



**5/1/2018**  
**PTO Board Meeting Minutes**  
**7pm-8:30pm**  
**Montera Library**

**Call to order:** Meeting called to order by PTO President, Jeni Paltiel at 7:05pm.  
10 members present. Quorum is 4. Quorum is met.

**Welcome and approve minutes from April meeting**

*Chris made a motion to approve April 2018 Board Meeting Minutes. Ken seconded the motion. No discussion. The motion passed.*

**Toro Store/Gear Budget Review: Lisa Taylor (guest)**

- 2017-2018: Expenses \$5700. Income only slightly > expenses; income goal not met.
- 2018-2019: Goal to net \$1200
- Current stock: out of sweatshirts and surplus of large size sweatpants
- Question: Stick with current items which makes \$9.50 sweatshirt, \$4pant, \$5 hats vs considering new items, vendor, purchasing items.
- Plan to investigate new vendors and make decision soon to stick with current vendor/items vs. something new. Anticipate hybrid situation where students can purchase items in person and also have ability to purchase items “on demand” reducing PTO expense.

**President’s Update: Jeni**

- 5/8/18 Final PTO General Meeting “Taco Tuesday”. Agenda: 2018-2019 incoming PTO board members and budget approval, and Volunteer Thank You
- End of the year “Hand off” meeting. TBD. Jeni will poll group to find a time.
- Ms. Tenley: Thank you from PTO will be presented at upcoming “Staff Appreciation Breakfast”.
- Field Day: ask for \$600 from Mr. Snow – not budgeted but will be funded from President’s fund.

**Budget Review (See handout): Naomi**

2017-2018 Review:

- Currently \$14,521 deficit. April income (mostly 8 grade activities and field trips) pending

- Chunk of savings/unspent budgeted funds (i.e. technology and facilities) will help offset deficit
- Push for 8<sup>th</sup> grade activities in process
- Plan for Annual Fund Push in eBulletin and Jupiter grades
- Anticipate budget income and expenses will likely end up coming in close.

2018-2019 Budget Proposal: Review and balance

- Reviewed spending and areas that can be cut
- Increase Annual Giving Fund and “Events” Income
- Brainstorm for 2018-2019 fundraising (i.e. request to fund specific items)

*Chris made a motion to approve proposed 2018-2019 budget to be presented at 5/8/18 general meeting after discussion above. Amanda seconded the motion. No additional discussion. The motion was passed.*

**Meeting adjourned: 8:45**

**Important Upcoming Dates:**

5/8/18: Final PTO General Meeting of the Year

5/16/18: Heritage Day

5/30/18: Career Day

6/4/18: New Student Welcome and 8<sup>th</sup> Grade Picnic

6/6/18: 8<sup>th</sup> Grade Promotion

6/7/18: Last Day of School

**Prepared by Recording Secretary, Angie Louie**

Angie Louie – Recording Secretary

Amanda Halte - Fundraising

Chris Guili - VP Technology

Jane Nylund – VP Facilities

Jeni Paltiel – President/Communications

Kat Verani – VP Outreach/Mini Grants

Ken Sorey - 1<sup>st</sup> VP

Kim Cardoso – VP Corporate Partnerships

Kristina Colbert – Financial Secretary

Naomi Levy – Treasurer

Guest: Lisa Taylor (Toro Store)