



**January 5, 2021  
PTO Board Meeting  
6:00pm / Zoom**

**Call to order: 6:00 pm**

Meeting called to order by PTO President, Ken Sorey at 6:00 pm. 17 members present. Quorum is 4. Quorum is met.

**Mr Avent Update**

- Governor's plan to re-open schools = increase \$\$ to support having everyone at school site once/week or twice/month.
  - Probably won't happen. Too expensive for District.
- AB-10 = Open schools in March. Probably has more traction.
  - Possibly March 6<sup>th</sup> graders on campus. Hybrid schedule.
  - Lots of questions, such as what is AC Transit capacity.
- Should have budget next week or following week to build schedule for next year.
  - District says quarter system next year, want schedules done in May.
  - Quarter system is actually in limbo—will need to negotiate with the union.
  - If quarter system happens next year, it will be mandated at every site.
- First day of school is not set for next year.
- Hope to have a mini open house for the quarter.
  - Families have a meeting to meet teachers. Short, welcome back.

**Montera Relief Fund and Holiday Drive – Dunia**

- Community came through for the families—incredibly grateful.
- Donor (not a parent) paid rent and bought beds, etc.
- The relief fund has helped 11 families so far, with one more starting tomorrow.
- Katherine – can we put a write-up on the website about the holiday drive?
- Naomi – Can we do a fundraising push related to stimulus money – those who receive who don't need it, can they donate to those who do?

**Mini-Grant Update – Naomi**

- Requests have been coming in – a bunch came in before the Dec 15<sup>th</sup> deadline. All approved.
  - Math curriculum (\$500)

- Fashion club for this year and next (\$2k)
- Special ed software (\$300)
- Library club (\$250)
- Art kits (\$1k)
- Software (\$500)
- Woodshop kits (\$350).
- We have been able to say yes to all that are coming in – using field trip, etc., money that won't be spent this year.
- Asked Mr. Avent and Mr. Runge to spread the word that funding is available

### **Parent Panel 1/20 and Toro Tours – Jennifer**

- 1 tour (English) left.
  - Only 2 parents needed for the tour – most questions geared toward Admin.
- Raine will be facilitating the Parent Panel on 1/20.
  - Q&A format.
  - Recreate the parent/student Q&A at the end of in-person tours.
  - There will be a sign-up genius – will need volunteers.
- Will be sending notice to all the elementary schools' weekly bulletins.
- Spanish tour – 100 people signed up but only 5 people turned up.
- Average of 70-80 for each tour.
- Jen to send email for Mr. Avent to send to all 5<sup>th</sup> grade students
- Raine: Is there a way to gather questions in advance for the Parent Panel?

### **SSC Meetings – Mr. Avent**

- SSC has been established, but had issues with meeting quorum
- SSC looks at what the school has done well and what needs to improve.
  - Example: Issues around suspension for special ed students. Put a lot of work into strategies to ensure suspension rates for special ed students aren't high (other suspensions were going down). Change classes, consistency in teachers.
- Going forward, SSC will dive into the budget to help establish for next year.

### **Recruiting PTO Board for Next Year – Raine**

- Use list of those who have participated in affinity groups to recruit for next year's board.
  - Per Mr. Avent, "grades" for success of Affinity meetings are AA = B, LatinX = C, Asian/Pacific Islander = Fail.
  - Need to advertise better. Attendance going down, Ms. Harambe switching it up to keep it engaging.
  - Robocalls – Improve Spanish, use recording instead of robocalls.
- Raine, Loryn, Ken met in December to discuss who can we tap? There will be a broader ask. Will send to Board to encourage personal asks from all.
- Dunia suggests tapping those who are on boards at elementary schools

### **Game Night Planning Meeting – Loryn**

- Game night planning meeting this Sunday.
- Game night will be in February. Ideas are welcome!

### **Online Auction (April) – Loryn**

- Thinking of scheduling this for April – more businesses will be open, more access to vaccines.
- Contemplating a live virtual auction, but will look at other schools to see how they do it.
  - Auction software layered on top of Zoom.
- Will solicit Montera families with businesses. Doesn't want to reach out to local businesses right now.
  - Connections with local realtors/banks? Can they buy gift cards and donate?
  - Restaurants who have traditionally done well with take-out?
- At this point, will move fundraising activities more toward the general fund, rather than to relief fund.
- Kimberly provided update on numbers:
  - Through mid-December: Annual giving = \$21k. Relief fund = \$5k
  - Matching donations/corporations: \$1800, Amazon/escrpt/grants: \$300
  - Plus Pizza fundraisers, Montera trot, Tootsies, etc.
  - Last deposit from Paypal was almost \$10k.

### **Update on Cutting Board Auction – Runge**

- Raised \$3k.
- Playing with the idea of making an Adirondack chair set to auction off.

### **8<sup>th</sup> Grade Activities – Kimberly**

- Is there anything we want to do for 8<sup>th</sup> graders other than the virtual promotion ceremony?
  - Monthly basis? How can we make them feel special?
- Some carryover funds from last year to pay for activities
- Plan to perhaps survey the 8<sup>th</sup> graders
- Daria volunteered to help Kimberly.

### **Subscribing all Montera Families to eBulletin?**

- All families get their information differently.
  - We don't have 100% participation on Schoology.
  - Can we add them all to eBulletin?
  - Equity – want everyone to receive the information.
- Trudy to send Lauren info about how to provide email addresses.

### **Taxes and Audit Update – Ken and Elizabeth**

- Elizabeth is our auditor this year.
- Ken and she will meet to begin the process.

- Taxes are up to date, but audit is required.

### **Open Discussion**

- Bobbi needs help with yearbook. No yearbook club due to virtual school—didn't want to ask kids to be on Zoom more. Working with yearbook company to create a yearbook in a virtual environment.
- Bobbi would like to fill emergency supplies at end of year so that they are ready for next year.

**Meeting adjourned: 7:06pm**

### **Next Meeting:**

General – Jan 20<sup>th</sup> 6-7:30 (Family Panel)

PTO Board – Feb 3, 6-7pm

### **Board Members Present:**

Ken Sorey – President

Kenny Shea Dinkin – First Vice President

Naomi Levy - Treasurer

Loryn Hudson – VP Fundraising

Raine Dougan – VP Volunteer Coordinator

Katherine Falk – VP Technology  
Dunia Wilder – VP Academic Enhancement

Bobbi Babineau-Lounds – VP Facilities

Dunia Wilder – VP Academic Enhancement

Jennifer Wilkins – VP Outreach and Membership

Heather Ladov – VP Campus Culture (Teacher Buddies)

Glen Alvarez – VP Technology

Trudy Brown – Recording Secretary

Kimberly Delaney – Financial Secretary

Daria Dimitrioff – Parliamentarian

Elizabeth Taylor – Auditor

Eric Runge – Faculty Representative

Darren Avent – Principal

Minutes prepared by: Trudy Brown