

# Aeries Parent Portal / Electronic State Scores Report Access

## 1. How to access and view instructions

Parents can register for an Aeries portal account by going to <https://parent.ousd.org>

The following is a breakdown of the registration process

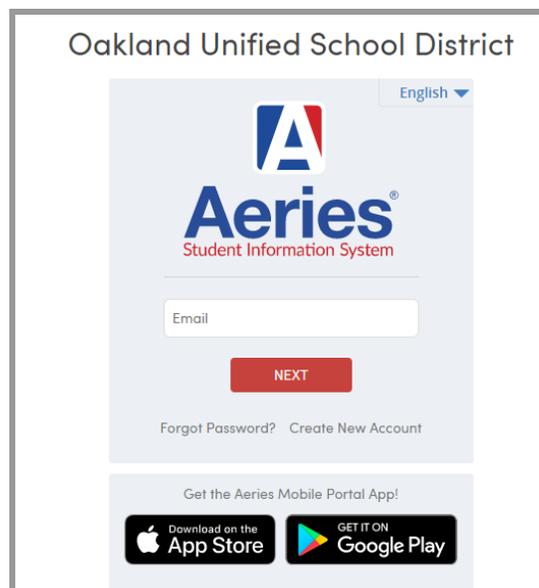
- Click the Create Account link
- Select Parent option
- Enter and confirm an email address and password
- Verify account email by clicking on the link included in the system generated confirmation email
- Once the account has been confirmed, login to the system.

Upon first login, parents will be prompted to enter three pieces of information

- Student's Permanent ID
- Home telephone on record
- Verification Passcode or VPC – this code can be obtained from the school site. Instructions will be provided to school sites on how to retrieve this information and share with parents.

## 2. Parent Log in process

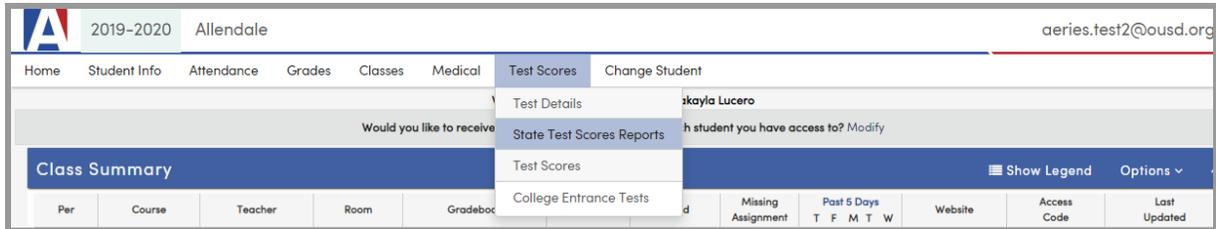
You can access your student's information through the Aeries portal by going to <https://parent.ousd.org> or by download the aeries mobile app from the Google Play store or the Apple App Store.



