

Minutes
June 14, 2023
Swedesboro-Woolwich Board of Education
"A Community dedicated to inspiring life-long learners"
Gov. Charles Stratton School
15 Fredrick Boulevard
Woolwich Township, NJ 08085
6:00 Executive Session
Regular Session to Follow

1. Opening

A. Call to Order

Open Public Meeting Act. *Adequate notice of this meeting of the board of education of the Swedesboro-Woolwich School District has been provided in accordance with the certification of notice by the secretary of the board, which shall become part of the minutes of this meeting.*

B. Roll Call

Gina Azzari, School Board President	All Committees
<input checked="" type="checkbox"/> Natalie Baker, School Board Vice President	(Chair) Curriculum, (Chair) Negotiations, Personnel/Finance Committees
<input checked="" type="checkbox"/> Julie Dickson	(Chair) Operations Committee
Tamara McGovern	Curriculum Committee
<input checked="" type="checkbox"/> Vivian Lane	(Chair) Personnel/Finance, Negotiations Committees
<input checked="" type="checkbox"/> Erin Carroll	Operations Committee
Kathryn Beaver	Curriculum Committee
<input checked="" type="checkbox"/> Laurie Cecala-Read	Operations Committee
<input checked="" type="checkbox"/> Marie Barbara	Personnel/Finance, Negotiations Committees

Quorum: 6-3/6:03 pm

Other's Present:

Dr. Walter Kappeler, Superintendent of Schools
Mr. Joel Brown, Chief Information Officer
Ms. Christina Panebianco, Assistant Board Secretary

Swedesboro-Woolwich Board of Education

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EXECUTIVE SESSION

RECESS INTO EXECUTIVE SESSION – If Needed

WHEREAS, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the "Board") to adopt a resolution at a public meeting to go into closed executive session; now therefore:

BE IT RESOLVED by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following:

- Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: HIB
- Matters in which the release of information would impair the right to receive government funds, and specifically: _____
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____
- Matters concerning negotiations, and specifically: _____
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: _____
- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: _____
- Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Personnel, Superintendent Evaluation
- Matters involving quasi-judicial deliberations, and specifically: _____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.

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- 1) Recommendation: Barbara/Dickson approve to enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.
Board action needed: Yes Time: 6:04 pm
(All yes, motion to carry 6-0)

McGovern arrived to meeting at 6:07 pm to make quorum 7-0

- 2) Recommendation: Lane/Cecala-Read approve to return to **Regular Session**.
Board action needed: Yes Time: 6:39 pm
(All yes, motion to carry 7-0)

C. Flag Salute

D. Adoption of Agenda

Recommendation: Lane/Barbara approve the adoption of the agenda, **as amended**.
Upon the recommendation of the Superintendent, the district is appointing Matthew Kelly as the Hill School Principal.

Board action needed: Yes
(All yes, motion to carry 7-0)

E. Approval of Minutes

Recommendation: Lane/McGovern approve the regular and executive session minutes dated May 10, 2023 and the amended regular session minutes dated April 26, 2023, **as submitted**.

Board action needed: Yes
(All yes, motion to carry 7-0)

2. Presentations

A. Recognition of the 2023 New Jersey Hall of Fame Essay Contest Winners through the New Jersey Education Associations:

- Mackenzie Booker- 1st Place Winner
- Mia Dickson- 3rd Place Winner

B. Recognition of the 2023 South Jersey Gas Safety Poster Contest Winners:

- Norah Myers
- Sierra Lane

C. Recognition Ceremony for the following staff members retiring in the 2022-2023 school year:

- Mrs. Leigh Donato
- Joanne Ragen

D. Stellar Comet of the Month- **May 2023**

1) **Walter Hill School**

Grade 6

- Daniel Brust
- Gabriella James
- Jordan Camacho
- Emma Franzosa
- Brody Mission

