

Minutes
March 9, 2022
Swedesboro-Woolwich Board of Education
"A Community dedicated to inspiring life-long learners"
Gov. Charles Stratton School
15 Fredrick Boulevard
Woolwich Township, NJ 08085
6:00 PM Open
6:15 PM Executive Session
Regular Session to Follow

1. Opening

A. Call to Order

Open Public Meeting Act. *Adequate notice of this meeting of the board of education of the Swedesboro-Woolwich School District has been provided in accordance with the certification of notice by the secretary of the board, which shall become part of the minutes of this meeting.*

B. Roll Call

Mrs. Gina Azzari, School Board President	All Committees
<input checked="" type="checkbox"/> Mrs. Natalie Baker, School Board Vice President	(Chair) Curriculum, (Chair) Negotiations, Personnel/Finance Committees
<input checked="" type="checkbox"/> Mrs. Rosella Musumeci	Operations Committee
<input checked="" type="checkbox"/> Mrs. Julie Dickson	(Chair) Operations Committee
<input checked="" type="checkbox"/> Mrs. Tamara McGovern	Curriculum Committee
<input checked="" type="checkbox"/> Ms. Vivian Lane	(Chair) Personnel/Finance, Negotiations Committees
<input checked="" type="checkbox"/> Mrs. Erin Carroll	Personnel/Finance Committee
<input checked="" type="checkbox"/> Mrs. Kathryn Beaver	Curriculum Committee
<input checked="" type="checkbox"/> Mrs. Laurie Cecala-Read	Operations, Negotiations Committees

Quorum: 8-1/6:03 pm

Other's Present:

Dr. Walter Kappeler, Superintendent of Schools
Mr. Steven Jakubowski, School Business Administrator, Board Secretary
Mr. Taylor Ruilova, School Board Solicitor
Mr. Joel Brown, Chief Information Officer
Ms. Christina Panebianco, Assistant Board Secretary

2. Presentations

A. Stellar Comet of the Month- **January 2022**

1) **Walter Hill School**

Grade 6

- Carleanne Hernandez
- Aubrey Camm
- Olivia Adamek

2) **Charles G. Harker School**

Grade 3

- Samuel Soucek
- Shaelyn Stacy

Grade 4

- Balamir Gurleyici
- Mackenzie Booker

Grade 5

- Logan Furey
- Nia Alteros

3) **Gov. Charles Stratton School**

Grade 1

- Moises Palacios-Martinez
- Chloe Conklin

Grade 2

- Daniel Duncan
- Boluwatife Ashiru

4) **Margaret Clifford School**

Preschool

- Keylianis Barreiro-Tirado
- Aiden Fairley

Kindergarten

- Wayland Taylor
- Olivia McQuade

Swedesboro-Woolwich Board of Education

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EXECUTIVE SESSION

RECESS INTO EXECUTIVE SESSION – If Needed

WHEREAS, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the "Board") to adopt a resolution at a public meeting to go into closed executive session; now therefore:

BE IT RESOLVED by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following:

- Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: HIB
- Matters in which the release of information would impair the right to receive government funds, and specifically: _____
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____
- Matters concerning negotiations, and specifically: _____
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: _____
- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: _____
- Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Personnel
- Matters involving quasi-judicial deliberations, and specifically: _____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.

- 1) Recommendation: Dickson/McGovern approve to enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.

Board action needed: Yes

Time: 6:19 pm

(All yes, motion to carry 8-0)

- 2) Recommendation: Dickson/Musumeci approve to return to **Regular Session**.

Board action needed: Yes

Time: 6:58 pm

(All yes, motion to carry 7-0- McGovern not present)

B. Flag Salute

C. Adoption of Agenda

Recommendation: Musumeci/Cecala-Read approve the adoption of the agenda, **as presented**.

Board action needed: Yes

(All yes, motion to carry 7-0- McGovern not present)

D. Approval of Minutes

Recommendation: Lane/Dickson approve the regular and executive session minutes dated **February 9, 2022, as submitted**.

