



November 11, 2020
PTO Board Meeting
6:00pm
Zoom

Call to order: 6:04 pm

Meeting called to order by PTO President, Ken Sorey at 6:04 pm. **12** members present. Quorum is 4. Quorum is met.

Budget Updates – Naomi

- Ken is currently submitting taxes—we are net ahead \$47,000 last year. Trying to be smart about allocating overage to help the school.
 - Carry over funds will be split between extra spending and making up for reduced fundraising this year.
- Changes:
 - No money from Fall Fest.
 - Brought down auction revenue to \$10k since we can't have a live auction.
 - Ride for a Reason lower than planned.
 - Less revenue from Toro store.
 - Annual Giving – Since we are already at \$23k pledged with monthly donations, will move projected number to \$25k. 100 families have donated.
 - Turkey Trot will bring in about \$4k. 80 people participating plus donations.
- Will carry over \$45k of last year's overage.
- Proposed: Bump up number to pay Kenya Latimore's salary (taking longer than expected with School Board): \$22,500. Salary support for key staff that school can't pay for (extracurricular, like librarian, club/after school/sports)
- Teacher stipend up to \$400 each.
 - A bunch of teachers haven't yet spent their stipend. Newer teachers, SPED teachers taking advantage of the opportunity.
 - Perhaps Ken can write a note to share with teachers to remind them the money is there to spend?
 - Is there a problem to pay out of pocket first?
 - Some teachers are using for student supplies.
- 8th grade activities money is carried over
- Relief fund school supplies \$7k.

Vote to Approve Revised Budget

- Budget = \$95,792k
- Zero net income, but still significant reserve. Yearly budget is always net zero.
- Loryn Hudson proposed that we accept budget, Jen Wilkins seconded. All approve.

Mini-Grants - Naomi

- Trying to keep around the \$4k mark
- Some has been used for first aid kits for sports, so down to \$3k.
- Raine and Lauren will help find someone to help Naomi with this, since she is still working as treasurer.
 - Help needed to coordinate the communication and the collection of the proposals from the teachers.
 - Also need small committee to vote on the proposals.

Relief fund

- Going really well. We have raised \$3200 in cash. Dispersements are usually around \$200.
- Dunia is coordinating the distribution of supplies.
- Ms. Harambe is coordinating keeping track of the distribution.
- PTO gave \$5000 for student supplies.
 - Bought 60 headphones, have given out about 25.

Glows and Grows – Report Back

- These were shared with Nan Howard and she was going to share them with the teachers.
- 7 or 8 people indicated they would like to be followed up with—who will do this?
 - If PTO sent the questionnaire, they should follow up.
 - Jennifer Willkins will coordinate, with help from Ken Sorey and Kenny Shea Dinkins.

PTO vs. Admin Roles - Loryn

- There have been several emails from PTO members that Admin haven't responded to—how can we move things forward to be effective?
 - Montera directory
 - Updating the website
 - Tech team
- We default to having them approve everything, but perhaps can move forward on some without this to avoid bottleneck.
- Request response time of 72 hours?
- Mr Runge – G1 funding communication
 - There is supposed to be a G1 oversight committee for Montera? Propose that this is on School Site Council radar.

Parent Workshop Series – Raine

- It has been a little hard to schedule to not conflict with school events.
- Upcoming workshops this fall:
 - Shannon: Organization workshop
 - Heather/Raine: Stress management
- There was a workshop organized that no one showed up to.
- Suggestion to see how the fall workshops go and then see whether spring ones should be planned.
- Perhaps consolidate with a PTO meeting?
- Participation is a perennial problem—parents disconnect from kids’ schools when they reach middle school.
- Perhaps use Eventbrite to gauge interest in advance?

Next General Meeting – HS Info Night – Ken and Jen

- Webinar event tomorrow, 11/12.

Virtual Tours – Jen

- First tour is 11/19 at 6. 12/9 event is in Spanish.
- Planning to have a Q&A breakout for parents. Will send out a Sign-Up Genius for PTO board to sign up to help.
- There will be some smaller Zoom Mixers, all Q&A with families. Big role for PTO to represent the school and talk to families considering the school.
- Admin has done some video filming. Involve teachers in the virtual tours.
- There was a Healing Spaces meeting at JM about why people aren’t choosing Montera.
- Need new reviews on school review sites.

Update on Tech Group - Lauren

- Stalled out when getting in communication with teachers to find out their needs.
- How can we reach out to get needs?
- Need to regroup with Admin to figure out how to move forward as needed.
- Lauren has best practices to share.
- Maybe share offer of help with Teacher Buddies.

Website and PR Team – Katherine

- Website needs an overhaul. Need to talk to Admin to get the ball rolling.
- No response from Dami and the admin to email sent 2 weeks ago.
- Feedback that prospective students can’t find what they are looking for.
- Information is there but needs to be reorganized.
- Website template is limited (Blackboard)? What can we change?

Teacher Buddies

- Not a lot of demand from teachers yet.
- Perhaps combine with tech support?

Fundraising - Loryn

- Woodshop cutting boards auction is coming up at the end of November.
- Turkey Trot coming up Thanksgiving week as well as restaurant fundraisers.
- Hope to hold a Family Bingo Night in February.

Meeting adjourned: 7:15pm**Next Meeting: December 2, 6pm****Board Members Present:**

Ken Sorey – President

Kenny Shea Dinkin – First Vice President

Naomi Levy - Treasurer

Loryn Hudson – VP Fundraising

Lauren Addicott – VP Volunteer Coordinator

Raine Dougan – VP Volunteer Coordinator

Katherine Falk – VP Technology Dunia Wilder – VP Academic Enhancement

Bobbi Babineau-Lounds – VP Facilities

Jennifer Wilkins – VP Outreach and Membership

Trudy Brown – Recording Secretary

Daria Dimitrioff – Parliamentarian

Eric Runge – Faculty Representative

Minutes prepared by: Trudy Brown