2) **Charles G. Harker School**

Grade 3

- Mia Zitkevitz
- Adam Jacobs

Grade 4

- Anna Henry
- Annabella Incollingo

Grade 5

- Simone Henson
- Dansly Mondesir

3) **Gov. Charles Stratton School**

Grade 1

- James Richards
- Emersyn Cunningham

Grade 2

- Asher Rhodes
- Suhayr Johnson

4) **Margaret Clifford School**

Preschool

Kindergarten

- Evan Fisher
- Tristan Fauntleroy
- Dayana Cardona Lopez
- Kaiden Worley

3. Communication

A. Superintendent

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1) Superintendent Updates

a) Updates

- NJ.Com Report- compared all Gloucester County School ratings that took standardized testing. Out of 100% score rating the Harker School scored 89.47% rating and the Walter Hill School 86.15%. Only 2 schools scored higher in the county.
- Congratulations to all Retiree's.
- Kindergarten Luau- Move Up Ceremonies
- 6th Grade Trip- Camp Ockanickon. The kids had a great time!
- ESY

b) Shout Outs!

- Shout out to Mrs. Debbie Hannold and Mrs. Dee Conrad for an outstanding Kindergarten Drama performance! The Clifford School was packed both nights! The Clifford students shined bright!
- Shout out to Dr. Kappeler for another OUTSTANDING performance in the kindergarten drama show! He was even awarded the Best Actor in a musical by Mrs. Hannold! Dr. Kappeler may have to quit his day job for his natural born acting talent!!
- Shout out to Ms. Diane our Clifford School Shining Star, she too had a stellar performance in our drama production. Ms. Diane is a Clifford School's most beloved cafeteria employee! She not only had a starring role in the play but she also helped with all of the practices! Thank you from the bottom of our hearts!
- Final shout out to Kelley Weick and Jen Cardamone for all their help decorating and preparing for the drama production.
- Shout out to Mrs. Christy DiBella for scheduling a fabulous and fun Field Day! The kids had a blast! I want to also thank our PTO volunteers for assisting at each of the stations. They made sure the students were safe and having a great time!
- I want to thank Mrs. Linsley Shainline for all her help preparing for the 6th grade grad walk down Clifford Memory Lane.
- As this is the final board meeting for the school year, I want to take a moment to thank our Clifford PTO VP - Mr. Steve Grusemeyer. This year he provided incredible bulletin boards, handmade props for each of our PTO events, and

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even our very own real working castle for the drama production. His time and generosity this school year was so appreciated!

- Thank you to Mrs. Mission and Mr. Lockman for a fantastic Fun Day! The students had a blast!
- Thank you to Mr. Tranz and Mrs. Fox for leading our band students in a successful showcase of their talents at the High Notes Festival.
- Thank you to Mr. MacGuigan for donating rose bushes for the butterfly garden.
- Thank you to the Harker room parents and all of the caregivers who donated their time throughout the year to make all of our events successful!
- The Hill teachers and staff for all they do to make the end of the year so exciting for the sixth graders.
- The Clifford School for hosting the Hill students in an awesome send off
- Shout out to the Swedesboro Municipal Alliance for supplying items for our Week of Respect and Kindness Week
- Many thanks to Noel Lane, Maura McIntire, Kelley Stingle, Melissa Pace, Heather Deitch and Deb Statile for the absolutely fantastic work that was done with "School Tools" this year. Our school store was an enormous success with our first and second grade students with proceeds that benefitted Stratton's positive behavior program.
- Thank you Pat Titus for another awesome Fun Day! It may have been the hottest day of the year so far, but everyone had a very cool time! Great morning games, a thrilling afternoon relay race, and a hotly contested tug of war! Thank you too for all of the parent volunteers who helped us make this great day a success. We are always grateful for your kind support.
- Hats off to the Stratton teaching staff! Those iReady scores were awesome! Thank you for all of your continued hard work to help all of our students learn and grow

2) District Enrollment

a) Report, **as submitted**

[Clifford](#)
[Stratton](#)
[Harker](#)
[Hill](#)

3) OPRA Log

Document (s) Requested	Who Requested	Date Received	Date Completed
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1- Requested information on Financing for a Federally Tax-Exempt Energy Savings Improvement Lease Bid Number: Unknown Due Date: 11/18/2022 Contract Number: Awarded Vendor Name: Awarded Vendor Address: Awarded Vendor Phone: Award Amount: Award Date: Start Date: End Date: Contract Terms: Contract Document:	Rhea Mae Lumanog, Deltek, Inc	May 19, 2023	May 31, 2023
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B. District Administration

