

Minutes of the Regular Meeting of the Board of Education of the Clinton Central School District, Oneida County, New York, held on February 28, 2023.

Present:
(Board)

(Administration)

Ms. Melinda Leising, President
Dr. Luke Perry Vice-president
Dr. Lyndsey Bauer
Mr. Sam Catterson
Ms. Lisa Magnarelli
Ms. Erica Shaw

Mr. Christopher Clancy, Superintendent
Mr. Joseph Barretta, Assistant Superintendent
for Business
Dr. Matthew Lee, High School Principal
Ms. Ellen Leuthauser, Elementary Principal
Ms. Elizabeth Dougherty, Director of Pupil
Personnel Services
Ms. Debora Van Slyke, Director of Curriculum
and Instruction
Ms. Amie Johnson, High School Asst. Principal

Julia A. Scranton, District Clerk

Absent: Kevin Magdon, Board Member

1. CALL TO ORDER

Ms. Leising called the meeting to order at 5:02pm.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

3. READING OF THE MISSION STATEMENT

Ms. Leising read the mission statement.

4. INFORMATION-REPORTS-PROPOSAL/SUPERINTENDENT & STAFF

A. Superintendent's Report

Mr. Clancy, Superintendent, began by congratulating Sharon White on the occasion of her retirement after 20 years of service with the District. She was presented with a plaque at a ceremony held on February 24th. Ms. White will continue to work part time in the Athletic Office until a replacement is installed.

Planning is underway to provide computer devices for all students for home use. Students now have devices to use while at school. The hope is to have this in place for the September opening of school.

Capital Project design planning is also underway. A meeting with food service staff will occur on Friday to review kitchen design. Similarly, a meeting with library staff for that same purpose is forthcoming. Information that will be solicited from turf and playground companies later in March will inform options.

Tickets for Mama Mia will go on sale beginning on March 1st. Performances will occur on March 9, 10 & 11 at 7:30pm. The set design is rumored to be excellent.

Congratulations to the Clinton Girls Hockey Team for winning the NY State Championship! All winter teams did very well, many competing at the sectional level.

On a lighter note: on snowy mornings, Mr. Clancy began receiving multiple messages from middle school students lobbying for school closure. As a result, he presented to each grade level about the procedure he uses to make this decision.

He then introduced Mr. Barretta who presented on budget development.

Budget Presentation

Mr. Joseph Barretta, Assistant Superintendent for Business, reported on four categories of the budget: General Support, Transportation, Co-curriculars and Athletics.

General support costs, which include Superintendent, Board of Education, Finance, Legal, Maintenance & Operations, and Administrative expenses, are expected to increase by 4.79%, largely due to PR expenses, contractual salary expenses, and the rising cost of supplies. Some savings were realized in insurance costs.

Transportation costs, which include salaries, bus purchases, garage and office lease, gas/diesel for buses, BOCES bus maintenance and professional development is expected to see an increase of 13.63% mostly due to increased costs for a new bus. Three vehicles will reach their 8 year mark, requiring higher maintenance and are therefore scheduled for replacement. The total purchase price after aid is approximately \$147, 131.

Co-curricular costs are anticipated to rise by about 4%, mainly due to contractual stipend increases. A few new offerings may be added next year. Athletic costs will also increase by about 4.8% for similar reasons.

Administrators Reports

Ms. Ellen Leuthauser, Elementary Principal, reported that 5th grader Jonah McKee tied for first place in the Optimist Club Oratorical Contest, competing against students up to 19 years of age. He will be moving on the state finals. Third grader Grayson Morrisette was excited to receive a letter from President Joe Biden in response to his.

Dr. Matthew Lee, High School Principal, reported in Dr. Carney's absence, that middle school students enjoyed a Valentine's Night Out activity sponsored by Middle School Leo's Club. The next activity night, sponsored by National Jr. Honor Society, will have a carnival theme.

Eighth grade students engaged in a presentation regarding MiTech, a career exploration and skills development program for 9th and 10th-grade students who are preparing to enter traditional career and technical education programs.

Dr. Lee then reported that 20 pints of blood were collected at the February 24th Blood Drive, potentially enough to save 60 lives. Thank you to everyone who participated. Congratulations to Bianca Siepiola and Clara Kelly, Class of 2026, who were awarded Gold Medals in the Empire State Winter Games held in Lake Placid for figure skating.

Congratulations also to Stephen Copperwheat who earned the rank of Eagle Scout. He is responsible for the constructions of a beautiful gazebo on the grounds of the United Methodist Church.

