

To assist local education agencies (LEAs) in maintaining compliance with required special education posting requirements, the Texas Education Agency (TEA) has developed this checklist to ensure all required documents and statements are appropriately located on the LEA website or within LEA documents. This document will be updated periodically to include any new requirements. Questions regarding this document may be directed to sped@tea.texas.gov.

Required Actions

Completed	Resource	Requirement	Rationale
<input type="checkbox"/>	Student Handbook Statement: English Texas Education Agency Student Handbook Statement: Spanish Texas Education Agency	Each school year, each LEA shall provide the written explanation to a parent of each student by including the explanation in the student handbook or by another means.	TEC §26.0081
<input type="checkbox"/>	Texas Transition and Employment Guide (English)	Download and post the guide on the LEA website.	TEC §29.0112(e)
<input type="checkbox"/>	SB 139 Notice to Families (English Version) SB 139 Notice to Families (Spanish Version)	Download and post the documents on the LEA website.	OSEP Requirement 2
<input type="checkbox"/>	Resources Texas Education Agency	Post this direct link on the LEA website.	OSEP Requirement 3
<input type="checkbox"/>	Compensatory Services Servicios Compensatorios	Download and post the documents on the LEA website. Additionally, LEAs must provide this information to families of students with disabilities without internet access in the most appropriate manner for their local communities.	OSEP Requirement 4
<input type="checkbox"/>	Dyslexia Handbook 2021 Update Important Changes Actualización del manual de dislexia 2021	Download and post the document on the LEA website. Additionally, all websites, materials, static resources, and information available to parents and staff to reflect the revised Dyslexia Handbook 2021 .	OSEP response to Texas Corrective Action
<input type="checkbox"/>	https://www.spedtex.org/educators (Scroll to the bottom of the webpage and find “Required Posting to LEA Website” to access required posting information and instructions.)	Post the logo, hyperlink, description, and contact information for SPEDTex on the LEA website (preferably on the special education website).	2022-2023 Special Education Consolidated Grant Application, pg. 18

Recommended Actions

Completed	Resource	Recommendation	Rationale
<input type="checkbox"/>	Dyslexia Handbook 2021	Post the link to the handbook or download and post the handbook.	
<input type="checkbox"/>	Texas Transition and Employment Guide in Spanish, Korean, Vietnamese, and Chinese	Post the link to the Texas Transition and Employment Guide in multiple languages.	TEC §29.0112(e)
<input type="checkbox"/>	Significant Disproportionality State and Federal Activity Updates Disproportionality (texas.gov)	Publicly Report if: Significant Disproportionate (SD Year 3) and upon review any revision of policies, practices, and procedures used in the identification or placement in particular education settings, including disciplinary removals are made. It is the LEA’s decision how to publicly report, but the recommendation is to post it on the LEA website.	34 C.F.R. §300.646(c)
<input type="checkbox"/>	Notice of Procedural Safeguards (esc18.net) Pro_Safeguards_SPAN.pdf (esc18.net) Additional languages can be found at Procedural Safeguards - SPEDTex	Post the links to the LEA website.	34 C.F.R. §300.504(b)
<input type="checkbox"/>	ARD_Guide_ENG.pdf (esc18.net) ARD_Guide_SPAN.pdf (esc18.net) Additional languages can be found at Parent's Guide to the ARD Process - SPEDTex	Post links to the LEA website.	TEC 26.0081(b)