## Aeries Parent Portal / Electronic State Scores Report Access

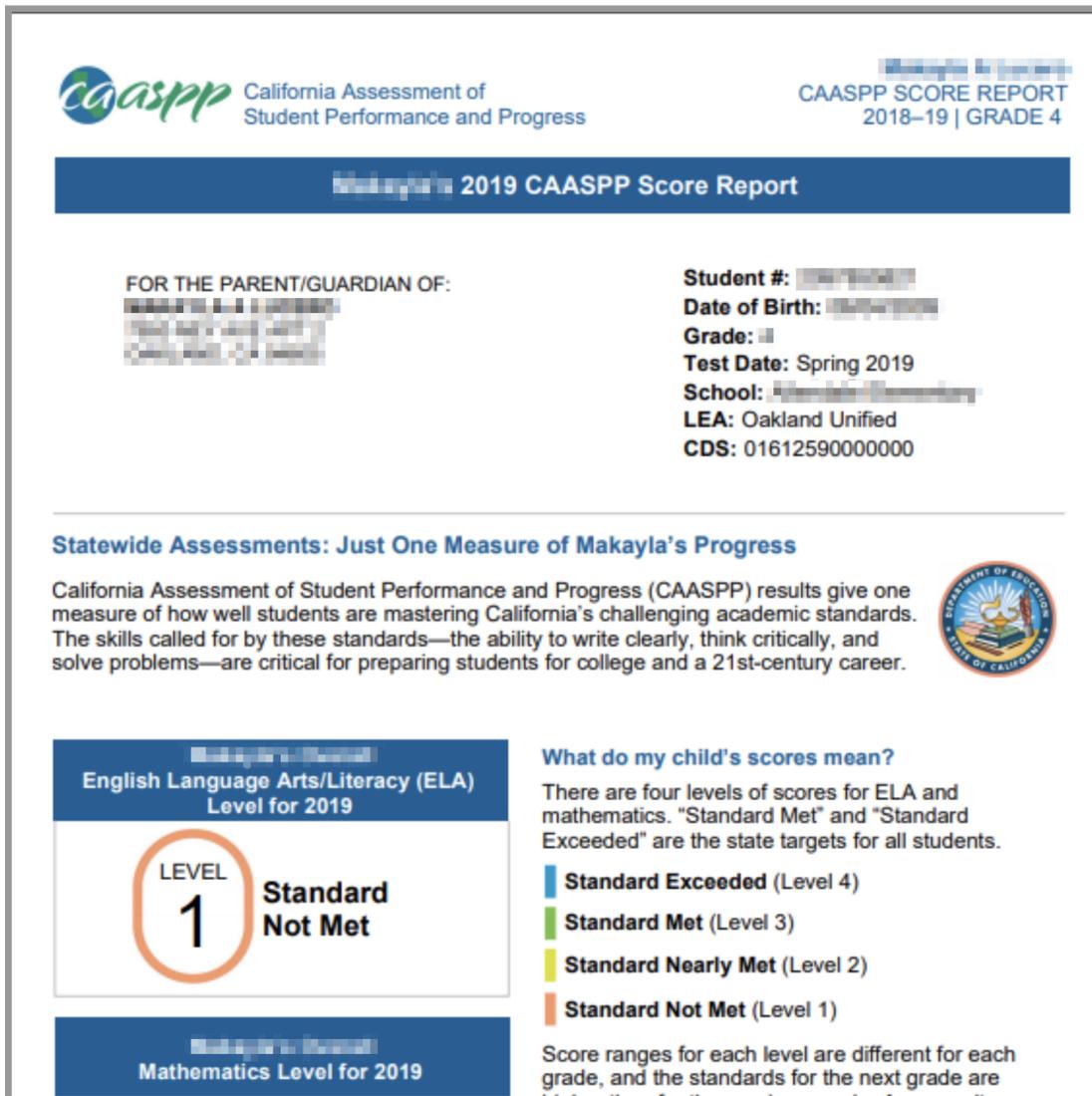
- Parent views of the eSSR (and maybe some other goodies: report cards, attendance, etc.) and how to print it in the parent portal

From the Test Scores menu select the State Test Scores Report option.



The screenshot shows the Aeries Parent Portal interface. At the top, there is a navigation bar with the Aeries logo, the school year '2019-2020', the school name 'Allendale', and the email address 'aeries.test2@ousd.org'. Below this is a main menu with options: Home, Student Info, Attendance, Grades, Classes, Medical, Test Scores, and Change Student. The 'Test Scores' menu is open, showing options: Test Details, State Test Scores Reports (highlighted), Test Scores, and College Entrance Tests. A dropdown menu for 'State Test Scores Reports' is also visible, showing 'Show Legend' and 'Options'. Below the menu is a table with columns: Per, Course, Teacher, Room, Gradebook, Missing Assignment, Post 5 Days (T, F, M, T, W), Website, Access Code, and Last Updated.

