coda
- Jett Moore

Grade 4

- Addison Hoover
- Carter Libercci

Grade 5

- Olivia Pollitt
- Samuel Stump

3) **Gov. Charles Stratton School**

Grade 1

- Dylan Palma
- Grace Franzosa

Grade 2

- Maya Lazo
- Dylan McCain

4) **Margaret Clifford School**

Preschool

- Nashid Amin

Kindergarten

- Marcela DeOssie
- Madeline Hosey
- Derwin Fauntleroy

B. 2021-2022 Teacher of the Year Recognition:

- Erin Meddick- Margaret Clifford School
- Ryane Dougherty- Charles Stratton School
- Tara Roberto- Charles Harker School
- Kelly Woronicak- Walter Hill School

C. 2021-2022 Educational Support Person of the Year Recognition:

- Cortney Sharman- Margaret Clifford School
- Justina Funchion- Charles Stratton School
- Angela Blomquist- Charles Harker School
- Caroline Canora- Walter Hill School

3. **Communication**

A. Superintendent

"A Community dedicated to inspiring life-long learners"

1) Superintendent Updates

- Teacher Appreciation Week- Thank you to our teaching staff
- PTO Appreciation for their thoughtfulness and service
- Thank you to our Interview Panel
- Congratulations to Mrs. Jennifer Boston- Our new Walter Hill Principal
- NJSLA testing is underway

- Congratulations to our Teacher and Educational Support Staff of the Year!
- Getting ready to embark on our Strategic Planning process.
- District will be partnering with IRise to help provide transportation to a free medical clinic for Afghani Refugees. Thank you to AJ Holcomb for providing the transportation and Maria Gialloreto for setting it up.

Shout Outs!

- Congratulations to Adam Gross and Chase VanSciver who were chosen as winners after being nominated by Mrs. Roberto and Mrs. Cancila as a Philadelphia Phillies All Star Student. They will be honored on the field at the May 18 Phillies game.
- Thank you to Mr. Lockman and the 5th grade student leaders for spearheading the Nex Trex Plastic Film Recycling Challenge for the 2021-2022 school year! With the community's help, Harker School collected a total of 878 pounds of plastic! Harker School took home third place in the Northeast region!
- Congratulations to Mrs. Fox for a wonderful concert featuring Harker's third and fourth grade chorus students. Thank you to Mrs. Overby for accompanying them on the piano!
- Congratulations to Mr. Tranz and Mrs. Fox for leading a great Spring Concert at the Harker School! It is always amazing to see how much the band and chorus students grow in their talent over the course of the year.
- Thank you to the PTO for providing a delicious luncheon for the Harker staff during Teacher Appreciation Week. We are very thankful to have such a thoughtful PTO!
- Thank you to Terri Overbey for providing musical support to the Harker and Hill School Concerts and High Notes!
- Thank you to Debbie George for always supporting our kids in classrooms when they need some TLC!
- From the entire staff of the Clifford School, we would like to thank the PTO for providing such a delicious and generous luncheon! We are so thankful for each of you!
- Shout out to Mrs. Lynne Bussott, Mrs. Deana Stone, Ms. Kylie Crompton, Mrs. Ashly DiTonno, and Ms., Christine Desrochers for creating and hosting a very successful ELL Family Bingo Game Night. The ELL families were welcomed to the Clifford School where they were able to enjoy the company, games, and prizes. Thank you to our staff for welcoming the families and making it such a fun night for everyone!

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- Congratulations to Mrs. Steinman's 2nd grade class. As finalists in the Philadelphia Zoo's Unless Contest they had the opportunity to travel to the Zoo on May 5 for the Awards Ceremony. Mrs. Steinman's class was awarded an Honorable Mention for their creative video about the Golde Lion Tamarin
- Thank you, PTO,! Once again you have filled the hearts and bellies of the Stratton Staff with a delicious Teacher Appreciation Lunch. We are beyond grateful for your kindness and greatly appreciate all that you do to support us!

2) District Enrollment

- a) Report, **as submitted**

[Clifford
Stratton
Harker
Hill](#)

3) Correspondence.

