



May 5, 2020
PTO Board Meeting
6:00pm
Zoom

Call to order: 6:04 pm

Meeting called to order by PTO President, Ken Sorey at 6:04 pm. **10** members present. Quorum is 4. Quorum is met.

Approve Minutes

- Bobbi motions and Naomi seconds. All approved.

Budget for 2020/2021

- We were quite successful in fundraising this year—we had upped the goal quite substantially and met that and then some. The issues of last 3 months also affected our spending—a lot of \$\$ anticipated was not spent. As a result, we have a lot of leftover money.
- We will carry over \$30k to next year.
- Next year's budget is conservative in terms of expectations in fundraising
 - We may not bring in as much money as this year, since we don't know how things will unfold in terms of gathering.
 - We are using the extra \$\$ from this year.
- Income = \$58k + \$30k carryover. Higher budget than last year = \$88,500
 - Break even budget
 - Expecting to provide more support for ASP
 - Large amount in President's Fund – discretionary to be used where needed.
- Examples of changes to next year's budget as compared to this year
 - No new logo orders this year
 - We will be using some other purchasing option to sell Toro goods. People order directly, similar to sports benefit.
 - Net \$3k through Toro store this year.
 - Fall Fest: Only expecting to make \$500 because we may not be able to hold the event.
 - Auction: Much lower goal, again because we don't know what the event will look like.
 - Ride 4 Reason: Netted \$6500 this year even though it didn't happen.
 - Did not change Annual Giving goal
 - \$20k is always the goal, but it is always a disappointment.
 - We will need to make an effort to try to meet that or even close.
 - Other events income lower. Was Warriors this year, but didn't have both events.
 - Big change to safety budget

- All food and water needs to be replaced every few years.
 - Need to replace all masks that were donated. Will wait until urgent needs die down to purchase them.
- Might be able to roll the \$\$ over for 8th grade activities.
 - Only a few have requested the \$\$ back this year.
 - \$4000 in the 8th grade activities account.
 - Some will be spent for printed program that will come with their certificate.
- Discussion of ASP line item.
 - We may need to hold a virtual meeting to approve extra \$\$ for after school program, because no fees have been collected since school has been canceled.
 - Mr. Latimore was laid off, looking to find a way to hire him as OUSD employee, rather than hire him through ASP.
 - Not sure what that means in terms of what we commit for the budget. \$25k (half is his salary), but can't contribute to a salary position for OUSD.
 - Kimberly: Collection of fees for ASP will continue to be a problem – may have more people qualifying for assistance and scholarships. Parents need to pay consistently if they can afford it, or the program will fold.
 - Naomi: There are holdover expectations since there used to be a grant. People had grown accustomed to not having to pay. As those used to the granted-funded system age out of the school, those using it are now more accustomed to having to pay.
 - Need to have a conversation before school year kicks off—how will this work for the new school year.
 - Naomi: There have been more “culture problems” (fights, etc) since ASP lost funding.
- Angie motioned to approve the budget, Ken seconded. All approve.

Open Board Positions

- Kim Delaney taking over Financial Secretary role from Angie.
 - Ken motions Naomi seconds electing Kimberly as Financial Secretary. All Approve.
- Naomi would like to do Academic Enhancements and find a new Treasurer. She will move to Academic Enhancement only if someone is found to be Treasurer.
- Jennifer Garrito will join Outreach.
- Lauren moving to VP Fundraising, if Auction does not happen.
 - The Auction party happening depends on regulations. May need to repurpose Auction to different type of fundraiser.
 - May need 1-2 more people in Fundraising to help Lauren.
- VP Campus Culture: May not need to fill, but will need to fill Teacher Buddy Coordinators.
- VP Volunteer Coordinator: Ashley moving off.
- Ken will stay on as President, although his son is moving to another school, unless there are concerns.
- Ken needs to check in with Marc to see if he will continue on as First VP.
- Recruit for these roles at the upcoming 6th grade welcome meeting.

Teacher Appreciation Activities

- 6th grade parent reached out to see if we are doing anything about Teacher Appreciation
- Appreciation notes from kids to teachers are being circulated through Schoology and counselors.
- Open to other ideas to show appreciation

- Bobbi: Perhaps teacher wishlists. Parents can get them gift cards and email to them.
- Online document that teachers fill out with their favorite things. Lauren will try to find.

New Parent Welcome Day (virtual) – May 22

- There is a team working on this with the Administration.
 - Share as much info as poss via Zoom.
 - Q&A
- Will schedule a specific follow-up meeting for incoming students, to replace the student panel.
- Sending out information about the meeting to all incoming 6th grade parents soon.
 - How will we get access to parent emails?
- It is up in the air if there will be a Bridge program this summer. It may be a virtual activity.

End-of-Year Virtual Events and 8th Grade Activites

- May 27 = virtual promotion
 - Abbreviated ceremony.
 - 8th graders have been given a project to complete PPT about themselves, will be part of the program.
- District is trying to provide links for each school, but it is problematic.
- Kimberly will be working on the program—families will see it during ceremony, plus will get hard copy with certificate.
 - No mail is going to school, where should programs be sent?
- Hoping to do a get-together sometime during the summer, but may not happen.
 - Held at school so they can see each other, sign yearbooks, simple food.
- May 19th – Kenya is organizing a virtual sports gala.

Communications Update

- Comms team will hold a meeting in June about Newsletter/Website/Communication, etc.
 - Katherine can possibly help with newsletter

School Board Candidate Debate (online), May 19 – oaklanddebates.com

- OUSD parent put together a forum online to hold a debate, since there isn't a lot of info coming out.

Other Business?

- All check signers need to be approved with an official document when all people are in place.
 - Needs to be in meeting notes.
 - Can addend the minutes. Online vote or meeting?

Meeting adjourned: 7:00 pm

Board Members Present:

Ken Sorey – President
Elisa LeBlanc – VP Academic Enhancement
Katherine Falk – VP Technology
Bobbi Babineau-Lounds – VP Facilities
Naomi Levy - Treasurer
Angie Louie – Financial Secretary
Trudy Brown – Recording Secretary
Loryn Hudson – Auction Coordinator
Kimberly Delaney
Lisa Taylor – Toro Gear

Eric Runge – Faculty Representative

Minutes prepared by: Trudy Brown