A new tab will open in the browser window displaying the score report.



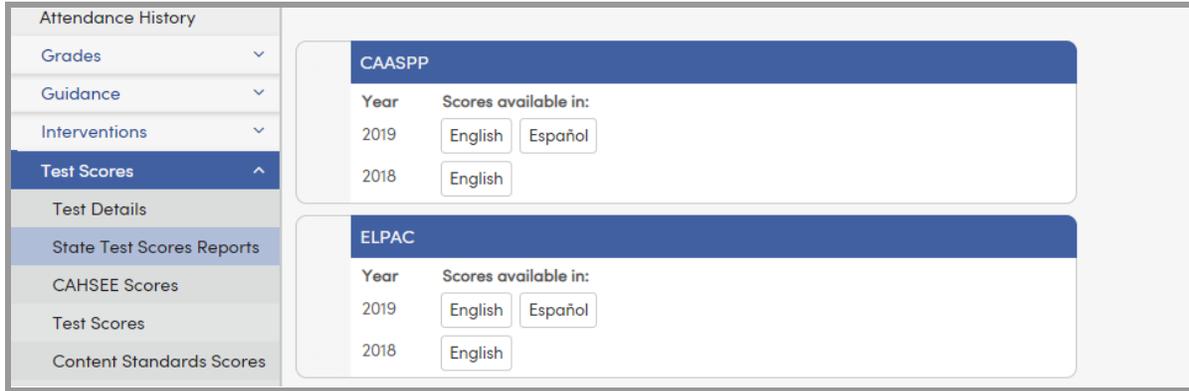
The screenshot shows the CAASPP Score Report for Makayla's 2019 CAASPP Score Report. The report is titled 'Makayla's 2019 CAASPP Score Report' and is for the parent/guardian of Makayla. The student's information is as follows: Student #: [REDACTED], Date of Birth: [REDACTED], Grade: [REDACTED], Test Date: Spring 2019, School: Allendale Elementary, LEA: Oakland Unified, and CDS: 0161259000000. The report includes a section titled 'Statewide Assessments: Just One Measure of Makayla's Progress' which explains that CAASPP results give one measure of how well students are mastering California's challenging academic standards. The report also includes a section titled 'What do my child's scores mean?' which explains that there are four levels of scores for ELA and mathematics, and that 'Standard Met' and 'Standard Exceeded' are the state targets for all students. The report shows that Makayla's score for English Language Arts/Literacy (ELA) Level for 2019 is Level 1, Standard Not Met. The report also includes a section for Mathematics Level for 2019.

