

# SWEDESBORO-WOOLWICH SCHOOL DISTRICT

ADMINISTRATION OFFICES  
15 FREDRICK BOULEVARD  
WOOLWICH TOWNSHIP, NJ 08085  
Phone: 856-241-1552 Fax: 856-467-7041

Kristin P. O'Neil, Ed. D  
Superintendent of Schools

Christopher J. DeStratis  
School Business Administrator

## STUDENT TRANSFER VERIFICATION FORM

Name of district: Swedesboro-Woolwich School District  
Name of School: \_\_\_\_\_  
CDS code: 15-5120-\_\_\_\_\_ (CCS050/WHS060/MCS070/CHS080)  
Date of transfer: \_\_\_\_\_  
Name of Student: \_\_\_\_\_ SID: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_  
Name of Parent/Guardian: \_\_\_\_\_  
Contact Phone: \_(\_\_\_\_)\_\_\_\_\_

### I. Parent or guardian must complete the following information about the student's transfer and sign the form.

My son/daughter \_\_\_\_\_ is transferring to (name of school) \_\_\_\_\_ in the following town and state or country \_\_\_\_\_. I have checked the type of transfer on the list below and, where appropriate, I have provided the recommended documentation to the district.

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

### II. Parent/guardian must check the type of transfer on the list below.

\_\_\_ (T3) transfer to a nonpublic school within the state. Documentation is a written request for student records from the nonpublic school or a written acknowledgement of receipt of the record by the nonpublic school. Date the records are sent: \_\_\_\_\_

\_\_\_ (T4) transfer to any public school outside the district but within the state. Documentation is notation of the successful release of the SID to the receiving district.  
Date : \_\_\_\_\_

\_\_\_ (T6) incarceration in a state or county entity with an education program that leads to a regular high school diploma. Documentation is an official request for student records and notation of a successful release of the SID to the institution, where applicable.  
Date : \_\_\_\_\_

\_\_\_ (T7) transfer to a state or county institution for the treatment of a physical, mental or emotional disability. Documentation is an official request for student records and notation of a successful release of the SID to the institution, where applicable.  
Date : \_\_\_\_\_

\_\_\_ (T8) Transfer out of the state or country. Documentation of transfer to a school in another state requires a written response from an official in the receiving school or program acknowledging the student's enrollment.  
Date : \_\_\_\_\_  
Documentation of transfers out of the country are verified by the parent/guardian(s) signature above.

\_\_\_ (T9) Homeschooled

\_\_\_ (T7) Transfer to a choice school. Documentation is notation of the successful release of the SID to the receiving choice district.  
Date : \_\_\_\_\_

\_\_\_ (T9) Deceased - The signature of the parent or guardian attesting that the student is deceased.

Signature: \_\_\_\_\_