

**Minutes**  
**June 9, 2021**  
**Swedesboro-Woolwich Board of Education**  
*"A Community dedicated to inspiring life-long learners"*  
**Gov. Charles Stratton School**  
**15 Fredrick Boulevard**  
**Woolwich Township, NJ 08085**  
**6:00 pm Executive Session**  
**6:30 pm Regular Session**

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**1. Opening**

A. Call to Order

**Open Public Meeting Act.** *Adequate notice of this meeting of the board of education of the Swedesboro-Woolwich School District has been provided in accordance with the certification of notice by the secretary of the board, which shall become part of the minutes of this meeting.*

B. Roll Call

<input checked="" type="checkbox"/>	Mrs. Gina Azzari, School Board President	All Committees
<input checked="" type="checkbox"/>	Mrs. Natalie Baker, School Board Vice President	(Chair) Curriculum, (Chair) Negotiations, Personnel/Finance Committees
<input checked="" type="checkbox"/>	Mrs. Jaclyn Dopke	(Chair) Personnel/Finance, Negotiations Committees
<input checked="" type="checkbox"/>	Mrs. Deborah Allen	(Chair) Operations Committee
	Mrs. Rosella Musumeci	Personnel/Finance, Negotiations Committees
<input checked="" type="checkbox"/>	Mrs. Julie Dickson	Operations Committee
	Mrs. Tamara McGovern	Curriculum Committee
	Ms. Vivian Lane	Curriculum, Negotiations Committees
<input checked="" type="checkbox"/>	Mrs. Tara Riddell	Operations Committee

Quorum: 6-3/6:01 pm

Other's Present:

Mr. Dennis J. Anderson, Interim Superintendent  
Mr. Jack Pfizenmayer, Interim School Business Administrator  
Mr. Taylor Ruilova, School Board Solicitor  
Mr. Joel Brown, Chief Information Officer  
Ms. Christina Panebianco, Assistant School Board Secretary

C. School Board Election Calendar and Nomination Form:

- [Calendar](#)
- [Petition](#)

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**EXECUTIVE SESSION**

**RECESS INTO EXECUTIVE SESSION – If Needed**

**WHEREAS**, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

**WHEREAS**, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the "Board") to adopt a resolution at a public meeting to go into closed executive session; now therefore:

**BE IT RESOLVED** by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following:

- Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: HIB
- Matters in which the release of information would impair the right to receive government funds, and specifically: \_\_\_\_\_
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: \_\_\_\_\_
- Matters concerning negotiations, and specifically: \_\_\_\_\_
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: \_\_\_\_\_
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: \_\_\_\_\_
- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: \_\_\_\_\_
- Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Personnel
- Matters involving quasi-judicial deliberations, and specifically: \_\_\_\_\_

**BE IT FURTHER RESOLVED** that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

**BE IT FURTHER RESOLVED** that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.

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- 1) Recommendation: Allen/Dickson approve to enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.  
Board action needed: Yes Time: 6:05 pm  
(All yes, motion to carry 6-0)
  
- 2) Recommendation: Riddell/Baker approve to return to **Regular Session.**  
Board action needed: Yes Time: 6:30 pm  
(All yes, motion to carry 6-0)

D. Adoption of Agenda

Recommendation: Allen/Baker approve the adoption of the agenda, **as amended.**  
**(Item N should read Classroom Assistant Staffing)**

Board action needed: Yes  
(All yes, motion to carry 6-0)

E. Approval of Minutes

Recommendation: Riddell/Allen approve the regular session minutes dated [May 6, 2021](#) and regular and executive session minutes dated [May 12, 2021](#), **as submitted.**

Board action needed: Yes  
(All yes, motion to carry 6-0)

