



**September 3, 2019**  
**PTO Board Meeting**  
**7pm**  
**Paulista**

**Call to order:**

Meeting called to order by PTO President, Ken Sorey at 7:09pm. **18** members present. Quorum is 4. Quorum is met.

**Update from Mr Avent:** Schoology codes will go to parents at back to school night when they pick up their child's schedule. If they don't collect them there, kids will get them in Advisory. Yonder bags started today. Maria will send a communication out tomorrow, and will send a follow-up.

**Agenda Items:**

**1. Approve Minutes**

Ashely Dunning moved to approve, Jason Tempestini seconded. Approved, no abstentions.

The group discussed possibly having the meeting back in the library or at Peets Lincoln Square next time. Peets closes at 8, so would need to start earlier.

**2. Vote on Approving New Members**

Vote on Jason Tempestini as new Parliamentarian.

Doug Hamilton motioned to approve, Naomi Levy seconded. Approved, no abstentions.

**3. Introduce New Volunteers**

a. Taiwan and Sarah – Ebulletin

Will work on Ebulletin. Three existing people on the team, but now two more for a total of five. There was a big push at start of the year to get parents to sign up for eBulletin.

Elisa is stepping aside from the bulletin slowly as she has an 8<sup>th</sup> grader. There is a schedule for getting the bulletin out amongst the volunteers.

#### b. Open positions to fill

There are two outstanding positions to fill on the board: Fundraising (escript/smile) and auditor. Ken is functioning as the auditor as of now, but he really shouldn't do so as president.

#### **4. New Marquee**

The new electronic marquee has been finalized, paid for by city and alumni. When Ken knows the date it will be delivered he will coordinate with Mr. Avent to find out the protocol with the district to have it installed. Possibly coordinate with dad's club and garden club to mount the new marquee? Angie notes that there will need to be someone assigned to update the Marquee—students or office assistant? Might need a PTO volunteer to coordinate.

#### **5. Discussion about Improving Web-presence – Maria, Linda, Katherine**

The team is having a meeting on the 10<sup>th</sup>, and they have invited Miss Howard. Goal is to first improve architecture of website, so it is friendlier, less redundant, and easier to update. Then they will update content. Laura has been updating the music information. Ebulletin links have been effective—we should add more links to the website to the Ebulletin. Maria mentions the need to potentially corral all the Facebook groups, yahoo group, and include all avenues of communication at Montera on the site with guidelines. It is noted that discussion groups would need a moderator. The group will have an update at next board meeting.

#### **6. Update on Teacher Buddies and Lunch Volunteers - Linda**

All teacher buddy positions but special ed have been filled, and the team will bundle in with others if necessary. A couple specialist positions have also been filled. There will be a meeting next Monday, 9/9, from 7-8 in library that will be a launch gathering for the buddies. The plan is to send communication every month to buddies, to guide them and let them know what to communicate to teachers.

Lunch volunteers: Linda needs help finding someone to run this program, as she cannot run it. This person needs to send communication to encourage and train people, remind them to show up and to set up a sign-up genius for September. Make announcement at back to school night? Volunteers have to have TB test and volunteer clearance because lunch is so wide open they could be alone with children. This could be a major deterrent to finding volunteers. Mr. Avent will check to find out whether people can be in the courtyard w/o clearance.

There was a suggestion that Mr. Latimore could help, but he is responsible for study hall. Dunia offers to help. Jane Nylan set up the program, so perhaps she can help as well.

## **7. Tours and Events – Kat**

SYL new teacher sponsor = Mr. Holmes. He contacted Kat about doing training. The team needs parents who can spare an hour or two on a Friday, 9:30 to 11am, mid-November through early January: there will be four groups, and we need one parent per group. Last year we received feedback from parents that they wanted to hear from parents, not just the student tour guides. The team will push info night to specific elementary schools: Thornhill, Montclair, Sequoia, Redwood Heights. There was a suggestion that perhaps the board should commit to one tour each.

## **8. Auction Update – Loryn**

Tickets will go on sale in the next couple of days. There will be a booth at Fall Fest with a big push for buying tickets, making decorations, donations. Let Loryn know if you have any donations. The auction party will take place on February 8—this date was chosen to not conflict with events being held by private schools and high schools.

## **9. Sports Update – Dunia**

### **a. Discussion of gas reimbursement for parent drivers**

Parents can't afford to drive to sports events—could there be a pool of funds to reimburse for mileage? October 5 = first event. Naomi notes that she is not sure how that would work with budget as she needs receipts and there is no line item in budget for this expense. She suggests that Ken could use the president's line item to purchase Shell cards to be given to those who need them. Bobbi suggests Donors Choose.

### **b. GoFundMe for sports truck**

Dunia used to use her Toyota truck to shuttle kids, but it needs to be fixed up. Possibly set up a GoFundMe to fix it up, Dunia to keep insurance. The cost would be \$2500. Some concerns expressed about how this might work.

