

REGULAR BOARD MEETING MINUTES

Administration Building
July 17, 2023
6:16 P.M.

The regular meeting of the Board of School Trustees of the Bluffton-Harrison Metropolitan School District was held on Monday, July 17, 2023, with all members present. Also in attendance were Dr. Brad Yates, Superintendent; Julie Meitzler, Assistant Superintendent; Tammy Mechling, Corporation Administrative Assistant; Jessica Bricker, Corporation Communications Specialist; Steve Baker and Schlaura Linderwell, Administrators; Colin Andrews, Corporation Attorney; Jim Elizondo of Stifel, Nicolaus & Company, Inc., Underwriter; Emily Hower, Architect from Elevatus Architecture; Austin Papenbrock, Garland Company; and Sydney Kent, News-Banner representative.

President Holland called the meeting to order at 6:16 P.M.

President Holland announced the district is hosting the Wells County Chamber of Commerce annual chicken dinner in the high school parking lot and congratulated our high school volleyball athletes for their Team Academic Awards for being exceptional scholar-athletes with a team GPA over 3.5 for the entire school year. President Holland also expressed his appreciation for the hard work by our staff as students enjoy fun, educational opportunities during summer camps and announced our district will host the Bluffton NOW! Parlor City Market on July 29.

President Holland noted there were no registered public commenters to speak at the meeting.

Minutes for the Regular Board Meeting held on June 12, 2023, were approved by consensus and appropriate signatures affixed thereon.

Vouchers for the period of June 13, 2023, through July 17, 2023, were approved by consensus and appropriate signatures were affixed on the voucher register.

The Fund Report for June was approved by consensus.

The Bank Statement for June was approved by consensus.

The Fund Transfer Report was approved by consensus.

Mrs. Meitzler reported on new courses being offered at the high school, middle school and elementary school.

Dr. Yates reported on district projects, the budget process and superintendent goals.

Dr. Yates reported that the Middle School Roof Replacement and Improvements Project continues and is estimated to be completed by the end of August.

Dr. Yates reported there are no updates on the High School HVAC Guaranteed Energy Savings Project.

Dr. Yates reported the district has completed the legal steps with the Department of Local Government Finance and Wells County offices regarding the School Safety Security Referendum. On our website, taxpayers can find documentation, as well as a referendum tax calculator which will provide an estimated tax impact.

Dr. Yates noted the Middle School Parking Lot and Tennis Court Improvements Project is underway with a majority of the work to be completed by August 1.

Dr. Yates reported on the High School Building Envelope Project, explaining the district held the first of two public hearings tonight. The Board will meet again on July 31, 2023, for a second public hearing on the proposed project and to consider adoption of the project resolution, preliminary determination resolution, and reimbursement resolution for the project. The district has tax rate capacity beginning in 2024 and additional capacity in 2028 to mitigate the tax impact to taxpayers for the proposed building envelope project. Emily Hower from Elevatus Architecture was present to explain some options for ensuring the aesthetics of the high school building while also ensuring structural integrity. Mr. Austin Papenbrock from Garland Company was also present to provide expertise regarding products and solutions available. The Board approved the fee proposal from Elevatus Architecture for the proposed high school building envelope project. Dr. Yates informed the Board he will not execute a contract with Elevatus Architecture until the district receives approval of the proposed bond insurance. The motion by Mike Murray and second by Julie Thompson passed unanimously.

The Board approved the following resignations as presented. The motion by Trent White and second by Angie Sheets passed unanimously.

Rita Ebbinghouse	HS Intense Intervention Instructional Asst
Dominique Simpson	ES Special Ed. Instructional Asst

The Board approved the following employment recommendations as presented. The motion by Julie Thompson and second by Mike Murray passed unanimously.

Kole Meyer	Summer Camp/Summer School Administrator
Margaret Brooks	Summer School Substitute Teacher
Caylee Pyle	Alternative School Teacher
Amy Foreman-Habegger	ES Art Teacher
Vicki Van Matre	Mentor to Amy Foreman-Habegger
Elliott Jimenez	MS Personal Finance Teacher
Adam King	Mentor to Elliott Jimenez
Doug Curtis	Transfer from MS Personal Finance Teacher to HS PE/Health/PCC 2 Teacher
Krista Baxter	Transfer from 6 th Grade Language Arts Teacher to 8 th Grade PCC Teacher
Eric Mounsey	Mentor to Caylee Pyle
Chris Kruchkow	Transfer from 1/3 Contract as Electrical Pathway Teacher to Full Time Teacher of Advanced Manufacturing
Clarissia Tijerina	Internal Transfer from 5 th Grade Writing to 6 th Grade Writing Teacher
Kristi Searles	5 th Grade Writing Teacher (In addition to 5 th Grade Mild Interventions)
Alyssa Moser	ES High Ability Coordinator

