



9/4/2018
PTO Board Meeting
7pm-8:00pm
Montera Library

Call to order: Meeting called to order by PTO President, Jeni Paltiel at 7:04pm.
10 members present. Quorum is 4. Quorum is met.

1. Principal's report – Not present

2. Define teacher stipend rules - who's eligible? Can it cover food/party?

- Elise will draft proposal with input from Ken Sorey (budget item falls under 1st VP)
- 12K budget for 2018-2019
- No sugar – OUSD policy
- Underspent in 2017-2019
- Laura/Elise to communicate to teachers/staff that there are ways to get help with upfront costs (purchase orders, shopping list, etc.).

3. Volunteers – needs, strategies, leads

- Vacant – VP Facilities: Dad's Club will assume VP Facilities roll. More info below.
- Vacant - VP Technology – Likely to be filled soon/prospects in the works
- Vacant – VP Fundraising. Individuals identified via Volunteer Survey that may be able to help with parts (i.e. raffles) and/or entire roll.
- Ride for a Reason: 2 parents have volunteered to lead for Montera; awaiting response from Ride for a Reason organization/board to see if they will let Monera join for 2019.
- Ebulletin currently in need of volunteers
- Volunteer Needs to be addressed at 9/12/18 Pasta Dinner/General Board Meeting

4. General Meeting plans – Sept. 12 and beyond

- Sept 12: Pasta Dinner and Volunteer Info.
- Oct 17: HS Info Night. Skyline and Oakland High confirmed; waiting to hear back from Oakland Tech
- Jan. 16: Tweens and Screens; presented by Marissa Harrison, co-founder of ScreenAge Bootcamp
- March: Possibly Health Info Night? TBD

- May: Taco Tuesday, Volunteer Thank You, Approve Budget, and Incoming Board Members

5. Financial report

- 2017-2018: Income approximately met goal, and underspent. Finished the year in the black.
- Areas where budgeted allotment was not spent: President's fund, Principal's fund, Teacher supplies, Technology (equipment), Facilities (landscaping)
- 2018-2019 Class Field Trips: Aim for teacher ask to raise ½ of cost. Suggested donation should be based on cost of trip/student. Encourage donating for another student, etc.
6th grade: Not currently planned, but budgeted for
7th grade: Exploratorium
8th grade: Berkeley Rep: \$2000 for 8th grade field trip to Berkeley Rep. Current request for check upfront to cover cost. A portion of this this will be reimbursed through donations. 8th grade trip is a budgeted line item and upfront check approved.
- Sports Study Hall does not have budgeted allotment for 2018-2019. Discussion/brainstorming session on ways to support this program.

6. Fall Fest update

- Needs lead. Previous lead can help, but not lead
- Planning Meeting 9/6/18 7-8pm Library

7. Alumni Association update/ideas

- Recent post on Forgotten Montclair Facebook Page drew big response/interest
- Alumni Association Newsletter planned
- Planned donation ask to match City of Oakland's donation (approx. \$4000) for marquee. Amount given by City will not cover total cost and more funds are needed.

8. Reviving the rummage sale as a sports benefit/service project

- Dunia to oversee; 10/27/18 (in coordination with Fall Fest)

Guest: Eric Sweickert, Dad's Club

- Dad's Club will have rep at PTO Board Meetings and will assume VP Facilities roll (not safety)
- Current planned activities/events: 4 work days, Fall Fest, Auction and possibly another fundraiser, and 2 Pub Crawl Fundraisers to support Woodshop and Music.

Meeting adjourned: 8:05pm

Important Upcoming Dates:

- Sept 6: Fall Fest Planning Meeting 7-8pm Library
- Sep 12 Pasta Dinner/PTO General Meeting and Volunteer Fair 6:30-8pm MUR
- Oct 2 PTO Board Meeting 7-8pm Library

- Oct 17 PTO General Meeting and HS Info Night 6:30-8pm
- Oct 27- Fall Fest and Rummage Sale 11am – 3pm

Board Members Present:

Angie Louie – Financial Secretary

Dunia Wilder – Athletics

Elisa LeBlanc – VP Academic Enhancement (Mini Grants) (Co)

Eric Runge - Teacher rep

Eric Schweickert – Dad’s Club/VP Facilities

Jeni Paltiel – President/Communications

Kat Verani – VP Outreach (co)

Ken Sorey - 1st VP

Laura Wedderburn – VP Academic Enhancement (Mini Grants) (Co)

Naomi Levy – Treasurer

Minutes prepared by Angie Louie