



WATERTOWN CITY SCHOOL DISTRICT

STUDENT RECORD REQUEST

Student Name: _____ Date of Birth: _____ Grade: _____

Parent/Legal Guardian _____ hereby authorizes

Previous School

Address

City State Zip

Phone: _____

Fax: _____

OFFICE USE
The student listed above has ENROLLED with the Watertown City School District on _____. Please record an exit date from your district prior to the above date.
Thank you.

to release and/or exchange a copy of all academic and confidential information pertaining to the above student to the following (X) school: (Please include: Birth Certificate, Health Records, Academic Records including Standardized Testing, Last Report Card and Sign-Out Grades, Confidential/Psychological/Special Education Records, IEP, 504 Plan, Custody or Guardianship Papers.)

- GUIDANCE
Watertown High School
1335 Washington St.
Watertown, NY 13601
Fax: 315-785-3733 Ph: 315-785-3821
- GUIDANCE
Case Middle School
1237 Washington St.
Watertown, NY 13601
Fax: 315-785-3731 Ph: 315-785-3880
- GUIDANCE
H.T. Wiley School 1351
Washington St.
Watertown, NY 13601
Fax: 315-785-3769 Ph: 315-785-3786
- PRINCIPAL
Ohio Elementary School
1537 Ohio St.
Watertown, NY 13601 315-785-3755
Fax: 315-779-5502 Ph:
- GUIDANCE
H.T. Wiley School
1351 Washington St.
Watertown, NY 13601 Fax:
315-785-3769 Ph: 315-785-3786
- PRINCIPAL
Knickerbocker Elementary School
739 Knickerbocker Dr.
Watertown, NY 13601
Fax: 315-779-5654 Ph: 315-785-3740
- PRINCIPAL
North Elementary School
171 East Hoard St.
Watertown, NY 13601
Fax: 315-779-5405 Ph: 315-785-3750
- PRINCIPAL
Sherman Elementary School
836 Sherman St.
Watertown, NY 13601
Fax: 315-779-5575 Ph: 315-785-3760
- CSE OFFICE
Watertown City School District
1351 Washington St.
Watertown, NY 13601
Fax: 315-661-4140 Ph: 315-785-3728
- HOME INSTRUCTION (Homeschooling)
Watertown City School District
1351 Washington St.
Watertown, NY 13601
Fax: 315-785-6855 Ph: 315-785-3708