

**A. W. Beattie Career Center  
Joint Operating Committee**

**Combined Board Meeting August 17, 2023**

**5:15 PM – Dinner**

**5:45 PM – Committee of the Whole**

**6:15 PM – Joint Operating Committee Meeting**

**Arlene J. Bender Student Conference Center**

**ZOOM (video & audio conference):** Using a PC, tablet or smart phone,  
click on this link or cut & paste into your browser

<https://zoom.us/j/99533174980?pwd=V2E4OGZKc1J5bWdGUUM2MWhBU3RNQT09>

For security purposes, when you click on the above link, you will enter a ZOOM “waiting room”. You may experience a slight delay before you are admitted to the JOC Meeting. The waiting room will be accessible at 5:45 PM ET for the Committee of the Whole and the JOC Meeting that will begin at 6:15 PM ET.

**AGENDA**

- I. *Call to Order***
- II. *Pledge of Allegiance***
- III. *Roll Call***
- IV. *Invitation for the public to address the Joint Operating Committee***
- V. *Approval of Minutes of June 15, 2023***
- VI. *President’s Report***
- VII. *Superintendent of Record’s Report***
- VIII. *Solicitor’s Report***
- IX. *Executive Director’s Report***
  - **Introduction of New Staff Members**
  - **Staff Recognitions**

**X. Committee Report**

**Organization & Curriculum Committee (Libby Blackburn – Chairperson)**

**Action Item:**

1. To approve Thea Holzworth, Erin Rushe, Vi Olszewski, Cari Ludwig, and Diane Murray participating in the 2023 CTE Integrated Learning Conference in State College, Nov. 8 – Nov. 10, 2023, at an estimated cost of \$2,626.00, Operating Budget.

**The Organization & Curriculum Committee recommends item 1 be approved.**

**Information Items:**

1. Mr. William Steiner, Building and Grounds Supervisor has been selected as the President of the Western PA Facility Directors Association.
2. 2023 – 2024 AWBCC (A-Team) Program of Work “Outline of Goals and Objectives” Attachment #1
3. Annual updated Counseling Plan Goals and Objectives for 2023 – 2024 Attachment #2
4. Mr. Wike, HVAC Instructor, received a \$250.00 Harbor Freight gift card through their Teaching Excellence program for classroom materials.

**XI. Committee Report**

**Personnel Committee (Ron Frank – Chairperson)**

**Action Items:**

1. To approve the following substitutes for the 2023 - 2024 school year:
  - Jim Wolslayer (Building-Wide)
  - James Thomas (Building Assistance/Medical Programs)
2. To approve the following supplemental contracts for the 2023 - 2024 school year as outlined in the professional agreement with the A. W. Beattie Education Association for the following:

FCCLA	John Ellis Cari Ludwig Aaron Yurek	
SkillsUSA	John Brown Paula Gibson Heather Brown	
Cosmetology Student Teacher Supervisor Cosmetology Supervisor	Cindy Cazin Cindy Cazin	
National Technical Honor Society	Darren Vtipil Scott Scariot	
Culinary Supervisor Beattie Ambassadors Modular Home	Aaron Yurek Jennifer Groomes John Brown	
Teacher Mentor for Charles Wike	Roy Hughes	(1/3 of 3 yrs. – Yr. 2)
Teacher Mentor for Dale Dankmyer	John Brown (replacing E. Carlini)	(1/3 of 3 yrs. – Yr. 2)
Teacher Mentor for Lee Silnutzer	Jennifer Groomes	(1/3 of 3 yrs. – Yr. 2)
Teacher Mentor for Chris Cowger	Darren Vtipil	(1/3 of 3 yrs. – Yr. 2)
Teacher Mentor for Damian Zottoli	Michael Purucker	(1/3 of 3 yrs. – Yr. 2)

Teacher Mentor for Jon Mansfield	Andrew Dumbeck	(1/3 of 3 yrs. – Yr. 1)
Teacher Mentor for Bella Ellis	Erin Brennan	(1/3 of 3 yrs. – Yr. 1)
Teacher Mentor for Rick Bennett	Nate Monroe	(1/3 of 3 yrs. – Yr. 1)
Teacher Mentor for Cam Galloway	John Brown	(1/3 of 3 yrs. – Yr. 1)

3. To approve assigning the following non-contract EMT Supplemental Contract for the 2023 – 2024 school year to:
  - Cheryl Rogowski – EMT      \$1,500.00
  - Lee Silnutzer – EMT      \$1,500.00
  
4. To approve the following non-contract supplemental positions for the 2023 – 2024 school year for assistance with bus and parking lot duty at \$400 per individual:
  - Joe Pelesky
  - Lee Silnutzer
  - Eric Szelc
  - Tad Thayer
  - Heather Zottoli
  - Meredith Allen
  
5. To approve Jon Mansfield as an Automotive Technology Student Support Specialist instructor effective August 9, 2023, at the salary of \$49,750.00, with benefits. Perkins and Operating Budget.
  