Board action needed: Yes

(All yes, motion to carry 7-0- McGovern not present)

3. Presentations

A. Stellar Comet of the Month- **February 2022**

1) **Walter Hill School**

Grade 6

- Antonio Lentini
- Alexandra Cadena-Maciel
- Annika Blomquist

5) **Charles G. Harker School**

Grade 3

- Bailee Small
- Brody Johnson

Grade 4

- Sophie Strockbine
- Christopher Escamilla Velasquez

Grade 5

- Kyle MacMinn
- Madison Reed

6) **Gov. Charles Stratton School**

Grade 1

- Andrew Bodman
- Emma Esnouf

Grade 2

- Evelyn Shaw
- Mason Phillips

7) **Margaret Clifford School**

Preschool

Kindergarten

- Laila Skye Johnson
- Ryan Russo
- Grayson Boscaglia
- Jaelyn Sims

Stellar Comet of the Month- **December 2021**

Grade 3

- Lindsay Rosa

Grade 5

- Brooklyn Bonner

Grade 6

- Brandon Gacutan

4. **Communication**

A. Superintendent

"A Community dedicated to inspiring life-long learners"

1) Superintendent Updates:

Regulations:

- [2431.4](#)- Prevention and Treatment of Sports-Related Concussions and Head Injuries
- [2460.30](#)- Additional/Compensatory Special Education and Related Services

- [2622](#)- Student Assessment
- [8465](#)- Bias Crimes and Bias-Related Acts

March 9, 2022 Shout Outs!

- Congratulations to Mr. Buffington and Mrs. Cheadle's class for creating wonderful presentations about the weather and joining Mrs. Sandy on the morning news to give the weather report. What a great opportunity to apply what they learned during the morning announcements. Maybe we have some future weather forecasters among us!
- Congratulations to Mrs. Beyrodt, Mrs. Healey, Mrs. Schultz and Mrs. Cancila's classes for winning Harker's 2/22/22 trivia contest. Each teacher won a \$22.00 gift card and their classes received 22 extra minutes of PE class. It all took place at 2:22 in the afternoon on 2/22/22. It was a 2do for sure!
- Thank you to FUREver as Friends for making Harker's schoolwide Read Across America event a huge success!
- Thank you to Ms. Best, Mrs. Scott, and Ms. Casella for helping plan Harker's FUREver as Friends event! Did you see Harker on Action News?
- Thank you to Mrs. Fox for planning a Disney themed Music in our Schools Month March Madness event for the students. I wonder which Disney song will win?!
- Thank you to Mr. Gould for flying solo for a good part of the day at the Harker School and trying to keep up with everything!
- Thanks to Janeen Buirch for setting up our "Fat Tuesday" cookie extravaganza! Delicious cookies are always welcome at Stratton! It is also a nice pick-me-up for our staff. We also want to thank Janeen for organizing our Stratton STEAM night. This event will take place on April 20 on our playground black top
- Thanks also to Rhonda Hilbert who has taken on coordinating a FUREver as Friends program at Stratton.
- March Madness is sweeping Stratton School but no one is playing Basketball! It's a tournament of books about kindness. Which book will win!! Thanks to Cortney Sharman for organizing this wonderful event and thanks, too to all of the staff who created a book video to share with all of our students and their families
- "Congratulations to Christina Hillen at the Hill School for her MVT Nomination! Most Valuable Teacher for the month of March, recognized by the Future Goals STEM Program and the NHL. Mrs.

Hillen is one of 20 teachers nationwide who was selected for this nomination. Voting will take place for the entire month of March and anyone can vote as many times as they want, with a max of 1 vote per day, every day in March. The teacher with the most votes at the end of the month will be recognized as the Most Valuable Teacher for March, and with that, will be awarded a \$10,000 technology grant for their school district. Please see the district website to vote!

