



HIGH SCHOOL COUNSELOR QUICK HITS

High school counselors play a vital role in preparing students for college academically. Here is a quick overview of the NCAA Eligibility Center process to help guide student-athletes and ensure they are ready for college sports.

THE ROLE OF THE HIGH SCHOOL COUNSELOR

Ongoing

- Maintain your school's list of NCAA-approved core courses to ensure it is accurate and up-to-date. Be mindful of approved and non-approved courses when helping students develop their schedules.
- Validate student registration fee waivers via the NCAA High School Portal when applicable.
- Respond to requests for more information from the NCAA Eligibility Center as needed.

Fall

- Ensure any nontraditional programs (credit recovery, virtual or online courses, etc.) offered at your school have been reviewed. Contact the NCAA Eligibility Center to discuss your programs and initiate a review.

Spring

- Upload official transcripts at the end of the students' sixth semester (junior year) and when they graduate from high school.

Other Helpful Items to Know

- To be eligible to compete in Division I, students must earn a minimum core-course GPA of 2.3 and meet the course progression requirements. Students hoping to compete in Division II must earn a minimum core-course GPA of 2.2.
- More information about initial-eligibility standards for Divisions I and II, including core course requirements and minimum scores, can be found at ncaa.org/eligibilitycenter.
- Student-athletes attending Division I or II schools can create a **Certification Account**, while students attending Division III schools or who are not sure where they want to attend can create a free **Profile Page**. Students may transition from a Profile Page to a Certification Account at any time. Students should create only one account.

THE ROLE OF THE STUDENT

Students are responsible for maintaining their academics throughout high school. These tips will help keep them on track for meeting academic initial-eligibility standards:

Grade 9

- Students work with their counselor to ensure they take appropriate NCAA core courses.

Grade 10

- Students register with the NCAA Eligibility Center at eligibilitycenter.org.

Grade 11

- Students work with their school counselor to ensure they will graduate on time with the required number of NCAA core courses.
- Students take the ACT or SAT and submit their scores to the NCAA Eligibility Center using code **9999**.
- Students ask their counselor to upload their official transcript to the NCAA Eligibility Center at the end of the year.

Grade 12

- Students complete last NCAA core courses.
- Students take the ACT or SAT again, if necessary, and submit their scores to the NCAA Eligibility Center using code **9999**.
- Students should apply to the school of their choosing and confirm they have been accepted.
- Students request final amateurism certification beginning April 1 before enrolling in college in the fall.
- Students ask their counselor to upload their final official transcript with proof of graduation to the NCAA Eligibility Center.

CONTACT THE NCAA ELIGIBILITY CENTER

High school phone: 877-622-2321
Hours: 8:30 a.m. to 5:30 p.m. EST

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