- 1) Administrator’s Monthly Board Reports, **as submitted**

[Clifford Stratton Harker Hill Technology Special Services Curriculum & Instruction Maintenance](#)

Public Comments/Visitors- None to Report

4. Action Items

Personnel/Finance/Negotiations Committee

[Personnel & Finance Committee Meeting Report](#), (Chairperson) Vivian Lane
[Negotiations Committee Meeting Report](#), (Chairperson) Natalie Baker

Upon the recommendation of the Superintendent the following Personnel Matters are presented for Board Approval:

A. **Personnel- Recommendation:** Barbara/Lane approve the following personnel items, as listed:

Name	Position/ Cert	Salary	Budget Acct #	Action	Effective Date
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1- Christine Adamucci	Teacher	Step 1/BA \$53,034	11-120-100- 101-000-00- 080	New Hire	September 1, 2023/pending completion of ALL state required paperwork
2- Madison Walker	Teacher	Step 1/BA \$53,034	11-212-100- 101-000-00- 070	New Hire	September 1, 2023/pending completion of ALL state required paperwork
3- Emily Myers	Teacher	Step 10/MA \$63,834	11-215-100- 101-000-00- 070	New Hire	September 1, 2023/pending completion of ALL state required paperwork
4- Sierra Gwinn	Teacher	Step 1/BA \$53,034	11-120-100- 101-000-00- 050	New hire	September 1, 2023/pending completion of ALL state required paperwork
5- Alli Horn	Teacher	Step1/BA \$53,034	11-204-100- 101-000-00- 050	New Hire	September 1, 2023/pending completion of ALL state required paperwork
6- Amber LaVoie	Teacher	Step 1/BA \$53,034	11-120-100- 101-000-00- 080	New Hire	September 1, 2023/pending completion of ALL state required paperwork
7- Ada Kreutzer	Teacher	Step 1/MA \$55,134	11-130-100- 101-000-00- 060	New Hire	September 1, 2023/pending completion of ALL state required paperwork
8- Phenice Chapman-Walker	School Psychologist	Step 13/MA+30 \$82,418	11-000-219- 104-000-00	New Hire	July 1, 2023/pending completion of ALL state required paperwork

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9- Makenna Marucci	Teacher	Step 1/BA \$53,034	11-110-100- 101-000-00- 070	New Hire	September 1, 2023/pending completion of ALL state required paperwork
10- Haley Watson	Teacher	-	11-240-100- 101-000-00- 070	Reassignment – ELL Teacher	September 1, 2023/pending completion of ALL state required paperwork
11- Allison Pitner	Teacher	Step 1/BA \$53,034	11-213-100- 101-000-00- 080	New Hire	September 1, 2023/pending completion of ALL state required paperwork
12- Rebecca Parkell	Student Teacher	-	-	Summer School Psychologist Internship under the direction of Kari Foote and in cooperation with Rowan University	Summer 2023
13- Shanna O'Donnell	Student Teacher	-	-	Intermediate Fieldwork under the direction of Rachael Ogbin	Fall 2023 Spring 2024
14- Jillian Saber	Student Teacher	-	-	Intermediate Fieldwork under the direction of Wendy Dominik	Fall 2023 Spring 2024
15- Staff ID # 4732	Teacher	-	-	Maternity Leave	September 11, 2023-September 1, 2024/Requesting use of 9 sick days prior to birth and 20 sick days after birth
16- Staff ID # 4932	Teacher	-	-	Maternity Leave	On or around October 23, 2023- June 30, 2024/Staff

