

**TRUSTEES:**

Elizabeth Thompson, President  
Jonathan Merriam, Clerk  
Kathy Main  
Ryan Reece  
Cassandra Shepherd

**ADMINISTRATION:**

Trish Anderson, Superintendent  
Terrie Purto, Business Official



**Hickman Community Charter District  
Regular Meeting of the Board of Trustees**

**MINUTES**

**May 8, 2023**

**Meeting Begins with a Closed Session at 5:00 P.M.**

**Regular Session resumes at 5:30PM**

**PUBLIC MEETING**

**Stem Room#1, 13306 Fourth Street, Hickman, CA 95323**

**1.0 Call to Order at: 5:01 p.m.**

**Members Present:**

- Elizabeth Thompson, President
- Jonathan Merriam, Clerk
- Kathy Main
- Ryan Reece
- Cassandra Shepherd

**Members Absent: None**

**Late Arrivals: Elizabeth Thompson**

**Others Present:**

Motion by: Cassandra Shepherd

Seconded by: Kathy Main

Ayes: 4 Nays: 0 Abstain: 0

## **2.0 Approval of Agenda**

Motion by: Kathy Main

Seconded by: Ryan Reece

Ayes: 4 Nays: 0 Abstain: 0

## **3.0 Closed Session -**

**Called to Order at: 5:02 p.m.**

Motion by: Cassandra Shepherd

Seconded by: Ryan Reece

Ayes: 4 Nays: 0 Abstain: 0

**3.1 Employee Matters:** *(Government Code Section 54957)*

**Public Employee appointment, employment, performance evaluation, discipline/dismissal/release**

**3.2 Student Matters:** *(Government Code Section 54950)*

**3.3 Labor Negotiations:** *(Government Code Section 54957.6)*

Exited Closed Session at: 5:30 p.m.

Motion by: Kathy Main

Seconded by: Jonathan Merriam

Ayes: 5 Nays: 0 Abstain: 0

## **Report of Closed Session Actions**

*Report of closed session actions is required pursuant to Government Code 54957.1*

### **4.0 Welcome**

4.1 Pledge of Allegiance

4.2 Welcome

### **5.0 Public Comment- None**

### **6.0 Consent Items**

**6.1 [Approval of Board Meeting Minutes from April 3, 2023](#)**

**6.2 Approval of warrants**

Date	Amount
<a href="#">March 30, 2023</a>	<a href="#">34,107.54</a>
<a href="#">April 5, 2023</a>	<a href="#">56,025.28</a>
<a href="#">April 12, 2023</a>	<a href="#">105,468.56</a>
<a href="#">April 21, 2023</a>	<a href="#">40,781.46</a>
<a href="#">April 27, 2023</a>	<a href="#">37,579.12</a>
Total	\$273,961.96

Motion by: Jonathan Merriam  
 Seconded by: Cassandra Shepherd  
 Ayes:   5   Nays:   0   Abstain:   0  

## 7.0 Announcements/Information

### 7.1 Plaque presentation to 3rd grade regional award winner, Juliet Olson

*Explanatory Statement: Third Grade student at Hickman Elementary School is the recipient of the 2022-23 California Ag in the Classroom Essay Contest, "Imagine This". We had five regional winners including Juliet. She then went on to win the state level competition.*

*Audra Devereaux was also a state winner at the 8th grade level representing Hickman Charter School.*

- [Photo #1](#)
- [Photo #2](#)

### 7.2 GATE Summary- Marie Reynosa- Tabled to June Meeting

*Explanatory Statement:*

## 8.0 Administrative Items (Information, discussion, and possible action Items)

### 8.1 [Approve the Annual Workers Compensation Certification](#)

*Explanatory Statement:*

Motion by: Jonathan Merriam  
 Seconded by: Kathy Main  
 Ayes:   5   Nays:   0   Abstain:   0  

### 8.2 [Approve the April Budget Report](#)

*Explanatory Statement: Monthly budget report, presented by Mrs. Purto.*

Motion by: Cassandra Shepherd  
 Seconded by: Ryan Reece  
 Ayes:   5   Nays:   0   Abstain:   0

**8.3 Approve the Actions being taken by Human Resources**

*Explanatory Statement: The District’s Human Resource Report reflects the status of human resources functions such as any new positions, revised job descriptions, new hires, leave requests, resignations and/or terminations.*

Motion by: Jonathan Merriam

Seconded by: Kathy Main

Ayes:   5      Nays:   0      Abstain:   0  

**8.4 Approve the Revision to the 2023-2024 Reduced Workload Program Memorandum of Understanding**

*Explanatory Statement: Each year the board makes a decision whether it is in the best interest of the district financially to approve a RWL MOU with the bargaining unit members.*

Motion by: Ryan Reece

Seconded by: Cassandra Shepherd

Ayes:   5      Nays:   0      Abstain:   0  

**8.5 Approve Declaration of Need for Fully Qualified Educators**

*Explanatory Statement: The Commission on Teacher Credentialing (CTC) requires an annual declaration of need for fully qualified educators. The motion must be made in the form of a motion adopted by the governing board of the district at a regular schooled meeting of the governing board; the motion may not be part of a consent agenda and shall be entered in the minutes of the meeting. The California Commission on Teacher Credentialing requires an annually updated Declaration of Need for Fully Qualified Educators to certify Hickman Community Charter District has made a reasonable effort to employ fully credentialed teachers. This Declaration indicates areas of anticipated need for fully qualified educators for the 2023-2024 school year.*

Motion by: Kathy Main

Seconded by: Jonathan Merriam

Ayes:   5      Nays:   0      Abstain:   0  

**8.6 Approve the Annual Statement of Need for 30 Day Substitute Teaching Permits**

*Explanatory Statement:*

Motion by: Jonathan Merriam

Seconded by: Cassandra Shepherd

Ayes:   5      Nays:   0      Abstain:   0  

**9.0 Reports**

9.1 Business Manager Report- T. Purto

- Reported in 8.2
- No more to report

9.2 School Reports

9.2.1 [HES/HMS Report](#) C. Barnette

- See enclosed summary report  
9.2.2 [HCS Report](#) E. Hansen
- See enclosed summary report  
9.3 Facilities Manager Report G. Walls
  - Absent worked at the Sonora Site all day
- 9.4 [Superintendent Report](#) T. Anderson
  - See enclosed report
- 9.5 Board Comments- E. Thompson
  - Such positive reports have been given. It is great to be at Hickman

**10.0 Additional Closed Session (if required)- Called to Order at: None**

Motion by:

Seconded by:

Ayes:\_\_\_\_\_ Nays:\_\_\_\_\_ Abstain:\_\_\_\_\_

Exited Closed Session at:

Motion by:

Seconded by:

Ayes:\_\_\_\_\_ Nays:\_\_\_\_\_ Abstain:\_\_\_\_\_

**11.0 Report of Closed Session Actions**

*Report of closed session actions is required pursuant to Government Code 54957.1*

Motion by:

Seconded by:

Ayes:\_\_\_\_\_ Nays:\_\_\_\_\_ Abstain:\_\_\_\_\_

**12.0 Adjournment:**

The meeting was adjourned at: 6:20 p.m.

Motion by: Kathy Main

Seconded by: Ryan Reece

Ayes: 5 Nays: 0 Abstain: 0

*Board Minutes from May 8, 2023, approved on June 12, 2023*

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*Elizabeth Thompson, Board President*

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*Jonathan Merriam- Board Clerk*

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*Kathy Main-Board Member*

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*Cassandra Shepherd-Board Member*

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*Ryan Reece-Board Member*