**2. Presentations**

A. Stellar Comet of the Month- **May 2021**

1) **Walter Hill School**

Grade 6

- Gabriella Pinto
- Connor Wagner
- Jackson Hover
- Kayla Zlatkin

2) **Charles G. Harker School**

Grade 3

- Macklin Gregory
- Jordyn Donzuso

Grade 4

- Nico Nieves
- Ethan Kiner

Grade 5

- Cassidy Cordery
- Grace O'Neill

3) **Gov. Charles Stratton School**

Grade 1

- Vera Woodward
- Shun Sakamaki

Grade 2

- Ivan Feinberg
- Layla McLeod

4) **Margaret Clifford School**

Preschool

- Parker Cahill
- Jonathan Coughlan

Kindergarten

- Jaxon Fisher
- Chloe Stech

3. **Communication**

A. Superintendent

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1) Superintendent Updates

- Thank you to the SWEA Pride Committee for their contribution to purchasing the lawn signs for the 6th graders
- Thank you to Ms. Paccione and the 5th grade team for making the 5th grade legacy project come to life!
- Thank you to our SROs for safely crossing the Kindergarten students for their walking trips to Locke Avenue Park.
- Thank you to the entire SWSD Staff for successfully navigating these uncharted waters this year with us!
- Thank you to our entire PTO for all of their help and support this school year!
- Thank you to all of our SWSD parents who worked with us this school year. It has been a challenge and we thank you for your strong partnership and understanding!
- Thank you doesn't seem like enough for our Nurses. We could not have done any of this without you. You have been a

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tremendous support the district.

- Thank you, Mr. MacGuigan, for arranging an end of year 5th grade activity!
- "Congratulations to Joanne Ellis, Rane Pollicino, and Sandra Mitcho on your upcoming retirements. You have dedicated many years being an invaluable part of this school district. Your hard work and dedication to children has been commendable. You will be extremely missed and we wish you all the best!"
- Congratulations to Lynne Bussott for being selected for the NJ STEM Fellowship!
- 6th grade moving up ceremonies are Monday June 14, 2021 and Tuesday June 15, 2021. The first one is 9:30-10:30 and the second one from 11:30-12:30.
- Kindergarten Celebrations are scheduled for Wednesday June 16, 2021 at 8:45, 9:30, 10:15 and 11:00 am and Thursday June 17, 2021 at 9:00, 9:45 and 10:30 am.

*On behalf of the board, Board President, Mrs. Azzari, congratulated the retirees' and thanked them for their many years of service to the school district.*

2) District Enrollment

- a) Report, **as submitted**

[Clifford  
Stratton  
Harker  
Hill](#)

3) Correspondence.

- a) [Thank you](#)- Janice Iozia (Ed Data)  
b) [Thank you](#)- The Barr Family

4) OPRA Log

Document (s) Requested	Who Requested	Date Received	Date Completed
1- Inventory of all copiers and printers in the district to include manufacturer, model, lease	Carol Hubbard-Stewart, Xerox	March 10, 2021	March 14, 2021

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expiration and all costs associated with the equipment. Please send electronically.	Company		
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B. District Administration

1) Administrator’s Monthly Board Reports, **as submitted**

[Clifford](#)  
[Stratton](#)  
[Harker](#)  
[Hill](#)  
[Technology](#)  
[Special Services](#)  
[Curriculum & Instruction](#)  
[Maintenance](#)

*Board president, Mrs. Azzari, inquired about the clinician position and why there were no hours listed. It was explained that she is on leave.*

*Mrs. Azzari also asked about the counselling and consultation hours since there was a big change in the hours from month to month.*

*Mr. Anderson explained that the administrators do checks and balances before they report the hours however, he will look into this and report back to the board.*

**Public Comments/Visitors- None to Report**

**4. Action Items**

**Personnel/Finance/Negotiations Committee**

**[Personnel & Finance Committee Meeting Report](#), as presented**

- **Revised BA Contract**
- **Resignations & New Hires**
- **Special Meeting on June 16, 2021- Bid for Clifford Parking Lot & Personnel. Monies coming from Maintenance Reserve**
- **Renewal of Cooperative Agreements**
- **SHIF- Health Insurance**
- **Kelly Services**
- **Bid Threshold being lowered until new BA receives his certification**
- **Tuition Reimbursements**
- **CARES ACT Revision**

- A. **Recommendation**: Allen/Baker approve the following Personnel items upon the recommendation of the Superintendent, as listed:

