

Students, you made it to senior year, you are almost to the finish line. The High School and Beyond Plan (HSBP) is a Washington State graduation requirement.

The items on this checklist are intended to help keep you organized and focused so you can graduate ready for your next step. You have been working hard on this plan for a while, now is the time to finalize and put into action.

Remember, this is your plan, but the staff at your school are ready to support and guide you along the way. If you are feeling behind, confused, or stressed, please reach out to your school advisor or counselor. You got this!



Scan me to access more information and electronic version of checklist

# High School and Beyond Plan

## TWELVETH GRADE 12 CHECKLIST

### Grade 12: Required

- Update your current resume or activity log, include education, any work experience, and any community service and how the school district recognized the community service.
  - Where: English/Designated class
  - When: Winter/Spring
  - Supporter: Teacher

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- Provide a Verified Letter of Acceptance to the Next Institution (VANI) and the Acknowledgment form.
  - Where: Advisory or designated class
  - When: When you receive an acceptance letter to college/university, military, apprenticeship.
  - Supporter: Advisor/School Counselor

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- If taking a Career and Technical Education (CTE) course, teachers will assist students to complete verification at the conclusion of each semester to receive [dual credit \(high school and college credit\)](#).
  - Where: CTE Courses
  - When: End of Course
  - Supporter: CTE Teacher

### Grade 12: Recommended (more on page 2)

- If you are considering attendance at a Technical, 2-year or 4-year college or university, complete the [Free Application for Federal Student Aid \(FAFSA\)](#) and the [Washington State Application for Financial Aid \(WASFA\)](#). You will find helpful videos on the FAFSA website.
  - Where: [FAFSA](#) and [WAFSA](#) websites. School/Community Partner Events
  - When: October 1 - March
  - Supporter: School Counselor/Community Partners

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- If you want to improve your SAT score from your junior year, take the SAT for free during the school day.
  - Where: At school
  - When: October
  - Supporter: Teacher/School Administrator

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- Review admission requirements for [Guaranteed Acceptance Program \(GAP\) schools and Admission Partner](#) schools.
  - Where: [TPS website](#)
  - When: Fall
  - Supporter: School Counselor/Advisor

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## TWELVETH GRADE 12 CHECKLIST

### Grade 12: Recommended (continued from page 1)

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|---|--|
| <input type="checkbox"/> If requested by college/university applications, ask for one or more letters of recommendation, from teachers, coaches, counselor, employer, or administrator. Scholarship applications may require up to three letters of recommendation. | <ul style="list-style-type: none"> <li>• Where: In-person, email or phone</li> <li>• When: Beginning in the Fall</li> <li>• Supporters: Teachers, Coaches, Counselor, Employer or Administrator.</li> </ul>      |
| <input type="checkbox"/> Complete and apply for a minimum of <a href="#">one local, state, or national scholarship</a> . Timelines vary, review deadlines for individual scholarships.  | <ul style="list-style-type: none"> <li>• Where: <a href="#">TPS website</a></li> <li>• When: Date indicated by scholarship/Timelines vary</li> <li>• Supporter: School Counselor/Community Partner</li> </ul>    |
| <input type="checkbox"/> Make a plan for at least one College/Career Readiness Experience. Examples include college/career field trip, college/career rep visit, college/career tour, or college/career fair.   | <ul style="list-style-type: none"> <li>• Where: Colleges/Field Trip/Fair</li> <li>• When: October - March</li> <li>• Supporter: School Counselor/Community Partner/School website, Principal messages</li> </ul> |
| <input type="checkbox"/> Review your financial aid award letter(s). Your counselor can assist you.  | <ul style="list-style-type: none"> <li>• Where: US mail and/or email</li> <li>• When: Upon letter receipt</li> <li>• Supporter: School Counselor</li> </ul>  |
| <input type="checkbox"/> Take <a href="#">AP</a> and/or <a href="#">IB</a> , exams for free. There is no risk, and a successful score could earn you college credit.  | <ul style="list-style-type: none"> <li>• Where: <a href="#">AP</a> or <a href="#">IB</a> Classes</li> <li>• When: May</li> <li>• Supporter: AP Teacher</li> </ul>  |
| <input type="checkbox"/> Request your final transcript be sent to your post-secondary pathway choice.   | <ul style="list-style-type: none"> <li>• Where: Online at School Websites &gt; Parchment</li> <li>• When: May - June</li> <li>• Supporter: School Registrar</li> </ul>   |