

COIN AND CURRENCY COUNT SHEET

CLUB NAME: _____ **ACCOUNT#:** _____ **DATE:** _____
ADVISOR'S SIGNATURE: _____ **ADVISOR'S NAME:** _____
SOURCE OF FUNDS: _____
DEPOSIT PREPARED BY (SIGNATURE): _____
RECEIPT# _____ **THRU RECEIPT#** _____ **RECEIPTS TOTAL \$** _____
MUST EQUAL GRAND TOTAL BELOW

Bundles of \$1,000.00 (10 Bills)	X \$100.00	= \$	
Bundles of \$500.00 (10 Bills)	X \$50.00	= \$	
Bundles of \$500.00 (25 Bills)	X \$20.00	= \$	
Bundles of \$250.00 (25 Bills)	X \$10.00	= \$	
Bundles of \$100.00 (20 Bills)	X \$5.00	= \$	
	X \$2.00	= \$	
Bundles of \$25.00 (25 Bills)	X \$1.00	= \$	
		CURRENCY TOTAL=	\$
Rolls of \$25.00 (25 Coins)	X \$1.00	= \$	
	X \$.50	= \$	
Rolls of \$10.00 (40 Coins)	X \$.25	= \$	
Rolls of \$5.00 (50 Coins)	X \$.10	= \$	
Rolls of \$2.00 (40 Coins)	X \$.05	= \$	
Rolls of \$.50 (50 Coins)	X \$.01	= \$	
		COIN TOTAL=	\$
Include on Check: Students Name, ID#, Club Account#	_____ # of Checks	CHECKS TOTAL=	\$
		GRAND TOTAL (CASH + COIN + CHECKS):	\$

Bookkeeper Verification: _____