- Thank you to Kelly Woronicak for organizing our annual coat drive at the Hill School this past winter! The coat drive turned out to be a HUGE success! We want to especially thank all of you (staff) for encouraging students and families to donate to this worthwhile cause.
- Thank you to our intramural basketball coaches at the Hill this past season. Mr. Leypoldt, Mr. Owen, Mr. Forlano, and Mr. Lockman. We had over 75 boys and girls participate! Everyone had a great time, and learned some new bball skills!

Board member, Mrs. Tamara McGovern, asked if the link to vote for the Most Valuable Teacher can be added to the districts Facebook and Instagram pages.

Superintendent Updates

- Thank you to the building leaders and staff for all they did for Black History Month.
- All schools will be honoring women who have made a difference in the world during Women’s History Month.
- Thank you to the organizers of our Community Hero’s Coat Drive. The district collected over 250 coats. 100 were given to a local church and the remainder are in route to the Ukraine.
- Furever as Friends Program- Animal Therapy Program. The Harker event that was featured on the news had about 12 Furever as Friends caretakers bring their animals and the Harker students had a chance to read to the different animals.
- Great week celebrating Read Across America.
- Stratton School raised over \$10,000 for Jump Rope for Heart. Dr. Kappeler thanked our community for their generosity.
- Special Shout Out to Tray’von from Mrs. Seibert’s class, he thanked Dr. Kappler for visiting their classroom.

Swedesboro-Woolwich Board of Education

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2) District Enrollment

a) Report, **as submitted**

[Clifford
Stratton
Harker
Hill](#)

3) Correspondence

- [Thank You](#)-The McNevin Family

4) OPRA Log

Document (s) Requested	Who Requested	Date Received	Date Completed
1- All ESCO responses to the ESIP RFP for Swedesboro-Woolwich School District issued in November 2021	Ms. Teri Cuozzo, DCO	February 21, 2022	February 22, 2022
2- Up-to-Date list of current employees, full names, date of birth, age or year of birth, hire date, email address, personal/home phone number(s), address, department/position, and salary, if possible, in digital format (excel preferred). I prefer to receive these documents via email at presdataus@gmail.com . I am ONLY seeking public information that is clearly disclosable to me and not confidential by law, or otherwise protected, and exempted from disclosure under state law.	Ms. Jessica Williamson, PresDataUS	February 16, 2022	February 22, 2022

B. District Administration

1) Administrator's Monthly Board Reports, **as submitted**

[Clifford
Stratton
Harker
Hill
Technology
Special Services
Curriculum & Instruction
Maintenance](#)

Public Comments/Visitors- None to Report

5. Action Items

Personnel/Finance/Negotiations Committee

Personnel & Finance Committee Meeting Report, (Chairperson) Ms. Vivian Lane

Negotiations Committee Meeting Report, (Chairperson) Mrs. Natalie Baker

- **Strategic Planning**
- **ESIP**
- **\$68,000 COVID Relief monies received**
- **Employee Benefits**
- **Budget Address**
- **New hires and Retirements**
- **Virtual Committee Meetings vs. In-Person**

Upon the recommendation of the Superintendent the following Personnel Matters are presented for Board Approval:

A. Personnel- Recommendation: McGovern/Lane approve the following personnel items, as listed:

Name	School	Position/ Cert	Salary	Budget Acct #	Action	Effective Date
1- Ms. Candice Kennedy	Clifford	Teacher	-	-	Medical/Maternity Leave	September 1, 2022-January 2, 2023
2- Ms. Jessie Deipp	Clifford	Teacher	-	-	Updated Maternity Leave Request	Monday March 7, 2022-September 19, 2022. Requesting 17.5 sick days and 1 personal day prior to delivery
3- Ms. Laura Hubbard	Hill	Teacher	-	-	Extension to maternity leave return date of April 1, 2022	May 1, 2022
4- Mr. Keith Doster	District	Evening Maintenance Supervisor	\$2500 stipend (prorated) added to current salary	11-000-261-100-000-00	Position change to Evening Maintenance Supervisor	March 10, 2022
5- Mr. James Weaver	District	Maintenance	-	-	Rescinding Maintenance Supervisor Position	March 9, 2022
6- Mr. Joshua Stow	District	Maintenance Supervisor	\$86,500	11-000-262-100-000-00	New Hire	On or before May 10, 2022 (pending completion of ALL state required paperwork)
7- Ms. Dina Laser	District	Substitute Nurse	\$225/day	11-000-213-104-000-00	New Hire- Substitute School Nurse	March 10, 2022 (pending completion of ALL state required paperwork)
8- Ms. Ritka Vinayak	Clifford	LPC	\$13/hour	11-000-262-107-000-00	New Hire- LPC	March 10, 2022 (pending completion of ALL state required paperwork)

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9- Ms. Mary Verdi	Harker	LPC	\$13/hour	11-000-262-107-000-00	New Hire- LPC 3 days per week/5 hours a day	March 10, 2022 (pending completion of ALL state required paperwork)
10- Ms. Rachel Black	Harker	LPC	\$13/hour	11-000-262-107-000-00	New Hire- LPC 2 days per week/5 hours a day	March 10, 2022 (pending completion of ALL state required paperwork)
11- Ms. Rachel Black	Hill	LPC	\$13/hour	11-000-262-107-000-00	New Hire- LPC 3 days/2 hours a day	March 10, 2022 (pending completion of ALL state required paperwork)
12- Ms. Hailey Donahue	Stratton	Long Term Sub	\$125/day for days 1-19/\$200/day for day 20 and on	11-120-100-101-000-00-050	New Hire- Long Term Sub	April 1, 2022- June 17, 2022 (pending completion of ALL state required paperwork)
13- Ms. Julia Bomhardt	Clifford	Long Term Sub	\$125/day for days 1-19/\$200/day for day 20 and on	11-214-100-101-000-00-070	New Hire- Long Term Sub	March 10, 2022
14- Ms. Leah Viscusi	Harker	Long Term Sub	\$125/day for days 1-19/\$200/day for day 20 and on	11-213-100-101-000-00-080	New Hire- Long Term Sub	April 6, 2022- on or around October 24, 2022 (pending completion of All state required paperwork)
15- Ms. Kelsey Minniti	Harker	Teacher	-	-	Requesting a day without pay	March 22, 2022
16- Ms. Amanda Cicchini	Teacher	Harker	-	-	Requesting days without pay	June 6-10, 2022
17- Ms. Jenna Gross	Harker	Teacher	-	-	Retirement	July 1, 2022
18- Mr. Robert Titus	Hill	Principal	-	-	Retirement	August 1, 2022
19- Mr. Raymond Buffington	Harker	Teacher	-	-	Retirement	July 1, 2022
20- Ms. Audrey McSwiggan	Harker	Teacher	-	-	Retirement	July 1, 2022
21- Ms. Helen Fromm	Clifford	Secretary	-	-	Retirement	September 1, 2022
22- Ms. Meghan Pattinson	Clifford	Teacher	BA+30 \$53,673	11-213-100-101-000-00-060	Lane Change to BA+30	March 10, 2022

B. Stipends- Recommendation: McGovern/Lane approve the following stipends for the 2021-2022 school year, as listed:

Name	School	Stipend Position	Amount of Stipend
1- Ms. Michaela Counsellor	Stratton	2 nd Grade Drama Club Advisor	\$1500
2- Mrs. Lynne Bussott	Stratton	Garden Club 2022 (pending board approval of program)	\$38/hour
3- Mr. Eric Biddle & Mrs. Eileen Healey	Harker	Kick Ball Club- replacing Basketball Club which was approved on June 9, 2021	\$950 Head Coach \$650 Assistant Coach