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					member requesting use of 16 sick days and remaining personal days prior to birth and unpaid leave after FMLA for the remainder of the 2024 school year
17- Staff ID # 4856	Teacher	-	-	Maternity Leave	On or around October 15, 2023- February 20, 2024/Staff requesting 20 sick days after birth
18- Mrs. Jennifer Boston	Administrator	-	11-000-240-103-000-00-050	Transfer to Stratton	July 1, 2023
19- Christine Desrochers	Teacher	Step 14/MA \$79,784.00	11-240-100-101-000-00-050	Assignment for the 2023-2024 School Year	September 1, 2023
20- Kelsey Minnitti	Teacher	-	-	Resignation	June 30, 2023
21- Matthew Kelly	Hill School Principal	MA+30/ \$105,000	11-000-240-103-000-00-060	New Hire	August 15, 2023

B. Workshops- Recommendation: Barbara/Lane approve the following workshops, as listed:

Name	Workshop	Date & Time	Cost	Estimated Travel Cost
1- Cristina D'Amelio	National Autism Conference (Virtual)	July 31-August 3, 2023/9am-5:30pm	\$475	\$0
2- Lynne Bussott	Buried Secrets in Your Backyard	July 24-28, 2023	\$300	\$0
3- Dr. Walter Kappeler	Making Schools Work Conference	July 18-21, 2023/Orlando Florida	\$500	Not to exceed \$2000

C. Regular, Payroll, Cafeteria & Addendum Bills

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Recommendation: Barbara/Lane approve for payment of **June 2023** regular and addendum bills in the amount of **\$1,382,949.32** and payment of **May 2023** payroll in the amount of **\$1,487,684.49, as submitted.**

D. Recommendation: Barbara/Lane approve the **Line-Item Transfer** for **May 2023** in the amount of **\$656,196.73, as submitted.**

E. Recommendation: Barbara/Lane approve the **Tuition Reimbursements** for the 2022-2023 school year, **as submitted.**

F. Recommendation: Barbara/Lane approve the following Petty Cash funds for the district for the 2023-2024 school year:

Superintendent:	\$300.00
Board Office:	\$500.00
Clifford School:	\$100.00
Stratton School:	\$250.00
Harker School:	\$250.00
Hill School:	\$150.00

G. Recommendation: Barbara/Lane approve the following positions as Signatories for the District Banking Accounts for the 2023-2024 school year:

Superintendent: Dr. Walter Kappeler
Business Administrator: Mr. Robert Miles
Board President: Mrs. Gina Azzari

H. Recommendation: Barbara/Lane approve the use of Facsimile Signatures for the 2023-2024 school year, as listed:

Superintendent: Dr. Walter Kappeler
School Business Administrator: Mr. Robert Miles
Board President: Mrs. Gina Azzari

I. Recommendation: Barbara/Lane approve the following Official Banking Depositories for the 2023-2024 school year:

Fulton Bank
Bank of New York
JP Morgan
TD Bank
Depository Trust Company

J. Recommendation: Barbara/Lane approve the following bank accounts at Fulton Bank of New Jersey and the corresponding duly elected or appointed officers as signatories for the 2023-2024 school year:

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Account Description	Signers
General Account	Board President, Business Administrator, Superintendent
Salary Account	Board President, Business Administrator, Superintendent
Agency Account	Board President, Business Administrator, Superintendent
Cafeteria Account	Board President, Business Administrator, Superintendent
Unemployment Account	Board President, Business Administrator, Superintendent
Capital Reserve Account	Board President, Business Administrator, Superintendent
Enterprise Account	Board President, Business Administrator, Superintendent
6th Grade Honors Account	Business Administrator, Hill Principal, Hill Part-Time Secretary
Stratton Student Account	Business Administrator, Stratton Principal, Stratton Principal Secretary
Harker Student Account	Business Administrator, Harker Principal, Harker Assistant Principal, Harker Principal Secretary
Clifford Student Account	Business Administrator, Clifford Principal, Principal Secretary
S/W BOE-Grow Crimm Account	Board President, Business Administrator, Superintendent
S/W BOE-Elementary Crimm Account	Board President, Business Administrator, Superintendent
S/W BOE-General Crimm Account	Board President, Business Administrator, Superintendent

K. Recommendation: Barbara/Lane approve to apply for the [ESEA Grants](#) for the 2023-2024 year, **as submitted**.

- Title I Part A Basic \$ 71,619
- Title II Part A \$ 28,083
- Title III \$ 10,292
- Title III Immigrant \$ 0
- Title IV \$ 10,000
- Total Allocation \$119,994

L. Recommendation: Barbara/Lane approve the resolution to enter into a cooperative pricing agreement with the Camden County Educational Services Commission, for the provision and performance of goods and services for its members.