Donated prom dresses will be available for \$10 on March 1st in the media center.

5. PUBLIC COMMENT

Three members of the Clinton Volunteer Fire Department informed the Board about recent state legislation that would allow volunteer firemen who meet certain criteria to be eligible for a 10% property tax decrease. All taxing entities must agree in order for this to proceed. Recruitment is a serious issue, and this may help to entice new volunteers. Mr. Barretta will meet with fire department officials for further analysis.

A new community member and district parent suggested that Board meetings be held at a later time to make it more convenient for people to attend.

6. STANDING RESOLUTIONS (CONSENT AGENDA)

A motion was made by Dr. Perry, seconded by Ms. Magnarelli, and carried (6, 0) to combine items 6A through 6I.

A motion was made by Dr. Bauer, seconded by Dr. Perry, and carried (6, 0) to approve items 6A through 6I.

- A. Agenda and Any Additions to the Agenda for February 28, 2023
- B. Minutes from the Regular Meeting held on January 24, 2023
- C. Summary Treasurer’s Report for January 2023
- D. Treasurer’s Report for January 2023
- E. Executive Summary for January 2023
- F. Revenues/expenditures by Month
- G. Extra-classroom Treasurer’s Report for January 2023
- H. Committee on Preschool Special Education (CPSE) and Committee on Special Education (CSE) Report:

| | |
|---------------------------|----|
| Initial Review | 7 |
| Program Review | 3 |
| Annual Review | 3 |
| Re-evaluation (Triennial) | 1 |
| Administrative Transfer | 2 |
| Preschool | 3 |
| 504 Review | 11 |
| 504 Referral | 3 |

Amendment w/o Meeting Held

3

I. Updated List of Substitute and Supervisory Personnel

7. COMMITTEE/LIAISON REPORTS

A. Committee Reports

1. Policy Committee

Dr. Perry reported that the committee revised policy 9420 so that it aligned with current Education Law. After canvassing regional Districts, the committee is recommending that policy 2350 be revised to include one public comment section per Board meeting instead of two. Both policies are on this agenda for a first reading.

B. Liaisons

1. CCSD Foundation

Mr. Clancy reported that the 24th Annual CCSD Foundation Golf Tournament will take place on July 10th. A funding request from the high school media department for additional equipment was approved for funding. A proposal for an event, "Juice and Jammies", to help inform community members about the work of the Foundation was proposed and approved.

8. NEW BUSINESS

A. Policy

1. BE IT RESOLVED that draft policy #2350, Board Meeting Procedures, be adopted.

NOTE: This is the first reading. No action is necessary.

2. BE IT RESOLVED that draft policy #9420, Evaluation of Staff (Not Covered by 3012-d of Education Law), be adopted.

NOTE: This is the first reading. No action is necessary.

A motion was made by Ms. Shaw, seconded by Dr. Perry, and carried (6, 0) to approve the following resolution:

- B. **WHEREAS**, The Skenandoa Club and Skentar, LLC ("Skenandoa Club") filed tax a certiorari petition in 2019 challenging the assessment on its property located at 7105 Norton Avenue in the Town of Westmoreland; and

WHEREAS, Skenandoa Club has proposed settlement of the proceeding upon the following terms:

- a. No change in the 2019-2021 assessments; and
- b. Reduce the value of the 2022 assessment to \$516,000; and
- c. Payment of real property tax refunds for the 2022-23 tax year;

WHEREAS, the Town of Westmoreland supports the settlement proposal; and

WHEREAS, the Board of Education is willing to settle the proceedings pursuant to the terms outlined above.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board of Education agrees to settle the tax certiorari proceedings commenced by Skenandoa Club in accordance with the terms set forth above and in the form approved by Ferrara Fiorenza PC and hereby delegates to Ferrara Fiorenza PC the authority to execute such settlement documents.

2. This Resolution shall take effect immediately.

A motion was made by Ms. Magnarelli, seconded by Dr. Perry, and carried (6, 0) to approve the following resolution:

C. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, in accordance with Board Policy #6150, the attached 2022-2023 line item budget transfers, be approved.

| Description | Account Code | Increase | Decrease | Reason |
|------------------------------------|--------------|-------------|-------------|---|
| Central Printing - Supplies | A1670.450.00 | \$8,000 | | To pay for the cost of copy due to price increase. |
| Professional Salaries (Grade 7-12) | A2110.130.00 | | \$8,000 | |
| Transportation Contractual | A5510.400.00 | \$10,000.00 | | To pay for lease agreement with New York Bus Sales. |
| Handicap Non-instructional Salary | A2250.160.00 | | \$10,000.00 | |