***Contingent upon the COVID 19 Activity Level Report**

C. **Workshops- Recommendation:** Approve the following workshops, as listed:

Name	Workshop	Date & Time	Cost	Estimated Travel Cost
1- Ms. Kelly Pollitt	Wilson- Just Words	April 13, 2022 9AM-2PM	\$325/person	\$0
2- Ms. Kylie Crompton	Catching Up Your English Language Learners Who May Have Fallen Behind Significantly Increase ELL Students' Fluency in Reading, Writing, and Speaking	March 31, 2022 9AM-3:30PM May 6, 2022 9AM-3:30 PM	\$279/workshop	\$0

D. **Recommendation:** McGovern/Lane approve the [Board Secretary's Report](#) in accordance with 18A: 17-36 and 18A: 17-9 for the month of **January 2022**. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and

Approve the [Reconciliation Report](#) in accordance with 18A:17-36 and 18A:17-9 for the month of **January 2022**. The Reconciliation Report and Board Secretary's Report are in agreement for the month of **January 2022**.

Whereas, the Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c) 2 certifies that there are no changes in revenue amounts or revenue sources, and

Whereas, the Board of Education certifies- pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C 6A: 23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

E. **Regular, Payroll, Cafeteria & Addendum Bills**

Recommendation: McGovern/Lane approve for payment of **March 2022 regular and addendum bills** in the amount of **\$1,035,084.70** and payment of **February 2022 payroll** in the amount of **\$1,413,698.10, as submitted**.

F. **Recommendation:** McGovern/Lane approve the [Line Item Transfer](#) for **February 2022** in the amount of **\$234,831.26, as submitted**.

G. **Recommendation:** McGovern/Lane accept the 2020-2021 [Report of Audit](#), as **submitted**.

H. Recommendation: McGovern/Lane approve the acceptance of the Homeless Children and Youth Program (HCY) Grant in the amount of \$7,185.

Board action needed: Yes (Roll Call Required)

(All yes, motion to carry 8-0)

Mrs. Rosella Musumeci-Y

Mrs. Natalie Baker-Y

Mrs. Julie Dickson-Y

Mrs. Tamara McGovern-Y

Ms. Vivian Lane-Y

Mrs. Erin Carroll-Y

Mrs. Kathryn Beaver-Y

Mrs. Laurie Cecala-Read-Y

Mrs. Gina Azzari

Curriculum, Policy, Community Relations Committee

Committee Meeting Report, (Chairperson) Mrs. Natalie Baker

- **Policy 226**
- **Strategic Planning**
- **ESIP**
- **Virtual Committee Meetings vs. In-Person**

A. Recommendation: Dickson/McGovern approve **HIB, as submitted**.

B. Recommendation: Dickson/McGovern approve Mrs. Bussott's **Summer Garden Club 2022 Program**, as submitted.

C. Recommendation: Dickson/McGovern approve the Harker Student Leaders and FLL (First Lego League) members to participate in the Woolwich Township Clean-Up Day on April 9, 2022.

D. Recommendation: Dickson/McGovern approve Harker Gifted & Talented students to clean-up little cemetery on Oldman's Creek Road on April 2, 2022. Funded by mini grant from Woolwich Twp.

E. Recommendation: Dickson/McGovern approve (#4531424645) to attend Out of District Placement at Bankbridge, per IEP.

F. Recommendation: Dickson/McGovern approve Dr. Thomas O'Reilly, MD as an approved evaluator (psychiatrics) through the Special Services Office, as needed.

G. Recommendation: Dickson/McGovern approve Christen Russel, Affecting Behavior Change, as an approved Independent Evaluator (Functional Behavior Assessment) through the Special Services Office, as needed.

Swedesboro-Woolwich Board of Education

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H. Recommendation: Dickson/McGovern approve Whitney Supernavage, APN, WLS Psychiatric Services, as an approved Independent Evaluator (Psychiatric Services) through the Special Services Office, as needed.

