



**12.5.17 PTO Board Meeting
7pm-8:00pm
Montera Library**

Call to order: Meeting called to order by PTO President, Jeni Paltiel at 7:09pm.
6 members present. Quorum is 4. Quorum is met.

Upcoming Fundraisers:

- Great Good Place for Books Fundraiser: Sat, 12/9/17. 6120 La Salle Ave. Oakland. Mention Montera at and 10% of proceeds will go to Montera. Teacher wishlists will be available. 6-8 pm there will be snacks and opportunity to gather and shop with other Montera parents.
- Sports Basement. Sunday, 12/10/17. 2727 Milvia Ave. Berkeley. Receive 20% off purchase when you shop in-store. 10% of profits go back to Montera. Some exclusions apply. Sign up with the Sports Basement Basementeers program (requires name, email, and select charity – Montera Middle School).

Yearbook Update: Defer until Kim is present.

Sports Update (Dunia):

- Mr. Latimore on paternity leave and Dunia has been covering.
- Coaches needed: 6th and 7th Boys Basketball and Girls Softball Coach.
- Study Hall available for all student athletes during lunch, M, W, F.
- Concession Stand to open Jan. 2018 that will be run by cheer, dance, and sports. Sponsored by Southwest. Items needed: fridge, storage/shelves, microwave, and painting. Hope to sell Toro Store items, and offer "Toro Closet" for hygiene and other items students may need at no cost. Donations of new or lightly used items for Toro Closet welcome.
- Cheer/Dance omitted from 2017-2018 school year budget in error. \$500 will be allotted to Cheer/Dance and will likely come from extra funds added to Presidents fund.
- 12/21 Cheer/Dance Fundraiser 6pm: Parent-athlete dance combos. Come out to support this amazing group of athletes.

Facilities Update (on behalf of Jane):

- Marquee update: Jean Quan donated \$4000 for marquee (donation from City Council “special fund”) several years ago. Project lost momentum and check was never cashed. Plan to go back to city council to see if that check could be reissued. Pricing marquees. \$6000-\$8000.
- Signage for video surveillance needed.
- Landscape watering – work order to be placed.

Alumni Association Update (Dunia):

- Alumni have expressed interest in donating to specific project. Project ideas: marquee, chrome books and chrome book carts, fieldtrips, MUR upgrades, mats for dance/cheer, books (Science, Spanish, etc.), Pop-up Science lab, Girls Conference. Plan to get this list to Ms. Saephan and to connect her with Kim who may have ideas for other big ticket items through her “corporate partnership” work.

Screenagers Screening Update (Jeni): Friday or Sat. 1/19 or 1/20. Plan to sell tickets in advance and hold event if able to reach tipping point in which ticket sales meet or exceed “rental” cost.

Outreach Update (on behalf of Kat):

Tour help needed for remaining school tours, especially for Friday, 12/8/17 (91 expected).

Volunteer and Other Update (Maisha):

- Volunteer info from registration has been compiled. List of 150 people. Plan to upload to PTO Google Drive.
- Ideas for Extra 2017-2018 Budget Funds: Books for Spanish and/or Science, Pop-up Science lab, Girls Conference.
- Girls Conference: Possibly March 2018. Need admin support and a lead. Maisha will follow-up with Dr. Williams.
- 7th grade activity. Snow trip possibly MLK weekend. This wouldn’t be a school or PTO event.

Fundraising Update (Amanda):

- Auction in person event 2/10/18 at Edwards Art Center. There will be an online auction in the week (or so) before the live event. Donations needed!
- Fund-a-Need Ideas: Chrome Books, Pop-up Science Lab, other?
- Party ideas in the works: Parkway Theater, Hog and Oyster, The Voice, Oscar Party, New Orleans Cooking Class

Tax and Insurance Update (Naomi and Jeni):

- 2016-2017 Taxes needed to be done. 6 month extension granted. \$250 allotted in the budget.
- Insurance Liability Insurance last updated May 2017. Jeni will file for 2018.

Important Upcoming Dates:

12/9/17 A Great Good Place for Books Fundraiser

12/10/17 Sports Basement Fundraiser

2/10/18 Montera Annual Auction Party

Meeting adjourned: 8:35

Prepared by Recording Secretary, Angie Louie

Angie Louie – Recording Secretary

Amanda Halte - Fundraising

Dunia Wilder - Athletics

Jeni Paltiel – President/Communications

Maisha House-Asemote – VP Volunteer Coordination

Naomi Levy – Treasurer