- [Thank you- Barbara Costantini](#)
- [Thank you- Sandy Family](#)

4) OPRA Log

Document (s) Requested	Who Requested	Date Received	Date Completed
1- Copies of the following documents: Building capacities of all schools found in the most recent LRFP. The capacities can be found on a single page titled "Capacity"- FES and District" in the LRFP. If there is a more recent document showing capacities if LRFP has not been updated recently (e.g., DOE LRFP Determination letter), that can be provided instead. Copies of the requested documents may be emailed to my attention. Should you have any questions, please feel free to contact us.	Jennifer Ciaburri, Porzio Bromberg & Newman	May 2, 2022	May 2, 2022

B. District Administration

1) Administrator's Monthly Board Reports, **as submitted**

[Clifford
Stratton
Harker
Hill
Technology](#)

Swedesboro-Woolwich Board of Education

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Special Services
Curriculum & Instruction
Maintenance

Public Comments/Visitors- None to Report

4. Action Items

Personnel/Finance/Negotiations Committee

Personnel & Finance Committee, (Chairperson) Ms. Vivian Lane

Negotiations Committee, (Chairperson) Mrs. Natalie Baker

Upon the recommendation of the Superintendent the following Personnel Matters are presented for Board Approval:

A. **Personnel- Recommendation:** Cecala-Read/McGovern approve the following personnel items, as listed:

Name	School	Position/ Cert	Salary	Budget Acct #	Action	Effective Date
1- Ms. Alexis Cancila	Harker	Teacher	BA/Step 1 \$51,780	11-204-100- 101-000-00- 080	New Hire	September 1, 2022
2- Mr. Alec Del Viscio	Harker	Teacher	MA/Step 1 \$53,880	11-212-100- 101-000-00- 080	New Hire	September 1, 2022
3- Ms. Rebecca Dodulik	District	Substitute School Nurse	\$225/day	11-000-213- 104-000-00	New Hire	May 12, 2022
4- Ms. Morgan Moore	Stratton	Teacher	Step 1/\$51,780	11-120-100- 101-000-00- 050	New Hire	September 1, 2022
5- Ms. Kelly Tonia	Hill	Teacher	MA+30/Step 11/\$67,025	11-213-100- 101-000-00- 060	New Hire	September 1, 2022
6- Ms. Michaela Counsellor	Stratton	Teacher	Step 2/\$52,180	11-120-100- 101-000-00- 050	New Hire	September 1, 2022
7- Ms. Emily Coughlin	Hill	Teacher	Step 6/\$53,980	11-130-100- 101-000-00- 060	New Hire	September 1, 2022
8- Ms. Haley Watson	Clifford	Teacher	Step 1/\$51,780	11-110-100- 101-000-00- 070	New Hire	September 1, 2022
9- Ms. Justine Dittert	Harker	Teacher	Step 1/\$51,780	11-120-100- 101-000-00- 080	New Hire	September 1, 2022
10- Ms. Savannah Hehn	Harker	Teacher	BA/Step 2/\$52,180	11-120-100- 101-000-00- 080	New Hire	September 1, 2022

