## **Riverview Community School District**

## **Chromebook Care Guide for Students**

2023-24 School Year

Please follow this guide to ensure the proper functionality of your Chromebook and to avoid fines.

**Basic Care** 

- Do not have food or liquids near the Chromebook.
- Be careful when inserting the charging cable or any USB device. Ensure you cannot trip over the charging cable when using it.
- Do not expose the Chromebook to extreme temperatures, such as leaving it in the car overnight.
- Only transport the Chromebook with the lid closed.
- Do not attempt to remove or modify any part of the Chromebook.
- Do not use excessive force, hit, drop, or stack things on the Chromebook.
- Do not remove any labels on the Chromebook, and do not add stickers or other markings.

## **Basic Etiquette**

Always bring the Chromebook to class fully charged.

- Report any issues or a lost device immediately to your teacher or the office.
- Remember that the Chromebook is the school district's property, and that you are responsible for any damages or a lost device.
- Follow school guidelines and the Acceptable Use Policy when using the Chromebook or browsing the internet.
- Only use the Chromebook assigned to you, and do not let others use it.