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- M. Recommendation: Barbara/Lane approve all existing contracts and agreements including maintenance/warranty, to which the School Board is party and where continuation is authorized by law for the 2023-2024 school year.
- N. Recommendation: Barbara/Lane approve the transfer of unanticipated excess current year revenue in the amount not to exceed \$500,000 from the general fund into the maintenance reserve and/or capital reserve, per auditor recommendation. Note: Final amount to be determined by auditor recommendation and board discussion in the Fall of 2023.
- O. Recommendation: Barbara/Lane approve the resolution authorizing contracts with approved state contract vendors for The Board of Education:

WHEREAS, the Swedesboro-Woolwich Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Swedesboro-Woolwich Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Swedesboro-Woolwich Board of Education, intends to enter into contracts with State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, the Swedesboro-Woolwich Board of Education authorizes the Purchasing Agent to purchase certain goods or services from approved New Jersey State Contract Vendors for the 2023-2024 school year pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the duration of the contracts between the Swedesboro-Woolwich Board of Education and the State Contract Vendors shall be July 1, 2023 to June 30, 2024.

Date Approved

Business Administrator/Board Secretary

- P. Recommendation: Barbara/Lane approve the following Professional Services for the 2023-2024 school year, **as listed**:

Company Name	Type of Service
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1- Parker McCay	School Solicitor/Special Counsel
2- McManimon, Scotland & Baumann, LLC & Wilentz, Goldman & Spitzer	Bond counsel
3- Phoenix Advisors Financial Group, LLC	Financial Advisory Services
4- Inspira Health Network Medical Group, P.C. (formerly known as DePersia Medical Group)	Medical Inspector/ School Doctors, Staff
5- Advocare Pediatrics Medical Group	Medical Inspector/ School Doctors, Students
6- Garrison Architects	School Architect
7- Holt, McNally & Associates	School District Auditor
8- Lakeview Financial	403b Provider
9- Coastal Environmental Compliance, LLC	Environmental Services
10- Integrity Consulting Group	Insurance Broker of Record- Employee Health Benefits
11- Conner, Strong & Buckelew	Insurance Broker of Record- Property & Casualty & Workers Compensation
12- SJ Services	Custodial

Q. Recommendation: Barbara/Lane approve the South Jersey Times & Courier Post as the official newspapers of the district for the 2023-2024 school year.

R. Recommendation: Barbara/Lane approve **Systems 3000, Inc** as the district’s accounting and personnel software for the 2023-2024 school year in the amount of \$20,292, **as submitted**.

S. Recommendation: Barbara/Lane approve Chart of Accounts for the 2023-2024 school year.

T. Recommendation: Barbara/Lane approve the following Personnel services for the 2023-2024 school year, **as listed**:

Employee Name	Type of Service
1- Mr. Robert Miles	School Board Secretary
2- Mr. Robert Miles	Public Agency Compliance Officer
3- Mr. Robert Miles	Custodian of Records

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4- Mr. Robert Miles	Authorize to award contracts up to bid threshold of \$44,000, and set quote threshold \$6,600 of bid threshold amount for the 2023-2024 school year
5- Mrs. Christina Panebianco	Assistant Board Secretary @ \$125/meeting
6- Mr. Joseph Murray	Assistant Technical Support @ \$100/meeting
7- Ms. Nancy Christoff	Wellness Champion @ \$1100 stipend
8- Mrs. Debbie Gambino	Officer for Reconciling Monthly Accounts
9- Mr. Josh Stow	Integrated Pest Management
10- Mr. Josh Stow	Right to Know Officer
11- Mr. Walter Sandy	Indoor Air Quality Designee
12- Mrs. Heather Worrell	Affirmative Action Compliance Officer for Personnel
13- Mrs. Heather Worrell	Homeless Liaison
14- Mrs. Heather Worrell	Truancy and Attendance Officer
15- Mrs. Heather Worrell	504 Officer
16- Mrs. Jamie Flick	Data Coordinator
17- Dr. Walter Kappeler	Safety Specialist
18- Mr. Joel Brown	Safety Coordinator
19- Mrs. Lorraine Campbell	HIB Coordinator/Municipal Alliance Rep

U. Recommendation: Barbara/Lane approve collection and maintenance of Pupil Records (per FERPA) for the 2023-2024 school year.