A motion was made by Ms. Shaw, seconded by Ms. Magnarelli, and carried (6, 0) to approve the following resolution:

D. BE IT RESOLVED that the Board of Education accepts a donation for the Elementary School’s Playground Project.

Box Tops for Education \$97.90
 \$97.90 CM 2770 PLAY

A motion was made by Dr. Bauer, seconded by Dr. Perry, and carried (6, 0) to approve the following resolution:

E. BE IT RESOLVED that the Board of Education accepts a donation from the Clinton Central Schools District Foundation to purchase two electric basses and two keyboard amplifiers for the High School Orchestra Program.

\$2,617.97 A.2705 (Gifts and Donations)
 Budgetary Distribution
 \$2,617.97 A.2110.200.05.0000 (High School Equipment)

A motion was made by Dr. Perry, seconded by Ms. Shaw, and carried (6, 0) to approve the following resolution:

F. BE IT RESOLVED that the Board of Education approves the disposal of the attached list of obsolete property.

A motion was made by Ms. Shaw, seconded by Dr. Perry, and carried (6, 0) to approve the following resolution:

G. RESOLUTION FOR REVISION OF APPR AGREEMENT

BE IT RESOLVED, that the Board of Education of the Clinton Central School District hereby adopts the attached amended APPR agreement for the evaluation of teachers.

A motion was made by Dr. Bauer, seconded by Mr. Catterson, and carried (6, 0) to approve the following resolution:

H. RESOLUTION REGARDING STATE ENVIRONMENTAL QUALITY REVIEW RECONSTRUCTION PROJECTS

WHEREAS, the Board of Education of the Clinton Central School District (the “Board”) has considered the effect upon the environment of the proposed work at the:

Middle School – Reconstruction – SED Control No. 41-11-01-06-0-002-018

WHEREAS, the Board has received and reviewed the Scope of the Proposed Project prepared and submitted in connection with the Project, and has further received and considered the advice of its Architects and Engineers with regard to the environmental impact of the Project; now therefore

BE IT RESOLVED, by the Board of Education of the Clinton Central School District as follows:

1. The Board hereby determines in accordance with Article 8 (State Environmental Quality Review Act - SEQRA) of the Environmental Conservation Law that the Project is a Type II action which will not have a significant impact on the environment and is not subject to review under SEQRA.
2. The Project is hereby approved and the Superintendent of Schools and all officers and employees of the District are authorized and directed to perform all actions and execute all documents necessary or appropriate to obtain the necessary funding, complete the Project and to carry out the intent of this resolution.
3. This resolution is effective immediately.

A motion was made by Ms. Magnarelli, seconded by Ms. Shaw, and carried (6, 0) to approve the following resolution:

- I. BE IT RSOLVED that, upon the recommendation of the Superintendent of Schools, the agreement between the Clinton Central School District and MARCH Associates, Architects, and Planners, PC to provide architectural services for the upcoming 2024 Capital Project, be approved.

9. PUBLIC COMMENT

No one wished to speak.

10. PERSONNEL

A motion was made by Ms. Lisa Magnarelli, seconded by Ms. Erica Shaw, and carried (6, 0) to combine items 10A through 10P, excluding item 10I.

A motion was made by Dr. Lyndsey Bauer, seconded by Dr. Luke Perry, and carried (6, 0) to approve items 10A through 10P, excluding item 10I.

- A. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the following coaching appointments for the 2022-2023 school year, pending team formation, to be compensated in accordance with Article 14 of the CTA contract or other agreements/understandings between the District and CTA, be approved.

