



**3/7/18 Board Meeting
7pm-8:00pm
Montera Library**

Call to order: Meeting called to order by PTO President, Jeni Paltiel at 7:05.
11 members present. Quorum is 4. Quorum is met.

7:00-7:10: Welcome and approve minutes from February meeting

Angie made a motion to approve Feb. 2018 Board Meeting Minutes. Ken seconded the motion. No discussion. The motion was passed.

7:10-7:20: School/administration update - Principal Avent

- 2018-2019 Budget: Will likely result in releasing 2 teachers
- 2018-2019 Enrollment: Pending; Idea from Ms. Saephan to host event to confirm enrollment.

7:20-7:35: Board job descriptions, openings, election planning - Jeni

- "Job" Descriptions due 3/18 (in time for Camber Mixer)
- Open positions for 2018-2019: Mini Grants/Academic Enhancement (after school classes in flux), Fundraising, Financial Secretary, Facilities/Health and Safety (2 positions), Technology, and waiting to hear back from some others
- Start recruitment via E-Bulletin, Camber Mixer, etc.
- Plan to vote at PTO General Meeting in May

7:35-7:45: eBulletin advertising – discuss proposal – Jeni

- See Handout. Agreed to Limit 4 max. 1st come, 1st served and keep disclaimer clause
- Inform Montclair Business Association
- Jeni will inform ebulletin and manage request for the rest of this year

7:45-8:00: Camber mixer details – Kat and Ken

- Camber 3/18/18 5:30-7:30pm
- Targeted to 5th graders and families
- Want 6th grade families to attend to show support/commitment
- Cheer to welcome guests. Jazz band will perform. Leadership students and teachers invited.

- Event Promotion: Montclair newsletter, Next Door, help spread the word

Upcoming Fundraising Events: Amanda:

- 3/11/18 Raffle at Farmers Market 4 tickets to Warriors tickets vs Utah. Drawing at 3/18/18 Parkway Movie Party with Dr. Williams.
- Open “Pay to Play” Parties: 3/17 Voice, 3/18 Parkway with Dr. Williams
- Crepevine Fundraiser – offers 50% back to organization. Fundraiser event, general vs purpose i.e. 8th grade activities. Will plan on event for Spring.

Other:

- 6th grade field trip: Issues around funding. Discussion on how to PTO can help support this event held. No final decision. Need to discuss with 6th grade teachers. Kat will follow-up with them.

Meeting adjourned: 8:20

Important Upcoming Dates:

03/10 OUSD Dads Club Brew Off

03/11 Farmers Market Raffle Sales

03/18 New Family Mixer/Fundraiser at Camber

04/10 PTO Board Meeting

Prepared by Recording Secretary, Angie Louie

Angie Louie – Recording Secretary

Amanda Halte - Fundraising

Daren Avent – Principal

Eric Runge - Teacher rep

Jeni Paltiel – President/Communications

Kat Verani – VP Outreach/Mini Grants

Ken Sorey - 1st VP

Mia Shin – VP Outreach

Naomi Levy – Treasurer

Sha Coleman - Auditor

Sonja Klein – Parliamentarian