

# How To Apply for Work Permit Application

## For OUSD Students

[ousd.org/workpermit](http://ousd.org/workpermit)





Gotta Get a  
Work Permit?

Man, where  
we gonna  
get one at?

Hey!  
Follow these  
instructions



You are  
now in  
Informed K12.

Go to form  
to complete  
application.

FYI  
You must have  
your email  
address to  
complete your  
application. Along  
with an email  
address for your  
parent and the  
employer.

← → ↕

app.informedk12.com

InformedK12 formerly Chalk

## OUSD Work Permit School Year 2020-21

YOUR FULL NAME / SU NOMBRE COMPLETO

YOUR EMAIL / SU CORREO ELECTRÓNICO

Enter to receive confirmation of submission.

Go to form / Ir al formulario

STATE OF CALIFORNIA DEPARTMENT OF EDUCATION  
STATEMENT OF INTENT TO EMPLOY A MINOR AND REQUEST FOR A WORK PERMIT- CERTIFICATE OF AGE  
CDE Form B1-1 (Rev. 8-14)

A "STATEMENT OF INTENT TO EMPLOY A MINOR AND REQUEST FOR A WORK PERMIT- CERTIFICATE OF AGE" form (CDE Form B1-1) shall be completed in accordance with California Education Code 49162 and 49163 as notification of intent to employ a minor. This form is also a Certificate of Age pursuant to California Education Code 49114.

(Print Information)

**Minor's Information**

Minor's Name (First and Last)	Home Cell Phone	Grade
Home Address	City	Zip Code
Birth Date	Social Security Number	Age
School Information	Student's Signature	
School Name	School Phone	
School Address	City	Zip Code

To be filled in and signed by parent or legal guardian

This minor is being employed at the place of work described with my full knowledge and consent. I hereby certify that to the best of my knowledge and belief, the information herein is correct and true.

Parent's Name (Print First and Last)	Parent's Signature	Date
--------------------------------------	--------------------	------

To be filled in and signed by employer

Business Name or Agency of Placement	Business Phone	Supervisor's Name
Business Address	City	Zip Code
Employer's Maximum Expected Work Hours:	hours per day	hours per week

In compliance with California labor laws, this employee is covered by workers' compensation insurance. This business does not discriminate unlawfully on the basis of race, ethnic background, religion, sex, sexual orientation, color, national origin, ancestry, age, physical handicap, or medical condition. I hereby certify that, to the best of my knowledge, the information herein is correct and true.

Employer's Name (Print First and Last)	Employer's Signature	Date
--	----------------------	------

**For authorized work permit issuer use ONLY**

Maximum number of work hours when school is in session:	Maximum number of work hours when school is not in session:
_____	_____

Proof of Minor's Age (Evidence Type)

Verifying Authority's Name and Title (Print)

Verifying Authority's Signature

Check Permit Type:

Full-time  
 Restricted  
 General  
 Work Experience  
 Education, Vocational Education, or Personal Attending  
 Workability

For more information about child labor laws, contact the U.S. Department of Labor at <http://www.dol.gov>, and the State of California Department of Industrial Relations, Division of Labor Standards Enforcement at <http://www.dir.ca.gov/DLSU/dlsu.html>.

Complete the highlighted section of the application.

Pay close attention to the formatting on your phone number, social security number and your birthday.

FYI-  
If these sections do not have the dashes in the numbers, you will not be able to submit your application.

Do not complete an application without employer information. It will be cancelled.



1  
STATE OF CALIFORNIA DEPARTMENT OF EDUCATION

**STATEMENT OF INTENT TO EMPLOY A MINOR AND REQUEST FOR A WORK PERMIT—CERTIFICATE OF AGE**  
CDE Form B1-1 (Rev. 02-14)

A “STATEMENT OF INTENT TO EMPLOY A MINOR AND REQUEST FOR A WORK PERMIT—CERTIFICATE OF AGE” form (CDE Form B1-1) shall be completed in accordance with California *Education Code* 49162 and 49163 as notification of intent to employ a minor. This form is also a Certificate of Age pursuant to California *Education Code* 49114.

*(Print Information)*

**Minor's Information**

First and Last	XXX-XXX-XXXX	Home/Cell Phone	Grade
Minor's Name (First and Last)			
Home Address	City	Zip Code	
mm/dd/yyyy	XXX-XX-XXXX	Age	Click to sign here
Birth Date	Social Security Number		Student's Signature

**School Information**

Select...	XXX-XXX-XXXX	If other school, enter school name here
School Name	School Phone	
School Address	City	Zip Code

**To be filled in and signed by parent or legal guardian**

*This minor is being employed at the place of work described with my full knowledge and consent. I hereby certify that to the best of my knowledge and belief, the information herein is correct and true.*

# What are the maximum hours I can work?

16-17 years of age

- 4 hours per school day
- 8 hours per non-school day
- 48 hours per school or non-school week

\*\*\*Exception if in WEE Program\*\*\*

14-15 years of age [Sample B1-4 \(14-15 yr old\)](#)

- 3 hours per school day
- 18 hours per school week
- 8 hours per non-school day
- 40 hours per non-school week



12-13 years of age

- 2 hours per school day
- 4 hours per school week
- 8 hours per non-school day
- 40 hours per non-school week

[Employment of Minors Summary Charts](#)

# Thank you for joining us!



We can be reached at:

510-879-3085

[WorkPermits@ousd.org](mailto:WorkPermits@ousd.org)

Presenter: Edith Gambrell

Photos: OUSD Gallery

Informed K12.com

Google Images

Apple Emojis