| | | | |
|-----------|------------|-------|------------------------------------|
| John | Majka | Boys | Varsity Baseball Head Coach |
| Alex | Dobrzanski | Boys | Varsity Baseball Volunteer |
| Joseph | Cascella | Boys | JV Baseball Coach |
| Matthew | Shearin | Boys | Modified Baseball Coach |
| Hilary | Lopata | Boys | Varsity Golf Head Coach |
| Jacob | Bialek | Boys | Varsity Golf Assistant Coach |
| Chris | Evans | Girls | Lacrosse Varsity Head Coach |
| Micaela | Honsinger | Girls | JV Lacrosse Co-coach |
| Alexa | Mahserjian | Girls | JV Lacrosse Co-coach |
| Tenneil | Mihm | Girls | Modified Lacrosse Coach |
| Joseph | Gale | Girls | Modified Lacrosse Volunteer |
| Katie | Elsenbeck | Girls | JV Lacrosse Volunteer |
| Mackenzie | Roy | Girls | Varsity Lacrosse Volunteer |
| Breanna | Young | Girls | Varsity Lacrosse Volunteer |
| Elaine | Hogan | Girls | Varsity Softball Head Coach |
| Bridget | Ashmore | Girls | Modified Softball Coach |
| Norm | Deep, Jr. | Co-ed | Varsity Track & Field Head Coach |
| Kevin | Jones | Co-ed | Varsity Track & Field Asst. Coach |
| Austen | Johnson | Co-ed | Varsity Track & Field Asst. Coach |
| Kristen | Wilson | Co-ed | Varsity Track & Field Volunteer |
| Stacy | Davignon | Co-ed | Modified Track & Field Head Coach |
| Jon | Davignon | Co-ed | Modified Track & Field Asst, Coach |
| Peter | Smith | Boys | Varsity Tennis Head Coach |

- B. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the unpaid leave day for Cynthia Smiegal, School Nurse, on March 29, 2023, be approved.

C. COMMITTEE ON PRESCHOOL SPECIAL EDUCATION

BE IT RESOLVED that, upon the recommendation of the Superintendent, Elizabeth Dougherty be approved to serve as chairperson of the Committee on Preschool Special Education beginning on February 27, 2023 through the remainder of the school 2022-2023 school year.

D. COMMITTEE ON SPECIAL EDUCATION

BE IT RESOLVED that, upon the recommendation of the Superintendent, Elizabeth Dougherty be approved to serve as chairperson of the Committee on Special Education beginning on February 27, 2023 through the remainder of the school 2022-2023 school year.

E. TITLE VI AND IX COMPLIANCE OFFICER(S)

BE IT RESOLVED that, upon the recommendation of the Superintendent, Ms. Elizabeth Dougherty be appointed as Title VI and Title IX Compliance officers beginning February 27, 2023 through the through of the 2022-2023 school year.

F. DISABILITIES SECTION 504 AND TITLE II COMPLIANCE OFFICER

BE IT RESOLVED that, upon the recommendation of Superintendent, Ms. Elizabeth Dougherty be appointed as Disabilities Section 504 and Title II Compliance officer beginning February 27, 2023 through the end of the 2022-2023 school year.

G. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the probationary appointment of Julia Darraji to the full time civil service position of aide to be compensated at minimum wage, in accordance with the current CSEA agreement, effective February 27, 2023, with a probationary period of 8 to 26 weeks, be approved.

H. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the probationary appointment of Francesca Donatello to the full time civil service position of aide to be compensated at minimum wage, in accordance with the current CSEA agreement, effective March 1, 2023, with a probationary period of 8 to 26 weeks, be approved.

A motion was made by Ms. Shaw, seconded by Ms. Magnarelli, and carried (5,0,1) with Mr. Catterson abstaining, to approve the following resolution:

I. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the appointment of Meghan Catterson to the position of long-term substitute physical education teacher in the high school, to be compensated at step 1BA in accordance with the current CTA agreement, beginning Jan. 5, 2023 until the return of the teacher of record, be approved.

J. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the following placements be approved:

1. Travis Grogan, (Utica University), student teaching under the supervision of PE/health teacher Michael Tesak beginning March 7, 2023 through May 5, 2023.

K. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the unpaid leave for Kevin Karin, bus driver, from April 18, 2023 through April 22, 2023, in accordance with the current CSEA agreement, be approved.

~~L. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the unpaid leave for Dale Jewell, bus driver, from March 11, 2023 through March 15, 2023, in accordance with the current CSEA agreement, be approved.~~

M. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the unpaid leave for Emily Burns, aide, from January 18, 2023 through January 27, 2023, in accordance with the current CSEA agreement, be approved.

N. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the resignation of Kelly Landry from the co-curricular position of High School Musical Assistant to the Director for the 2022-2023 school year be accepted with regret.

- O. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Agreement between the Clinton Central School District and an individual employee, be approved.
- P. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the reclassification of the 1.0 FTE competitive civil service position of Account Clerk to the 1.0 FTE competitive civil service position of Office Specialist 1, be approved.

10. QUESTIONS BY THE BOARD OF EDUCATION

11. ADJOURNMENT

A motion was made by Mr. Catterson, seconded by Ms. Shaw, and carried (6, 0) to adjourn the meeting. The time was 6:00pm.

Respectfully submitted,



Julia A. Scranton