V. Recommendation: Barbara/Lane approve the following: Pursuant to PL 2015, [Chapter 47](#) the Swedesboro-Woolwich Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200 for the 2023-2024 school year, **as submitted**.

W. Recommendation: Barbara/Lane approve to accept the Comet Care Donation in the amount of \$5,000 for the 2023-2024 school year.

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- X. Recommendation: Barbara/Lane approve the 14 Vacation Day Buy Out for Mr. Steven Jakubowski.
- Y. Recommendation: Barbara/Lane approve the Superintendent Evaluation for the 2022-2023 school year.

Board action needed: Yes (Roll Call Required)
(All yes, motion to carry 7-0)

Natalie Baker-Y	Julie Dickson-Y	Tamara McGovern-Y
Vivian Lane-Y	Erin Carroll-Y	Kathryn Beaver
Laurie Cecala-Read-Y	Marie Barbara-Y	Gina Azzari

Curriculum, Policy, Community Relations Committee

Committee Meeting Report, (Chairperson) Natalie Baker

• ***Policies- 2nd Reading***

- A. Recommendation: Lane/McGovern approve **HIB**, as submitted.
- B. Recommendation: Lane/McGovern approve the 2023-2024 Open House date change to August 31, 2023.
- C. Recommendation: Lane/McGovern approve the Gloucester County Special Services School District **CRESS Contract** for the 2023-2024 school year, as submitted.
- D. Recommendation: Lane/McGovern approve the following field trips for the 2023-2024 school year, as submitted:
- **Harker School**
- E. Recommendation: Lane/McGovern approve the following staff members for summer office work not to exceed 8 days at the hourly rate of \$14.13:
- Sonia Hamaty
 - Jen Downey
- F. Recommendation: Lane/McGovern approve the Application for Tuition Reimbursement for State Responsible Homeless Children for the 2022-2023 school year.
- G. Recommendation: Lane/McGovern approve the Annual Agreement for Professional Services between Gloucester County Special Services School District and the Swedesboro-Woolwich School District for the 2023-2024 school year.

- H. Recommendation: Lane/McGovern approve [Beth Laube](#) to conduct Educational Evaluation and LDTC mentorship, as needed, for the 2023-2024 school year, **as submitted**.
- I. Recommendation: Lane/McGovern approve (#7287406781) to attend Gloucester County Special Services, effective 5/23/2023 and for the 2023-2024 school year.
- J. Recommendation: Lane/McGovern approve the following staff members to attend CPR Recertification training Spring 2023, at the \$38/hour contracted rate:
- Heather Dougherty
 - Julie Donahue
 - Dana Cheadle
- K. Recommendation: Lane/McGovern approve the following staff members to work ESY as a substitute, as needed, at the \$38/hour contracted rate:
- Alli Horn
 - Michaela Counsellor
- L. Recommendation: Lane/McGovern approve Cheri Kushner as a substitute nurse for ESY, as needed, at the contracted rate of \$38/hour.
- M. Recommendation: Lane/McGovern approve the following **staff members** to participate in Summer Professional Development Sessions, as per contracted rate (\$38/hour Teacher, \$25/hour Paraprofessional/Aide), **as submitted**.
- N. Recommendation: Lane/McGovern approve the following staff members to attend Summer IEP meetings, as needed, at the \$38/hour contracted rate:
- Amy Hay
 - Gwen Waggoner
 - Stephanie Sparks
 - Justine Leash
 - Haylee Dawson
 - Katie DiMenna
 - Michaela Counselor
 - Lauren Denham
 - Laura Wygant

