



**July 15, 2021**  
**PTO Board Meeting**  
**6:30pm / Zoom**  
**Call to order: 6:30 pm**

Meeting called to order by PTO President, Loryn Hudson at 6:33 PM. **14 members present.** Quorum is 4. Quorum is met.

**Introductions of each member**

**Campus Beautification Day - Loryn**

- July 24? Loryn will confirm the date and time.
- Tasks will include pulling weeds, cleaning the garden beds, putting up the electronic sign in front of the school, and setting up the display windows.
- Communication will be sent out for volunteers.
- This event may occur monthly.

**Budget - Laurin**

- Laurin reviewed and shared the budget.
- We have a surplus due to COVID and money not spent.
- A line for a community grant will be established with the extra funds.
  - Create a committee to define and create guidelines for the community grant.
    - Suggestions for grant included partial scholarships for the 8th Grade Washington, D.C. trip. There used to be a Crab Feed fundraiser.
    - Additional teacher and support.
- Loryn motioned to approve the budget. Laurin seconded. 2021-2022 budget approved.

**Calendar -Loryn**

- PTO Board Meetings will be on the first Wednesday of each month from 6-7 PM.
- We will look into in-person meetings that include Zoom, so everyone can attend.
- The PTO has general meetings but would like to collaborate with the Montera for topics. Loryn is meeting with Ms. Harambe, Community Manager to discuss parent engagement meetings and will update everyone.

### Summerbridge -Raine

- Orientation for the 7th graders will be on July 29th from 9-1 PM, and for the 6th grade on July 30th from 9-1 PM.
- We need PTO volunteer assistance from 8:45-10 AM each day to answer questions and meet new parents.
- There are no additional tours. On the first day of school, students look for the rosters posted around the campus. Once they find their name, they will see their teacher and 1st period room number. During the 1st period, the teachers will hand out student schedules. Students will go on campus tours and have lockers assigned if needed.

### Afterschool - Loryn

- 90 students have signed up for the afterschool program with \$12,000 income projected per month.
- The PTO will not need to subsidize the program for August.

### Art -Jenna

- Jenna is working with Ms. Recco on getting the Kiln up and running for art.

### Communications

- Loryn reported that Dr. Williams would like to consolidate communications.
- The school website calendar, Schoology, and Google calendar do not sync right now.
- Lauren asked about eBulletin messaging.
- Loryn will set up a communications meeting with Dr. Williams.

### Other Items

- **PE Uniforms**
  - PE Uniforms are now optional.
  - There is a parent vendor (Conor Ottenweller) who is in the process of preparing an order, so if families would like to order the uniform, then they can prepay.
  - The order should be ready before the start of school.
- **Planners**
  - Dr. Williams is looking into blank planners for the students.
- **Fundraising**
  - Loryn will connect with Andrea regarding fundraising documents.
- **Fall Festival**
  - Find out what the rules are for on-campus events.
  - We may need to be off-campus.
  - Raine will look into off-campus park fees.

**Meeting adjourned: 7:38 PM**

**Next Meeting:**

August 4, 2021 6-7 PM

**Board Members Present:**

Loryn Hudson – President

Laurin Asdal – Treasurer

Andrea Johnson – VP Fundraising

Raine Dougan– VP Volunteer Coordinator/Outreach

Naomi Levy - Academic Enhancement

Lauren Addicott – VP Technology

Ilan Penson – VP Communications

Karen McNeill -VP Communications

Kristen Stone – VP Facilities

Kimberly Delaney -VP Financial Secretary

Jozlyn Shirley -Asst. Financial Secretary

Jen Forder -Art Booster

Candace Johnson -Music Booster

Vicki Moulton -Auction Co-ordinator.