### **c. Other sports updates**

Volleyball tryouts this Tuesday and Thursday. Tomorrow is final tryout for cheer (40+ girls). Cross country Wednesday and Thursday. Flag football has a team. Pep rally 9/26. Study hall next Tuesday for any and all student athletes, They need two refrigerators and a microwave for study hall: . One refrigerator for lunch and one for after school. Ashley asks whether if only some teams exist in the fall, how are athletes defined in terms of admittance to study hall? Study hall won't turn them away.

There was a suggestions post on Oakland Freecycle or NextDoor about the need for refrigerators and a microwave. Communications team to post.

## **10. Fall Fest Update and Discussion – Ashley**

Fall Fest will be October 26. There is a SignUp Genius, which has been pitched via eBulletin. There will need to be one adult for each booth for each hour. If no booth staff by 9/25, the booth will be cancelled. After that date, teams that are moving forward can begin to make plans of what to do in the booth.

Montera Performs = Performances all during fall fest (cheerleaders, music, dance) + open mic.

Ashely asks board to sign up and sign up their kids, particularly for set-up.

## **11. Other Fundraisers**

### **a. Warriors Game – Nov 1 and Possibly March 1**

First Warriors fundraisers game = November 1. Tix will be \$90-100, which includes a \$40 to \$50 mark-up to support PTO.

### **b. Hog and Oyster Party – Sept 14 4:00 PM – 8:00 PM**

Still spots for Hog & Oysters @ Ken/Ashley's house. They plan to invite some teachers for extra spots. Dunia asks if there is anything for anyone who doesn't eat pork or shellfish, but too difficult to accommodate for this party.

### **c. Ride for a Reason**

### **d. Music Boosters**

Music Boosters – Laura working on Fall Fest. Students received instruments. Cazadero is the first weekend in October, will need parent volunteers.

## **12. Discussion of General Meetings**

### **a. Sept 25 (Pasta Dinner), Oct 17 (High School Info), Jan 15, Mar 11, May 14**

Do we want to continue these themes, or are there any ideas for new themes? Send to Ken. September 25 = pasta dinner. Historically maybe 30 people. Follow-up to all hands. Talk to Mia about the pasta dinner.

Kat can do lanyards. Suggests Board wear lanyard at back to school. Email outreach@monterapto if you need a lanyard.

Who coordinates high school info night? Jeni did that. Outreach to Skyline, Tech, Oakland High.

## **13. Other business?**

- Bobbie mentions that the nurse says ice machine in office is broken, but Mr. Avent confirms the school reordered ice machine.

- 60<sup>th</sup> anniversary Ashley, Jeni Paltiel, Linda are getting word out to alumni. They hope to have fundraisers, history booth at Fall Fest
- Spirit items – Linda would like the Toro store to have fun things for kids such as penants, stuffed bulls w/t-shirts, stress “bulls,” but needs money to order or sponsors. Ashley suggest celebrity alumni or families could sponsor? Ken expressed concern that if we ask for money via GoFundMe it might conflict with other financial asks and needs. Toro store doesn’t make a lot of money, but keeps the school spirit, and a lot of money is needed upfront to purchase materials. Naomi suggests that Lisa has discretion over what is purchases and what is sold. Lisa notes that we placed a small order this year and while we need to replenish some items, we could use the extra money for the spirit items. Dunia says the kids want joggers, not old school sweats. Lisa indicates that the “nice stuff” costs more upfront, smaller profit. Ken suggests focus group to get student input. Dunia: Cheerleaders start the “retro” look with new uniforms?
- The PTO board should have access to the Google folders and calendar via google email addresses. Ken to send around. Bobbi needs a PTO email and Lisa’s doesn’t work.

#### **14.Next Board Meeting – Oct 2, 7:00 PM to 8:00 PM**

**Meeting adjourned: 8:16pm**

#### **Board Members Present:**

Ken Sorey – President

Elisa LeBlanc - VP Academic Enhancement (Mini Grants)

Laura Wedderburn – VP Academic Enhancement (Music)

Dunia Wilder – VP Academic Enhancement (Athletics)

Maria Rapier – VP Communications

Bobbi Babineau-Lounds – VP Facilities/Health and Safety

Kat Verani – VP Outreach & Membership

Yolanda Mesa – VP Fundraising

Glen Alvarez – VP Technology

Linda Hamilton – VP Campus Culture

Ashley Dunning – VP Volunteer Coordination

Jason Tempestini - Parliametarian

Naomi Levy - Treasurer

Angie Louie – Financial Secretary

Trudy Brown – Recording Secretary

Lisa Tully – Toro Gear

Loryn Hudson – Auction Coordinator

Doug Hamilton

Principal Avent

Mr. Rungey – Faculty rep

Minutes prepared by: Trudy Brown