6. To approve the following title change and revised job description #2025 for Mrs. Thea Holzworth as Assistant Director for Curriculum and Grants/Associate Principal. No change in salary or benefits. Attachment #3
  
7. To approve the following title change and new job description #4060 for Mr. Alex Gralia as Senior Systems Technician, along with a salary of \$60,000.00 effective on January 1, 2024. No other change in benefits. Attachment #4
  
8. To approve the resignation of employee #266 effective July 31, 2023.
  
9. To approve the resignation of employee #337 effective August 4, 2023.
  
10. To approve the resignation of employee #190 effective August 31, 2023.
  
11. To approve Meredith Allen as a CBC Instructional Assistant effective August 9, 2023 at the hourly rate of \$21.00, no healthcare benefits.
  
12. To approve the Memorandum of Understanding between A.W. Beattie Career Center and A.W. Beattie Education Association for the utilization of the title Dean of Students as outlined in the referenced attachment. Attachment #5

**The Personnel Committee recommends items 1 thru 12 be approved.**

**XII. Committee Report**

**Finance Committee (Jim Fisher – Chairperson)**

**Action Items:**

1. ACCOUNTS PAYABLE	AWBCC Operating Fund	6/30/2023	\$ 1,408,982.80
		7/31/2023	\$ 741,782.12
	AWBCC Capital Reserve Fund	6/30/2023	\$
		7/31/2023	\$
	Alfred W. Beattie Memorial Fund	6/30/2023	\$
		7/31/2023	\$
	Conroy D. Guyer Fox Chapel Charitable Trust	6/30/2023	\$ 6,000.00
		7/31/2023	\$
2. BUDGET REPORTS	AWBCC Operating Budget	6/30/2023	\$
		7/31/2023	\$
3. CASH REPORTS	AWBCC Operating Fund	6/30/2023	\$ 474,585.33
		7/31/2023	\$ 3,164,628.56
	PLGIT & PSDLAF	6/30/2023	\$ 2,242,875.42
		7/31/2023	\$ 1,528,524.25
	AWBCC Money Market Fund	6/30/2023	\$ 1,183,133.77
		7/31/2023	\$ 885,427.06
	AWBCC Capital Reserve Fund	6/30/2023	\$ 210,272.40
		7/31/2023	\$ 211,149.94
	Alfred W. Beattie Memorial Fund	6/30/2023	\$ 222,161.36
		7/31/2023	\$ 223,156.88
	Conroy D. Guyer Fox Chapel Charitable Trust	6/30/2023	\$ 21,735.30
		7/31/2023	\$ 21,748.59
	AWBCC Student Activity Accounts	6/30/2023	\$ 51,857.14
		7/31/2023	\$ 48,150.12
4.	To approve retroactive to July 1 <sup>st</sup> , the Prosoft 2023 – 2024 Financial/HR software cloud-based package renewal totaling \$15,871.59 through Harris Technology.		

**The Finance Committee recommends items 1 thru 4 be approved.**

**Information Item:**

1. Kiddie Tech Childcare and Learning Center
  - A. June 2023 – Report on Enrollment, Revenue and Expenditures.
  - B. Report on Enrollment, Revenue and Expenditures YTD.

**XIII. Committee Report**

***Building and Grounds Committee (Dee Spade – Chairperson)***

**No Action Items:**

**XIV. Committee Report**

***Policy Committee (Elizabeth Warner – Chairperson)***

**No Action Items:**

**Information Items:**

1. Review of Policy #903 Public Participation in Joint Operating Committee Meetings
2. Access to the A.W. Beattie Career Electronic Policy Manual.

**XV. Legislative Report (Libby Blackburn – Chairperson)**

**No Action Items:**

**Information Items:**

1. The PSBA 2024 slate of candidates for election will appear on the September JOC Agenda.

**XVI. Public Relations Report (Ron Frank – Chairperson)**

**No Action Items:**

**XVII. Old Business**

**XVIII. New Business**

- Tour of the HVAC program prior to the September 25<sup>th</sup> JOC Meeting. In anticipation of a summer 2024 interior renovation based on student enrollment.

**XIX. Next Meeting:**

**September 28, 2023** - A. W. Beattie Career Center

5:30 p.m. Dinner

5:45 p.m. Committee Meetings

6:15 p.m. Joint Operating Committee Meeting (Arlene J. Bender Student Conference Center)