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11- Ms. Haylee Dawson	Hill	Teacher	Step 1/\$51,780	11-212-100-101-000-00-060	New Hire	September 1, 2022
12- Ms. Alexis Cleary	Clifford	Long Term Substitute	\$125/day for days 1-19/ \$200/day for 20 and on	11-204-100-101-000-00-070	New Hire- Long Term Substitute	September 1, 2022-December 23, 2022
13- Ms. Leah Viscusi	Harker	Teacher	Step 1/\$51,780	11-204-100-101-000-00-080	New Hire- 1-year contract to cover for Kristen Stranahan	September 1, 2022/ (pending completion of ALL state required paperwork)
14- Ms. Sieu Nguyen	Harker	Principal Confidential Secretary	\$38,250	11-000-240-105-000-00-080	Position Change/Assuming Principal Secretary Position	September 1, 2022
15- Ms. Kristen Stranahan	Harker	Teacher	-	-	Maternity Leave	September 1, 2022-June 2023/requesting to use 16 sick days prior to birth
16- Ms. Denise Squibb	Stratton	Teacher	-	-	Resignation	May 11, 2022
17- Ms. Diane Maholik	Stratton	Teacher	-	-	Extension of leave	April 8, 2023
18- Ms. Alexandra Nichols	District	O/T Field Placement	-	-	Field Placement under the direction of Stephanie Sparks through Cooperative Agreement with Widener University	August 29, 2022- November 18, 2022
19- Ms. Kaitlyn Angove	District	O/T Field Placement	-	-	Field Placement under the direction of Justine Leash through Cooperative Agreement with Widener University	August 29, 2022- November 18, 2022
20- Ms. Jennifer Boston	Hill	School Principal	\$103,350	11-000-240-103-000-00-070	Principal of Walter Hill School	July 1, 2022
21- Mr. Steve Jakubowski	District	School Business Administrator	\$107,640	11-000-251-100-000-00	<u>BA Contract</u>	2022-2023 School Year
22- Dr. Walter Kappeler	District	Superintendent	\$160,425	11-000-230-100-000-00	Salary as per contract	2022-2023 School Year

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B. **Workshops- Recommendation:** Cecala-Read/McGovern approve the following workshops, as listed:

Name	Workshop	Date & Time	Cost	Estimated Travel Cost
1- Ms. Rachel Ryman	McKinney Vento Homeless Education Countywide Spring Workshop for Atlantic and Gloucester Counties	May 19, 2022/10am-12pm	\$0	\$0

C. Regular, Payroll, Cafeteria & Addendum Bills

Recommendation: Cecala-Read/McGovern approve for payment of **May 2022 regular and addendum bills** in the amount of **\$783,011.32** and payment of **April 2022 payroll** in the amount of **\$1,411,892.64, as submitted.**

D. Recommendation: Cecala-Read/McGovern approve the **Line Item Transfer** for **April 2022** in the amount of **\$334,422.84, as submitted.**

E. Recommendation: Cecala-Read/McGovern approve to advertise for proposal for the solicitation of bids for a custodial services company.

F. Recommendation: Cecala-Read/McGovern approve to advertise for the solicitation of bids for a substitute teacher/paraprofessional services company.

G. Recommendation: Cecala-Read/McGovern approve the request for proposal (**RFP**) for the use of competitive contracting for the solicitation of bids for a solar power purchase agreement to be undertaken in connection with the school district's ESIP.

H. Recommendation: Cecala-Read/McGovern approve the Application for Extraordinary Aid for the 2021-2022 school year.

I. Recommendation: Cecala-Read/McGovern approve the **Swedesboro** and **Woolwich** Tax Levy Payment Schedules for the year ended June 30, 2023, **as submitted.**

J. Recommendation: Cecala-Read/McGovern approve a stipend in the amount of \$5,000 to be paid to Jennifer Boston for assuming the roles and responsibilities of our Chief Academic Officer while she is out on leave.

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K. Recommendation: Cecala-Read/McGovern approve Mrs. Joanna Gahrs, retiring September 1, 2022, to be paid for unused sick time to be determined at the end of employment. Not to exceed \$8,000, to be paid in January 2023.

L. Recommendation: Upon the recommendation of the Superintendent Cecala-Read/McGovern approve the [staff members for the 2022-2023 school year](#), as **submitted**.

Board action needed: Yes (Roll Call Required)

(All yes, motion to carry 9-0)

Mrs. Rosella Musumeci-Y

Mrs. Natalie Baker-Y

Mrs. Julie Dickson-Y

Mrs. Tamara McGovern-Y

Ms. Vivian Lane-Y

Mrs. Erin Carroll-Y

Mrs. Kathryn Beaver-Y

Mrs. Laurie Cecala-Read-Y

Mrs. Gina Azzari-Y

Curriculum, Policy, Community Relations Committee

, (Chairperson) Mrs. Natalie Baker

A. HIB Reports

Recommendation: Baker/McGovern approve HIB, as **submitted**.