I. Recommendation: Dickson/McGovern approve the following 2022 Afterschool Spring Clubs, at the hourly stipend rate of \$38, as listed:

Club Name	Grades	Teacher	Club Dates
Conservation Club	4 th & 5 th	Ms. Anne Dorety	March 24, 31 April 7, 21, 28 May 5, 12, 19, 26 June 6
World Cultures Club	3 rd , 4 th & 5 th	Ms. Cheryl Mervine	March 22, 29 April 5, 19, 26 May 3, 10, 17, 24 June 7
All About Theater Workshop	3 rd , 4 th 7 5 th	Ms. Dana Cheadle & Ms. Heather Dougherty	April 20, 25, 27 May 2, 4, 9, 11, 16, 18, 23

J. Recommendation: Dickson/McGovern approve the following Policies for 1st Reading, **as submitted**:

- [2415.05](#) Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment
- [2431.4](#) Prevention and Treatment of Sports-Related Concussions and Head Injuries
- [2622](#) Student Assessment
- [3233](#) Political Activities
- [5541](#) Anti-Hazing
- [7540](#) Joint Use of Facilities
- [8465](#) Bias Crimes and Bias-Related Acts
- [9560](#) Administration of School Surveys

Board action needed: Yes (Roll Call Required)

(All yes, motion to carry 8-0)

Mrs. Rosella Musumeci-Y	Mrs. Natalie Baker-Y	Mrs. Julie Dickson-Y
Mrs. Tamara McGovern-Y	Ms. Vivian Lane-Y	Mrs. Erin Carroll-Y
Mrs. Kathryn Beaver-Y	Mrs. Laurie Cecala-Read-Y	Mrs. Gina Azzari

Operations

Buildings and Grounds, Long Range Plans, Technology, Transportation

Committee Meeting Report, (Chairperson) Mrs. Julie Dickson

- **Policy Updates**
- **Strategic Planning**
- **ESIP**
- **Mercury Testing- Round 2 at Stratton is completed. Walter Hill School will be getting new floors this summer. The next testing will be mid-April**
- **June meeting date**
- **Virtual Committee Meetings vs. In-Person**

A. Facility Usage Requests

Recommendation: Lane/Cecala-Read approve Facility Usage Requests, as listed. (Subject to submission of Insurance Certificate, and 501 documentation, and no conflict with school district activities)

Organization	School/Location	Date & Time	Activity
1- Woolwich Police Department	Hill	July 25-29, 2022/7:30 am-4:00 pm	Woolwich Police Youth Training
2- Swedesboro-Woolwich Little League	Harker & Stratton	March 7, 2022-June 17, 2022/5:00pm to sundown	Practice
3- Kelly Services	TBD	July 19, 2022/10:00 am-12:00 pm	Substitute Recruiting

****Contingent upon the COVID 19 Activity Level Report****

B. Recommendation: Lane/Cecala-Read approve the following Aid-in-Lieu payments to parents/guardians of eligible Choice/Charter students for the 2021-2022 school year, **as submitted**.

Board action needed: Yes (Roll Call Required)

(Motion to carry: 8-0 for A1 & A2, B: 5-3 for A3)

Mrs. Rosella Musumeci-Y Mrs. Vivian Lane-Y Mrs. Erin Carroll-Y
 Mrs. Kathryn Beaver-Y Mrs. Laurie Cecala-Read-Y Mrs. Gina Azzari
 Mrs. Tamara McGovern, Mrs. Baker, Mrs. Dickson- Yes for A1 & A2, B: No for A3)

Delegates:

- a. NJSBA – Mrs. Gina Azzari
- b. GCSBA – Mrs. Natalie Baker

6. Adjournment

Recommendation: Dickson/McGovern approve the adjournment of meeting.

Board action needed: Yes

Time: 7:26 pm

(All yes, motion to carry 8-0)

Respectfully submitted,



Mr. Steven Jakubowski
Board Secretary/SBA

Next Meeting(s).

April 6, 2022

Board/Committee Meetings as scheduled