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<b>NAME</b>	<b>SCHOOL</b>	<b>POSITION/CERT</b>	<b>SALARY</b>	<b>BUDGET ACCT #</b>	<b>ACTION</b>	<b>EFFECTIVE DATE</b>
1- Ms. Stephanie Fanelli	Harker	Teacher	-	-	Resignation	June 30, 2021
2- Ms. Sarah Henthorn	Hill	Teacher	-	-	Resignation	June 30, 2021
3- Ms. Gabrielle Sirolli	District	Speech Language Specialist	MA/Step 1 \$53,173	11-000-216-100-000-0080	New Hire	September 1, 2021- pending certification & criminal history
4- Ms. Catherin Reichardt	District	Speech Language Specialist	MA/Step 6 \$55,373	11-000-216-100-000-0050	New Hire (replacement for resignation vacancy)	September 1, 2021- pending criminal history
5- Erika Slowicki	District	Speech Language Specialist	MA/Step 1 \$53,173	11-000-216-100-000-0080	New Hire	September 1, 2021- pending certification & criminal history
6- Ms. Cristina Albert	Clifford	Teacher	-	-	Medical/ Maternity Leave	On or about September 24, 2021 through January 31, 2022/requesting use of 5 sick days prior to birth and 20 sick days after birth
7- Ms. Dana Cheadle	Harker	Teacher	-	-	Medical/ Maternity Leave	September 27, 2021 through December 20, 2021
8- Ms. Denise Barr	District	LDTC/Case Manager	MA+30/Step 9 \$67,872	11-000-219-104-000-00050	Lane Change	June 10, 2021
9- Ms. Kylie Crompton	Stratton	ESL	MA/Step 2 \$53,573	11-240-100-101-000-00050	New Hire	September 1, 2021
10- Ms. Jessica Zappasodi	Stratton	Teacher	MA/Step 1 \$53,173	11-120-100-101-000-00050	New Hire	September 1, 2021
11- Ms. Brielle Scott	District	Guidance	BA/Step 5 \$52,273	11-000-218-104-000-00080	Part-time to Full-time	September 1, 2021
12- Ms. Lisa Masciangelo	Clifford	Teacher	MA/Step 7 \$56,473	11-230-100-101-000-00070	Part-time ACES to Full-time Kindergarten Teacher	September 1, 2021
13- Mr. Ryan McVeigh	District	P/T Maintenance Summer Support	\$13/hour	11-000-262-100-000-00	Temporary Assignment- not to exceed 25 hrs/week	July 22, 2021 through August 30, 2021

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14- Mr. Nick Leypoldt	District	P/T Maintenance Summer Support	\$13/hour	11-000-262-100-000-00	Temporary Assignment- not to exceed 25hrs/week	July 22, 2021 through August 30, 2021
15- Ms. Megan Snyder	Harker	Teacher	Ba/Step 1 \$51, 073	11-120-100-101-000-00-080	New Hire	July 1, 2021
16- Mr. Steven Jakubowski	District	Business Administrator	<a href="#">BA (Revised) Contract</a>	-	Revised Contract	July 1, 2021/pending approval from County Superintendent
17- Ms. Lauren Denham	Harker	Teacher	-	-	Requesting extension of maternity leave	July 1, 2021- January 31, 2022

**B. Recommendation:** Allen/Baker approve the following Workshops as listed:

Staff Member	Workshop	Date & Time	Cost	Estimated Travel Cost
1- Ms. Kristen Sanders, Ms. Marlaina Spicer, Ms. Kristen Stranahan & Ms. Tyla Cielinski	Wilson 3-day Summer Prerequisite and Wilson year Long Practicum	2021-2022 School Year	\$3,175/person (Includes all materials- as budgeted)	\$0
2- Ms. Kari Foote	Autism Conference of NJ	October 21-22, 2021	\$99	\$0
3- Ms. Gwen Waggoner	PECS	June 17-18, 2021	\$399	\$0

**C. Recommendation:** Allen/Baker approve the [Board Secretary's Report](#) in accordance with 18A: 17-36 and 18A: 17-9 for the month of **April 2021**. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and

Approve the [Reconciliation Report](#) in accordance with 18A:17-36 and 18A:17-9 for the month of **April 2021**. The Reconciliation Report and Board Secretary's Report are in agreement for the month of **April 2021**.

Whereas, the Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c) 2 certifies that there are no changes in revenue amounts or revenue sources, and

Whereas, the Board of Education certifies- pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C 6A: 23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.



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D. Regular, Payroll, Cafeteria & Addendum Bills

Recommendation: Allen/Baker approve payment of **June 2021 regular and addendum bills** in the amount of **\$1,075,118.40** and payment of **May 2021** payroll in the amount of **\$1,322,194.62** and to process any additional bills to close the 2020-2021 school year and to make any transfers necessary to balance accounts for the 2020-2021 school year, **as submitted**.

E. Recommendation: Allen/Baker approve the **Line Item Transfer** for **April 2021** in the amount of **\$139,723.86, as submitted**.

F. Recommendation: Allen/Baker approve the resolution to enter into a cooperative pricing agreement with the Camden County Educational Services Commission, for the provision and performance of goods and services for its members.

