



April 7, 2020
PTO Board Meeting
6:00pm
Zoom

Call to order: 6:02pm

Meeting called to order by PTO President, Ken Sorey at 6:02pm. 17 members present. Quorum is 4. Quorum is met.

Approve Minutes

- Bobbi motions and Angie seconds. All approved.

Mr. Avent update and Q & A

- Big emphasis in preparation for the plan was on training and professional development for teachers.
 - a. Question: How are teachers doing? Answer: Some are okay, teachers with families = stressful
- Distance Learning will begin the week of April 13. Everything is subject to change.
 - a. Learning will be broken up into blocks – 30 minute max blocks for students
 - b. Wednesday = Cluster time
 - c. There will be office hours
 - d. Teachers and staff meet twice a week
- Schoology will be the hub for all distance learning, with links out to Zoom or other systems as necessary.
 - a. Question: Is Schoology connected to Google Classroom? Answer: Schoology is a management system and links can all be put in there.
- Ability of all students to access distance learning
 - a. There was a school poll to see who had internet and Chromebooks, which was followed up via Cluster groups.
 - b. Original Chromebook needs for 15 students has increased to 60—didn't account for one computer per family and parents working too.
 - c. Teachers are following up if they can't reach students to see if there is an internet problems or other problem.
 - d. Comcast offering free service, but it requires SSN. Some families in the district have pushed back because of this requirement.
- Montera will still have a promotion ceremony for 8th graders – virtual webinar.
 - a. Perhaps a t-shirt for the kids to make them feel special
- Grades for last marking period will be credit/no credit

- a. This is standard for all of OUSD. Looking for consistency across the school districts in the state.
 - b. Perhaps a rubric to show students what they need to do to get the credit.
- Enrollment for next year is projected for 660, but still calling families to get them to confirm. How to welcome new families given the shelter in place order?
 - a. Incoming 6th grade webinar, show videos Q&A.
 - b. How to reach out to the parents and get them excited about being involved in the PTO next year.
 - c. Meet again to brainstorm ways to welcome 6th grade families – cluster zoom with families?

PTO support for the rest of the school year (immediate needs).

- How can PTO be helpful, how can we support families?
 - a. General meeting scheduled in a couple of weeks – could do a virtual townhall? Something fun to bring families in.
- A lot of teachers haven't yet asked for their \$300 stipend. Are there increased expenses to WFH?
 - a. Mr. Avent will mention to teachers.
 - b. Should we plan to spend what is left, even for those who have already requested?
 - c. Make sure teachers know to email their receipts to PTO Treasurer.
 - d. Give Naomi a week to get receipts in and will take stock of reserve and will advise what's available.

Liberating safety supplies from the safety kits for area hospitals

- N95 masks were collected out of the safety kits (1500 masks). Donated to Summit and Highland Hospitals. Will work on replacing them next year.

PTO communications for the remainder of the year

- Maria – community social media accounts
 - a. challenge = striking the right tone. Focus on ensuring students are uplifted, sharing information, and mindful that it is a challenging time for some students.
- Communications are straightforward in terms of calendar.
- Other resources? Stress management, managing expectations?
- Outgoing 8th graders would perhaps appreciate some special recognition + incoming 6th graders.
- How to use eBulletin?
 - a. Perhaps gather tips and success stories in parent open forum

Contingencies for cancelled 8th grade activities and 8th grade trip

- Reschedule the DC trip for the summer?
- Question: Any chance that we can reschedule the graduation to the summer? Mr. Avent unsure—virtual will still happen just in case.
- 8th grade party perhaps?
- Fundraising with yearbook is at \$730 right now. Can be used however we like.
 - a. Make sure all 8th graders who can't afford to buy a yearbook get one? How could this work? Mr. Avent to bring up to COSS team.
- Ken to coordinate with Kimberly to coordinate some of the things we might do and how to message to parents.

- a. Perhaps use funds for “Class of” t-shirt and Toro bull – will depend on whether people ask for refund
- b. Perhaps need to check in to see if people want a refund, but might have a large majority of funds remain.
- c. Zoom Party?

Financial update

- Naomi slowly catching up. We have raised a lot more than we’ve spent this year.
 - a. Estimated \$20k from auction, but actual = closer to \$50k.
 - b. Will prob be down by about \$10k in Ride for a Reason
 - c. Annual Giving is down a little bit, but not as much as expected.
 - d. A lot of the spending hasn’t happened yet.

Succession Planning for Next Year

- Fair number transitioning out with 8th graders. Number of key slots to fill.
- Ken and Ashley’s son may be leaving school—Ken will still remain as president’s role no matter what.
- Naomi would like to swap Treasurer as she’s been doing it for four years. She would be happy to do Academic Enhancement.
- Incoming 6th grade events – good way to find parents who are involved.
- Loryn to reach out to auction team to see if anyone is interested in joining the board.
- If social gatherings are banned for all of next year, worst case, might need to re-think the auction party. Businesses aren’t doing well, so might need to re-think.
- Montclair sports is closing and will donate all remaining PE clothes to school. – Give to incoming 6th graders as a welcome gift.
- Look at open positions and let Ken know if you are handing off to anyone in particular.
- 8th grade parent handoffs to 6th and 7th parents for additional roles

Other Business?

- Budget – usually approved at the end of the year by the current board. Subcommittee, sends out, brings to board for approval.
- Need to approve incoming board members – needs to be brought to bank in a written document.

Next Board Meeting: May 5 (Virtual)

Meeting adjourned: 7:08 pm

Board Members Present:

Ken Sorey – President
Marc Lavar Hughes – First Vice President
Maria Rapier – VP Communication
Ashley Dunning – VP Volunteer Coordination
Elisa LeBlanc – VP Academic Enhancement
Katherine Falk – VP Technology
Bobbi Babineau-Lounds – VP Facilities
Dunia Wilder – VP Academic Enhancement
Linda Hamilton – VP Campus Culture
Laura Alvarez – VP Academic Enhancement
Naomi Levy - Treasurer
Angie Louie – Financial Secretary
Trudy Brown – Recording Secretary
Jennifer Garito - Outreach
Loryn Hudson – Auction Coordinator

Mr. Avent - Principal
Eric Runge – Faculty Representative

Minutes prepared by: Trudy Brown