



In accordance with the updated Oklahoma Parents' Bill of Rights (Oklahoma Administrative Code 210:10-2-1, et seq. and 210: 35-3-121, et seq.), Moore Norman Technology Center (MNTC) is ensuring parents and or guardians are made aware of any requested preferred names and/or pronouns designations.

To request a preferred name or pronoun designation for a student, please complete, sign and return this form to the Registrar in Students Services at MNTC.

A student's preferred name and/or pronouns will be used in place of your legal name for communication purposes.

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**PLEASE PRINT**

Legal Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
First MI Last Month Day Year

Requesting an update to:

Preferred Name: \_\_\_\_\_  
First MI Last

Preferred Pronoun Designation:  She/Her  He/Him  They/Them  
 Other: \_\_\_\_\_ (Please specify)

I would like to update my MNTC student email address to reflect my preferred name.  
 I would like to update my MNTC student ID badge to reflect my preferred name.

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Student Signature

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Date

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Parent Signature (Required if Student is Under the Age of 18)

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Date

Moore Norman Technology Center acknowledges that the preferred name and/or pronoun should be used where possible. All official MNTC correspondence will use a legal name. (Ex: transcript, diploma, certifications, etc.)

Date Uploaded to Student Information System by Records Management: \_\_\_\_\_  
Notification sent to:  Program Area  LMS/Online Learning  IT  Enrollment