G. Recommendation: Allen/Baker approve to amend original CARES Act by \$4,661 for a total grant of \$89,976.

H. Recommendation: Allen/Baker approve submission of CARES II Act in the amount of \$424,175. This Grant will run through September 30, 2022

I. Recommendation: Allen/Baker approve to amend (increase) the original Title III and Title IV A 2021 Grants:

- Title III                      \$5,502
- Title IV A                     \$1,483

J. Recommendation: Allen/Baker approve the resolution authorizing contracts with approved state contract vendors for The Board of Education:

**WHEREAS**, the Swedesboro-Woolwich Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, the Swedesboro-Woolwich Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

**WHEREAS**, the Swedesboro-Woolwich Board of Education, intends to enter into contracts with State Contract Vendors through this resolution

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and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

**RESOLVED**, the Swedesboro-Woolwich Board of Education authorizes the Purchasing Agent to purchase certain goods or services from approved New Jersey State Contract Vendors for the 2021-2022 school year pursuant to all conditions of the individual State contracts; and be it further

**RESOLVED**, that the duration of the contracts between the Swedesboro-Woolwich Board of Education and the State Contract Vendors shall be July 1, 2021 to June 30, 2022.

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Business Administrator/Board Secretary

K. Recommendation: Allen/Baker approve the transfer of unanticipated excess current year revenue in the amount not to exceed \$400,000 from the general fund into the maintenance reserve and/or capital reserve per auditor recommendation. Note: Final amount to be determined by auditor recommendation and board discussion in the Fall of 2021.

L. Recommendation: Allen/Baker approve the following Professional Services for the 2021-2022 school year, as listed:

Company Name	Type of Service
1- Comegno Law Group, P.C.	School Solicitor
2- Madden & Madden, LLC	Special Counsel
3-McManimon, Scotland & Baumann, LLC	Bond Counsel
4- Phoenix Advisors Financial Group, LLC	Financial Advisory Services
5- DePersia Medical Group	Medical Inspector/School Doctors, Staff
6-Advocare Pediatrics Medical Group	Medical Inspector/School Doctors, Students
7- Garrison Architects	School Architect

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8- Holt, McNally & Associates	School District Auditor for the 2020-2021 audit at the cost of \$28,000
9- Lakeview Financial	403b Provider
10- Environmental Designs, Inc	Environmental Services
11- Integrity Consulting Group	Insurance Broker of Record- Employee Health Benefits
12- Connor, Strong & Buckelew	Insurance Broker of Record- Property & Casualty & Workers Compensation
13- Andrews & Company	Custodial Services

- M. Recommendation: Allen/Baker approve the reappointment of Kelly Services as the professional service provider for Substitute Staffing Services, for the 2021-2022 school year at an estimated cost of \$600,000.
- N. Recommendation: Allen/Baker approve the reappointment of Kelly Services as the professional service provider for **Classroom Assistant Staffing** Services for the 2021-2022 school year on an as needed basis.
- O. Recommendation: Allen/Baker approve [School Health Fund \(SHIF\) Agreement](#) from July 1, 2021-June 30, 2024, **as submitted**.
- P. Recommendation: Allen/Baker approve the renewal of the Food Service Management contract for Nutri-Serve Food Management, Inc. at the management fee of \$ 40,725.47 for the 2021-2022 school year.
- Q. Recommendation: Allen/Baker approve the renewal contract for Andrews & Company, Custodial Service provider, for the 2021-2022 school year, at a base cost of \$332,400.
- R. Recommendation: Allen/Baker approve [Systems 3000, Inc](#) as the district's accounting and personnel software for the 2021-2022 school year in the amount of \$19, 504, **as submitted**.

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S. Recommendation: Allen/Baker approve the following positions as Signatories for the District Banking Accounts for the 2020-2021 school year:

Superintendent: Dr. Walter Kappeler

Business Administrator: Mr. Steven Jakubowski

Board President: Mrs. Gina Azzari

T. Recommendation: Allen/Baker approve the following Personnel Services for the 2021-2022 school year, as listed:

<b>Employee Name</b>	<b>Type of Service</b>
1- Mr. Steven Jakubowski	School Board Secretary
2- Mr. Steven Jakubowski	Public Agency Compliance Officer
3-Mr. Steven Jakubowski	Custodian of Records
4- Mr. Steven Jakubowski	Authorize to award contracts up to bid threshold of \$17,500, and set quote threshold at 15% (\$2,625) of bid threshold amount for the 2021-2022 school year
5- Ms. Debbie Gambino	Officer of Reconciling Monthly Accounts
6- Mr. Bill Murray	Integrated Pest Management
7- Mr. Bill Murray	Right to Know Officer
8- Mr. Walter Sandy	Indoor Air Quality Designee
9- Ms. Heather Worrell	Affirmative Action Compliance Officer for Personnel
10-Ms. Heather Worrell	Homeless Liaison
11- Ms. Heather Worrell	Truancy Officer
12- Ms. Heather Worrell	504 Officer
13- Ms. Heather Worrell	Attendance Officer

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14- Dr. Walter Kappeler	Data Coordinator
15- Mr. Steven Jakubowski	Safety Specialist
16- Mr. Joel Brown	Safety Coordinator
17- Mrs. Lorraine Campbell	HIB Coordinator/Municipal Alliance Rep

U. Recommendation: Allen/Baker approve Mrs. Christina Panebianco as Assistant Board Secretary for the 2021-2022 school year, at the per meeting rate of \$100.00.

V. Recommendation: Allen/Baker approve Mrs. Nancy Christoff as the Wellness Champion for the 2021-2022 school year at the stipend rate of \$950.00 and funded by the School Health Insurance Fund.

W. Recommendation: Allen/Baker approve Mrs. Joanne Gerst, retiring in June, to be reimbursed for unused sick days at the maximum payout of \$8,000, as per contract.

X. Recommendation: Allen/Baker approve Ms. Ranae Pollicino, retiring in June, to be reimbursed for unused sick days. Amount to be determined at the end of the school year.

Y. Recommendation: Allen/Baker approve the vacation day pay out for the following Administrators, as per contract:

- Mr. Joel Brown- 6 days
- Mrs. Leigh Donato- 6 days
- Mrs. Carolynne Sandy- 6 days
- Mr. Robert Titus- 6 days
- Ms. Jacquelyn Traini- 4 days
- Mrs. Heather Worrell- 6 days

Z. Recommendation: Allen/Baker approve collection and maintenance of Pupil Records (as per FERPA) for the 2021-2022 school year.

AA. Recommendation: Allen/Baker approve the following: Pursuant to PL 2015, [Chapter 47](#) the Swedesboro-Woolwich Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200 for the 2021-2022 school year, **as submitted**.

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BB. Recommendation: Allen/Baker approve the following Petty Cash funds for the district for the 2021-2022 school year:

Superintendent: \$300.00  
Board Office: \$500.00  
Clifford School: \$100.00  
Stratton School: \$250.00  
Harker School: \$250.00  
Hill School: \$150.00

CC. Recommendation: Allen/Baker approve all existing contracts and agreements including maintenance/warranty, to which the School Board is party and where continuation is authorized by law for the 2021-2022 school year.

DD. Recommendation: Allen/Baker approve the South Jersey Times as the official newspaper of the district for the 2021-2022 school year.

EE. Recommendation: Approve revised Chart of Accounts for the 2021-2022 school year.

FF. Recommendation: Allen/Baker approve the use of Facsimile Signatures for the 2021-2022 school year, as listed:

Superintendent: Dr. Walter Kappeler  
School Business Administrator: Mr. Steven Jakubowski  
Board President: Mrs. Gina Azzari

GG. Recommendation: Allen/Baker approve the following Official Banking Depositories for the 2021-2022 school year:

Fulton Bank  
Bank of New York  
JP Morgan  
TD Bank  
Depository Trust Company

HH. Recommendation: Allen/Baker approve the following bank accounts at Fulton Bank of New Jersey and the corresponding duly elected or appointed officers as signatories for the 2021-2022 school year:

Account Description	Signers
General Account	Board President, Business Administrator, Superintendent
Salary Account	Board President, Business Administrator, Superintendent
Agency Account	Board President, Business Administrator, Superintendent
New Elementary Account	Board President, Business Administrator, Superintendent

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Cafeteria Account	Board President, Business Administrator, Superintendent
Unemployment Account	Board President, Business Administrator, Superintendent
Capital Reserve Account	Board President, Business Administrator, Superintendent
Enterprise Account	Board President, Business Administrator, Superintendent
Flexible Spending Account	Board President, Business Administrator, Superintendent
6th Grade Honors Account	Business Administrator, Hill Principal, Hill Part-Time Secretary
Stratton Student Account	Business Administrator, Stratton Principal, Stratton Principal Secretary
Harker Student Account	Business Administrator, Harker Principal, Harker Assistant Principal, Harker Principal Secretary
Clifford Student Account	Business Administrator, Clifford Principal, Transportation Coordinator
S/W BOE-Grow Crimm Account	Board President, Business Administrator, Superintendent
S/W BOE-Elementary Crimm Account	Board President, Business Administrator, Superintendent
S/W BOE-General Crimm Account	Board President, Business Administrator, Superintendent

