



11.1.17 PTO Board Meeting
7pm-8:30pm
Montera Library

Call to order: Meeting called to order by PTO President, Jeni Paltiel at 7:10pm.
15 members present. Quorum is 4. Quorum is met.

School/Administration Update - Principal Avent

- **International Baccalaureate (IB) Update:** Meeting last week with Montera and Skyline. Montera is in IB candidate status, but moving towards completing requirements/authorization to obtain IB School status for the Middle Years Program (MYP). Montera will continue moving toward this goal, however OUSD budget and funding are a concern. Skyline is also expected to continue to move towards IB School Status, but decisions about implementation are in progress. Original planned IB “partnership” between Montera and Skyline will end and final requirements/authorization for IB School Status will be completed separately.
- **OUSD Budget:** District wide cuts expected. More info anticipated as budget details become available.
- **Enrollment:** 2017-2018 projected enrollment = 741. 2017-2018 actual enrollment = 738. OUSDs projected number for 2018-2019 = 715, which will affect amount allocated from district budget to Montera (allocation is based on enrollment). Appeal for 2018-2019 projection has been submitted to the district.
- **Facilities:** Recent visit from District Buildings and Grounds. The district plans to repair: emergency ramp, lower yard blacktop erosion, woodshop dust collector.

Fundraising Update – Amanda

- **Dine-Out Events planned:** Star on Grand 11/15/17, Camber in winter (date TBD) and another for spring (details TBD)
- **Online Auction:** Jan 29, 2018 – Feb.5, 2018
- **Auction Party (in person event):** Feb. 10 2017
- **Auction Solicitation:** Solicitation letters and list of Oakland and Berkeley businesses to ask are available. In person asks are most effective. Please help by committing to ask a few businesses from solicitation list, or feel free to ask your favorite business. Solicitation letter also promotes “sponsorship” opportunities with “premium

placement” for promoting business in auction website, e-newsletter, and print materials.

- Chromebook (Go Fund Me) and Participation Drive (Annual Fund + Lucky Shares, etc.) are stagnant. Will push towards end of year taxes and possibly for “Giving Tuesday”.

Parent Info Night Needs – Kat

- Nov 2nd 7pm-8:30
- Overview from administration (Mr. Avent and Dr. Williams), student panel, representation from electives including woodshop, art, music, and afterschool programs including sports, Jazz sports band, and cheer.
- Set up 6pm. Pizza provided to teachers and others that are helping

Mini-Grant Report – Kat

- Approved Fall Mini-Grants: wishlist items for 7th grade science fall curriculum, wishlist items for 6th grade science, yoga mats for Special Day Class, community building fieldtrips for 6th grade Special Day Class, horseshoe table for Ms. English’s 6th grade history and English classes, color printer for Man-up and AVID elective, set of classroom dictionaries for Mr. Hopstone’s 8th grade history class, ballet bar and dance shoe scholarship for dance and cheer elective and afterschool program, young adult contemporary novels to highlight achievements of women throughout the African diaspora for 3 classrooms plus will be available for other schoolwide activities
- 6th grade field trip declined due to expensive transportation. Will look into Berkeley Unified Buses which were used for 2017 8th grade field trip.
- Support offered to mini grants applicants that were declined by redirecting/helping set up wishlists or DonorsChoose.org asks.

Group Discussion: Art & Science budget item uses

\$1500 line item from budget. \$500 was by music last year, but the rest was not used. Should this line item stay the same or be opened up to all teachers/programs in form of mini grants or other. Brief discussion with no decision.

Group Discussion: How can we promote/improve the wishlist?

Better way to coordinate, promote, keep track of teacher wishlist items. Most items requested via Amazon. Need FAQ for Amazon wish list users (info on how to get items shipped to wishlist holder vs. those purchasing items, etc.). Brief discussion with no decision.

Any other business/announcements?

- **Marquee:** There is support if it can be funded. Possibility of funding through city’s “Community Fund” which is how another local school funded their marquee a few years back.
- **8th Grade Activities:** Need planning meeting
- **Alumni Association:** Toni Warren, here tonight, is new lead and is looking for direction. Dunia Wilder, Ms. Saephan, and Mr. Avent have done some work on this and may have input on mission/goal/direction, etc.

- **Toros Got Talent:** Mr. Brewer will take lead. Date TBD, but planned after spring break.
- **Screenagers:** Parent interested Montera sponsored screening. Cost = \$500 then any amount brought in over \$500 is split 50/50 b/w Montera and Screenagers vs. \$650 flat fee. Consider DonorChoose.org, etc. as this was not a budgeted item and concern over getting enough support through ticket sales. Will go back to parent with concerns and have her look into funding options.
- **Fall Fest:** expect profit from this year's fall fest for first time. Great community building event and can also promote outreach mission by getting word out to community and local elementary schools, etc. Consider later end date next year. Committee has list of other areas for continued improvement.

Important Upcoming Dates:

- 11/2/17 Montera Info Night
- 11/15/17 Dine Out at Star on Grand

Meeting adjourned: 8:35

Minutes prepared by Recording Secretary, Angie Louie

PTO Members Present:

Angie Louie – Recording Secretary
 Amanda Halte - Fundraising
 Chris Guili - VP Technology
 Daren Avent – Principal
 Eric Runge - Teacher rep
 Jane Nylund – VP Facilities
 Jeni Paltiel – President/Communications
 Kat Verani – VP Outreach/Mini Grants
 Kim Cardoso – VP Corporate Partnerships
 Kristina Colbert – Financial Secretary
 Maisha House-Asemote – VP Volunteer Coordination
 Mia Shin – VP Outreach
 Naomi Levy – Treasurer
 Sha Coleman - Auditor
 Sonja Klein – Parliamentarian
 Guest: Toni Warren – Alumni Relations