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O. Recommendation: Lane/McGovern approve the following staff to support children with IEPs at the 6th Grade Moving Up Ceremony on June 15, 2023 from 6:30-8:30 pm, as per contract rate (\$38/hour Teacher, \$25/hour Paraprofessional/Aide):

- May Barouki
- Dana Cheadle
- Caroline Kier
- Diamond Brown
- Ashely Ossman

P. Recommendation: Lane/McGovern approve the following Summer 2023 clubs, at the \$38/hour contracted rate:

Teacher (s)	School/Grades	Club Name	Dates
1- Maura McIntire	1 st Grade	Adventure Summer Club	July 31-August 17, 2023/Monday-Thursday 9-11:15 am

Q. Recommendation: Lane/McGovern approve (#2195719186) to attend Creative serrano Achievement Academy, effective on or about 5/31/2023 and for the 2023-2024 school year.

R. Recommendation: Lane/McGovern approve the [School Security Drill Statement of Assurance](#) (SOA), **as submitted**.

S. Recommendation: Lane/McGovern approve the following policies for 1st Reading, **as submitted**

- [Policy 8550](#) Unpaid Meal Charges/Outstanding Food Services Charge

T. Recommendation: Lane/McGovern approve the following policies for 2nd Reading, **as submitted**

- [Policy 0144](#) Board Member Orientation and Training
- [Policy 2520](#) Instructional Supplies
- [Policy 3217](#) Use of Corporal Punishment
- [Policy 4217](#) Use of Corporal Punishment
- [Policy 5305](#) Health Services Personnel
- [Policy 5308](#) Student Health Records
- [Policy 5310](#) Health Services
- [Policy 6112](#) Reimbursement of Federal and Other Grand Expenditures
- [Policy 6115.04](#) Federal Funds- Duplication of Benefits
- [Policy 6311](#) Contracts of Goods or Services Funded by Federal Grants

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- [Policy 7440](#) School District Security
- [Policy 9100](#) Public Relations
- [Policy 9140](#) Citizens Advisory Committee

Board action needed: Yes (Roll Call Required)

(All yes, motion to carry 7-0)

Natalie Baker-Y	Julie Dickson-Y	Tamara McGovern-Y
Vivian Lane-Y	Erin Carroll-Y	Kathryn Beaver
Laurie Cecala-Read-Y	Marie Barbara-Y	Gina Azzari

Operations

Buildings and Grounds, Long Range Plans, Technology, Transportation
Committee Meeting Report, (Chairperson) Julie Dickson

- ***Transfinder Plus Upgrade***

A. Recommendation: McGovern/Barbara approve the Swedesboro-Woolwich agreement with Transfinder to upgrade from Transfinder PRO to **Transfinder PLUS** in the amount of a one time purchase fee of \$11,350 with an **annual support fee** of \$4,350 for future years, **as submitted.**

B. Facility Usage Requests

Recommendation: McGovern/Barbara approve Facility Usage Requests, as listed. (Subject to submission of Insurance Certificate, and 501 documentation, and no conflict with school district activities)

Organization	School/Location	Date & Time	Activity
1- Kingsway Youth Football	Harker	8/1/2023-12/1/2023	Football Practice

D. Recommendation: McGovern/Barbara approve the following Disposal of Property for the 2022-2023 school year, **as submitted:**

- **Stratton School**
- **Technology**

Board action needed: Yes (Roll Call Required)

(All yes, motion to carry 7-0)

Natalie Baker-Y	Julie Dickson-Y	Tamara McGovern-Y
Vivian Lane-Y	Erin Carroll-Y	Kathryn Beaver
Laurie Cecala-Read-Y	Marie Barbara-Y	Gina Azzari

Delegates:

- a. NJSBA – Mrs. Gina Azzari
- b. GCSBA – Mrs. Natalie Baker

6. Adjournment

Recommendation: Dickson/McGovern approve the adjournment of meeting.

Board action needed: Yes

Time: 7:27 pm

(All yes, motion to carry 7-0)

Respectfully submitted,



**Mr. Steven Jakubowski
Board Secretary/SBA**

Next Meeting(s).

July 26, 2023

Board/Committee Meetings as scheduled