- II. Recommendation: Allen/Baker approve the [Swedesboro](#) and [Woolwich](#) Tax Levy Payment Schedule for the year ended June 30, 2022, **as submitted**.
- JJ. Recommendation: Allen/Baker approve the submission of Extraordinary Aid application for the 2020-2021.
- KK. Recommendation: Allen/Baker approve [Mrs. Beth Laube as LDTC consultant](#) for the 2021-2022 school year, **as submitted**.
- LL. Recommendation: Allen/Baker approve the following stipend positions for the 2021-2022 school year, as per contract:

2021-2022 Clifford Stipend Positions	Teacher/Staff
Drama Club Advisor	Deb Hannold
I&RS Chairperson	Katie Pezzicola
I&RS Committee Member	Joanne Ragen
I&RS Committee Member	TBD

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CST/Guidance I&RS Committee Member	New Guidance Counselor
Pre-K Grade Academic Leader	Christina Elko / Jessie Deopp
Kindergarten Academic Team Leader	Elisa Bitterman
Community Hero	Jessie Deopp
Photographer/Social Media Manager	Meghan Pattinson

2021-202 Stratton Stipend Positions	Teacher/Staff
1st Grade Team Lead	Joanna Mastrogiacomo
2nd Grade Team Lead	Lynne Bussott
I&RS Chairperson	Kelley Stingle
I&RS Committee Member	Cheryl Serpiello
I&RS Committee Member	Denise Squibb
I&RS Committee Member	Morgan Baals
I&RS Committee Member	Cortney Sharman
2nd Grade Drama Director	TBD
2nd Grade Drama Co- Director	Morgan Smith
Yearbook Coordinator	Amanda Seal
Hometown Hero	Janeen Buirch
Social Media Manager	Maria Sohn

2021-2022 CHS Positions	Filled By
Boys Basketball Coach	Eric Biddle



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Boys Assistant Basketball Coach	Eileen Healey
Girls Basketball Coach	Eric Biddle
Girls Assistant Basketball Coach	Eileen Healey
Boys Volleyball Coach	Brian Lockman
Girls Volleyball Coach	Eileen Mission
Boys Assistant Volleyball Coach	Stephanie Shainline
Girls Assistant Volleyball Coach	Kathleen Kennedy
Flag Football Coach	Brian Lockman
Flag Football Assistant Coach	Eileen Mission
Drama Club Advisor	TBD
Drama Club Assistant	Kathleen Kennedy
I&RS Chairperson	Michele Garcia
I&RS Committee Member	Stephanie Shainline
I&RS Committee Member	Lauren Collins
I&RS Committee Member	Marlaina Spicer
I&RS Committee Member	Ellen Floyd
I&RS Committee Member	Ryan McVeigh
I&RS Committee Member	Kristen Stranahan
CST I&RS Committee Member	Kayla Kushner
Guidance I&RS Member	Tricia Leigh Best/Brielle Scott (shared)
Third Grade Team Leader	Joanne Ferrara

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Fourth Grade Team Leader	Rachael Ogbin/Julie Donahue (shared)
Fifth Grade Team Leader	Silvia Cancila
First Lego League Coach 1	Silvia Cancila
First Lego League Coach 2	Tim Wojciechowski
Twilight Suspension Proctor (hourly rate)	Eileen Mission, Staci Collins, Tracy Gaidis
Comet Chatter	Silvia Cancila
CHS News	Eileen Mission/Tim Wojciechowski (shared)
Community Hero	Kaitlyn Colleluori
Videographer/Photographer	Tim Wojciechowski
Social Media Manager	Tim Wojciechowski

Hill Stipend/Position Title	Teacher/Staff
<b>Sports:</b>	
Head Flag Football	Christina Hillen Bauman
Asst. Flag Football	Nick Leypoldt
Asst. Flag Football	Dan Owen
Head Boys' Basketball	Nick Leypoldt
Asst. Boys' Basketball	Dan Owen
Head Girls' Basketball	Mike Forlano Jr.
Asst. Girls' Basketball	Brian Lockman
Head Volleyball	Kelly Pollitt
Asst. Volleyball	Stan Coleman
Head Fitness Club	Kelly Woronicak