Clarissia Tijerina	MS High Ability Coordinator
Tara Cocanower	HS High Ability Coordinator
Zella Walborn	Dyslexia Specialist
Kole Meyer	Corporation Testing Coordinator & Student Information Specialist
Diana Arzola	MS Custodian
Erin Trexler	Internal Transfer from ES Spec. Ed Instructional Asst to EL Instructional Asst
Neely Bultemeier	ES Yearbook Advisor
Jessica Clark	Internal Tranfer from ES Mild Intervention Instructional Asst to ES Intense Intervention Instructional Asst and Childcare Supervisor
Mary Nolan	Summer Childcare Driver
John Houlihan	Summer School Driver
Nicolle Beer	Summer School Driver
Heather Strunk	Summer School Driver
Roger Hodle	Summer School Sp. Ed. Bus Asst
Jerry Baller	Summer Activity Driver
Rachel Kinsey	Summer Activity Driver
Mary Nolan	Summer Activity Driver
Robert Flynn	Special Purpose Bus Driver
Jonathan Morgan	Fall & Spring eSports Head Coach
Tyson Brooks	Fall & Spring eSports Asst Coach
Kurt Smith	Fall & Spring eSports Asst Coach
Craig Teagle	HS Weights Teacher/HS Boys Basketball Head Coach/Summer Basketball Coach
Ben Powers	HS Softball Coach
Matt Moore	HS Softball Asst Coach
Abby Clines	HS Volleyball Asst Coach
Megan Dettmer	MS Volleyball Coach
Ashlee Xayyachack	HS Volleyball Asst Coach (Volunteer)
Erin Kreigh	HS Volleyball Asst Coach (Volunteer)
Bob Dahl	HS Cross Country Asst Coach
Lindsey Leonhard	Area 18 Career Coach
Brittany Kloer	Mentor to Lindsey Leonhard
Donna Huss-Contino	Substitute Nurse
Olivia Schreiber	Childcare Employee
Intent to Employ	6 th Grade Language Arts Teacher
Intent to Employ	2 MS Intense Intervention Instructional Assistants
Intent to Employ	2 ES Mild Intervention Instructional Assistants and 1 Intense Intervention Instructional Assistant
Intent to Employ	Bus Driver (City Route)
Intent to Employ	HS Intense Intervention Instructional Asst

Policy IIBGA was approved on second reading as presented. The motion by Trent White and second by Angie Sheets passed unanimously.

The Board approved changes to the following policies on first reading as presented, as part of an ongoing review of existing board policies. The motion by Angie Sheets and second by Mike Murray passed unanimously.

JGD	Student Discipline and Due Process
JHFE	Use of Seclusion and Restraints
JM	Staff-Student Relations
KLB	Public Complaints About Instructional Materials
KLB-E	Reconsideration of a Book or Other Instructional Materials

The Board approved changes to the following policy to be fully effective on first reading only due to changes to Indiana Code. The motion by Trent White and second by Angie Sheets passed unanimously.

GBCBB	Criminal History Information
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The following policies were reviewed, with no changes necessary, as part of an ongoing review of existing board policies. The motion to approve by Mike Murray and second by Julie Thompson passed unanimously.

EDB-3	Service Animals on School Property
GCB	Teacher Appreciation Grants & Compensation
JHD	Student Mental & Behavioral Services Records

The Board approved the following new policy on first reading as presented. The motion by Julie Thompson and second by Trent White passed unanimously.

GCD	Adjunct Teachers
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The Board approved the following new policy on first reading as presented, based on Senate Enrolled Act 486, effective July 1, 2023, which modifies the discussion parameters with exclusive representatives of certificated employees. The motion by Trent White and second by Angie Sheets passed unanimously.

GEB	School Personnel Communication Policy
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The Board approved removal of the following policies, as they are no longer relevant for use by BHMSD. Indiana eliminated work permits as of July 1, 2021 and employers use the Indiana Department of Labor Youth Employment System to track and report minor-employee information. The motion by Mike Murray and second by Angie Sheets passed unanimously.

JKA	Denial or Revocation of Work Permits
JKA-E	Recommendation for Action on Work Permit

The Board approved the 2023-2024 student enrollment capacity as required by Indiana Code 20-26-11-32(b) as presented on a motion by Julie Thompson and second by Mike Murray. The motion passed unanimously. The cut-off date for transfer requests will be July 31, 2024, and the capacity for each building will be as follows:

Elementary School	800 students
Middle School	640 students
High School	640 students

The Board approved status-quo Administrator Contracts as presented and also approved Classified Work Agreements for the following personnel not explicitly listed in the Classified Handbook as presented. The motion by Trent White and second by Julie Thompson passed unanimously.

Virginia Bartlett	Special Education Job Coach
Benjamin Dailey	Associate Technology Director
Tristan Dick	Middle School Physical Education Support Assistant
Anjeanetta Hartman	Corporation Treasurer
Angie Ifer	Elementary School Library Instructional Assistant
Jessica Bricker	Communications Specialist
Allyson Lock	Speech Language Pathologist Assistant
Robin McCorkle	Food Services Director
Jonathan Morgan	Technology Support Specialist (Tier 3)
Jaci Moser	Elementary School Childcare Director
Kassandra Osborn	Transportation Coordinator
Scott Ribich	Director of Technology
Kurt Smith	Technology Support Specialist (Tier 1)

The Board approved the 2023-2024 Classified Handbook as presented. The motion by Julie Thompson and second by Angie Sheets passed unanimously.

The Board approved the Region 8 Food Service Bids for 2023-2024 as presented on a motion by Mike Murray and second by Trent White. The motion passed unanimously.

Milk & Dairy	Prairie Farms
Cafeteria Food, Supplies	
Pass Thru Value Added	
Commodities & Bakery	Gordon Food Service
Produce	Piazza Produce, LLC

The Board approved the renewal of Mr. Steve Tabor as the Bluffton-Harrison MSD Wells County Public Library Board Appointee for a four-year term. The motion by Trent White and second by Bruce Holland passed unanimously.

With there being no additional business to come before the Board, the meeting was adjourned at 7:04 P.M. on a motion by Trent White and second by Mike Murray. The motion passed unanimously.

BOARD OF SCHOOL TRUSTEES:

<u>Bruce E Holland</u>	<u>Julie A. Sawyer</u>
<u>Mike Murray</u>	<u>Angie Sheets</u>
	<u>Trent White</u>