



Policy Committee Charter

Updated June 2022

Purpose of the Committee

The Policy Committee assists the Board of Education in reviewing and updating the policies of the school district. In addition, the committee will consider recommendations for new policies and respond to changes in the law or other outside factors and/or current events.

Key Tasks and Responsibilities

- Review current policies and their associated implementation within the District
- Research information related to policies
- Make recommendations for new policies or revisions of existing policies
- Present new or revised policies to the Board of Education and the public

Decision Making Authority

Advisory to the Board of Education

Skills, Attitudes and Attributes Desired in Committee Members

- Members should possess the ability to engage in macro- and micro-level systems thinking
- Some knowledge of school policy and the role of the Board of Education in policy development and governance.
- An ability to be organized
- A desire to commit the time needed to the work of the committee

Chairperson

The Chairperson shall be a Board member and will be appointed annually.

Number and Composition of Committee Members

- The Policy Committee shall consist of two (2) or three (3) Board members, the Superintendent or designee, and also may include a member of the community.
- Members of the Policy Committee shall be appointed by the Board President at the Reorganizational Meeting or as needed during the year.
- Reference: Policy 2250 Board Committees

Amount of Time Required

The subcommittee generally meets once per month, with approximately 90 minutes of reading, research, and writing between meetings.

Length of Commitment

Members are appointed annually

Process for Reporting on Work

- A Policy Committee Planning Matrix containing agendas and notes will be shared on an as needed basis.
- Updates and recommendations will be provided to the Board of Education at board meetings.