Asst. Fitness Club	Lori Grelli
<b>Activities:</b>	
Drama Club Advisor	Lauren Henry
Drama Club Assistant-Advisor	TBD
Yearbook Advisor (District)	Laura Hubbard
Safety Patrol Advisor	Mike Forlano Jr.
Student Council Advisor	Marissa Smith/Nicole Collins
Community Hero Advisor	Kelly Woronicak
WHS Talent Show Co-Advisor (2)	Kelly Woronicak/Nick Leypoldt
WHS Videographer/Photographer	Milissa Mastella
Diversity Club: "No Place for Hate"	Linsley Shainline
Environmental Club	Christina Hillen Bauman/Lori Grelli
Peer Mediator Advisor	Linsley Shainline
<b>Academics &amp; Leadership:</b>	
I&RS Chairperson	Kelly Pollitt
I&RS Committee Member # 1	Lori Grelli
I&RS Committee Member # 2	Vivian Gracie
I&RS Committee Member # 3 (Counselor, CST, or Nurse)	Linsley Shainline
WHS Activities Chairperson	Nick Leypoldt
6th Grade Academic Team Leader	Stan Coleman
Social Media Advisor	Maria Sohn
<b>Hourly Opportunities (As many people may sign-up as may be interested in assisting! Just keep adding names to the first box, and the sheet will keep track of the names)</b>	
Lunch Detention Monitors (as needed)	All Staff

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After School Detention Monitors (as needed)	All Staff
Homework Help Monitors (On a rotation schedule)	All Staff
Those interested in monitoring walker arrival (start at 8:15am- leave at 3:30pm)- Modified time rather than hourly pay- 3 positions available	All Staff
Moving Up Ceremony (All Instructional Staff)	All Staff
Field Trips Beyond Contractual Hours	All Staff
School Dance Monitors (as needed)	All Staff

**\*\*Approved contingent on the ability to reopen school and/or operate programs per executive order from the Governor and/or directive from the Commissioner of Education, as well as availability of funding**

MM. Recommendation: Allen/Baker approve the following staff members to instruct Summer Clubs/Student Engagement session, as per contract, **as listed:**

- Meghan Pattinson
- Jessica Zappasodi
- Marlaina Spicer
- Stephanie Shainline
- Christina Hillen Baumann
- Nicole Collins
- Ryan McVeigh
- Nick Leypoldt
- Lauren Collins
- Tara Roberto
- Cheryl Mervine

Board action needed: Yes (Roll Call Required)

(Motion to carry: 6-0 for A1-A6, A10, A16; 5-0-1 for A7-A9, A11-a15, A17- Dickson  
abstained: 5-0-1 for B- E- Dickson abstained: 6-0 for F L1-L2, L4; 5-1 for L3: 6-0 for  
G-M: 5-1 for N: 6-0 for O-MM

Mrs. Rosella Musumeci      Mrs. Deborah Allen-Y      Mrs. Natalie Baker-Y  
Mrs. Tamara McGovern      Ms. Vivian Lane      Mrs. Tara Riddell-Y  
Mrs. Jaclyn Dopke- Yes for all except F L3- No  
Mrs. Julie Dickson- Yes for all except abstained from A7-A9, A11-A15, A17, B-E  
Mrs. Gina Azzari- Yes for all except No for N

**Curriculum, Policy, Community Relations Committee**

**[Committee Meeting Report](#), as presented**

- **Special Meeting on June 16, 2021**
- **Policy #5756- Transgender Students**
- **Kelly Services**
- **Summer PD, Summer Curriculum Meetings and Summer clubs/Engagement Sessions for staff**
- **Changes in Staff**

A. HIB Reports

Recommendation: Baker/Dopke approve HIB, **as submitted**.

B. Recommendation: Baker/Dopke approve Brookfield Schools to provide Hospital-Based instruction for (#9204359458) & (#3538609590), per IEP and contracted rate.