B. Recommendation: Baker/McGovern approve Heather Deitch to run Summer Library one day a week at the Stratton and Clifford Schools from July 5-August 18 from 10:00am-12:00 pm. Heather Deitch will be granted an additional hour at each building for program preparation and Library maintenance, at the contracted hourly rate of \$38.

C. Recommendation: Baker/McGovern approve the following paraprofessionals for 2022 ESY, at the contracted hourly rate of \$25:

- Hannah Kehoe
- Isabella Mevoli

D. Recommendation: Baker/McGovern approve the following paraprofessional to substitute for 2022 ESY, as needed, at the contracted hourly rate of \$25:

- Lauri Gattuso

E. Recommendation: Baker/McGovern approve the following Choice Students for the 2022-2023 school year:

- [#1231988380](#)

Board action needed: Yes (Roll Call Required)

(All yes, motion to carry 9-0)

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Mrs. Rosella Musumeci-Y
Mrs. Tamara McGovern-Y
Mrs. Kathryn Beaver-Y

Mrs. Natalie Baker-Y
Ms. Vivian Lane-Y
Mrs. Laurie Cecala-Read-Y

Mrs. Julie Dickson-Y
Mrs. Erin Carroll-Y
Mrs. Gina Azzari-Y

Operations

**Buildings and Grounds, Long Range Plans, Technology, Transportation,
(Chairperson) Mrs. Julie Dickson**

A. Facility Usage Requests

Recommendation: Baker/McGovern approve Facility Usage Requests, as listed.
(Subject to submission of Insurance Certificate, and 501 documentation, and no conflict with school district activities)

Organization	School/Location	Date & Time	Activity
1- The Goddard School	Hill	June 17, 2022/2-8pm	PreK & K Graduation

****Contingent upon the COVID 19 Activity Level Report****

- B. Recommendation: Baker/McGovern approve the updated [Long-Range Facility Plan](#) per Garrison Architect, for the 2021-2022 school year, **as submitted.**
- C. Recommendation: Baker/McGovern approve the [Gloucester County Special Services Transportation Cooperative Contract](#) for the 2022-2023 school year, **as submitted.**
- D. Recommendation: Baker/McGovern approve [Gloucester County Special Services School District Choice School Program](#) for the 2022-2023 school year at an annual cost of \$4.25 per Choice Student application on file with GCSSD July 2022, **as submitted**
- E. Recommendation: Baker/McGovern approve Gloucester County Special Services School District to provide [Aid-in-Lieu](#) payments to parents/guardians of eligible non-public students for the 2022-2023 school year at an annual cost of \$4.25 per eligible nonpublic student, **as submitted.**
- F. Recommendation: Baker/McGovern approve [Gloucester County Special Services School District to provide MVC abstracts](#) for eligible District staff obtained through the NJMVC On-line Customer Abstract Information Retrieval System, and the SWSD agrees to participate in the Gloucester County Special Services School District MVC On-line Abstract Request Program for the school year 2022-2023 at an annual cost of \$45.00, **as submitted.**

Board action needed: Yes (Roll Call Required)
(All yes, motion to carry 9-0)

Mrs. Rosella Musumeci-Y	Mrs. Natalie Baker-Y	Mrs. Julie Dickson-Y
Mrs. Tamara McGovern-Y	Ms. Vivian Lane-Y	Mrs. Erin Carroll-Y
Mrs. Kathryn Beaver-Y	Mrs. Laurie Cecala-Read-Y	Mrs. Gina Azzari-Y

Delegates:

- a. NJSBA – Mrs. Gina Azzari
- b. GCSBA – Mrs. Natalie Baker

6. Adjournment

Recommendation: Baker/McGovern approve the adjournment of meeting.
Board action needed: Yes Time: 7:14pm/9-0
(All yes, motion to carry 9-0)

Respectfully submitted,



Mr. Steven Jakubowski
Board Secretary/SBA

Next Meeting(s).

June 8, 2022

Board/Committee Meetings as scheduled