



**10.4.2017 Board Meeting
7pm-8:30pm
Montera Library**

Call to order: Meeting called to order by PTO President, Jeni Paltiel at 7:21.
13 members present. Quorum is 4. Quorum is met.

School/Administration Update - Principal Avent
Not Present

Present Revised Budget – Naomi

- Revised Budget. Miscalculations in formerly approved 2017-2018 PTO Budget. Handout Provided. Total expenses \$8000 less than previously calculated.
- Proposed areas to give back (selected due to substantial cuts made to previously approved budget): Fall Fest \$1500, Academic Enhancement \$500, Tech Bridge \$3000, Mini Grants \$3000
- Areas that also had cuts, but aren't receiving any proposed budget adjustments: Outreach, Facilities, Athletics, Field Day, Communications.

Discussion: Since 2017-2018 Budget approved in May, an in-person Silent Auction has been planned (in addition to online auction). This event will require more output, but expect to generate more income so allotment above seems reasonable.

Additionally, additional Outreach vs Communications expenses due to updated brochure. Fall Fest committee expects to generate income this year so any left over allocated from Fall Fest will be re-allocated to Outreach/Communications to cover brochure expense.

Jeni made a motion to approve proposed revised budget. There was a second to the motion. The motion was passed. Revised 2017-2018 PTO Budget Approved.

Mini-Grant Report – Kat

- Requests exceed budget. Will not be able to fund all Fall Mini Grants requests.
- Mini grants that will have first priority are those that will provide long lasting improvements. Plan to work with teachers/staff for mini grants that won't be approved to help direct them to other resources. Plan to set up collective "Wish List" (need volunteer lead for this) and have "drop off station" set up at Fall Fest.

Discuss Moving Registration to End of Year & Calendar Changes – Kat

- Background on how 8/13/18 school start date was decided. For more info: <https://www.ousd.org/newfirstday>
- Discussion around best time for reg (at end of 2017-2018 school year vs just before start of 2018-2019 school year). Decision to have registration before school start of 2018-2019 school year. Need to get Bridge Program dates. Exact dates TBD.

SSC Meeting Report – Ken

- All SSC positions filled
- IB Application Status: Still in candidate phase. Skyline's is farther behind in application process and plan to stay aligned with Skyline to stay in line with overall OUSD strategic plan.

Fundraising Update – Amanda

- Participation Goal: 22% participation
- Shares Program: 27 have signed up since registration
- Chromebooks Drive (separate from PTO Fundraising Goal – but Included in Participation Goal): 9%
- Fall Fest “Wish List” Donation drive will include donations in Participation Goal
- Online Auction – Jan. 29-Feb. 5th
- Silent Auction Event Feb. 10th
- Working on list and then will need help with soliciting donations. Last year used “High 5” model volunteers asked to ask 5 possible donors, which worked well and plan to do this model again

Any other business/announcements?

- Sales Force Donation – Thank You Needed. Jeni to talk to Ms. Berger about having Leadership Class take this on.
- Facilities: Homeowners Association from Piedmont Pines member has been in contact and concerned with how the front of school looks (overgrown weeds, etc). This group has donated \$500 in the past for front of school beautification. Willing to donate poppy seeds and wood chips, but Montera would have to be responsible to irrigation. Plan for future work day (10.14 punch list is full).
- Corporate Partnerships: Applied for \$5000 grant for new instruments. Will hear in Jan.
- NEED FAQ for Jupiter Grades. Future Notes from the Office.
- Taxes need to be filled next month. \$250 Budget. 990 Form. Ask to find someone (ask around).

Meeting adjourned: 8:32

Important Upcoming Dates:

10/14 TransforMontera Work Day

10/18 PTO General Meeting – High School Info Night

10/25 Prospective Parent Mixer at Shin-Stone Home
10/28 Fall Fest
11/1 PTO Board Meeting
11/2 Prospective Family Info Night Montera

Prepared by Recording Secretary, Angie Louie

Angie Louie – Recording Secretary
Amanda Halte - Fundraising
Eric Runge - Teacher rep
Jane Nylund – VP Facilities
Jeni Paltiel – President/Communications
Kat Verani – VP Outreach/Mini Grants
Ken Sorey - 1st VP
Kim Cardoso – VP Corporate Partnerships
Kristina Colbert – Financial Secretary
Linda Haymes-Elliot – After School Enrichment
Mia Shin – VP Outreach
Naomi Levy – Treasurer
Sha Coleman - Auditor