C. Recommendation: Baker/Dopke approve the following staff members to attend summer IEP meetings as needed, as per contract:

- Eleanor Kirsch
- Jessie Deopp
- Lucy Casella
- Kelsey Minniti
- Kylie Crompton
- Cheryl Serpiello
- Ryan McVeigh
- Elisa Turdo
- Brielle Scott
- Cheryl Mervine
- Kathleen Kennedy
- Rebecca Santiago
- Stephanie Conti

D. Recommendation: Baker/Dopke approve Ms. Stephanie Sparks to oversee Occupational Therapy field placement for Floriza Mangulabnan from September 2021-December 2021, per cooperative agreement with Widener University.

E. Recommendation: Baker/Dopke approve Ms. Justine Leash to oversee Occupational Therapy field placement for Amanda Popolo from September 2021-December 2021, per cooperative agreement with Widener University

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F. Recommendation: Baker/Dopke approve Candice Kennedy for 2021 ESY, with pay as per contract.

G. Recommendation: Baker/Dopke approve the revised School Calendar for the 2021-2022 school year, **as submitted**.

*Board member, Mrs. Dopke, asked what the changes were to the school calendar. Mr. Anderson explained that it had nothing to do with the student days. An In-Service day was moved from September 3, 2021 to August 31, 2021.*

Board action needed: Yes (Roll Call Required)

(Motion to carry: 6-0 for A-B, F: 4-0-2 for C- Azzari and Dickson abstain: 5-0-1 for D, E, G- Dickson abstained)

Mrs. Rosella Musumeci

Mrs. Deborah Allen-Y

Mrs. Natalie Baker-Y

Mrs. Julie Dickson-Y

Mrs. Tamara McGovern

Ms. Vivian Lane

Mrs. Tara Riddell-Y

Mrs. Jaclyn Dopke- Yes for all except No for G

Mrs. Gina Azzari- Yes for all except abstained from C

**Operations**

**Buildings and Grounds, Long Range Plans, Technology, Transportation**

**Committee Meeting Report, as presented**

- **June 16, 2021 Special Meeting- funds from Maintenance Reserve**
- **Joint Transportations Services Agreement with Holcomb**
- **Andrews & Company- Custodial Services**
- **Nutri-Serve- Food Service- lunch cost for the 21-22 school year for students will be \$0**
- **Maintenance Summer work**

A. Facility Usage Requests

Recommendation: Dopke/Baker approve Facility Usage Requests, as listed.

(Subject to submission of Insurance Certificate, and 501 documentation, and no conflict with school district activities)

**\*\*ALL indoor requests are contingent on the ability to reopen schools**

Organization	School/Location	Date & Time	Activity
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1- Mrs. Katharine Sayre	Stratton	June 10, 2021	Use of Parking Lot
2- Boy Scouts of America	Harker	Every Monday from September 13, 2021 to June 13, 2021	Boy Scout Meetings

- B. Recommendation: Dopke/Baker approve the 2021-2022 [Joint Transportation Agreement](#) between Holcomb Bus Service, CO and the Swedesboro-Woolwich School District, **as submitted**.

Board action needed: Yes (Roll Call Required)

(Motion to carry: Yes (6-0) for A2-B: 5-0-1 for A1 (Dickson abstained)

Mrs. Jaclyn Dopke-Y                      Mrs. Rosella Musumeci                      Mrs. Deborah Allen-Y  
Mrs. Natalie Baker-Y                      Mrs. Tamara McGovern  
Ms. Vivian Lane                              Mrs. Tara Riddell-Y                              Mrs. Gina Azzari-Y  
Mrs. Julie Dickson- Yes for A2-B: Abstain A1

5. Recommendation: Allen/Baker approve to accept the resignation of board member Tara Riddell, effective June 18, 2021.

Board action needed: Yes (Roll Call Required)

(All yes, motion to carry 6-0)

Mrs. Jaclyn Dopke-Y                      Mrs. Rosella Musumeci                      Mrs. Deborah Allen-Y  
Mrs. Natalie Baker-Y                      Mrs. Julie Dickson-Y                              Mrs. Tamara McGovern  
Ms. Vivian Lane                              Mrs. Tara Riddell-Y                              Mrs. Gina Azzari-Y

**Delegates:**

- a. NJSBA – Mrs. Gina Azzari
- b. GCSBA – Mrs. Natalie Baker

**6. Adjournment**

Recommendation: Dopke/Allen approve the adjournment of meeting.

Board action needed: Yes

Time: 7:06 pm

(All yes, motion to carry 6-0)

**Respectfully submitted,**



**Mr. Jack J. Pfizenmayer  
Interim Board Secretary/SBA**

**Next Meeting(s)**

**June 16, 2021**

**Board/Committee Meetings as scheduled**