# Aeries Parent Portal / Electronic State Scores Report Access

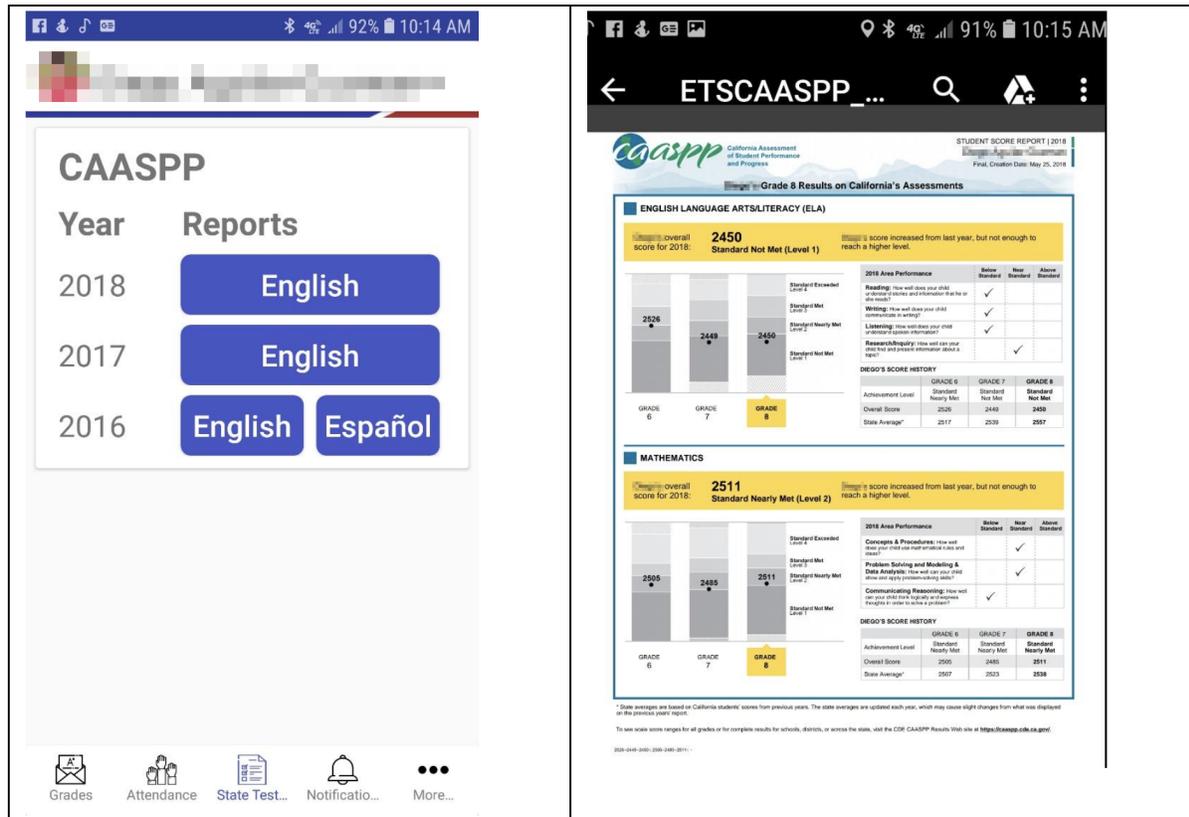
## 4. School site lead admin views of the eSSR and how to print an eSSR from Aeries Web

School site admins can access eSSR's in Aeries from the main menu under

Student Data Test Scores State Test Scores Reports.



## 5. From the aeries mobile app select State Test Scores from the menu at the bottom of the screen.



## 6. How to Retrieve the Verification Passcode or VPC for parents.

## Aeries Parent Portal / Electronic State Scores Report Access

- Login to Aeries
- Select Query from main menu
- Enter the following query to retrieve verification passcodes for students
- LIST STU ID TL VPC LN FN GR IF TG = “ ”

### 7. How to print mailing labels with registration information for parents.

Click on the reports tab beneath the Search students field, and enter label in the filter field.

Then click on Avery 5160 Labels option. Select Labels with Parent Portal Info option.

The screenshot displays the Aeries Student Information System interface. On the left, the 'Reports' tab is active, and the search filter is set to 'label'. The main content area is titled 'Print Avery 5160 Labels Report Options'. It includes the following settings:

- Report Format: PDF
- Report Delivery: None
- Which Report:
  - Labels Addressed To Parents
  - Labels Addressed To Students
  - 1 Per Family Labels (Report Tag)
  - Student Name Labels
  - Student Birthday Labels (Report Tag)
  - Student Info Labels
  - Labels With Parent Portal Info
  - Return Address Labels
- Print Student Permanent ID
- Print Student Home Phone
- Sort by: Student Name
- Print Students In Specific Classes

At the bottom, there is a 'Run Report' button and a note: "In order to properly print onto Avery 5160 Labels, when you have this report viewable in Adobe Acrobat Reader, before printing, you must set the 'Print Scaling' property to 'None'. You can do this in Adobe Acrobat Reader by adjusting the 'Scaling' setting on the Print Dialog or if you are using a different version of Acrobat, by clicking on File --> Document Properties --> Advanced --> Print Scaling --> 'None'".

You can sort the output by Student Name or by Teacher/Class.